

Police Commission Meeting Minutes – December 13, 2021

Members present: Krauski, Gossett, Miller, Schmidt and Barry

Members excused: Nov-Voting Member Representative Schellpeper

Staff present: Pfister, Timm, Frye and Wallace

1. **Chairman Miller** called the meeting to order at 5:00 pm and the Deputy Clerk confirmed appropriate meeting notice had been given.
2. **Approve minutes from September 23, 2021 meeting:** Motion by Krauski to approve the September 23, 2021 minutes as written; second by Barry. Motion carried unanimously.
- 3a. **Consider/act on filling open police officer position:** Pfister stated in the 2022 budget for January 1st Common Council approved the hiring of 2 officers. One officer is approved to start January 1st, 2022 and the second officer will be June 1st, 2022. These are two new positions. Pfister is requesting permission that the Board open the hiring process for filling the January 1st position only. Motion by Schmidt to approve the hiring process for filling one full-time police officer position; second by Barry. Motion carried unanimously.
- 3b. **Establish an eligibility list for the patrol officer position:** Pfister stated he has one name to put on the eligibility list and that is Krystal Konkell. She is a part-time officer with the Department. He has received positive feedback from the community and all the officers she has worked with. Pfister is requesting to move forward the eligibility list for one, Krystal Konkell. Motion by Krauski to establish an eligibility list for the patrol officer position containing one name; second by Schmidt. Motion carried unanimously.
- 3c. **Closed Session:** Motion by Schmidt to go into Closed Session, per Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding consider appointments of Police Officer candidates; second by Krauski. Motion carried 5-0. Closed Session convened at 5:04 PM.
- 3d. **Reconvene into open session, per WIS. Stats. 19.85(2):** Motion by Schmidt to reconvene into Open Session; second by Barry. Motion carried 5-0. Open Session reconvened at 5:21 PM.
- 3e. **Consider/act on confirmation of Chief's appointment(s) to police officer positions(s):** Motion by Krauski to confirm Chief Jim Pfister's appointment of Krystal Konkell to the position of entry level police officer; second by Schmidt. Motion carried 5-0.
4. **Comments from Police Commissioners:** Schmidt stated that the recruiting arena for part-time officers has changed and he would like to see that the department does not change the process. He requested on a future agenda to have discussion on part-time officers.

Motion by Schmidt to adjourn; second by Barry. Motion carried 5-0. The meeting adjourned at 5:29 p.m.

Minutes taken by Tina Wallace, Deputy City Clerk
Margie Krauski, Secretary