

**CITY OF OCONOMOWOC
PARKS AND RECREATION BOARD
MEETING MINUTES – MARCH 14, 2022**

- I. CALL TO ORDER – ROLL CALL**
- A. The meeting was called to order by President, Jimi Hall at 6:30pm in the Upper Hall at the Community Center. Confirmation of appropriate meeting notice was made by Staff.
 - B. Members Present: Jimi Hall, Scott Antonneau, Charles Schellpeper, Lauren Wittnebel and Katie Miller. Quorum present.
 - C. Members Excused: Matt Mulder, Bruce White and Chad Brown
 - D. Staff Present: Craig Hoepfner – Director and Jennifer Clayton – Administrative Assistant and Mark Frye – City Administrator
 - E. Others Present: Jane Owen, Jennifer Aultman-Kloth, Lou Kowieski and Kevin Rasch
- II. COMMENTS FROM CITIZENS**
- None
- III. CONSIDER/ACT ON MINUTES FROM THE FEBRUARY 2022 MEETING**
- S.Antoneau moved to approve the minutes from the February 2022 meeting; second by C.Schellpeper. No opposition. Motion carried.
- IV. CONSIDER/ACT ON 2022 AGREEMENT WITH OCONOMOWOC AREA BASEBALL CLUB – FIVE O’S**
- C.Hoepfner explained that since we no longer have tournaments at Champion it makes sense to work with OABC since they are Oconomowoc based and having one point of contact is beneficial for staff. Discussion included outside teams needing fields too; OABC now has 300+ kids in program so they always need more space for practice/games; lack of enough ball fields for makeup games/practices; 5 O’s, Ixonia Knights, etc could benefit; how many fields would be beneficial for all the teams to get play time – Kevin Rasch says 4 for sure but ideally 8 would be ideal. L.Wittnebel moved to approve the 2022 agreement with Oconomowoc Area Baseball Club – Five O’s; second by C.Schellpeper. No Opposition. Motion carried.
- V. CONSIDER/ACT ON UPDATE TO PRF RECOGNITION SIGNAGE POLICY (TREE DONATIONS)**
- C.Hoepfner shared information on tree tags as opposed to plaques on donation trees. Staff doesn’t want to remove the legacy ones but for future donations they feel tree tags are the way to go. S.Antonneau moved to approve the update to PRF Recognition Signage Policy (Tree Donations). Second by K.Miller. No opposition, motion carried.
- VI. DISCUSSION ON 2030 BICYCLE/PEDESTRIAN PLAN UPDATE**
- C.Hoepfner started discussions on the 2030 Bicycle/Pedestrian Plan. Staff is looking for direction on what Board feels would be important out of the list of Top 10 Priority Projects supplied by Craig. Also, discussed other opportunities that may need to be in the Plan.
- VII. DEPARTMENT REPORTS FOR FEBRUARY 2022**
- A. **DIRECTOR’S REPORT – CRAIG HOEPPNER**
 - Park & Open Space Plan update – Council next week
 - Pickleball Bids – due Thursday
 - RFP Boat Launch – due end of month
 - B. **PARKS AND FORESTRY SUPERINTENDENT REPORT**

Written report included in packet.
 - C. **RECREATION MANAGER’S REPORT**

Written report included in packet.

D. COMMUNITY CENTER RENTAL REPORT

Written report included in packet.

VIII. CONSIDER/ACT ON FEBRUARY 2022 VOUCHERS

S.Antonneau moved to approve vouchers from February 2022; second by L.Wittnebel. No opposition. Motion carried.

IX. COMMENTS FROM BOARD MEMBER

N/A

X. ADJOURNMENT

K.Miller moved to adjourn; second by L.Wittnebel. No opposition. Motion carried. The meeting ended at 7:44pm.