

# City of Oconomowoc Common Council Meeting Minutes April 18, 2023 - 7:30 PM



**Aldermen Present:** Matt Rosek, Jennifer Aultman Kloth, Karen Spiegelberg, Matt Mulder, Charles Schellpeper, Andrew Moroni, Chris Douglas

**Absent:** Alderman Kevin Ellis

**Also Present:** Robert Magnus, Betsy Bleck, Diane Coenen, Robert Duffy, Jenny Fidler, Kevin Freber, Mark Frye, Jason Gallo, Jason Herzog, Craig Hoepfner, Mark Schrang, Laurie Sullivan-Murray, Ivan Lam, Stan Riffle, Brad Bowen

Mayor Magnus called the Common Council Meeting to order at 7:30 PM.

## **Pledge of Allegiance**

## **Roll Call**

## **Ceremonial Oath of Office for Newly Elected Officials**

Coenen gave the Oath of Office to re-elected Aldermen Spiegelberg - District #1 and Douglas - District #3, and to newly elected Alderman Moroni - District #2. Re-elected Alderman Ellis – District 4 was absent. Congratulations were given to all.

## **Public Hearing**

### **a. LoDuca Duplex - 213 S. Cross St.**

The purpose is to hear public comment regarding a Conditional Use Permit (CUP) to convert the existing single-family dwelling into a 2-family (duplex) dwelling at 213 S. Cross St. Per the Table of Allowable Uses listed in §17.106 of the City of Oconomowoc Zoning Code, a duplex use requires a CUP in the Traditional Residential zoning district. If approved the applicant would be allowed to use the existing structure as a 2-family which is classified as a duplex within the Zoning Ordinance.

The hearing opened at 7:34 PM. Gallo gave a PowerPoint presentation. Debra Sohns, 203 Summit Ave. supports the CUP. Her property shares the driveway with 213 Cross St. and there are no issues. Jonathan LoDuca, 213 Cross St. went over each of the standards/conditions required of the CUP and stated they all will be met. No other comments were received. The hearing closed at 7:47 PM.

Magnus asked for a moment of silence for the Germanis Family.

## **Approval of Meeting Minutes**

### **a. Minutes of April 4, 2023**

Motion to approve the Council minutes of April 4, 2023 made by Mulder and seconded by Aultman Kloth.

Motion carried 7-0-0.

*Without objection Item 12.a was moved up on the agenda.*

## **12. Mayoral Citizen Appointments/Reappointments with Council Confirmation**

### **a. Mayoral Appointments**

Rosek asked questions of Library appointee Kate Kennedy and she responded that she has lived in Oconomowoc for 1 year, she is looking to get more involved in her passion (library), she

plans to live in Oconomowoc for the long term and use her experience to make good decisions. Aultman Kloth expressed concern having too many librarians on the Board which may make the other members feel intimidated. Kennedy stated she encourages everyone to be seen and heard and it is not in her nature to assert herself as an authority.

Motion to confirm the Mayor's reappointments/appointments as presented with the exception of Kate Kennedy made by Mulder and seconded by Spiegelberg.

Motion carried 7-0-0

Motion to confirm the appointment of Kate Kennedy to the Library Board made by Mulder and seconded by Spiegelberg.

Motion carried 4-0-3. Voted no: Rosek, Aultman Kloth, Douglas.

**Consent Agenda (Items listed under the Consent Agenda are considered in one motion - a Council member may request to remove an item):**

Motion to approve the Consent Agenda made by Schellpeper and seconded by Mulder.

Motion carried 7-0-0.

**a. Licenses**

**1. License Approvals**

**2. Resolution 23-R3124 Granting a 6-Month Class "B" License to Oconomowoc Area Baseball Club (Roosevelt Field)**

**b. Treasurer's Report**

**1. Treasurer Report and Financials - March 2023**

**Committee Reports**

**a. Finance - Mulder, Chr; Schellpeper, Secy; Spiegelberg**

**1. Consider/act on Grants and Donations Received and Budget Amendments - 1st Quarter 2023 (1/1/23 - 3/31/23)**

Motion to approve 1st Quarter 2023 grants and donations received and budget amendments from January 1 - March 31, 2023 made by Aultman Kloth and seconded by Mulder.

Motion carried 7-0-0.

**2. Consider/act on Resolution 23-R3116 Awarding John & Lavinia Rockwell Park Phase 1 Construction Change Order and Budget Amendment**

Council discussed leaving the existing driveway in at this time and connect the sidewalk to the driveway for kayakers. Hoepfner stated this will work within the budgeted dollars.

Motion to adopt Resolution 23-R3116 awarding John & Lavinia Rockwell Park Phase 1 construction change order and budget amendment and include connecting the sidewalk to the driveway made by Rosek and seconded by Schellpeper.

Motion carried 7-0-0.

**3. Consider/act on Resolution 23-R3115 Authorizing Application to Participate in the WI DNR Stewardship Grant Program for John & Lavinia Rockwell Park Phase 2 Construction**

Motion to adopt Resolution 23-R3115 authorizing application to participate in the WI DNR Stewardship Grant Program for John & Lavinia Rockwell Park Phase 2 construction made by Mulder and seconded by Rosek.

Motion carried 7-0-0.

**b. Public Services - Kowieski, Chr; Ellis, Secy; Mulder**

**1. Consider/act on Resolution 23-R3117 Awarding Hickorywoods Park Basketball Court Contract**

Motion to adopt Resolution 23-R3117 awarding Hickorywoods Park Basketball Court Contract made by Schellpeper and seconded by Spiegelberg.  
Motion carried 7-0-0.

**2. Consider/act on Resolution 23-R3125 Awarding Oconomowoc Parkway Sanitary Sewer Relay Professional Services Contract**

Council requested that Herzog report back on this hybrid approach.  
Motion to adopt Resolution 23-R3125 awarding Oconomowoc Parkway Sanitary Sewer Relay Professional Services Contract made by Rosek and seconded by Moroni.  
Motion carried 7-0-0.

**Plan Commission**

**a. Consider/act on Final Subdivision Plat for Prairie Creek Ridge-Addition #6 Located on Whalen Drive, immediately West of Prairie Creek Ridge-Addition #5**

Motion to approve the Final Subdivision Plat for Prairie Creek Ridge-Addition #6 located at Whalen Drive, immediately west of Prairie Creek Ridge-Addition #5 made by Douglas and seconded by Aultman Kloth.  
Motion carried 7-0-0.

**b. Consider/act on Final Subdivision Plat for Prairie Creek Ridge-Addition #7 Located at Green Tree Drive and Creekview Court**

Council asked about a path and tunnel at Hwys 16 & Z due to safety of children. Gallo stated an 8 ft wide asphalt path will be provided by developer.  
Motion to approve the Final Subdivision Plat for Prairie Creek Ridge - Addition #7 located at Green Tree Drive and Creekview Court made by Spiegelberg and seconded by Mulder.  
Motion carried 7-0-0.

**c. Consider/act on Conditional Use Permit for LoDuca Duplex Located at 213 S. Cross Street**

Motion to approve the CUP for the LoDuca Duplex located at 213 S. Cross St. based on substantial evidence that all standards of the CUP can be met made by Schellpeper and seconded by Spiegelberg.  
Motion carried 7-0-0.

**d. Consider/act on Extra-Territorial Certified Survey Map Dividing One Lot into Two Lots Located at N56 W36794 Lisbon Road, Town of Oconomowoc**

Gallo reported that additional R-O-W (20 ft.) will be recorded on the CSM if the land is ever annexed to City.  
Motion to approve the ETZ CSM dividing 1 lot into 2 lots located at N56 W36794 Lisbon Rd, Town of Oconomowoc made by Mulder and seconded by Spiegelberg.  
Motion carried 7-0-0.

**e. Consider/act on Extra-Territorial Certified Survey Map Combining Two Lots into One Located at N60 W34628 & N60 W34638 Forest Bay Road, Town of Oconomowoc**

Motion to approve the ETZ CSM combining 2 lots into 1 located at N60 W34638 Forest Bay Rd, Town of Oconomowoc made by Schellpeper and seconded by Aultman Kloth.  
Motion carried 7-0-0.

**New Business**

**a. Consider/act on Resolution 23-R3123 Declaring the Olde Highlander Redevelopment Project Area – A Blighted Area**

Motion to adopt Resolution 23-R3123 declaring the Olde Highlander Redevelopment Area - a blighted area made by Mulder and seconded by Schellpeper.  
Motion carried 6-0-1. Voted no: Douglas.

**b. Consider/act on Changes to the 2023 June and July Common Council Meeting Dates**

Motion to approve rescheduling the June 20th Council meeting to June 27th and cancel the July 4th meeting made by Schellpeper and seconded by Aultman Kloth.  
Motion carried 7-0-0.

**12. Continuation of Mayoral Appointments/Reappointments with Council Confirmation**

**b. Mayoral Appointment of Emergency Government Director with Council Confirmation**

Magnus appointed Brad Bowen.

Motion to confirm the appointment of Brad Bowen, WLF D Chief, as Emergency Government Director made by Schellpeper and seconded by Rosek.  
Motion carried 7-0-0.

**c. Mayoral Appointments to Pabst Farms Joint Stormwater District with Council Confirmation**

Motion to confirm the appointments of Mark Frye and Jason Herzog to Pabst Farms Joint Stormwater District made by Mulder and seconded by Spiegelberg.  
Motion carried 7-0-0.

**d. Mayoral Appointments of City Attorney and Assistant City Attorney, with Council Confirmation**

Motion to confirm the reappointment of H. Stanley Riffle as City Attorney and the reappointment of Jeffrey Ek as Assistant City Attorney made by Rosek and seconded by Aultman Kloth.  
Motion carried 7-0-0.

**e. Mayoral Appointments to WPPI Board**

Magnus appointed Joseph Pickart and Mark Frye (Alternate) to serve on the WPPI Board. No confirmation necessary.

**Election of Council President**

Motion to nominate Rosek as Council President made by Schellpeper and seconded by Aultman Kloth. No other nominations were received.  
Motion carried 7-0-0. Rosek was elected Council President.

**Election of Council Vice President**

Motion to nominate Mulder as Council Vice President made by Spiegelberg and seconded by Moroni.  
Motion to nominate Aultman Kloth as Council Vice President made by Douglas and seconded by Rosek. No other nominations were received. Council voted by ballot. Votes tallied by Coenen = Mulder 4 and Aultman Kloth 3. Mulder was elected as Council Vice-President.

**Selection of Council Representative to Plan Commission**

Motion to nominate Ellis as Plan Commission representative made by Spiegelberg and seconded by Rosek. No other nominations were received.  
Motion carried 7-0-0. Ellis was elected as Plan Commission Representative.

**Mayoral Appointments to Council Committees**

**a. Mayoral appointments to Council Committees**

Magnus gave a PowerPoint presentation and read his appointments into the record. He also passed to Council a spreadsheet outlining the appointments which included naming the Chair, Secretary and Member of each Committee, information on the new Finance Committee Quarterly meetings,

the Council Budget Meetings Schedule for the 2024 Budget Review and Approval process and a Memorandum from Frye regarding the May 2<sup>nd</sup> Committee-Of-The-Whole Budget Priority Discussion. No confirmation of the appointments is necessary.

### **Staff Reports**

Frye reported on the Hwy 67 underpass project stating a Pre-construction meeting will be held April 19<sup>th</sup> and the anticipated construction start date is May 1<sup>st</sup>.

### **Reports and Comments from the Aldermen**

Mulder thanked Bleck for her service to the Community and wished her the best of luck. Spiegelberg thanked Bleck and congratulated Rosek and Mulder on being elected Council President and Vice-President. She also mentioned the construction going on from Fowler Lake down to Lisbon Rd. Rosek stated it was discussed that after the new Council was elected, Council would be getting together to create priority lists for the strategic plan and brainstorm on the department priorities. He asked that it be scheduled as soon as possible. He has received speed complaints and asked City staff to reach out to the County about reducing the speed on Valley Rd, Village Lane and the Pabst Farms Circle connection. The speed goes from 35 mph to 45 at the YMCA and there are safety concerns because of the school and Hackney Apts. There is also a need for lines and turn lanes or a signal at the second entrance to Fleet Farm and Hilton Garden Inn. The City should look into road abandonment at LaBelle Springs Lane because it's a road to nowhere. Suggests making it a grassy area. There has been no activity on the old Enterprise building and nearby houses by the property owner and asked the PD and Staff if we can issue a nuisance ticket and enforce it. Moroni stated It's an honor and privilege to serve the 2nd District and to be able to give back to the community. Schellpeper welcomed Moroni and offered prayers to the Germanis family.

### **Reports and Comments from the Mayor**

**a. Arbor Day Proclamation**

Magnus read the Proclamation into the record

**b. Poppy Day Proclamation**

Magnus read the Proclamation into the record

**c. 2023 Moving Forward**

Magnus gave a PowerPoint presentation on 2023 Moving Forward and stated a C-O-T-W workshop meeting will be held May 2<sup>nd</sup> to discuss priorities. He also stated the Finance Committee will meet quarterly to discuss core issues.

### **Adjourn**

Motion to adjourn made by Schellpeper and seconded by Aultman Kloth.

Motion carried 7-0-0.

The meeting adjourned at 9:31 PM.

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Minutes taken by Diane Coenen, City Clerk