

Police Commission Meeting Minutes – March 2, 2023

Members present: Day, Gossett, Miller, Barry and non-voting member Douglas

Excused Members: Schmidt

Staff present: Pfister, Timm, Ald. Aultman Kloth, Frye and Wallace

1. **Chairman Miller** called the meeting to order at 5:00 pm and the Deputy Clerk confirmed appropriate meeting notice had been given.
2. **Approve minutes from December 14, 2022 meeting:** Motion by Gossett to approve the December 14, 2022 minutes as written; seconded by Day. Motion carried 4-0.
- 3a. **Establish Eligibility List for the Patrol Officer Position:** Timm explained the hiring process. He stated this is the first time that the candidate didn't have to be certified for eligibility to be hired. He stated 27 applications were received and 8 withdrew and 1 was disqualified prior to the physical test. He stated out of the remaining 18 applicants only 7 showed up for the physical test, six passed and one failed. Six applicants were eligible for the written test and one failed. Oral interviews were held for the remaining five and one passed. Background investigations are being done. A conditional offer was given to Jacob Roy based upon successful completion of psychological exam, drug screening, both of which he passed and confirmation by the Police Commission. Timm is recommending that the Police Commission certify Jacob Roy. He gave a brief background on Jacob Roy.

Motion by Gossett to certify the eligibility list containing name of Jacob Roy for the purpose of filling the entry level police officer position; seconded by Barry. Motion carried 4-0.

- 3b. **Consider/act on Filling One Entry Level Police Officer Position:** Chief requested the hiring of Jacob Roy to the position of entry level police officer. Motion by Gossett to approve the Chief's appointment of Jacob Roy to entry level police officer; seconded by Day. Motion carried 4-0.
- 3c. **Update on current Hiring Process:** Chief explained the hiring process of now offering lateral transfer incentives. A Memorandum of Understanding was done with the Police Union, which they signed off on. Lateral transfers will receive paid sick and vacation time, but there is no seniority, they start at the bottom. Chief stated he did have Timm reach out to all the candidates that did not show up to see what they were missing. They were told that they couldn't get off due to short staff, out of the country and on vacation. Chief stated they are changing the written test to two different days, one day during the week and a Saturday. He stated Jacob Roy will fill one open position. He stated they are now looking for two more officers. One position opened as of January 1st and Officer Bartolotta will not be coming back from an injury.

Motion by Gossett to adjourn; second by Day. Motion carried 4-0. The meeting adjourned at 5:24 p.m.

Minutes taken by Tina Wallace, Deputy City Clerk
Jeff Schmidt, Secretary