

Technology Meeting Minutes
August 24, 2022

Ald. Karen Spiegelberg called the Technology Committee meeting to order at 6:00 PM.

Members Present: Ronald Powell, Ald. Aultman Kloth, Andy Moroni, Ald. Spiegelberg, Peter Hoeft, Ald. Kowieski and Jill Persick

Staff Present: Frye, Sullivan, Pickart and Wallace

2.a. Consider/Act on Meeting Minutes
a. Minutes of May 31, 2022

Motion by Powell to approve the minutes of May 31, 2022 with the correction to remove the name Ryan Bennet and Members absent is Peter Hoeft and under section e. it should read 2020 New Hampshire Commission: Final Report to Study 5G; seconded by Hoeft. Motion carried 7-0.

3.a. Review Mission Statement

Spiegelberg read the Mission Statement objectives.

3.b. Update on Other Communities Technology Committees:

Spiegelberg stated some communities do both internal and external technology. Some just focus on 5G. Spiegelberg feels we are a good hybrid. Hoeft suggested adding to the mission statement educating and advocating tech trends. He will send his suggestions in an email to Spiegelberg.

3.c. Consider/recommend Potential Committee Involvement to encourage Safety and Transparency regarding 5G Installations:

Spiegelberg stated at the last meeting it was discussed that Persick would contact Atty. Andrew Campanelli regarding advice as to what this community can do to encourage safety and transparency regarding 5G installations. Persick stated she reached out to Atty. Campanelli two times. She stated Atty Campanelli goals is to give communities maximum amount of control of where wireless facilities are placed and how many of them. A sample retainer was included in the packet. Persick pointed out that he would review and analyze the Zoning ordinance and the City of Oconomowoc Strategic Plan as they pertain to the placement, construction and modification and permitting requirements and to draft provisions to replace and or amend sections with a more current provision to regulate installation of wire facilities. He offers a free zoom call to Common Council to address and questions or concerns. Persick recommends reporting the findings to Council and scheduling a zoom call with Atty Campanelli. The retainer to draft a code provision would cost \$8,500 to draft a code provision. In addition, the firm would provide up to 3.5 hours of free consulting services and if the city desires more than 3.5 hours of additional consulting services the billable rate is \$350 per hour. Members discussed the cost, holding zoom calls, questions and concerns for the Atty, go forward with other options for ordinances, recommend to Council, how much to draft, any lawsuits, what about retaining him for lawsuits and tower locations. Persick will reach out to Attorney Campanelli and ask about possible date. This will be brought to a future meeting. No action taken.

- 3.d. **Consider/recommend giving Direction to Staff to pursue information regarding a Parking App to help visitors with open parking spaces Downtown or throughout the City and bring back to next committee meeting:** Spiegelberg stated this item is for discussion to give some direction to pursue information regarding a parking app to help visitors with open spaces downtown or throughout the city. Kowieski stated he has researched this in the past. He shared information on the parking app. He stated there is a significant cost associated with implementing. Members discussed are people willing to pay for parking, concerns with downtown, collecting fees, are we looking for revenue and shuttles. Hoefl suggested looking into parking QR codes that links to a map. Members suggested creating a subcommittee to look at educating management. Hoefl, Ald. Aultman Kloth and Ald. Kowieski will work together to investigate parking and the app. This will be brought back to a future meeting. No action taken.
- 3.e. **Consider/recommend Updating Requirements for Cellular Towers to include Annual Testing of Radio Frequency Emissions:** Persick stated she sat down with Pickart and discussed measuring and monitoring frequencies. She shared the information. She stated the FCC isn't going to be monitoring the wattage or frequency of wireless technology. We cannot ask a telecommunication company to measure by law. She stated many communities are hiring their own certified contractors to measure wireless frequencies. Her recommendation is exploring what company does this, what the cost and benefit is. Members discussed putting information on the city's website, educating the public, how to keep towers from surpassing frequency parameters and seeing what other communities do. Persick will look into what other communities do to monitor the frequency waves around the towers and to see if they are exceeding FCC standards. No action taken.
4. **Comments/Suggestions from Citizens:** Kowieski asked with any internet outages is there any backups. Murray Sullivan stated yes, we do have surfaces to use.
5. **Set Future Meeting Dates: November 29, 2022 and February 28, 2023:** The next meeting to be determined.

Motion by Aultman Kloth to adjourn the Technology Committee meeting; second by Kowieski. Motion carried 7-0. The meeting adjourned at 7:28 PM.

Minutes taken by
Tina Wallace
City of Oconomowoc Deputy Clerk