

# **PABST FARMS JOINT STORMWATER DISTRICT**

C/O 174 East Wisconsin Avenue, Oconomowoc, Wisconsin 53066  
(262) 569-2175 (262) 569-3238 Fax

## **REGULAR COMMISSION MEETING**

**August 24, 2022 @ 5:00 p.m.**

**At Oconomowoc City Hall  
174 East Wisconsin Avenue**

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk's office, (262) 569-2175, at least 48 hours in advance to request adequate accommodations.

### **Agenda:**

1. Call to order, confirmation of meeting notification and roll call
2. Minutes of June 15, 2022 regular meeting
3. Comments from Audience
4. Reports of Staff
5. Discussion and Action on 2023 District budget preparation
6. Set public hearing date/time for the 2023 budget and September meeting at Summit Village Hall (Wednesday, September 14, 2022)
7. Comments from Commissioners
8. Adjourn

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Diane Coenen, City Clerk  
City of Oconomowoc

"Members of other City or Village governmental bodies (boards, commissions, committees, council, etc) may attend the above noticed meeting of the Pabst Farms Joint Stormwater District in order to gather information. The only action to be taken at the above noticed meeting will be action by the Pabst Farms Joint Stormwater District."

**Pabst Farms Joint Stormwater District Meeting Minutes**  
**June 15, 2022**

President Riley called the meeting to order at 5:00 pm.

**Members present:** Commissioner Wagner for Niemann, President Riley, Vice President Frye, Commissioner Nash  
**Members absent:** Commission Stoiser

**Others present:** David Persch, Village Crossing Condominiums Resident

**2. Approve Minutes of September 22, 2021 Meeting:** Motion by Riley to approve the minutes from the 2/17/21 meeting; second by Frye. Motion carried 3-0.

**3. Comments from Audience:** David Persch, Village Crossing Condominiums spoke in favor of the signs being requested in Item 4 of the agenda. Stated that when the developer owned the pond, they had signs which are now gone.

**4. Discussion and action on Posting Signs at District Owned Ponds:** A request has been received to post the pond west of Village Crossing Condominiums for no trespassing. People are fishing in the ponds, leaving trash and are not respectful of the neighbors. The Police are not able to enforce any ordinances without signage. Commission Wagner stated that he used to maintain the signs for the previous owner and agreed with the resident regarding their concerns

Motion by Riley to have signs installed as directed by the City of Oconomowoc Police for enforcement. The cost will be a Pabst Farms Joint Stormwater District expense. Frye stated the City would order and install the signs. Motion was second by Nash . Motion carried 4-0.

**5. Discussion and action on Possible Cost Offset for Fountain Installation in Eastlake Village Ponds:** Frye explained the Eastlake subdivision would like to install fountains in the District owned ponds. They estimate the cost to install at \$20,000 with seasonal maintenance of \$1,100 and \$1,500 for electric. They would like permission from the District to do this. Overall the District was receptive to the idea of the fountains. They asked to have an agreement completed for this and any easements necessary for the fountains. The District would consider annual contributions towards the maintenance/electric cost based on actual savings realized by the District for reduced pond maintenance.

Motion by Frye; second by Nash. Motion carried 4-0.

**6. Election of Officers:**

Motion by Riley to nominate Nash as President; second by Frye. Motion carried 3-0, Nash abstained.

Motion by Nash to nominate Frye as Vice President; second by Riley. Motion carried 3-0, Frye abstained.

Motion by Frye to nominate Riley as Secretary; second by Nash. Motion carried 3-0, Riley abstained.

**7. Reports of Staff:** None

**8. Comments from Commissioners:** Frye stated we need to have a budget meeting in August and a Public Hearing in September to approve the 2023 budget.

**9. Set meeting date for next meeting:** The next meeting of the Pabst Farms Joint Stormwater District will be on Wednesday, August 24, 2022 at 5:00 pm at Oconomowoc City Hall.

Motion by Frye to adjourn at 5:30 pm; second by Riley. Motion carried 4-0.

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Tina Wallace  
City of Oconomowoc Deputy Clerk

**Pabst Farms Joint Stormwater Utility District  
Financial Statements  
Five Year History**

**Revenues & Expenditures**

	2018		2019		2020		2021		2022 YTD	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>Revenues</b>										
Service Charges	\$ 18,350	\$ 18,351	\$ 18,350	\$ 18,351	\$ 13,000	\$ 13,000	\$ 23,000	\$ 23,002	\$ 28,000	\$ 27,999
Interest	150	1,519	1,000	2,052	150	782	150	118	150	213
Miscellaneous	-	2	-	-	-	-	-	500	-	-
Subtotal Revenues	18,500	19,872	19,350	20,403	13,150	13,782	23,150	23,620	28,150	28,212
Deeded Facilities	-	-	-	-	-	-	-	-	-	-
Total Revenues	18,500	19,872	19,350	20,403	13,150	13,782	23,150	23,620	28,150	28,212
<b>Expenditures</b>										
Administrative										
Insurance	6,500	5,543	6,500	5,636	6,500	6,018	8,000	5,840	8,000	6,237
Professional Services	5,000	-	14,000	-	-	989	7,500	-	7,500	-
Other Administrative	500	20	5,000	20	150	22	150	21	150	-
Maintenance										
Landscaping/Mowing/Pond Maintenance	6,500	4,132	11,200	15,039	6,500	16,353	15,000	22,582	20,000	14,999
Total Expenditures	18,500	9,695	36,700	20,695	13,150	23,382	30,650	28,443	35,650	21,236
Surplus/(Deficit)	-	10,177	(17,350)	(292)	-	(9,600)	(7,500)	(4,823)	(7,500)	6,976
<b>Fund Balance</b>										
Fund Balance, Jan 1	1,217,298	1,217,298	1,227,475	1,227,475	1,227,183	1,227,183	1,217,583	1,217,583	1,212,760	1,212,760
Fund Balance, Dec 31	\$ 1,217,298	\$ 1,227,475	\$ 1,210,125	\$ 1,227,183	\$ 1,227,183	\$ 1,217,583	\$ 1,210,083	\$ 1,212,760	\$ 1,205,260	\$ 1,219,736

**Balance Sheet**

	12/31/2018	12/31/2019	12/31/2020	12/31/2021	7/31/2022
<b>Assets</b>					
Cash & Investments	\$ 85,475	\$ 92,008	\$ 78,167	\$ 77,430	\$ 77,736
Accounts Receivable	-	-	-	-	-
Due from General Fund	15,084	9,128	14,251	16,486	-
Due from Village of Summit	2,884	3,649	8,438	11,172	-
Stormwater Facilities	1,142,000	1,142,000	1,142,000	1,142,000	1,142,000
Total Assets	1,245,443	1,246,785	1,242,856	1,247,088	1,219,736
<b>Liabilities</b>					
Accounts Payable	-	6,825	2,584	6,670	-
Deferred Inflows	17,968	12,777	22,689	27,658	-
Total Liabilities	17,968	19,602	25,273	34,328	-
<b>Fund Balance</b>					
Investment in Capital Assets	1,142,000	1,142,000	1,142,000	1,142,000	1,142,000
Undesignated Fund Balance	75,298	85,475	85,183	75,583	70,760
Revenues over (under) Expenditures	10,177	(292)	(9,600)	(4,823)	6,976
Total Liabilities and Fund Balance	\$ 1,245,443	\$ 1,246,785	\$ 1,242,856	\$ 1,247,088	\$ 1,219,736