

**City of Oconomowoc
Committee-Of-The-Whole**

Tuesday, June 07, 2022 - 6:30 PM
City Hall - Council Chambers
174 E. Wisconsin Ave. Oconomowoc, WI 53066
(or immediately following Utility Committee)



Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in accessible format, call the City Clerk at least 48 hours prior to the meeting to request adequate accommodations. Tel: (262) 569-2186.

1. Call to order and confirmation of appropriate meeting notification
2. Committee Business
 - a. Consider/recommend Placement of Ordinance 22-O1035 on the June 21, 2022 Council Agenda Creating Section §2.01(9) "Council Agendas" Related to Alderman Requests to Place Items on a Council Agenda
 - b. Rockwell Partners, LLC N. Main St. Project Update
 - c. **Closed Session - Convene in Conference Room 3**
Per Wis State Stat 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session (Public/Private Partnership for Rockwell Partners, LLC Redevelopment Project TIF Request)
3. Adjourn

Diane Coenen, City Clerk
City of Oconomowoc

Notice is hereby given that a majority of the Common Council will be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel. Badke v. Greendale Village Board, 173Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the Common Council will not take any formal action at this meeting.



MEMORANDUM

PUBLIC WORKS

Date: June 7, 2022

To: Mayor and Committee-of-the-Whole

From: Mark Frye, City Administrator/Director of Public Works

Re: Ordinance 22-O1035 to Create Section 2.01 (g) of the City of Oconomowoc Municipal Code Regarding Common Council Agendas

RELATES TO THE STRATEGIC PLAN

Strategic Plan:

- Section V: Enhance the Effectiveness of Our City Government
- Objective A: Develop/Update/Maintain City Ordinances/Policies
- Task 1: City Ordinances Update/Review

BACKGROUND

An Aldermanic request was made to create Section 2.01 (g). The purpose of the request was to have a defined policy for having Aldermanic requested items placed on the Common Council agenda.

ADDITIONAL ANALYSIS

The attached ordinance, defines how an Alderman can have items placed on the Common Council agenda. The first step asks the Alderman to meet and discuss their agenda item request with the Mayor and/or Administrator. This communication allows for an understanding of the request, any concerns associated with the request, further informational gathering by City Staff and any legal reviews.

Should there not be an agreement to place the requested item on the agenda, the Alderman, during Comments from the Alderman, can make a request to add the item to a future agenda. This request needs to receive a second to move forward.

Once a requested item is to be placed on an agenda, the Administrator shall direct staff to research, prepare and assemble necessary materials related to the agenda item as soon as reasonably practicable to inform the Council in its deliberations and thereafter place the item on a Council agenda. The time to complete this task will be communicated to the Alderman making the request.

FINANCIAL IMPACT

N/A

RECOMMENDATION

N/A

SUGGESTED MOTION

Suggested Motion: Motion to recommend placement of Ordinance 22-O1035 on the June 21, 2022 Common Council agenda for action.

ORDINANCE NO. 22-O1035

**AN ORDINANCE TO CREATE §2.01 (9) “COUNCIL AGENDAS” OF THE
CITY OF OCONOMOWOC MUNICIPAL CODE**

The Common Council of the City of Oconomowoc, Waukesha County, Wisconsin, do ordain as follows:

SECTION 1. Section §2.01 (9) “COUNCIL AGENDAS” of Chapter 2 of the City of Oconomowoc Municipal Code, is created as follows:

2.01 (9) – COUNCIL AGENDAS

The Mayor, in consultation with the Administrator, and in consideration of suggestions received of any Alderman, shall set the agenda for all meetings of the Council. Alderman shall meet, with the Mayor and/or the Administrator to discuss items requested for a future agenda. During the Aldermanic Comments portion of any meeting of the Council, an Alderman may request an item be placed on a future agenda if their initial request to the Mayor and/or Administrator is denied. If the request is seconded by another Alderman, the matter will be placed upon a future agenda for consideration by the Council. The Administrator shall direct staff to research, prepare and assemble necessary materials related to the agenda item as soon as reasonably practicable to inform the Council in its deliberations and thereafter place the item on a Council agenda.

SECTION 2. EFFECTIVE DATE. This ordinance shall become effective upon passage and publication as required by law.

DATED: _____

CITY OF OCONOMOWOC

By: _____
Robert P. Magnus, Mayor

ATTEST:

Diane Coenen, Clerk

Adopted: _____

Published: _____

Effective Date: _____