



## Development Application

Department of City Planning  
 174 E. Wisconsin Avenue Oconomowoc, WI  
 www.oconomowoc-wi.gov | 262.569.2166

X	Description	Administrative Fee
X	Administrative Design Review	\$ 75.00
	Major Design Review	\$ 75.00
	Conditional Use Permit	\$ 500.00
	Zoning Determination Letter	\$ 100.00
	Temporary Use Permit	\$ 75.00
	Temporary Use Permit - Renewal	No Charge
	Variance	\$ 425.00
	Special Exceptions	\$ 425.00
	Appeals of Zoning Administrator	\$ 300.00
	Zoning Map Amendment (From _____ To _____)	\$ 425.00
	Zoning Text Amendment	\$ 425.00
	Comprehensive Plan Amendment	\$ 300.00
	Planned Development District Step 1: Pre-application Conference Step 2: Concept Plan Review Step 3: General Development Plan Review	No Charge
		\$ 75.00
		\$ 200.00
	Preliminary or Final Plat Review	\$ 75.00
	Certified Survey Map or Extraterritorial Plat/CSM Review	\$ 75.00
-	Food Trucks / Mobile Food Shops	-
	Temporary, for each truck / shop at that specific location	\$ 500.00
	Initial permanent, for each truck / shop at that specific location	\$ 1,000.00
	Annual renewal for each permanent food truck / shop at that specific location	\$ 450.00
<p><b>*NOTE: Administrative filing fees are due at the time an application is filed with the City Clerk's Office and are not refundable. In addition to the Administrative fees, City Staff time (City Engineer, City Planner &amp; City Attorney) will be charged back to the applicant. The Applicant will receive monthly invoices of payments due.</b></p>		
Date: Dec. 22, 2021		
Project/Business Name: Verizon upgrade to existing telecom antenna & related equipment on this wireless facility		
Address/Location: 965 CANNON GATE ROAD		
City, State, Zip Code: OCONOMOWOC, WI 53066-4635		
Proposed Use of Property: Continued Wireless Communication Facility in City of Oconomowoc		
Applicant: SMJ Int'l LLC/ Authorized Agent for American Tower Corp (tower owner) and Verizon Wireless as "Applicant"		Property Owner:
Address: 49030 Pontiac Trail Suite 100		Address
City/State/Zip: Wixom, MI 48393		City/State/Zip:
Phone: 612-986-1993		Phone:
E-mail: jknapek@smj-llc.com		E-mail:
Signature: <i>John Knapek</i>		Signature:

This form is not valid unless signed by Owner or Agent under a written power-of-attorney (please provide). I, Owner/one of the Owner's of the property, declare that this application (including any accompanying documents) has been examined by me and to the best of my knowledge and belief is true, correct and complete. I further accept all liability, which may be a result of the City of Oconomowoc relying on this information I am providing in this application.



**SMJ** INTERNATIONAL

49030 Pontiac Trail, Suite 100  
Wixom, MI 48393  
www.smj-llc.com

*December 22, 2021*

**City of Oconomowoc  
Department of Zoning/ City  
Planning  
174 E. Wisconsin Ave  
Oconomowoc, WI 53066  
262.569.2195  
[www.oconomowoc-wi.gov](http://www.oconomowoc-wi.gov)**

**Re: Verizon Wireless Antenna Amendment Upgrade 2021:  
ATC site name: "Oconomowoc WI"  
Subject address: at: 965 CANNON GATE ROAD OCONOMOWOC, WI 53066-4635**

**Encl: City of Oconomowoc, WI Development Review Application for Verizon Wireless Antenna Upgrade  
Installation to tower location.**

City of Oconomowoc, WI – Jason Gallo:

My company has previously been in touch with your department regarding Verizon Wireless work at the location above.

American Tower owns this tower site, and this Verizon work will consist of installing and changing antennas and ground-based equipment at this cell site that Verizon maintains their presence on.

Along with this mailing, I have previously emailed plans for the installation of these antenna & related equipment changes to City of Oconomowoc along with the City's Bldg Permit Application. Here enclosed are a check to cover the Development Review Application fee of \$75.00.

Please let me know as soon as possible if any additional information is required, or if the City of Oconomowoc, WI requires any other information.

Attn: John Knapek  
49030 Pontiac Trail, Suite 100  
Wixom, MI 48393

Phone: (612) 986-1993  
Fax: (888) 745-4719  
Email: [jknapek@smj-llc.com](mailto:jknapek@smj-llc.com)

As always, feel free to contact me with any questions or concerns.

I look forward to hearing from you.

Regards,

*John E. Knapek*

**John E. Knapek**  
**SMJ** INTERNATIONAL