City of Oconomowoc

Wisconsin

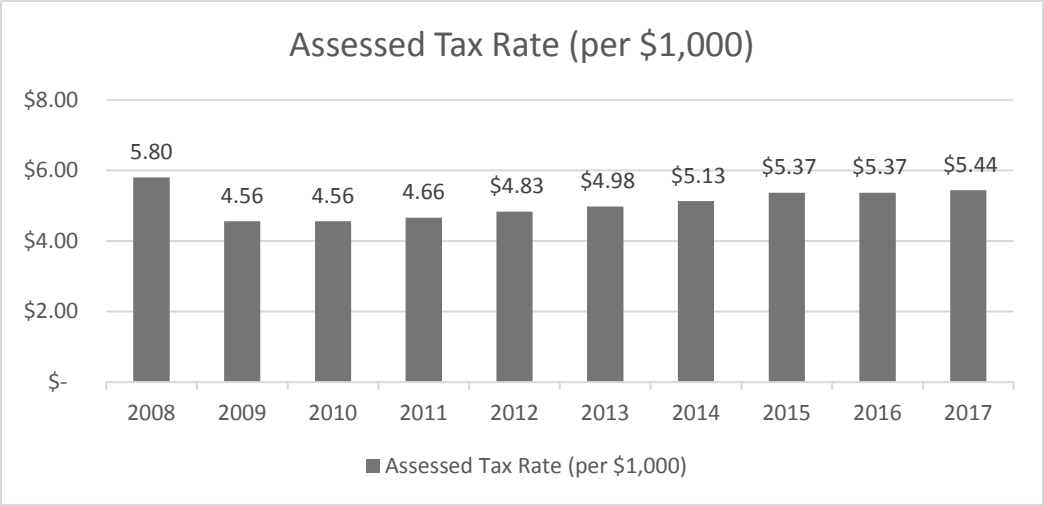
Annual Budget

2017

November 2016

To the Honorable Mayor, Members of the City Council and Citizens of the City of Oconomowoc:

The 2017 budget looks to the City's future with our investment today. Funding included in the budget for 2017 accomplishes current City initiatives while maintaining funding of existing services and meeting the constraints of levy limits. We were able to achieve these things while minimizing the impact on the tax levy. The 2017 budgeted assessed tax rate increased 1.3% as compared to the 2016 rate. The median homeowner will see an increase of about $15 in the City portion of their tax bill.



The 2017 budget incorporated a significant public safety focus including funding for an additional police officer, an increase in public safety wages based on market conditions, and also included funding for a potential consolidation of fire and ambulance services with the goal of continued higher level of service to citizens while minimizing the future costs associated with providing these services. Other initiatives incorporated included ongoing Village Green and Fowler Lake waterfront improvements, and a continuing focus on the vitality of downtown.

The city services we depend on daily create the foundation for all the wonderful things we think of when we picture what living, working and playing in Oconomowoc means to us. The budget is our guide book to furnishing these services. We are proud to provide the community with excellent service at a reasonable cost and we look forward to our opportunities ahead!

Sincerely,

Diane Gard, CPA, CMA
City Administrator

Sarah Kitsembel, CPA
Director of Finance/Administrative Services

CITY OF OCONOMOWOC
PROPOSED BUDGET SUMMARY

GENERAL FUND SUMMARY BY CATEGORY

The 2016 adopted and 2017 proposed General Fund budgets are as follows:	2016 Budget	2017 Budget	Percent Change
REVENUES AND OTHER FINANCING SOURCES:			
Taxes (other than property taxes)	$ 450,590	$ 231,535	
Special Assessments	15,000	15,000	
Intergovernmental Revenues	1,697,221	1,690,464	
Licenses and Permits	618,130	703,930	
Fines, Forfeits and Penalties	322,000	296,125	
Public Charges for Services	1,130,590	1,235,111	
Interfund Charges for Services	36,290	30,290	
Miscellaneous Revenues	234,665	254,580	
Total Revenues Excluding Property Taxes	4,504,486	4,457,035	-1.1%
General Property Taxes	6,826,068	7,197,786	5.4%
Other Financing Sources	1,475,000	1,555,000	
Fund Balance Applied	535,000	1,213,477	
TOTAL REVENUES, OTHER FINANCING SOURCES AND FUND BALANCE APPLIED	$ 13,340,554	$ 14,423,298	8.1%
EXPENDITURES:			
General City Government	$ 1,443,732	$ 1,497,429	
Public Safety	5,438,011	5,889,078	
Public Works	2,441,587	2,443,711	
Health and Human Services	70,641	76,088	
Library	1,122,254	1,122,790	
Parks and Recreation	1,644,853	1,692,759	
Conservation and Development	694,476	487,966	
Total Expenditures	12,855,554	13,209,821	2.8%
Other Financing Uses	485,000	1,213,477	
TOTAL EXPENDITURES AND OTHER FINANCING USES	$ 13,340,554	$ 14,423,298	8.1%

SUMMARY BY FUND

The 2017 proposed budgets for all funds combined:	Fund Balance January 1	Total Revenues	Total Expend	Fund Balance December 31	Property Tax Contribution 2016 Budget	Property Tax Contribution 2017 Budget
General Fund	$9,018,185	$13,209,821	$14,423,298	$7,804,708	$6,826,068	$7,197,786
Ambulance Special Revenue Fund	1,017,261	937,250	906,194	1,048,316	$120,000	145,000
Garbage and Refuse Special Revenue Fund	243,155	996,510	978,704	260,961		
Park Land Funds	66,820	175	20,000	46,995		
Woodcreek Stormwater Fund	87,122	7,750	5,309	89,563		
Concert Series Fund	-	-	-	-		
River Watershed	(3)	291,900	291,554	344		
Transportation Facilities Impact Fee Fund	14,706	15,600	15,000	15,306		
Law Enforcement Facilities Impact Fee Fund	90,544	21,900	10,000	102,444		
Fire & EMS Facilities Impact Fee Fund	(65,552)	25,550	300	(40,302)		
Park & Recreation Facilities Impact Fee Fund	459,341	528,400	3,125,000	(2,137,259)		
Community Development Authority	54,924	175	10,000	45,099		
Tourism Fund	-	220,160	196,067	24,093		
Debt Service Fund	47,227	1,962,814	1,962,814	47,227	1,271,767	1,264,829
T.I.D. #4 Capital Projects Fund	(383,455)	1,629,377	1,629,025	(383,103)		
Capital Improvements Fund	1,325,001	4,865,177	4,865,177	1,325,001	2,061,500	1,897,700
Wastewater Utility	53,787,328	5,205,400	3,693,651	55,299,077		
Water Utility	27,704,702	4,529,045	3,158,094	29,075,653		
Electric Utility	39,096,768	26,588,000	25,567,295	40,117,473		
Technology Internal Service Fund	495,365	689,330	693,206	491,489		
Risk Management Internal Service Fund	244,973	533,790	533,096	245,667		
Fleet Maintenance Internal Service Fund	343,780	471,480	470,705	344,555		
Total All Funds	$133,648,191	$62,729,604	$62,554,489	$133,823,307	$10,279,335	$10,505,315
Percent Change				0.1%		2.2%

	2016	2017	$ Change	% Change
Estimated Equalized Value Property Tax Rate	$5.40	$5.28	-$0.12	-2.3%
Estimated Assessed Value Property Tax Rate	$5.37	$5.44	$0.07	1.3%

The City's outstanding debt at December 31, 2016 is projected to be:	
General Obligation Notes and Bonds	$13,808,896
Unsecured Debt	16,434
Mortgage Revenue Bonds	363,289
Utility Revenue Bonds	-
Total Debt	$14,188,619

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2017 Budget
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* Levy fund

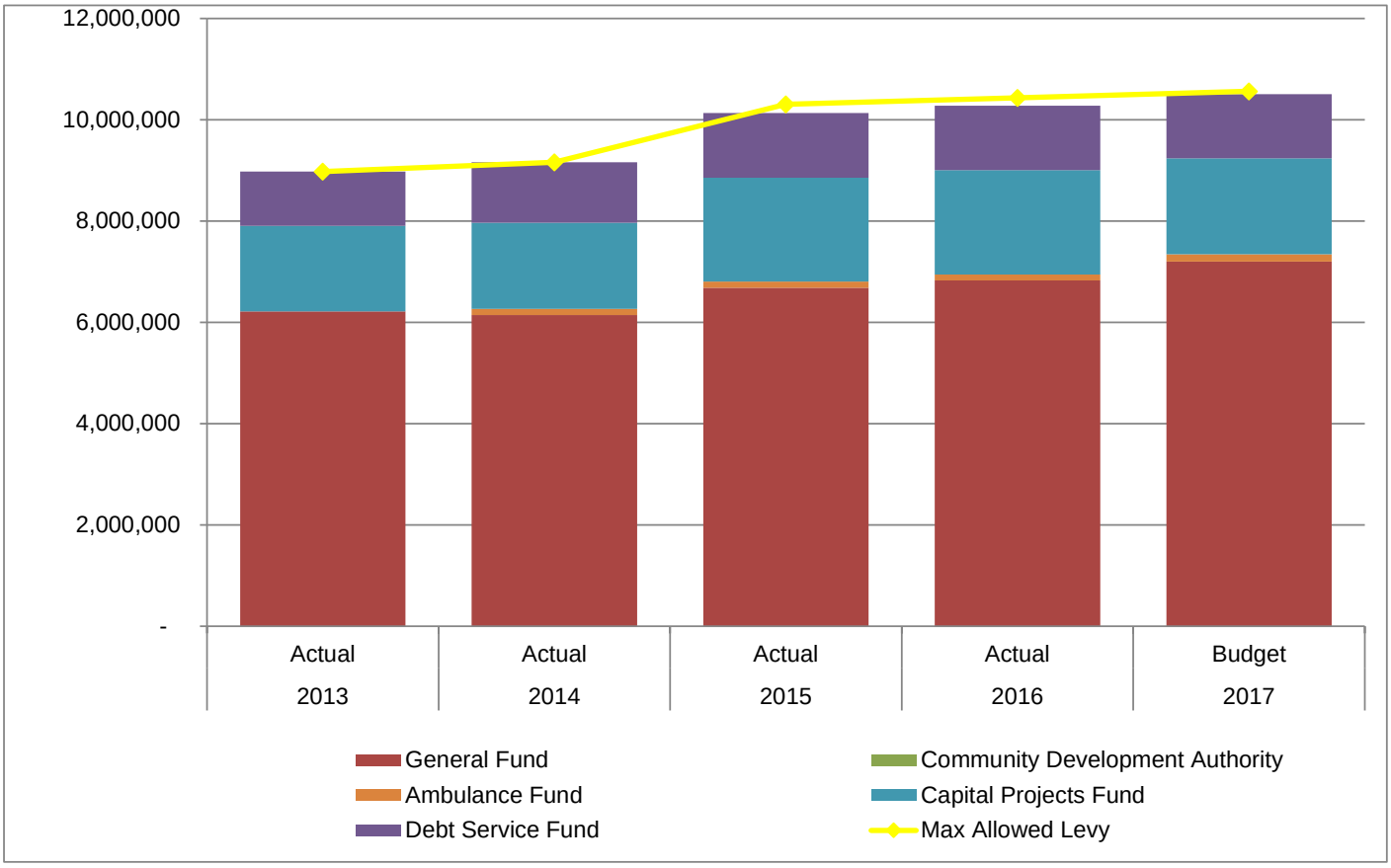
City of Oconomowoc

Budget Summaries

2017 Budget

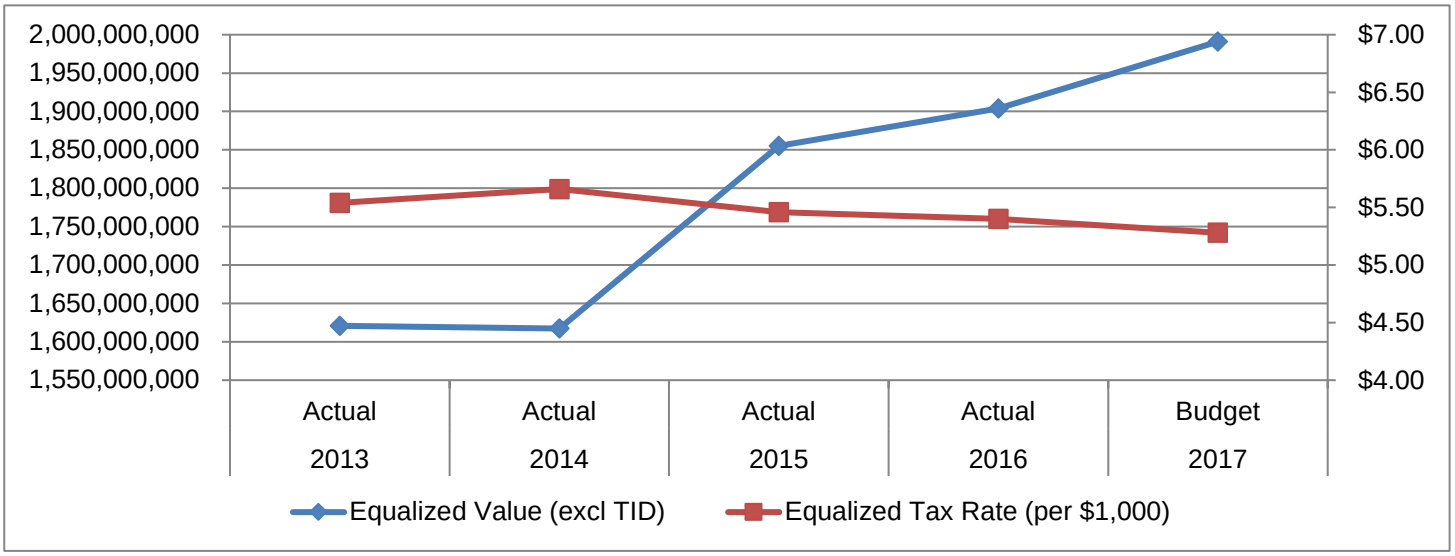
City of Oconomowoc
Property Tax Levy History
2017 Budget

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget
Property Tax Levy					
General Fund	6,214,967	6,146,898	6,684,405	6,826,068	7,197,786
Community Development Authority	-	-	-	-	-
Ambulance Fund	-	120,000	120,000	120,000	145,000
Debt Service Fund	1,068,185	1,193,665	1,279,035	1,271,767	1,264,829
Capital Projects Fund	1,693,125	1,699,155	2,048,675	2,061,500	1,897,700
Total Property Tax Levy	8,976,277	9,159,718	10,132,115	10,279,335	10,505,315
Levy Limit Calculation					
Net New Construction	0.95%	0.62%	1.88%	1.89%	1.51%
Minimum Levy Limit	0.00%	0.0%	0.0%	0.0%	0.0%
Levy Limit Percentage	0.95%	0.62%	1.88%	1.89%	1.51%
Base Levy	8,392,274	8,474,533	8,391,298	8,796,332	8,959,805
Adjustment Net New Construction	79,307	52,288	157,835	166,339	135,562
All Other Adjustments	504,761	632,899	1,755,605	1,319,681	1,312,814
Allowable Levy - No Carryover	**8,976,342**	**9,159,720**	**10,304,738**	**10,282,352**	**10,408,181**
Max Allowed Levy	**8,976,840**	**9,160,283**	**10,305,303**	**10,434,334**	**10,562,371**
Excess Levy Capacity	**563**	**565**	**173,188**	**154,999**	**57,056**

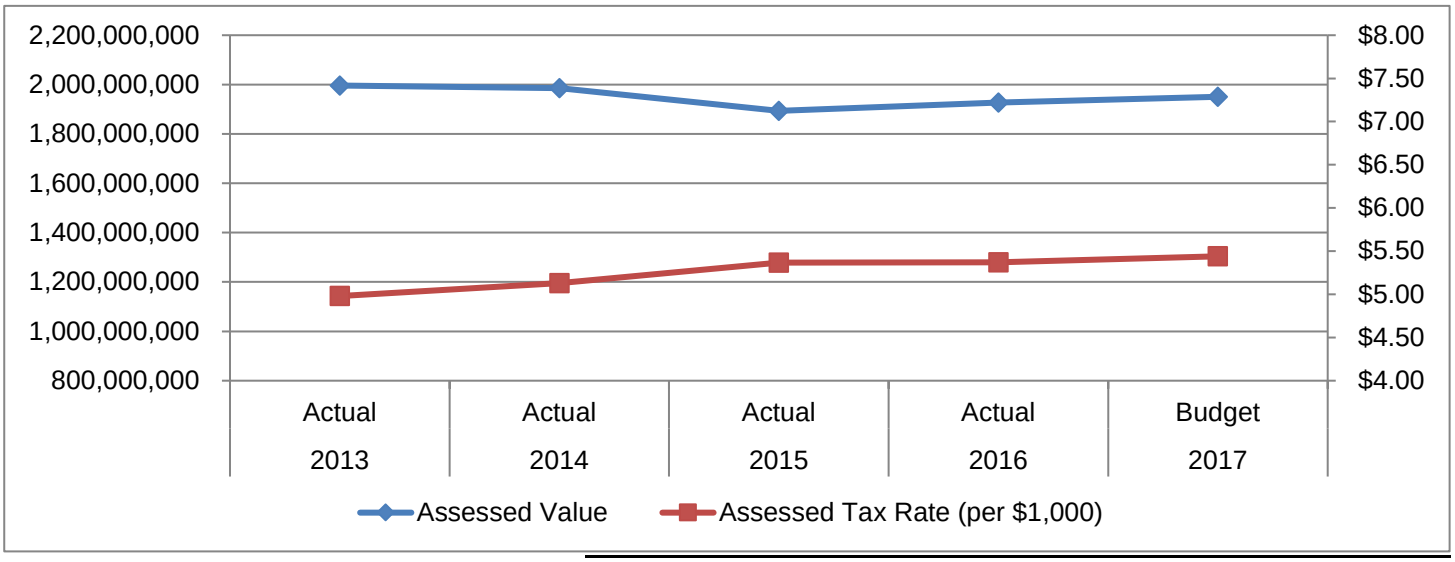


City of Oconomowoc
Property Tax Rate History
2017 Budget

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget
Equalized Value (excl TID)	1,620,989,100	1,617,270,600	1,855,001,800	1,904,156,300	1,990,954,200
Equalized Tax Rate (per $1,000)	$ 5.54	$ 5.66	$ 5.46	$ 5.40	$ 5.28



	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget
Assessed Value	1,996,070,799	1,985,602,287	1,893,455,895	1,927,470,812	1,950,457,568
Assessed Tax Rate (per $1,000)	$ 4.98	$ 5.13	$ 5.37	$ 5.37	$ 5.44
Median Home Value				$ 221,000	$ 221,000
Taxes on Median Home				$ 1,187	$ 1,202



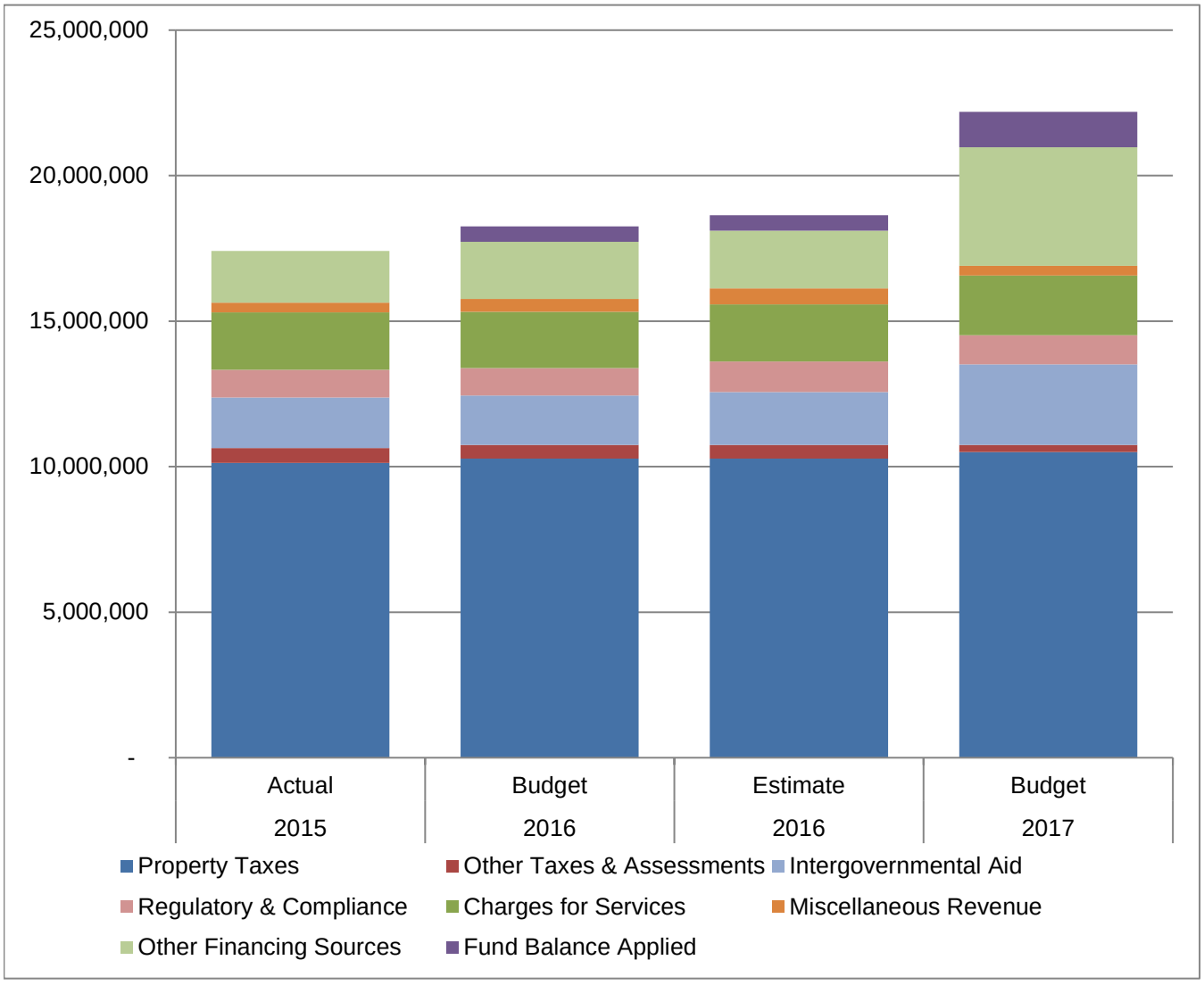
CITY OF OCONOMOWOC
LAST TEN FISCAL YEARS

FISCAL YEAR	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Population	14,300	14,330	15,759	15,805	15,834	16,004	16,293	16,464	16,656	N/A
Equalized Property Value	2,015,197,301	2,061,037,900	2,019,391,100	2,018,359,000	1,921,427,200	1,795,970,900	1,799,980,600	1,860,351,900	1,918,686,500	2,010,432,900
Equalized Values - TID Out	1,738,067,900	1,766,233,800	1,758,058,100	1,770,629,700	1,708,708,100	1,620,989,100	1,617,270,600	1,855,001,800	1,904,156,300	1,990,954,200
% Increase/(Decrease)	3.83%	1.62%	(0.46%)	0.72%	(3.50%)	(5.13%)	(0.23%)	14.70%	2.65%	4.56%
Assessed Property Value	1,548,288,252	2,029,463,916	2,044,826,820	2,034,389,209	1,994,922,238	1,996,070,799	1,985,602,287	1,893,455,895	1,927,470,812	1,950,457,568
% of Value Assessed	76.72%	98.47%	99.16%	100.79%	102.44%	110.49%	110.27%	101.40%	100.17%	TBD
City Property Tax Levy	$7,741,629	$7,929,394	$8,121,307	$8,325,172	$8,575,367	$8,976,277	$9,159,719	$10,132,115	$10,279,335	$10,527,881
% Increase in Tax Levy	3.47%	2.43%	2.42%	2.51%	3.01%	4.68%	2.04%	10.62%	1.45%	2.42%
Net New Construction	$79,347,000	$77,413,800	$27,225,000	$18,747,800	$6,289,100	$18,152,200	$11,089,500	$33,856,600	$35,182,600	$29,029,800
% Increase/(Decrease)	4.20%	3.84%	1.32%	0.93%	0.31%	0.94%	0.62%	1.88%	1.89%	1.51%
Allowable Levy Under Levy Limits	$7,798,282	$8,043,244	$8,341,195	$8,659,033	$8,575,865	$8,976,840	$9,160,283	$10,305,303	$10,434,334	$10,562,371
$ Increase/(Decrease)	$316,475	$301,615	$411,801	$537,726	$250,693	$401,473	$184,006	$1,145,584	$302,219	$283,036
Equalized Value Tax Rate (Per $1,000)	$4.45	$4.49	$4.62	$4.70	$5.02	$5.54	$5.66	$5.46	$5.40	$5.29
% Increase/(Decrease)	(0.45%)	0.90%	2.90%	1.73%	6.81%	10.36%	2.17%	(3.53%)	(1.10%)	(2.04%)
Assessed Value Tax Rate (Per $1,000)	$5.80	$4.56	$4.56	$4.66	$4.83	$4.98	$5.13	$5.37	$5.37	$5.44
% Increase/(Decrease)	2.25%	(21.34%)	0.00%	2.19%	3.65%	3.11%	3.01%	4.68%	0.00%	1.30%
General Obligation Debt (at 12/31)	$17,266,903	$21,689,656	$20,932,245	$27,259,310	$29,860,470	$17,740,000	$13,050,000	$15,233,712	$13,808,896	$13,808,896
Legal Debt Limit (at 12/31)	$103,051,895	$100,969,555	$100,917,950	$96,071,360	$89,798,545	$89,999,030	$93,017,595	$95,934,325	$100,521,645	$101,526,861 estimate
% of Debt Limit Used	17%	21%	21%	28%	33%	20%	14%	16%	14%	14%

*N/A Information not available at time of printing
**City Credit Rating: Aa2 Moody's Investors Service

City of Oconomowoc
Revenues by Type - All Levy Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Property Taxes	10,132,115	10,279,335	10,279,335	10,505,315
Other Taxes & Assessments	507,930	465,590	472,590	246,535
Intergovernmental Aid	1,742,575	1,701,381	1,809,266	2,765,464
Regulatory & Compliance	942,580	940,130	1,049,572	1,000,055
Charges for Services	1,972,769	1,931,180	1,969,480	2,049,901
Miscellaneous Revenue	334,512	445,189	551,765	339,490
Other Financing Sources	1,785,091	1,960,000	1,976,000	4,068,477
Fund Balance Applied	-	535,000	535,000	1,213,477
Total	17,417,573	18,257,805	18,643,008	22,188,714



CITY OF OCONOMOWOC
SIGNIFICANT REVENUE CHANGES
2017 BUDGET

The City of Oconomowoc has experienced many changes in the past year that affect the 2017 budget. Below are brief descriptions of some of the significant changes in revenues from the 2016 adopted budget.

Tax Levy

The total tax levy of $10,505,315 an increase of $225,980 or (2.20%) from the prior year. The major changes include: a net decrease in debt levy in correlation with fluctuations of amortization schedules, decrease in capital project fund levy; increase in ambulance fund levy, and an increase for General Fund ($371,718). The levy increase is limited to the City's net new construction and adjustment in debt service plus allowable carryover from the previous year levy capacity. This budget complies with the State of Wisconsin levy limit requirements.

Explanations for certain significant changes are included below.

Equalized Tax Rate

The equalized tax rate per $1,000 will decrease from $5.40 in 2016 to $5.28 in 2017 (2.22%). See the "Equalized Tax Rate" graph on page 3 for the past trend.

The City's equalized value excluding TID increment (used for the calculation of the equalized value rate) increased 4.56%, primarily due to economic change and net new construction. For the City overall, the equalized property value including TID increment increased 4.78% from the prior year comprising of:

Category	Inc (Dec)
Economic Change – increase due to inflation	2.771%
New Construction – increase due to new construction of property	1.513%
Personal Property Change – all changes in value for personal property.	(.564%)
Other Change – other miscellaneous changes	1.06%

Taxes (Excluding Property)

The public accommodation tax (aka room tax) received from local hotels and bed & breakfast establishments is expected to increase slightly 2017, however the amount that the City retains for general purposes remains unchanged from the 2016 budget as a result of the 2015-2017 Wisconsin biennial budget process. Legislation was passed limiting the amount that the City may retain for General purposes to an ultimate rate of 30% of total revenues over the next several years. As a result the City will see a gradual decline in the amounts retained for general purposes through 2021.

Intergovernmental Aid

The City's intergovernmental aid is expected to increase slightly compared to prior years. The State budget maintained revenue funding at current levels. The City's General Transportation Aid received from the State is expected to decrease due to lower eligible costs related to street projects. This decrease is offset by an increase in budgeted Local Road Improvement Aid, which is a biennial program. The City also expects to see an increase in the computer exemption aid relating to higher values of assessed exempt equipment. The City is not expected to qualify for Expenditure Restraint Aid from the State for 2017.

Building and Related Permit Revenue

Building permit revenue is expected to increase approximately $64,000, an increase in plumbing permits of approximately $3,900, respectively has also been budgeted. The increase relates to the projected future developments.

Fire Protective Service Contracts

The City currently provides fire service for two contract agencies that is based on the proportionate share of each municipality's equalized value to the total. Also, the 2% fire dues received by the contract agencies from the State are remitted to the City. This contract revenue is expected to increase $34,785 due to an increase in the contracting entity's equalized values.

Non-Resident Sanitary Districts

An annual charge is assessed to sanitary districts based on residential equivalent connections (RECs). Based on the annual contractual increase, it is expected that these fees will increase $15,000.

Park and Recreation Programming

Individual program popularity continues to vary from year to year, however programs are continually monitored and revised to ensure programming meets community interests and needs. Adult program participants are expected to decrease from the 2016 budgeted level, while adult sports are expected to increase, with the net impact a decrease in revenues of approximately $13,000. Youth program and youth sports participation is expected to grow increasing revenues approximately $38,000.

Community Center Rentals

The City is expecting to see an increase in the community center rentals, based on current trends and improvements and increasing number of rentals. Revenue is budgeted to increase $31,500.

Interest on Investments

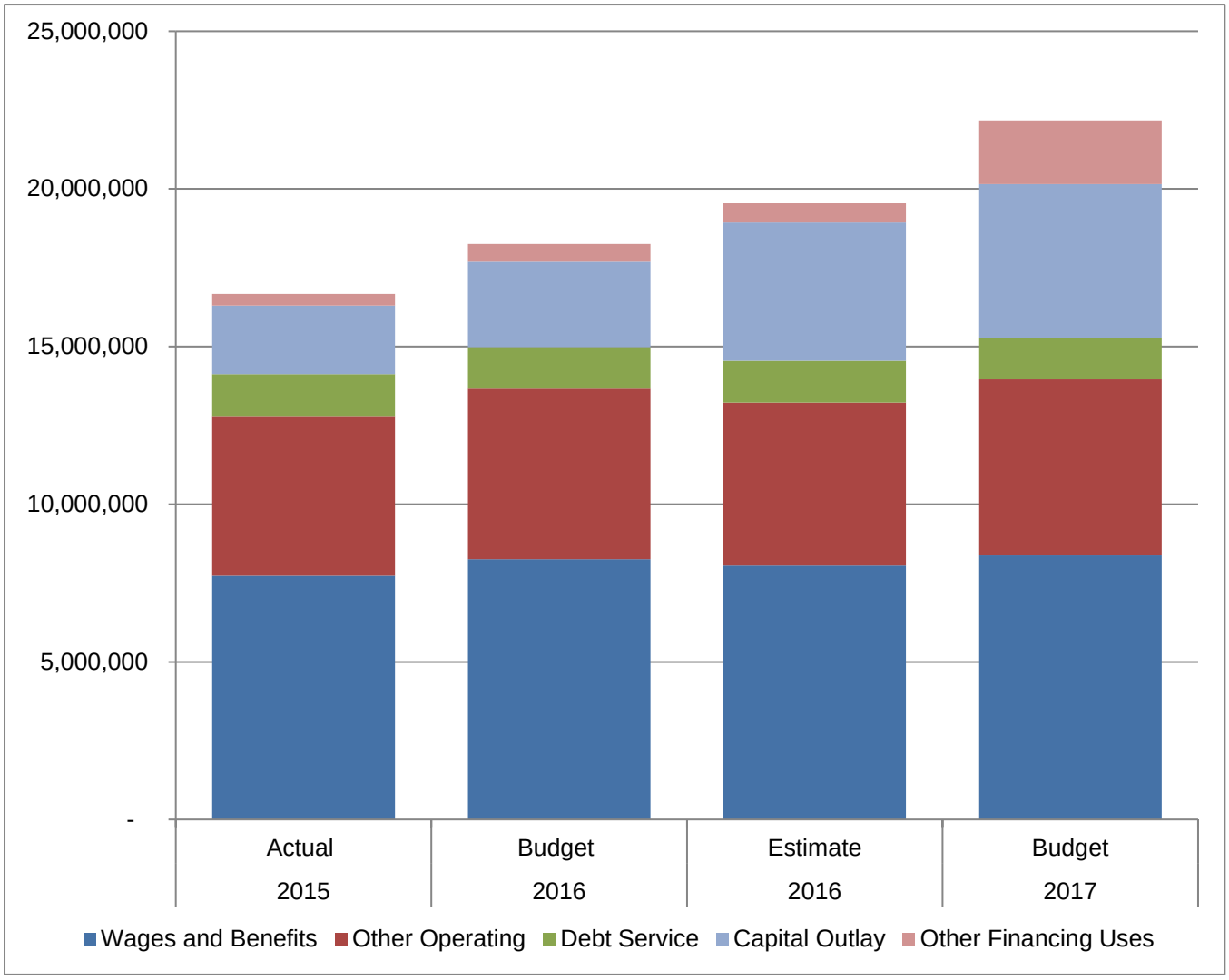
The City uses an outside investment manager to recommend investments and manage the City's liquid cash. With increases in investment markets and the continued diversification of the portfolio, the interest revenue budgeted in the General Fund is expected to increase.

Utility Fund Tax Equivalent

The property tax equivalent charged to the Water and Electric utilities is expected to increase $80,000. The amount charged is derived from a formula prescribed by the Public Service Commission (PSC) and is calculated using the value of assets in service for each of the utilities and a portion of the City's tax rate.

City of Oconomowoc
Expenditures by Type - All Levy Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Wages and Benefits	7,731,928	8,260,687	8,058,296	8,377,994
Other Operating	5,068,949	5,404,124	5,169,983	5,584,022
Debt Service	1,324,274	1,319,531	1,319,530	1,312,814
Capital Outlay	2,178,144	2,707,500	4,383,685	4,881,177
Other Financing Uses	363,521	559,000	613,110	2,011,477
Total	16,666,815	18,250,842	19,544,604	22,167,484



City of Oconomowoc
Assumptions
2017 Budget

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
COLA Adjustment	1.00%	2.00%	2.25%	2%/1% (d)	2%/1% (d)	2.00%
Elected Officials	0.00%	1.00%	0.00%	0.00%	0.00%	0.00%
Effective term	2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
Police	0.50%	3.00%	2.00%	2.00%	2.00%	2%/1% (d)
Health Insurance						
Total Premium Increase	3.3% (a)	1.5%	-2.7% (c)	3.0%	2.8%	-2.1% (e)
City Contribution	90% LCP	90% LCP	90% LCP	90% LCP	90% LCP	90% LCP
	88% tier 1	88% tier 1	88% tier 1	88% tier 1	88% tier 1	88% tier 1
Police Contribution	90% LCP	90% LCP	90% LCP	90% LCP	90% LCP	90% LCP
	88% tier 1	88% tier 1	88% tier 1	88% tier 1	88% tier 1	88% tier 1
WRS Retirement Rates - Employer						
General	6.65%	7.00%	6.80%	6.60%	6.60%	6.80%
Elected	7.00%	7.75%	7.70%	6.60%	6.60%	6.80%
Police	18.80%	14.81% (b)	11.43%	9.49%	9.49%	10.80%
Fire	14.75%	13.91% (b)	13.23%	13.29%	13.29%	15.10%
WRS Retirement Rates - Employee						
General	6.65%	7.00%	6.80%	6.60%	6.60%	6.80%
Elected	7.00%	7.75%	7.70%	6.60%	6.60%	6.80%
Police	0.00%	2.50% (b)	5.00%	6.60%	6.60%	6.80%
Fire	6.65%	7.00%	6.80%	6.60%	6.60%	6.80%
Social Security/Medicare Rate	7.65%	7.65%	7.65%	7.65%	7.65%	7.65%
Workers Compensation Mod	0.86	0.99	1.16	1.11	not available	0.89
Utility Rate Increases						
Wastewater	3.0%	3.0%	3.0%	7.5%	7.5%	3.0%
Water	0.0%	0.0%	0.0%	0.0%	0.0%	5.0%
Electric	0.3%	7.0%	1.5%	2.8%	2.8%	2.0%
Gasoline Avg Cost/Gallon						
Unleaded	$3.72	$3.62	$2.77	$2.75	not available	$2.40
Diesel	$3.59	$3.53	$2.42	$3.25	not available	$2.85
Developments						
New Single Family Homes	55	36	50	94	not available	60
New Multi Family Units	60	50	0	96	not available	86
New/Remodel Commercial	39	42	31	40	not available	40

Notes:

(a) Increase in premiums of lowest cost plan (LCP). In 2013, the LCP changed from United HealthCare to WEA Trust.

(b) Decrease in rates for public safety employees due to change in funding status of duty disability program; employee contribution of 2.5% per union contract.

(c) Decrease in premiums of lowest cost plan (LCP). In 2015 the LCP changed from WEA Trust to Anthem Blue.

(d) Budgeted COLA increase of 2% effective January 1, and additional 1% effective July 1

(e) Decrease in the maximum employer contribution due to a high cost plan being removed from the state's calculation.

City of Oconomowoc
Budgeted Positions
2017 Budget

	2014	2015	2016	2017
General City				
Full-Time Employees/FTE	78 / 79.58	79 / 80.60	80 / 81.10	81 / 82.60
Part-Time Employees/FTE	254 / 34.14	251 / 32.81	252 / 34.09	239 / 33.15
Total Employees/FTE	332 / 113.72	330 / 113.41	332 / 115.19	320 / 115.75
Utilities				
Full-Time Employees/FTE	37 / 38.63	37 / 38.66	37 / 38.66	37 / 38.58
Part-Time Employees/FTE	5 / 1.70	6 / 2.07	6 / 2.26	6 / 2.28
Total Employees/FTE	42 / 40.33	43 / 40.73	43 / 40.92	43 / 40.86
Total City				
Full-Time Employees/FTE	115 / 118.21	116 / 119.26	117 / 119.76	118 / 121.18
Part-Time Employees/FTE	259 / 35.84	257 / 34.88	258 / 36.35	245 / 35.43
Total Employees/FTE	374 / 154.05	373 / 154.14	375 / 156.11	363 / 156.61

* Amounts are assigned based on the department of the employee's primary job function

Changes from Year to Year

Changes from 2014 to 2015

1) Use of contracted services for Assistant City Attorney vs part-time position.
2) Addition of DPW part-time intern and Wastewater part-time seasonal due to increased city projects.
3) Adjustment of DPW, P&R, and Wastewater overtime hours based on history.
4) Addition of full-time Community Outreach & Services position, funded by the elimination of one P&R part-time administrative assistant position and one seasonal P&R administrative assistant position.
5) Changes in P&R programming instructors based on increased/decreased attendance in individual programs.
6) Shift of existing two POC Fire members to newly created Captain positions.
7) Shift of one DPW crew member and one P&R crew member to newly created foreman positions.
8) Elimination of part-time Technology intern position from the budget.

Changes from 2015 to 2016

1) Changes in P&R programming instructors based on increased/decreased attendance in individual programs.
2) Increase in P&R part-time Community Center building maintance and supervision hours due to increased use of community center.
3) Addition of one part-time Children's Librarian position.
4) Increase in part-time Circulation and Reference hours due to expanded library hours.
5) Addition of one full time Technology position beginning July 2016.
6) Increase in Part Time Utility Clerk hours.

Changes from 2016 to 2017

1) Use of contracted services for City Attorney vs full time position.
2) Addition of one full time police officer position.
3) Transition of part time Police Clerk to a full time position.
4) One full time Library Cataloger position was eliminated
5) Addition of one full time Special Services Librarian position.
6) Part-time Children's Librarian position created in 2016 was eliminated and job duties transitioned to the full time Special Services Librarian position.
7) Increase in Part Time Utility Clerk hours.
8) Decrease in Wastewater overtime hours.
9) Decrease in part time P&R Programming employee count due to change in method of budgeting. Effective 2017 budget any part time staff with 0 hours have been removed lowering the employee count.
10) Addition of one part time Human Resources Assistant position beginning July 2017.
11) Reduction of part-time Library Circulation and Reference hours.

CITY OF OCONOMOWOC
SIGNIFICANT EXPENDITURE CHANGES
2017 BUDGET

The City of Oconomowoc has experienced many changes in the past year that affect the 2017 budget. Below are brief descriptions of some of the significant changes in expenditures from the 2016 adopted budget.

Salaries and Benefits

This budget includes a cost-of-living increase in wages for eligible City employees of 2.00% effective January 1, ($115,600). Step increases under the City's adopted pay plan also resulted in an increase ($72,000). Increases in budgeted full time police positions (one police officer and moving a part time clerk to full time) as a result of study conducted during 2016 resulted in an increase ($129,000). The retirement of the City Attorney and subsequent contract with an outside firm decreased wages and benefits ($83,000).

Health insurance premiums for the City's Lowest Qualified Plan decreased 2.1% ($65,000).

Wisconsin Retirement System (WRS) employer contribution rates included within the budget increased over the prior year by 0.2% for general employees, 1.2% for protective with social security, and 1.7% for protective without social security ($36,500).

Professional Services

Building inspections are a contracted service and are paid based on a percentage of building and related permit revenue received by the City. As a result of the increased revenue expected for 2017, the cost for the related service is also expected to increase ($26,300). Also as mentioned above, subsequent to the retirement of the City Attorney the City contracted with an outside firm, increasing professional services charges ($119,000). The City has also included funding for a potential consolidation of fire/ems services with Dousman Fire District (199,000).

Electric and Water

Electric and water costs are budgeted to decrease approximately $43,000 from the prior year primarily due to a decrease in costs from the new LED lights.

Gas and Heat

The 2017 budget includes a decrease of approximately $39,000 relating the cost of gas and heat based on historical expenditures and projected future trends.

Publicity

Budgeted funds for publicity decreased approximately $25,000, which is the result of a shift in usage of funds to a different account for a one time project to replace wayfinding signs in 2017.

Gas and Diesel

Forecasted gasoline prices are expected to drop as compared to the budgeted 2016 prices. The price of regular unleaded is expected to decrease to $2.40 per gallon as compared to the budgeted $2.75 per gallon in 2016. Diesel is also expected to decrease to $2.85 per gallon from the budgeted $3.25 per gallon in 2016. The forecasted decrease is estimated to save the city approximately $16,000.

Fleet Maintenance

Effective January 1, 2013, general fleet maintenance costs were consolidated in a new fleet maintenance internal service fund. The two mechanics (one from DPW and one from utilities) were also moved to the new Fleet Maintenance department. During 2014 the Fleet Department implemented new software which allowed for an increase in data and information available. With a full year in the system the department has been able to better forecast expected repairs and projected costs. Additionally with the funding of the potential fire/ems consolidation the fire allocation of fleet expenses were removed. As a result of this additional the fleet allocation to the 2017 General Fund has decreased by $36,000.

Technology

The City continues to make significant commitments to information technology projects in recent years including new servers, the implementation of iPads, and a scheduled replacement plan for our aging technology. The 2017 budget incorporates a variety of initiatives, including replacement of a server & network performance and storage devices. The 2017 budget also includes wages and benefits for a full year for the new technology support position, which was budgeted for half of a year in the 2016 budget. The costs associated with these new and continued initiatives have increased the allocation to the 2017 General Fund by $7,800.

Risk Management/Insurance

The City uses an internal service fund for risk management and insurance costs. The costs for these programs are accumulated in the separate fund and allocated to the various City departments. The City's worker's compensation mod factor is expected to decrease from 1.11 to .89, which resulted in a decrease in the allocation of risk management/insurance charges to the General Fund by $29,000 in the 2017 budget.

Grants

Grants budgeted decreased approximately $55,000, from the prior year, with the majority of the decrease relating to a one time use of earmarked funds for a major façade grant to be utilized to develop a larger grant/loan program to initiate projects with increasing impacts on the aesthetics for Downtown Oconomowoc.

Debt Service

The total Debt Service levy is decreasing $6,938 in the 2017 budget, due to decreasing debt balances.

Capital Improvements

All capital projects for 2017 have been recorded in the capital improvements fund. The tax levy for the capital improvement fund is expected to decrease $163,800, however expenditures are expected to increase approximately $2,158,700, with $1,213,500 is funded through the use of reserves, and the remaining through intergovernmental aid.

City of Oconomowoc
Categories & Departments for Expenditure Activities
2017 Budget

500 - Elected Officials/Administration	
City Council	GG
Mayor	GG
City Administrator	GG
Legal	GG
Transfers to Other Funds	OFU
501 - Finance Department	
General Accounting	GG
Payroll/Human Resources	GG
Treasury	GG
Property Assessment	GG
Risk Management	GG
Sealer Of Weights	PS
502 - City Clerk	
City Clerk	GG
Licenses & Permits	GG
Elections	GG
Codification of Ordinances	GG
503 - Police Department	
Police Administration	PS
Police Dispatch Center	PS
Police Operations	PS
Police Training	PS
Water Safety Patrol	PS
504 - Fire Department	
Fire Department Administration	PS
Fire Department Suppression & Hydrant	PS
Fire Prevention	PS
Fire Department Training	PS
Equipment & Vehicle Maintenance	PS
Fire Station #1	PS
Fire Station #2	PS
Emergency Government	PS
505 - Department of Public Works	
Department of Public Works Administration	PW
Engineerung	PW
Municipal Garage	PW
Equipment & Vehicle Maintenance	PW
Gasoline Purchases	PW
Street Maintenance	PW
Bridges	PW
Curb & Gutter	PW
Street Cleaning	PW
Snow & Ice Removal	PW
Street Signs & Markings	PW
Traffic Control	PW

505 - Department of Public Works (continued)	
Street Lighting	PW
Sidewalks & Crosswalks	PW
Storm Water Sewers	PW
Parking Lots	PW
Dam Maintenance	PS
Lakes	C&D
City Buildings	GG
Inspections	PS
Weed Control	C&D
Cemetery	H&HS
Animal Pound	H&HS
506 - Library	LIB
507 - Parks, Recreation, and Forestry	
Recreation Administration	P&R
Community Center	P&R
Recreation Center	P&R
Recreation Programming	P&R
Fitness Programs	P&R
Ballet & Social Dance	P&R
Adult Sports	P&R
Pee Wee Programming	P&R
Youth Baseball & Softball	P&R
Youth Football	P&R
Waterfront	P&R
Skating Rinks	P&R
Tennis Programs	P&R
Special Programming	P&R
Parks & Playgrounds	P&R
Athletic Fields & Courts	P&R
Public Concerts	P&R
Special Events	P&R
Tree & Brush Control	PW
Transportation for Elderly	H&HS
508 - Planning Department	C&D
509 - Bureau of Economic Development	C&D

Category Key	
General City Government	GG
Public Safety	PS
Public Works	PW
Health and Human Services	H&HS
Library	LIB
Parks and Recreation	P&R
Conservation and Development	C&D
Other Financing Uses	OFU

GENERAL FUND

Fund 100

City of Oconomowoc
General Fund
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 100 - General Fund				
Beginning Fund Balance	8,767,066	8,628,412	9,106,018	9,014,467
Revenues (excluding property tax, fund balance applied)	6,041,920	5,979,486	6,241,689	6,012,035
Fund Balance Applied	-	535,000	535,000	1,213,477
Property Tax	6,684,405	6,826,068	6,826,068	7,197,786
Expenditures	12,387,373	13,340,554	13,159,308	14,423,298
Increase/(Decrease) in Fund Balance	338,952	(535,000)	(91,551)	(1,213,477)
Ending Fund Balance	9,106,018	8,093,412	9,014,467	7,800,990
Components of Fund Balance Change				
Application of Fund Balance Within Adopted Budget	(211,455)	(535,000)	(535,000)	(1,213,477)
Additional Fund Balance Use Approved	(98,936)	-		-
Budget Carryovers & Designations	(143,259)	-	(283,134)	-
Surplus/(Deficit) Operational	792,602	-	726,583	-
Increase/(Decrease) in Fund Balance	338,952	(535,000)	(91,551)	(1,213,477)

City of Oconomowoc
General Fund - By Department
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Dept 500 - Elected Officials/Administration				
Revenues (excluding property tax, fund balance applied)	2,644,717	2,620,185	2,661,732	2,734,210
Property Tax	6,684,405	6,826,068	6,826,068	7,197,786
Fund Balance Applied	-	535,000	535,000	1,213,477
Expenditures	694,270	917,722	929,874	1,680,284
Revenue/(Net Cost) of Department (excluding property taxes)	1,950,447	2,237,463	2,266,858	2,267,403
Dept 501 - Finance Department				
Revenues (excluding property tax, fund balance applied)	80,220	70,840	116,412	115,525
Fund Balance Applied	-	-	-	-
Expenditures	464,763	501,293	485,130	536,770
Revenue/(Net Cost) of Department (excluding property taxes)	(384,543)	(430,453)	(368,718)	(421,245)
Dept 502 - City Clerk				
Revenues (excluding property tax, fund balance applied)	53,311	63,535	61,471	59,905
Expenditures	267,366	305,172	300,434	295,643
Revenue/(Net Cost) of Department (excluding property taxes)	(214,055)	(241,637)	(238,963)	(235,738)
Dept 503 - Police Department				
Revenues (excluding property tax, fund balance applied)	401,806	437,365	418,876	390,657
Fund Balance Applied	-	-	-	-
Expenditures	3,215,786	3,437,302	3,438,482	3,673,994
Revenue/(Net Cost) of Department (excluding property taxes)	(2,813,980)	(2,999,937)	(3,019,606)	(3,283,337)
Dept 504 - Fire Department				
Revenues (excluding property tax, fund balance applied)	294,282	290,055	303,750	325,055
Fund Balance Applied	-	-	-	-
Expenditures	1,750,431	1,789,362	1,756,822	1,984,182
Revenue/(Net Cost) of Department (excluding property taxes)	(1,456,149)	(1,499,307)	(1,453,072)	(1,659,127)

City of Oconomowoc
General Fund - By Department
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Dept 505 - Department of Public Works				
Revenues (excluding property tax, fund balance applied)	1,405,232	1,339,830	1,475,090	1,372,975
Fund Balance Applied	-	-	-	-
Expenditures	2,805,581	2,903,031	2,804,393	2,917,513
Revenue/(Net Cost) of Department (excluding property taxes)	(1,400,349)	(1,563,201)	(1,329,303)	(1,544,538)
Dept 506 - Library				
Revenues (excluding property tax, fund balance applied)	428,631	427,091	431,435	446,422
Fund Balance Applied	-	-	-	-
Expenditures	1,115,408	1,122,254	1,237,993	1,122,792
Revenue/(Net Cost) of Department (excluding property taxes)	(686,777)	(695,163)	(806,558)	(676,370)
Dept 507 - Parks, Recreation, and Forestry				
Revenues (excluding property tax, fund balance applied)	488,074	500,465	535,803	549,246
Fund Balance Applied	-	-	-	-
Expenditures	1,605,863	1,759,501	1,727,523	1,813,623
Revenue/(Net Cost) of Department (excluding property taxes)	(1,117,789)	(1,259,036)	(1,191,720)	(1,264,377)
Dept 508 - Planning Department				
Revenues (excluding property tax, fund balance applied)	20,850	14,540	18,090	16,550
Expenditures	233,644	276,498	257,282	257,163
Revenue/(Net Cost) of Department (excluding property taxes)	(212,794)	(261,958)	(239,192)	(240,613)
Dept 509 - Bureau of Economic Development				
Revenues (excluding property tax, fund balance applied)	224,796	215,580	219,030	1,490
Fund Balance Applied	-	-	-	-
Expenditures	234,262	328,419	221,374	141,334
Revenue/(Net Cost) of Department (excluding property taxes)	(9,466)	(112,839)	(2,344)	(139,844)

Note: See appendix for additional details by account number.

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND REVENUES

REVENUES

401	***Taxes***
402	***Special Assessments***
403	***Intergovernmental Revenues***
404	***Licenses and Permits***
405	***Penalties and Fines***
406	***Public Charges for Service***
407	***Interfund Charges For Services***
408	***Miscellaneous Revenues***
410	***Other Financing Sources***
410	***Fund Balance Applied***

Note: See appendices for revenues by department.

City of Oconomowoc
General Fund
2017 Budget

	2015 Actual	2016 Adopted	June 2016 YTD Actual	2016 Estimate	2017 Proposed	% Change
Revenues						
Taxes	7,176,282	7,276,658	3,634,952	7,283,658	7,429,321	2.1%
Special Assessments	16,054	15,000	6,686	15,000	15,000	0.0%
Intergovernmental Revenues	1,736,181	1,697,221	849,847	1,703,516	1,690,464	-0.4%
Licenses and Permits	638,629	618,130	481,164	753,872	703,930	13.9%
Penalties & Fines	303,950	322,000	154,259	295,700	296,125	-8.0%
Public Charges for Services	1,111,336	1,130,590	661,413	1,155,690	1,235,111	9.2%
Interfund Charges for Services	49,188	36,290	18,143	36,290	30,290	-16.5%
Miscellaneous Revenues	252,295	234,665	201,655	333,031	254,580	8.5%
Subtotal Operating Revenues	11,283,915	11,330,554	6,008,120	11,576,757	11,654,821	2.9%
Other Financing Sources	1,442,410	1,475,000	739,566	1,491,000	1,555,000	5.4%
Fund Balance Applied	-	535,000	-	535,000	1,213,477	126.8%
Total Revenues	12,726,325	13,340,554	6,747,686	13,602,757	14,423,298	8.1%

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND EXPENDITURES

EXPENDITURES

100	***Wages and Benefits***
200	***Purchased Services***
300	***Operating Supplies and Expenses***
400	***Maintenance of City Property***
500	***Fixed Charges***
700	***Contributions, Grants and Others***
800	***Capital Outlay***
900	***Other Financing Uses***

Note: See appendices for detailed expenditures by department.

City of Oconomowoc
General Fund
2017 Budget

	2015 Actual	2016 Adopted	June 2016 YTD Actual	2016 Estimate	2017 Proposed	% Change
Expenditures						
Wages and Benefits	7,479,888	7,997,535	3,477,485	7,795,105	8,107,487	1.4%
Purchased Services	1,517,959	1,558,778	740,049	1,551,181	1,864,507	19.6%
Operating Supplies and Expenses	785,062	876,882	418,448	813,890	833,839	-4.9%
Maintenance of City Property	223,036	282,764	120,746	273,416	336,753	19.1%
Fixed Charges	1,895,310	1,910,345	976,695	1,911,716	1,896,735	-0.7%
Contributions, Grants & Others	90,014	154,250	67,106	90,000	81,500	-47.2%
Capital Outlay	32,583	1,000	1,192	165,000	16,000	1500.0%
Other Financing Uses	363,521	559,000	-	559,000	1,286,477	130.1%
	12,387,373	13,340,554	5,801,721	13,159,308	14,423,298	8.1%

OTHER GOVERNMENTAL FUNDS

Miscellaneous Special Revenue Funds
Impact Fee Special Revenue Funds
Debt Service Fund
Capital Projects Funds
Internal Service Funds

City of Oconomowoc
Other Governmental Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 204 - Ambulance				
Beginning Fund Balance	1,046,380	827,798	1,193,054	1,017,260
Revenues (excluding property tax, fund balance applied)	836,171	771,085	787,236	792,250
Property Tax	120,000	120,000	120,000	145,000
Expenditures	809,497	874,257	1,083,030	896,740
Revenue/(Net Cost)	146,674	16,828	(175,794)	40,510
Ending Fund Balance	1,193,054	844,626	1,017,260	1,057,770
Fund 205 - Garbage & Refuse Collection				
Beginning Fund Balance	170,117	173,572	202,615	243,156
Revenues (excluding fund balance applied)	955,580	961,590	981,675	996,510
Expenditures	923,082	960,919	941,134	978,726
Revenue/(Net Cost)	32,498	671	40,541	17,784
Ending Fund Balance	202,615	174,243	243,156	260,940
Fund 206 - Park Land Acquisition				
Beginning Fund Balance	29,577	14,124	14,012	-
Revenues (excluding fund balance applied)	144	100	3,540	-
Expenditures	15,709	14,224	17,552	-
Revenue/(Net Cost)	(15,565)	(14,124)	(14,012)	-
Ending Fund Balance	14,012	-	-	-
Fund 207 - Park Land Improvement				
Beginning Fund Balance	71,384	71,574	66,595	66,820
Revenues (excluding fund balance applied)	211	85	225	175
Expenditures	5,000	20,000	-	20,000
Revenue/(Net Cost)	(4,789)	(19,915)	225	(19,825)
Ending Fund Balance	66,595	51,659	66,820	46,995

City of Oconomowoc
Other Governmental Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 210 - Woodcreek Stormwater				
Beginning Fund Balance	81,918	83,778	84,359	87,121
Revenues (excluding fund balance applied)	7,248	7,200	7,750	7,750
Expenditures	4,807	4,761	4,988	5,317
Revenue/(Net Cost)	2,441	2,439	2,762	2,433
Ending Fund Balance	84,359	86,217	87,121	89,554
Fund 213 - River Watershed				
Beginning Fund Balance	-	4	3,717	3,714
Revenues (excluding fund balance applied)	83,973	280,250	199,588	291,900
Expenditures	80,256	280,249	199,591	291,902
Revenue/(Net Cost)	3,717	1	(3)	(2)
Ending Fund Balance	3,717	5	3,714	3,712
Fund 220 - Highways & Other Transportation				
Beginning Fund Balance	478,267	491,267	437,106	(413,094)
Revenues (excluding fund balance applied)	26,106	20,000	462,600	15,600
Expenditures	67,267	400,000	885,000	15,000
Revenue/(Net Cost)	(41,161)	(380,000)	(422,400)	600
Increase in/(Reduction of) Interfund Payable	-	-	427,800	(13,300)
Net Adjustment to Fund Balance	(41,161)	(380,000)	(850,200)	13,900
Ending Fund Balance	437,106	111,267	(413,094)	(399,194)
Fund 221 - Law Enforcement				
Beginning Fund Balance	176,879	6,214	57,294	90,544
Revenues (excluding fund balance applied)	23,109	31,300	33,250	21,900
Expenditures	142,694	-	-	10,000
Revenue/(Net Cost)	(119,585)	31,300	33,250	11,900
Ending Fund Balance	57,294	37,514	90,544	102,444

City of Oconomowoc
Other Governmental Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 222 - Fire Protection & Emergency				
Beginning Fund Balance	(125,312)	(107,907)	(100,178)	(65,553)
Revenues (excluding fund balance applied)	25,222	31,020	35,060	25,550
Expenditures	88	30,300	34,435	23,300
Revenue/(Net Cost)	25,134	720	625	2,250
Increase in/(Reduction of) Interfund Payable	-	(30,200)	(34,000)	(23,000)
Net Adjustment to Fund Balance	25,134	30,920	34,625	25,250
Ending Fund Balance	(100,178)	(76,987)	(65,553)	(40,303)
Fund 223 - Parks, Playgrounds & Other				
Beginning Fund Balance	547,125	606,215	616,140	459,340
Revenues (excluding fund balance applied)	69,522	1,072,350	143,200	2,671,000
Expenditures	507	1,750,000	300,000	3,125,000
Revenue/(Net Cost)	69,015	(677,650)	(156,800)	(454,000)
Increase in/(Reduction of) Interfund Payable	-	790,000	-	2,142,600
Net Adjustment to Fund Balance	69,015	(1,467,650)	(156,800)	(2,596,600)
Ending Fund Balance	616,140	(861,435)	459,340	(2,137,260)
Fund 250 - Community Development Authority				
Beginning Fund Balance	54,707	52,837	54,749	54,924
Revenues (excluding property tax, fund balance applied)	155	135	175	175
Expenditures	113	10,000	-	10,000
Revenue/(Net Cost)	42	(9,865)	175	(9,825)
Ending Fund Balance	54,749	42,972	54,924	45,099

City of Oconomowoc
Other Governmental Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 255 - Tourism				
Beginning Fund Balance	-	-	-	-
Revenues (excluding property tax, fund balance applied)	-	-	-	220,160
Expenditures	-	-	-	196,499
Revenue/(Net Cost)	-	-	-	23,661
Ending Fund Balance	-	-	-	23,661
Fund 300 - Debt Service				
Beginning Fund Balance	33,690	35,832	45,477	47,228
Revenues (excluding fund balance applied)	57,026	47,764	49,514	697,985
Property Tax	1,279,035	1,271,767	1,271,767	1,264,829
Expenditures	1,324,274	1,319,531	1,319,530	1,962,814
Revenue/(Net Cost)	11,787	-	1,751	-
Reduction of Interfund Payable	-	-	-	-
Net Adjustment to Fund Balance	11,787	-	1,751	-
Ending Fund Balance	45,477	35,832	47,228	47,228
Fund 404 - Tax Incremental District #4				
Beginning Fund Balance	(147,290)	(405,960)	(200,385)	(648,456)
Revenues (excluding fund balance applied)	108,691	269,700	643,988	613,377
Expenditures	161,786	306,890	827,059	611,525
Increase/(Decrease) in Fund Balance	(53,095)	(37,190)	(183,071)	1,852
Increase in/(Reduction of) Interfund Payable	-	-	265,000	255,000
Net Adjustment to Fund Balance	(53,095)	(37,190)	(448,071)	(253,148)
Ending Fund Balance	(200,385)	(443,150)	(648,456)	(901,604)

City of Oconomowoc
Other Governmental Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 408 - Capital Improvements				
Beginning Fund Balance	2,242,879	815,101	2,496,180	1,325,002
Revenues (excluding property tax, fund balance applied)	350,188	645,000	750,059	2,974,850
Fund Balance Applied	-	-	-	-
Property Tax	2,048,675	2,061,500	2,061,500	1,953,800
Expenditures	2,145,562	2,706,500	3,982,737	4,928,650
Increase/(Decrease) in Fund Balance	253,301	-	(1,171,178)	-
Ending Fund Balance	2,496,180	815,101	1,325,002	1,325,002
Fund 700 - Technology				
Beginning Fund Balance	379,574	360,221	452,156	495,363
Revenues (excluding fund balance applied)	508,892	626,530	627,397	693,780
Expenditures	436,310	626,437	584,190	693,883
Revenue/(Net Cost)	72,582	93	43,207	(103)
Ending Fund Balance	452,156	360,314	495,363	495,260
Fund 720 - Risk Management/Insurance				
Beginning Fund Balance	213,137	216,253	213,764	244,973
Revenues (excluding fund balance applied)	569,985	569,815	598,254	533,790
Expenditures	569,358	594,899	567,046	533,138
Revenue/(Net Cost)	627	(25,084)	31,209	652
Ending Fund Balance	213,764	191,169	244,973	245,624
Fund 730 - Fleet Maintenance				
Beginning Fund Balance	123,809	224,456	344,612	343,777
Revenues (excluding fund balance applied)	599,650	521,860	522,960	465,020
Expenditures	378,847	521,481	523,795	465,254
Revenue/(Net Cost)	220,803	379	(835)	(234)
Ending Fund Balance	344,612	224,835	343,777	343,543

CITY OF OCONOMOWOC
2017 BUDGET
OTHER GOVERNMENTAL FUND REVENUES

REVENUES

401	***Taxes***
402	***Special Assessments***
403	***Intergovernmental Revenues***
405	***Penalties and Fines***
406	***Public Charges for Service***
407	***Interfund Charges For Services***
408	***Miscellaneous Revenues***
410	***Other Financing Sources***

Note: See appendices for revenues by fund.

City of Oconomowoc
Other Governmental Funds
2017 Budget

	2015 Actual	2016 Adopted	June 2016 YTD Actual	2016 Estimate	2017 Budget	% Change
Revenues						
Taxes	3,543,744	3,708,267	1,856,545	3,713,089	3,868,406	4.3%
Special Assessments	7,000	7,000	3,725	7,450	7,450	6.4%
Intergovernmental Revenues	131,009	133,160	237,250	258,031	1,228,000	822.2%
Penalties & Fines	140,636	163,000	143,200	241,000	315,100	93.3%
Public Charges for Services	1,652,008	1,606,850	749,827	1,620,050	1,641,000	2.1%
Interfund Charges for Services	1,639,370	1,711,505	855,753	1,711,505	1,685,150	-1.5%
Miscellaneous Revenues	132,883	424,019	103,511	271,227	375,855	-11.4%
Subtotal Operating Revenues	7,246,651	7,753,801	3,949,811	7,822,352	9,120,961	17.6%
Other Financing Sources	422,937	1,555,250	95,275	1,477,386	6,218,977	299.9%
Fund Balance Applied	-	-	-	-	-	-100.0%
Total Revenues	7,669,587	9,309,051	4,045,086	9,299,739	15,339,938	64.8%

CITY OF OCONOMOWOC
2017 BUDGET
OTHER GOVERNMENTAL FUND EXPENDITURES

EXPENDITURES

100	***Wages and Benefits***
200	***Purchased Services***
300	***Operating Supplies and Expenses***
400	***Maintenance of City Property***
500	***Fixed Charges***
600	***Debt Expenditures***
700	***Contributions, Grants and Others***
800	***Capital Outlay***
900	***Other Financing Uses***

Note: See appendices for detailed expenditures by fund.

City of Oconomowoc
Other Governmental Funds
2017 Budget

	2015 Actual	2016 Adopted	June 2016 YTD Actual	2016 Estimate	2017 Budget	% Change
Expenditures						
Wages and Benefits	536,154	567,326	262,761	606,108	714,148	25.9%
Purchased Services	1,699,065	1,536,060	837,973	1,594,298	1,598,431	4.1%
Operating Supplies and Expenses	185,402	237,515	113,785	235,818	352,736	48.5%
Maintenance of City Property	159,738	306,750	99,915	296,689	249,132	-18.8%
Fixed Charges	630,469	714,871	320,368	657,327	698,138	-2.3%
Debt Expenditures	1,331,100	1,359,971	1,170,625	1,464,105	1,383,389	1.7%
Contributions, Grants & Others	350,899	527,230	154,187	369,345	499,000	-5.4%
Capital Outlay	2,172,325	5,170,724	1,252,045	5,992,285	9,515,177	84.0%
Other Financing Uses	1,450	-	19,325	54,110	725,000	0.0%
	7,066,601	10,420,447	4,230,984	11,270,085	15,735,151	51.0%

GENERAL FUND

Fund 100

GENERAL FUND
REVENUE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
TAXES							
General Property Taxes	1110	$6,684,405	$6,826,068	$3,414,208	$6,826,068	$7,197,786	5.4%
Public Accomodation Tax	1210	$420,653	$395,000	$191,664	$407,000	$180,000	-54.4%
General Sales Tax/Retail Discount	1222	$62	$25	$20	$25	$25	
Payments in Lieu of Taxes	1320	$30,642	$31,565	$15,780	$31,565	$32,510	3.0%
Interest on Taxes	1800	$25,047	$24,000	$13,280	$19,000	$19,000	-20.8%
AG Use Conversion	1900	$15,473					
TOTAL TAXES		**$7,176,282**	**$7,276,658**	**$3,634,952**	**$7,283,658**	**$7,429,321**	**2.1%**
SPECIAL ASSESSMENTS							
Special Assessments - Water Main	2210	$4,130					
Special Assessments - Sidewalk	2212	$11,924	$15,000	$6,686	$15,000	$15,000	
TOTAL SPECIAL ASSESSMENTS		**$16,054**	**$15,000**	**$6,686**	**$15,000**	**$15,000**	
INTERGOVERNMENTAL AID							
Federal Aid - Public Safety	3211						
Federal Aid - Public Safety	3212		$1,000	$3,578	$3,578	$2,000	100.0%
State Aid - Shared Revenues	3441	$244,980	$243,500	$121,750	$246,000	$246,000	1.0%
State Aid - Fire Insurance Tax	3442	$65,497	$68,550	$36,970	$71,245	$71,250	3.9%
State Aid - Computer Exemption	3443	$29,893	$23,000	$11,500	$23,000	$32,000	39.1%
State Aid - Law Enforcement	3521	$7,740	$4,160		$3,840	$3,840	-7.7%
State Aid - Boat Safety	3522	$5,683	$9,920	$4,696	$6,747	$6,747	-32.0%
State Aid - Other Public Safety - Fire	3529	$5,738	$6,900		$6,900	$6,900	
State Aid - Transportation	3530	$958,871	$950,000	$475,708	$951,415	$890,890	-6.2%
State Aid - Local Road Improvement	3533	$21,953				$22,515	
State Aid - State Facility	3610	$3,310	$2,800	$1,710	$3,400	$3,400	21.4%
County Aid - Library	3720	$283,103	$281,657	$140,953	$281,657	$289,622	2.8%
Intersystem Library Aid	3721	$109,413	$105,734	$52,981	$105,734	$115,300	9.0%
TOTAL INTERGOVERNMENTAL AID		**$1,736,181**	**$1,697,221**	**$849,847**	**$1,703,516**	**$1,690,464**	**-0.4%**
LICENSES AND PERMITS							
Liquor/Malt Beverage License	4410	$30,525	$38,100	$47,690	$38,500	$39,530	3.8%
Cigarette License	4413	$1,600	$1,500	$1,400	$1,400	$1,700	13.3%
Operator's License	4414	$10,960	$9,000	$9,565	$9,500	$10,300	14.4%
Soft Drink License	4415	$5					
Sundry License	4416	$2,965	$3,150	$2,685	$3,000	$4,000	27.0%
Dog & Cat License - City Share	4423	$3,029	$2,700	$1,274	$2,700	$2,700	
Cable TV Franchise Payment	4424	$264,477	$255,000	$129,606	$267,000	$268,000	5.1%
Fireworks Permits	4430		$100				-100.0%
Building Permits	4431	$224,891	$217,245	$236,510	$325,000	$281,500	29.6%
Building Plan review	4433	$2,310	$2,030	$1,435	$3,024	$2,000	-1.5%
Plat Review Fees	4434		$255		$255	$200	-21.6%
Electrical Permits	4435	$38,329	$36,120	$17,167	$34,958	$35,000	-3.1%
Plumbing Permits	4436	$49,474	$41,195	$25,113	$53,947	$45,000	9.2%
Zoning and Planning Permits	4437	$4,925	$4,500	$3,775	$5,000	$6,500	44.4%
Miscellaneous Permits	4439	$5,140	$7,235	$4,945	$9,588	$7,500	3.7%
TOTAL LICENSES AND PERMITS		**$638,629**	**$618,130**	**$481,164**	**$753,872**	**$703,930**	**13.9%**
PENALTIES AND FINES							
Court Penalties and Fines	5112	$222,549	$250,000	$112,250	$225,000	$225,875	-9.7%
Parking Violations	5130	$54,637	$52,000	$31,797	$52,000	$52,000	
Warrant Fees	5135	$17,677	$20,000	$9,107	$17,500	$17,500	-12.5%
Judgements and Damages	5150	$9,087		$1,105	$1,200	$750	
TOTAL PENALTIES AND FINES		**$303,950**	**$322,000**	**$154,259**	**$295,700**	**$296,125**	**-8.0%**

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
PUBLIC CHARGES FOR SERVICES							
Administration Revenue	6110	$46,847	$43,000	$20,852	$43,000	$48,700	13.3%
License Publication Fees	6112	$1,140	$960	$1,005	$1,025	$1,000	4.2%
Other Public Charges for Services	6114	$31,240	$31,200	$19,257	$33,773	$33,000	5.8%
Copying	6116	$12,840	$12,500	$6,158	$12,650	$14,250	14.0%
Animal Pound	6210	$96	$100	$48	$115	$115	15.0%
Police Service - Radio	6215	$22,000	$23,000	$23,000	$23,000	$24,000	4.3%
Police Service - CSO	6216	$6,546	$6,000	$3,700	$6,000	$6,500	8.3%
Police Service - Other	6218	$10,120	$9,600	$8,932	$9,600	$10,000	4.2%
Police Service - Water Patrol	6219	$1,466	$1,700	$507	$507	$2,000	17.6%
Fire Department Protective Services	6221	$192,969	$188,215	$89,136	$191,360	$223,000	18.5%
Hazardous Material Disposal Fees	6223	$5,493	$3,000	$3,470	$4,500	$4,500	50.0%
Fire Services Fees	6224	$570	$600		$600	$600	
Parking Permits	6330	$3,655	$4,100	$1,170	$4,100	$3,750	-8.5%
Non-Resident Sanitary District	6410	$346,704	$360,000	$181,433	$358,800	$375,000	4.2%
Weed and Nuisance Control	6441	$2,742	$1,500	$2,120	$2,200	$1,500	
Community Center	6720	$89,392	$82,500	$80,397	$95,000	$114,050	38.2%
Adult Programs	6722	$42,395	$59,655	$22,250	$56,000	$45,328	-24.0%
Adult Sports	6723	$20,743	$20,450	$11,635	$19,000	$21,700	6.1%
Youth Programs	6724	$44,172	$41,870	$35,459	$41,870	$57,947	38.4%
Youth Sports	6725	$61,450	$67,515	$42,803	$83,515	$89,386	32.4%
Waterfront	6726	$130,202	$137,625	$82,424	$137,625	$130,335	-5.3%
Parks and Playground	6727	$15,591	$16,000	$10,362	$11,200	$11,200	-30.0%
Athletic Fields and Courts	6728	$1,462	$1,500	$971	$1,500	$1,500	0.0%
City Room Rentals	6741	$5,628	$8,000	$2,861	$5,750	$5,750	-28.1%
City Staff Review Fees	6842	$15,875	$10,000	$11,463	$13,000	$10,000	
TOTAL PUBLIC CHARGES FOR SERVICES		**$1,111,336**	**$1,130,590**	**$661,413**	**$1,155,690**	**$1,235,111**	**9.2%**
INTERFUND CHARGES FOR SERVICES							
Utility Share Attorney Expense	7413	$4,680	$4,680	$2,340	$4,680		-100.0%
WWTP Share Attorney Expense	7416	$2,340	$2,340	$1,170	$2,340		-100.0%
Police Services - Radio	7421	$38,493	$25,570	$12,783	$25,570	$26,565	3.9%
Library Plowing Expense	7430	$3,675	$3,700	$1,850	$3,700	$3,725	0.7%
TOTAL INTERFUND CHARGES FOR SERVICES		**$49,188**	**$36,290**	**$18,143**	**$36,290**	**$30,290**	**-16.5%**
MISCELLANEOUS REVENUES							
Interest on Investments	8110	$43,499	$37,000	$40,060	$85,860	$86,000	132.4%
Rent of City Buildings	8211	$75,676	$75,320	$32,585	$71,030	$72,185	-4.2%
Rent of City Owned Land	8212	$2,350	$2,200	$1,900	$2,200	$2,200	
Sale of City Property	8310	$24,257	$21,500	$55,853	$66,371	$600	-97.2%
Purchasing Card Rebate	8430	$15,346	$15,695	$16,091	$16,095	$16,245	3.5%
Donations - Individuals and Organizations	8501	$10,036	$7,550	$7,199	$11,479	$7,500	-0.7%
Donations - Youth Baseball	8502	$3,000	$3,600	$3,000	$3,600	$3,600	
Donations - Athletic Fields	8504	$15,780	$18,000	$14,400	$18,000	$18,000	
Donations - Tax Exempt Organizations	8505	$40,420	$41,000	$23,376	$46,935	$41,500	1.2%
Miscellaneous Revenues	8900	$21,931	$12,800	$7,191	$11,461	$6,750	-47.3%
TOTAL MISCELLANEOUS REVENUES		**$252,295**	**$234,665**	**$201,655**	**$333,031**	**$254,580**	**8.5%**
OTHER FINANCING SOURCES							
Transfer/Tax from Municipal Utilities	9600	$1,215,960	$1,250,000	$627,066	$1,266,000	$1,330,000	6.4%
Transfer from Other Funds	9601	$226,450	$225,000	$112,500	$225,000	$225,000	
General Fund Balance Applied	9999		$535,000		$535,000	$1,213,477	126.8%
TOTAL OTHER FINANCING SOURCES		**$1,442,410**	**$2,010,000**	**$739,566**	**$2,026,000**	**$2,768,477**	**37.7%**
GRAND TOTAL DEPT 100		**$12,726,325**	**$13,340,554**	**$6,747,686**	**$13,602,757**	**$14,423,298**	**8.1%**

GENERAL FUND
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$1,777,627	$1,788,813	$851,036	$1,725,784	$1,791,639	0.2%
Compensatory Time Payout	112	$3,445	$8,352	$2,196	$8,353	$8,677	3.9%
Part-Time Wages with Benefits	113	$167,051	$213,749	$81,928	$195,923	$171,945	-19.6%
Officer Salaries	115	$1,524,598	$1,345,277	$737,888	$1,351,590	$1,451,056	7.9%
Officer Over-Time Salaries	116	$29,668	$54,540	$7,493	$54,535	$55,898	2.5%
Firefighter Salaries	119	$335,511	$302,163	$137,144	$289,921	$313,032	3.6%
Paid-On-Call Wages	120	$61,862	$64,263	$24,913	$64,262	$65,548	2.0%
Crew Regular Wages	121	$599,377	$637,785	$278,495	$607,285	$620,033	-2.8%
Crew Over-Time Wages	122	$50,073	$44,371	$11,582	$42,821	$43,180	-2.7%
Part-Time Wages without Benefits	125	$405,987	$455,473	$148,354	$432,733	$460,836	1.2%
Library Sunday Hours	126	$4,964	$3,558	$2,794	$3,558	$3,629	2.0%
Longevity	133	$3,541	$3,777	$1,356	$3,362	$3,273	-13.3%
Paid-On-Call Training Wages	137	$34,651	$39,152	$14,427	$39,151	$39,934	2.0%
FICA	151	$381,245	$417,371	$175,061	$406,007	$425,332	1.9%
Wisconsin Retirement System	152	$426,317	$417,538	$182,310	$407,207	$462,986	10.9%
Sick Leave	153	$79,735	$285,979	$44,354	$279,083	$292,117	2.1%
Health Insurance	154	$1,349,018	$1,432,469	$684,382	$1,413,695	$1,404,603	-1.9%
Life Insurance	155	$11,153	$12,396	$5,440	$11,508	$12,346	-0.4%
Vacation Leave	156	$127,097	$336,473	$67,171	$328,530	$343,808	2.2%
Holiday Leave	157	$89,038	$185,878	$18,436	$181,610	$190,360	2.4%
Wages and Benefits Reimbursement	159	($58,287)	($51,841)	($25,919)	($51,815)	($52,746)	1.7%
Funeral Leave	161	$1,434		$211			
Jury Pay	162			$813			
Worker's Compensation/Hurt-on-Job	163	$140		$146			
Compensatory Time Earned	164	$74,643		$25,476			
TOTAL WAGES & BENEFITS		**$7,479,888**	**$7,997,535**	**$3,477,485**	**$7,795,105**	**$8,107,487**	**1.4%**
PURCHASED SERVICES							
Joint Fire Services	205					$199,440	
Outside and Professional Services (Non-IT)	210	$771,438	$748,907	$368,283	$889,556	$940,132	25.5%
Outside and Professional Services (IT)	211	$33,088	$35,600	$7,299	$29,600	$33,200	-6.7%
Library Programs	212	$8,832	$6,000	$5,437	$6,258	$8,000	33.3%
Electric and Water	222	$536,257	$552,876	$256,853	$459,125	$509,755	-7.8%
Gas and Heat	224	$44,732	$85,550	$26,437	$42,657	$45,717	-46.6%
Telephone	225	$23,664	$25,010	$11,740	$25,404	$25,030	0.1%
Internet and Cable	226	$5,528	$5,380	$1,143	$5,530	$8,500	58.0%
Repair and Maintenance Contracts (Non-IT)	240	$50,660	$63,165	$46,144	$65,254	$65,765	4.1%
Repair and Maintenance Contracts (IT)	241	$18,855	$20,355	$13,605	$20,217	$21,148	3.9%
Police Radio Services	292	$14,480	$10,450	$3,085	$7,330	$7,570	-27.6%
Refuse Collection	297	$10,425	$5,485	$25	$250	$250	-95.4%
TOTAL PURCHASED SERVICES		**$1,517,959**	**$1,558,778**	**$740,049**	**$1,551,181**	**$1,864,507**	**19.6%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$22,328	$27,655	$9,872	$27,210	$26,630	-3.7%
Postage	311	$15,287	$18,885	$6,885	$19,327	$15,620	-17.3%
Printing	313	$18,445	$22,570	$9,189	$22,146	$20,435	-9.5%
Membership Dues	320	$18,535	$19,855	$14,987	$18,976	$19,330	-2.6%
Books and References	321	$83,292	$88,510	$38,572	$85,179	$82,430	-6.9%
Periodicals	322	$22,132	$20,975	$7,999	$21,191	$21,189	1.0%
Audio Visual	323	$12,572	$19,210	$7,030	$19,210	$22,500	17.1%
Licenses and Permits	324	$5,060	$4,905	$4,869	$5,665	$3,810	-22.3%
Electronic Media	325	$2,738	$2,285	$3,049	$3,200	$2,500	9.4%
Publicity	326	$39,559	$65,340	$15,828	$40,675	$7,370	-88.7%
Training and Travel	330	$43,072	$66,520	$24,476	$58,700	$70,860	6.5%
Car Allowance	332	$15,927	$16,497	$8,136	$16,497	$15,702	-4.8%

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
Operating Supplies and Expenses	340	$320,185	$297,730	$179,696	$291,695	$321,273	7.9%
Safety Supplies	341	$19,527	$31,365	$18,799	$32,376	$33,915	8.1%
Hazardous Materials Supplies and Expenses	342	$2,695	$1,500	$1,715	$1,500	$1,500	
Janitorial Supplies	343	$21,252	$20,115	$16,838	$21,255	$21,160	5.2%
Computer and Technology Equipment	345					$8,000	
Clothing and Tool Allowance	346	$23,813	$29,365	$10,861	$36,435	$32,465	10.6%
Gas and Diesel	351	$98,644	$123,600	$39,646	$92,653	$107,150	-13.3%
TOTAL OPERATING SUPPLIES & EXP.		**$785,062**	**$876,882**	**$418,448**	**$813,890**	**$833,839**	**-4.9%**
MAINTENANCE OF CITY PROPERTY							
Repair/Maintenance of Buildings	400	$49,496	$70,425	$48,872	$74,258	$101,205	43.7%
Repair/Maintenance of Grounds	410	$112,020	$148,830	$47,427	$147,700	$188,480	26.6%
Repair/Maintenance of Vehicles (Non-Fleet)	425	$1,593	$6,650	$508	$1,650	$2,550	-61.7%
Repair/Maintenance of Equipment (Non-Flee	435	$59,926	$56,859	$23,939	$49,808	$44,518	-21.7%
TOTAL MAINTENANCE OF CITY PROPERTY		**$223,036**	**$282,764**	**$120,746**	**$273,416**	**$336,753**	**19.1%**
FIXED CHARGES							
Fleet Maintenance	508	$399,500	$333,120	$166,560	$333,120	$297,110	-10.8%
Technology	509	$310,000	$374,250	$187,125	$374,250	$382,070	2.1%
Risk Management	510	$312,405	$329,225	$164,612	$329,225	$300,680	-8.7%
Rent	530	$59,409	$59,750	$51,400	$61,121	$62,175	4.1%
Hydrant Rental	531	$813,996	$814,000	$406,998	$814,000	$854,700	5.0%
TOTAL FIXED CHARGES		**$1,895,310**	**$1,910,345**	**$976,695**	**$1,911,716**	**$1,896,735**	**-0.7%**
CONTRIBUTIONS, GRANTS & OTHERS							
Donations	720	$73,470	$82,250	$62,464	$79,000	$65,000	-21.0%
Grants	730	$15,685	$70,000	$5,000	$10,000	$15,000	-78.6%
Illegal Taxes and Uncollectible Accounts	790	$860	$2,000	($358)	$1,000	$1,500	-25.0%
TOTAL CONTRIB, GRANTS & OTHERS		**$90,014**	**$154,250**	**$67,106**	**$90,000**	**$81,500**	**-47.2%**
TOTAL OPERATING EXPENDITURES		**$11,991,269**	**$12,780,554**	**$5,800,529**	**$12,435,308**	**$13,120,821**	**2.7%**
CAPITAL OUTLAY							
Capital Improvements	820	$7,793	$1,000		$143,000		-100.0%
Capital Buildings	822	$24,790		$1,192	$22,000		
Replacement Reserve	850					$16,000	
TOTAL CAPITAL OUTLAY		**$32,583**	**$1,000**	**$1,192**	**$165,000**	**$16,000**	**1500.0%**
OTHER FINANCING USES							
Contingency	900		$74,000		$74,000	$73,000	-1.4%
Transfer to Debt Service Fund	913	$9,820					
Transfer to Capital Improvements Fund	914	$332,861	$485,000		$485,000	$1,213,477	150.2%
Transfer to River Watershed	917	$20,840					
TOTAL OTHER FINANCING USES		**$363,521**	**$559,000**		**$559,000**	**$1,286,477**	**130.1%**
GRAND TOTAL DEPT 100		**$12,387,373**	**$13,340,554**	**$5,801,721**	**$13,159,308**	**$14,423,298**	**8.1%**

GENERAL FUND

Department 500
Elected Officials/Administration

City of Oconomowoc
Elected Officials/Administration
Department 500
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Taxes (excluding property)	242,560	211,565	221,565	212,510
Special Assessments	4,130	-	-	-
Intergovernmental Aid	278,183	269,300	272,400	281,400
Licenses & Permits	264,477	255,000	267,000	268,000
Public Charges for Services	346,704	360,000	358,800	375,000
Interfund Charges for Services	7,020	7,020	7,020	-
Miscellaneous Revenues	59,234	42,300	43,947	42,300
Other Financing Sources	1,442,410	1,475,000	1,491,000	1,555,000
Fund Balance Applied	-	535,000	535,000	1,213,477
Subtotal Operating Revenues	2,644,717	3,155,185	3,196,732	3,947,687
Property Taxes	6,684,405	6,826,068	6,826,068	7,197,786
Subtotal Revenues	9,329,122	9,981,253	10,022,800	11,145,473
Expenditures				
Total by Object				
City Council	29,570	103,637	103,337	102,537
Mayor	16,243	22,754	18,488	18,530
City Administrator	79,061	110,144	100,837	121,741
Legal	205,875	196,188	222,211	224,000
Transfers to Other Funds	363,521	485,000	485,000	1,213,477
Subtotal Expenditures	694,270	917,722	929,874	1,680,284
Net Cost/(Revenue) of Department (excluding property taxes)	(1,950,447)	(2,237,463)	(2,266,858)	(2,267,403)
Net EV Tax Levy per $1,000	$ (1.05)	$ (1.18)	$ (1.19)	$ (1.14)

City of Oconomowoc
Elected Officials/Administration
Department 500
2017 Budget

Department Objective

This department includes the top-level management of the City. Policymaking and legislative authority is vested in the City Council, which consists of a mayor and an eight-member council. This governing council is responsible for passing ordinances, adopting the budget, and setting policies and priorities. The City Administrator is responsible for carrying out the policies and ordinances of the governing council and for overseeing the day-to-day operations of the City government.

Department Goals and Initiatives for 2017

- Public Safety – In 2017 the City will make additional investments into public safety. Through the recommendation of a staffing study performed in the police department the City will be taking the first step to address staffing needs by adding a full-time officer to the department and increasing a part time administrative support position to full time. In addition the City will be exploring options for the expansion of the police department at a new location. The City recognizes the importance of fire/ems station coverage provided by paid on call members and will increase the pay rate for these duties. The City is also exploring opportunities for consolidation of fire/ems services with Dousman Fire District.
- Waterfront Redevelopment – The City is in the process of redeveloping the waterfront area behind City Hall. This includes the reconstruction of the Fowler Lake shoreline, park and boat launch areas. In addition the reconstruction of the north parking lot behind city hall will improve the layout and connectivity throughout this area.
- Park Development – The City will continue to invest in park facilities in the City to enhance recreational and community gathering opportunities. This includes acquisition of property for a northeast regional park.
- Downtown Redevelopment – The City will continue to focus on the vitality of downtown through private redevelopment opportunities in addition to the investments noted above along our lake shore. Through TIF funding we will reconstruct/repair the Collins Street parking lot retaining wall, steps and railings. The Council will continue to work on the Downtown Design Ordinance and then the East Wisconsin Avenue Corridor.
- Summit Avenue Corridor – With the completion of the state's reconstruction of Highway 67, the City will continue to encourage re/development opportunities along the corridor. The pedestrian underpass at Oconomowoc Parkway will provide safe route for bicyclists and pedestrians.

Major Changes From Prior Years

- Public Accommodation Tax: Room tax law changes will require that a greater percentage of room tax collections be spent on tourism promotion and advertising for the lodging industry. For 2017 the capped amount will be the amount spent in 2014, and so on until 2021 and thereafter when the capped amount would be limited to amount spent in 2010. The City will be able to retain the greater of the capped amount or 30 percent of the current year room tax collections.
- Council iPads: During 2016 iPads were deployed to council members for the electronic distribution of some meeting agendas. This is expected to continue in future years providing savings of time as well as printing costs and make information more readily available.
- City Attorney: During 2016 the City Attorney retired and a new attorney was hired. Costs relating to this increased significantly and shifted from in house wages and benefits to professional services.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	2.00 / 2.00	2.00 / 2.00	2.00 / 2.00	1.00 / 1.00
Part-Time Employees/FTE	10.00 / 0.80	9.00 / 0.58	9.00 / 0.58	9.00 / 0.58
Total Employees/FTE	12.00 / 2.80	11.00 / 2.58	11.00 / 2.58	10.00 / 1.58

Changes from 2014 to 2015:

- Since the resignation of the Assistant City Attorney, the City has contracted this position. It is now paid out of professional services instead of wages and benefits.

Changes from 2016 to 2017:

- The City Attorney retired in 2016 and the City has contracted this position. It is now paid out of professional services instead of wages and benefits.

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Budgeted Expenditures – All Funds Including Utility	$65.3 Million*	$53.7 million	$56.1 million	$61.6 million
Population	16,293	16,464	16,656	N/A
Net New Construction	$11.1 million	$33.9 million	$35.2 million	$29.0 million
Ordinances approved by Council	22	15	25	20
Resolutions approved by Council	52	61	65	65
Public hearings before Council	11	10	10	10

*Includes TID 4 expenditures for debt payoff of $5.1 million and TID 3 donor increment of $3.2 million.

CITY OF OCONOMOWOC
2017 BUDGET
ELECTED OFFICIALS/ADMINISTRATION REVENUES

REVENUES

	Taxes	
	General Property Tax	2016 tax levy collected in 2017
	Public Accomodation Tax	Room tax at 6%
	Payment in Lieu of Tax	Payment in lieu of taxes from Lutheran Homes of Oconomowoc (LHO)
	AG Use Conversion	
	Special Assessments	
	Spec Assmnt - Water Main	
	Intergovernmental Revenues	
	State Aid - Shared Revenue	Unrestricted state aid provided to municipalities
	State Aid - Computer Exempt	State payment to offset the property tax loss due to the exemption of business computers
	State Aid - Facility	State payment for cost of municipal services provided to state facility (Armory)
	Licenses and Permits	
	Cable TV Franchise	5% of gross cable TV fees
	Public Charges for Services	
	Non-Res Sanitary Sewer	Annual charge to sanitary districts based on residential equivalent connections
	Interfund Charges for Services	
	Utility Share Attorney	Approximately 20% of the contracted city attorney costs
	WWTP Share Attorney	Approximately 10% of the contracted city attorney costs
	Miscellaneous Revenues	
	Rent City Land	City Plaza, Silver Lake, and George Webb rentals
	Sale of City Property	
	Purchasing Card Rebate	Rebate earned on purchasing card payments
	Donations - Tax Exempt Org	Oconomowoc Memorial Hospital
	Miscellaneous Revenue	

CITY OF OCONOMOWOC

2017 BUDGET

ELECTED OFFICIALS/ADMINISTRATION - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	TAXES						
100-401-1110-000	GENERAL PROPERTY TAXES	6,684,405	6,826,068	3,414,208	6,826,068	7,197,786	5.45%
100-401-1210-000	PUBLIC ACCOMMODATION TAX	196,445	180,000	89,507	190,000	180,000	.00%
100-401-1320-000	PAYMENTS IN LIEU OF TAXES	30,642	31,565	15,780	31,565	32,510	2.99%
100-401-1900-000	AG USE CONVERSION	15,473	0	0	0	0	.00%
	TOTAL TAXES	6,926,964	7,037,633	3,519,495	7,047,633	7,410,296	5.30%
	SPECIAL ASSESSMENTS						
100-402-2210-000	SPEC ASSMNT - WATER MAIN	4,130	0	0	0	0	.00%
	TOTAL SPECIAL ASSESSMENTS	4,130	0	0	0	0	.00%
	INTERGOVERNMENTAL AID						
100-403-3441-000	STATE AID - SHARED REVENUE	244,980	243,500	121,750	246,000	246,000	1.03%
100-403-3443-000	STATE AID - COMPUTER EXEMP	29,893	23,000	11,500	23,000	32,000	39.13%
100-403-3610-000	STATE AID - STATE FACILITY	3,310	2,800	1,710	3,400	3,400	21.43%
	TOTAL INTERGOVERNMENTAL A	278,183	269,300	134,960	272,400	281,400	4.49%
	LICENSES & PERMITS						
100-404-4424-000	CABLE TV FRANCHISE PAYMEN	264,477	255,000	129,606	267,000	268,000	5.10%
	TOTAL LICENSES & PERMITS	264,477	255,000	129,606	267,000	268,000	5.10%
	PUBLIC CHARGES FOR SERVICE						
100-406-6410-000	NON-RESIDENT SANITARY DIST	346,704	360,000	181,433	358,800	375,000	4.17%
	TOTAL PUBLIC CHARGES FOR S	346,704	360,000	181,433	358,800	375,000	4.17%
	INTERFUND CHARGES FOR SER						
100-407-7413-000	UTILITY SHARE ATTORNEY EXP	4,680	4,680	2,340	4,680	0	-100.00%
100-407-7416-000	WWTP SHARE ATTORNEY EXPE	2,340	2,340	1,170	2,340	0	-100.00%
	TOTAL INTERFUND CHARGES F	7,020	7,020	3,510	7,020	0	-100.00%
	MISCELLANEOUS REVENUES						
100-408-8212-000	RENT OF CITY OWNED LAND	2,350	2,200	1,900	2,200	2,200	.00%
100-408-8310-000	SALE OF CITY PROPERTY	0	0	1,646	1,646	0	.00%
100-408-8430-000	PURCHASING CARD REBATE	116	100	101	101	100	.00%
100-408-8505-000	DONATIONS - TAX EXEMPT ORG	40,000	40,000	20,000	40,000	40,000	.00%
100-408-8900-000	MISC REVENUE	16,768	0	0	0	0	.00%
	TOTAL MISCELLANEOUS REVEN	59,234	42,300	23,646	43,947	42,300	.00%

CITY OF OCONOMOWOC
2017 BUDGET
ELECTED OFFICIALS/ADMINISTRATION REVENUES

REVENUES

	Other Financing Sources	
	Transf/Tax From Utility	Property tax equivalent charged to Water and Electric Utilities based on their taxable assets under Public Service Commission (PSC) formula
	Transf From Other Funds	Transfer of capital from Wastewater ($150,000) and Electric Utilities ($75,000)
	Gen Fund Balance Applied	General fund reserves used for Pedestrian Parkway $150,000; North Parking Lot $813,477; section 3 of Fowler Lake Shoreline $250,000

CITY OF OCONOMOWOC

2017 BUDGET

ELECTED OFFICIALS/ADMINISTRATION - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	OTHER FINANCING SOURCES						
100-410-9600-000	TRANSFER/TAX FROM MUNI UTI	1,215,960	1,250,000	627,066	1,266,000	1,330,000	6.40%
100-410-9601-000	TRANSFER FROM OTHER FUND	226,450	225,000	112,500	225,000	225,000	.00%
100-410-9999-000	GENERAL FUND BALANCE APPLI	0	535,000	0	535,000	1,213,477	126.82%
	TOTAL OTHER FINANCING SOUR	1,442,410	2,010,000	739,566	2,026,000	2,768,477	37.74%
	TOTAL FUND REVENUES	9,329,122	9,981,253	4,732,216	10,022,800	11,145,473	11.66%

DEPARTMENT 500 - ELECTED OFFICIALS/ADMINISTRATION
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$96,226	$108,926	$43,686	$66,730	$50,410	-53.7%
Part-Time Wages with Benefits	113	$10,989	$13,105	$6,049	$13,105	$13,105	
Part-Time Wages without Benefits	125	$27,218	$26,044	$12,021	$26,044	$26,044	0.0%
FICA	151	$10,869	$12,423	$5,100	$9,090	$7,964	-35.9%
Wisconsin Retirement System	152	$8,067	$8,789	$3,539	$5,922	$5,091	-42.1%
Sick Leave	153	$400	$4,176	$115	$3,712	$4,260	2.0%
Health Insurance	154	$16,118	$29,027	$10,945	$22,041	$9,041	-68.9%
Life Insurance	155	$248	$296	$182	$313	$366	23.7%
Vacation Leave	156	$3,541	$4,640	$3,152	$4,125	$4,733	2.0%
Holiday Leave	157	$2,218	$2,320	$408	$2,062	$2,367	2.0%
Funeral Leave	161	$526					
Compensatory Time Earned	164	$3,474		$204			
TOTAL WAGES & BENEFITS		**$179,892**	**$209,746**	**$85,401**	**$153,145**	**$123,381**	**-41.2%**
PURCHASED SERVICES							
Outside and Professional Services (Non-IT)	210	$126,550	$105,000	$29,412	$178,500	$224,000	113.3%
Telephone	225	$198	$240	$130	$260	$260	8.3%
TOTAL PURCHASED SERVICES		**$126,748**	**$105,240**	**$29,542**	**$178,760**	**$224,260**	**113.1%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$31	$535		$310	$310	-42.1%
Postage	311	$72	$90	$23	$35	$10	-88.9%
Printing	313	$146	$200		$200	$200	
Membership Dues	320	$1,663	$1,845	$1,706	$1,810	$1,845	
Books and References	321	$6,870	$6,700	$3,216	$3,225		-100.0%
Periodicals	322	$18	$50		$50	$50	
Licenses and Permits	324	$82				$85	
Training and Travel	330	$687	$5,000	$424	$4,000	$4,000	-20.0%
Car Allowance	332	$2,637	$2,946	$1,473	$2,946	$2,946	
Operating Supplies and Expenses	340	$182	$900	$253	$923	$1,600	77.8%
TOTAL OPERATING SUPPLIES & EXP.		**$12,388**	**$18,266**	**$7,095**	**$13,499**	**$11,046**	**-39.5%**
FIXED CHARGES							
Technology	509	$11,720	$25,470	$12,735	$25,470	$35,120	37.9%
TOTAL FIXED CHARGES		**$11,720**	**$25,470**	**$12,735**	**$25,470**	**$35,120**	**37.9%**
TOTAL OPERATING EXPENDITURES		**$330,749**	**$358,722**	**$134,772**	**$370,874**	**$393,807**	**9.8%**
OTHER FINANCING USES							
Contingency	900		$74,000		$74,000	$73,000	-1.4%
Transfer to Debt Service Fund	913	$9,820					
Transfer to Capital Improvements Fund	914	$332,861	$485,000		$485,000	$1,213,477	150.2%
Transfer to River Watershed	917	$20,840					
TOTAL OTHER FINANCING USES		**$363,521**	**$559,000**		**$559,000**	**$1,286,477**	**130.1%**
GRAND TOTAL DEPT 500		**$694,270**	**$917,722**	**$134,772**	**$929,874**	**$1,680,284**	**83.1%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CITY COUNCIL

The City Council consists of eight part-time aldermen, two elected from each of the City's four aldermanic districts. The Council meets the first and third Tuesdays of every month. The Council handles constituent concerns and sets policy for the City. There are five Committees of the Council: Protection & Welfare, Public Services, Finance, Personnel, and Utility. These Council Committees meet on an as needed basis.

Category: General City Government

EXPENDITURES: Account # 500-0100

100	***Wages and Benefits***	
125	*Part-Time Wages without Benefits*	Eight part-time alderman - 50% (Remainder of salary allocated as follows: 20% to Wastewater Utility, 10% to Water Utility, and 20% to Electric Utility). The comptroller receives an additional $50 per month
151	*FICA*	Employer share of Social Security and Medicare
300	***Operating Supplies and Expenses***	
310	*Office Supplies*	
313	*Printing*	Business cards for new Council members
330	*Training and Travel*	Annual league dinner, new alderman training session, and League of Wisconsin Municipalities conference
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses
900	***Other Financing Uses***	
900	*Contingency*	As part of the City's reserve policy, the City shall establish a contingent reserve to provide for unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs. This reserve will be maintained by at least one-half of one percent of the general operating fund.

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - CITY COUNCIL

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-500-0100-125	CITY COUNCIL P/T WAGES	27,218	26,044	12,021	26,044	26,044
100-500-0100-151	CITY COUNCIL FICA	2,084	1,992	921	1,992	1,992
	TOTAL WAGES & BENEFITS	29,302	28,036	12,942	28,036	28,036
	OPERATING SUPPLIES & EXPENSE					
100-500-0100-310	CITY COUNCIL OFFICE SUPPLIES	0	100	0	0	0
100-500-0100-313	CITY COUNCIL PRINTING	146	200	0	200	200
100-500-0100-330	CITY COUNCIL TRAIN/TRAVEL	0	1,000	0	1,000	1,000
100-500-0100-340	CITY COUNCIL OPER SUP/EXP	122	300	0	100	300
	TOTAL OPERATING SUPPLIES & EXP	268	1,600	0	1,300	1,500
	CONTINGENCY					
100-500-0100-900	CITY COUNCIL CONTINGENCY	0	74,000	0	74,000	73,000
	TOTAL CONTINGENCY	0	74,000	0	74,000	73,000
	TOTAL CITY COUNCIL	29,570	103,636	12,942	103,336	102,536

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - MAYOR

The Mayor, as chief executive officer of the City, presides at all council meetings, signs all legal documents, acts as the chief spokesperson for the City, testifies at hearings, meets with persons interested in the City, writes letters to legislators regarding municipal matters, and appoints committees, boards, and commissions. The Mayor is responsible for overall planning and goal setting as well as assuring execution of Council decisions.

Category: General City Government

EXPENDITURES: Account # 500-0200

100	***Wages and Benefits***	
113	*Part-Time Wages with Benefits*	Mayor - 50% (Remainder of salary allocated as follows: 20% to Wastewater Utility, 10% to Water Utility, and 20% to Electric Utility)
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement Sysytem*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
200	***Purchased Services***	
225	*Telephone*	Cell phone allowance $40 per month (split based on salary allocation)
300	***Operating Supplies and Expenses***	
310	*Office Supplies*	
311	*Postage*	
320	*Membership Dues*	International Council of Shopping Centers
330	*Training and Travel*	Meetings of Executive Committee of the League of Wisconsin Municipalities, Annual League Conference, National League of Cities Conference, International Council of Shopping Centers, and other workshops and meetings
332	*Car Allowance*	$275 per month (split based on salary allocation)
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - MAYOR

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-500-0200-113	MAYOR P/T WAGES W BEN	10,989	13,105	6,049	13,105	13,105
100-500-0200-151	MAYOR FICA	951	1,147	529	1,147	1,147
100-500-0200-152	MAYOR WRS	841	865	399	865	891
100-500-0200-154	MAYOR HEALTH INS	1,745	4,314	0	0	0
100-500-0200-155	MAYOR LIFE INS	14	13	38	61	77
	TOTAL WAGES & BENEFITS	14,540	19,444	7,015	15,178	15,220
	PURCHASED SERVICES					
100-500-0200-225	MAYOR TELEPHONE	198	240	120	240	240
	TOTAL PURCHASED SERVICES	198	240	120	240	240
	OPERATING SUPPLIES & EXPENSES					
100-500-0200-310	MAYOR OFFICE SUPPLIES	0	10	0	10	10
100-500-0200-311	MAYOR POSTAGE	0	10	0	10	10
100-500-0200-320	MAYOR MEMBERSHIPS	0	100	0	100	100
100-500-0200-330	MAYOR TRAIN/TRAVEL	80	1,000	0	1,000	1,000
100-500-0200-332	MAYOR CAR ALLOWANCE	1,365	1,650	825	1,650	1,650
100-500-0200-340	MAYOR OPER SUP/EXP	60	300	0	300	300
	TOTAL OPERATING SUPPLIES & EXP	1,505	3,070	825	3,070	3,070
	TOTAL MAYOR	16,243	22,754	7,960	18,488	18,530

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CITY ADMINISTRATOR

The City Administrator/Treasurer is responsible for over-seeing the day-to-day functions of the City. These duties include effectuating all actions of the Council; directing, coordinating, and expediting the activities of all City departments; directing and controlling the efficient performance of all City employees' duties; supervising the preparation of the annual operating and long-term capital budgets; and staying current and reporting to the Mayor and Council on issues that affect the City.

Category: General City Government

EXPENDITURES: Account # 500-0300

100	***Wages and Benefits***		
111	*Salaries*	City Administrator - 45% (Remainder of salary allocated as follows: 5% to Library, 20% to Wastewater Utility, 10% to Water Utility, and 20% to Electric Utility)	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement Sysytem*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
161	*Funeral Leave*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
225	*Telephone*		
300	***Operating Supplies and Expense***		
310	*Office Supplies*		
320	*Membership Dues*		
	International City/County Management Association		$ 1,075
	Wisconsin City/County Management Association		$ 200
	Institute of Management Accountants		$ 250
	Wisconsin Public Employer Labor Relations Association		$ 195
	Wisconsin Government Finance Officers Association		$ 25
322	*Periodicals*	Wisconsin Taxpayer and other publications	
324	*Licenses and Permits*	CPA license renewal (every other year)	
330	*Training and Travel*	League of Municipalities conference, City Managers Conference, Executive Conferences, State/University Extension Conferences, and National Conference of City Managers	
332	*Car Allowance*	$240 per month (split based on salary allocation)	
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses	
500	***Fixed Charges***		
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance and depreciation	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - CITY ADMINISTRATOR

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-500-0300-111	CITY ADMIN SALARIES	42,333	49,416	20,624	43,930	50,410
100-500-0300-151	CITY ADMIN FICA	3,755	4,731	1,903	4,206	4,825
100-500-0300-152	CITY ADMIN WRS	3,565	3,996	1,617	3,553	4,200
100-500-0300-153	CITY ADMIN SICK LEAVE	400	4,176	115	3,712	4,260
100-500-0300-154	CITY ADMIN HEALTH INS	3,747	9,670	4,051	8,101	9,041
100-500-0300-155	CITY ADMIN LIFE INS	234	283	144	252	289
100-500-0300-156	CITY ADMIN VACATION	3,541	4,640	3,152	4,125	4,733
100-500-0300-157	CITY ADMIN HOLIDAY	2,218	2,320	408	2,062	2,367
100-500-0300-161	CITY ADMIN FUNERAL LEAVE	526	0	0	0	0
100-500-0300-164	CITY ADMIN COMP TIME EARNED	3,474	0	204	0	0
	TOTAL WAGES & BENEFITS	63,793	79,232	32,218	69,941	80,125
	PURCHASED SERVICES					
100-500-0300-225	CITY ADMIN TELEPHONE	0	0	10	20	20
	TOTAL PURCHASED SERVICES	0	0	10	20	20
	OPERATING SUPPLIES & EXPENSES					
100-500-0300-310	CITY ADMIN OFFICE SUPPLIES	0	300	0	300	300
100-500-0300-320	CITY ADMIN MEMBERSHIPS	1,663	1,745	1,706	1,710	1,745
100-500-0300-322	CITY ADMIN PERIODICALS	18	50	0	50	50
100-500-0300-324	CITY ADMIN LIC/PERMIT	82	0	0	0	85
100-500-0300-330	CITY ADMIN TRAIN/TRAVEL	512	2,000	424	2,000	2,000
100-500-0300-332	CITY ADMIN CAR ALLOWANCE	1,273	1,296	648	1,296	1,296
100-500-0300-340	CITY ADMIN OPER SUP/EXP	0	50	0	50	1,000
	TOTAL OPERATING SUPPLIES & EXP	3,548	5,441	2,778	5,406	6,476
	FIXED CHARGES					
100-500-0300-509	CITY ADMIN TECHNOLOGY	11,720	25,470	12,735	25,470	35,120
	TOTAL FIXED CHARGES	11,720	25,470	12,735	25,470	35,120
	TOTAL CITY ADMINISTRATOR	79,061	110,143	47,741	100,837	121,741

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - LEGAL

This budget provides for the contracted services of the City Attorney and contracted part-time Assistant City Attorney. Duties include attending Council meetings, drafting legal documents, and representing the City in all legal actions. The Assistant City Attorney handles all traffic and police matters for the City.

Category: General City Government

EXPENDITURES: Account # 500-0400

100	***Wages and Benefits***		
111	*Salaries*		
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement Sysytem*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*		
	City Attorney (split with utilities; 70% City 30% Utilities)		$140,000
	Contracted Assistant City Attorney		$ 45,000
	Labor Attorney for grievances, negotiations and other labor matter consultation		$ 20,000
	Outside legal service for court matters, arbitration, and lawsuits		$ 18,500
	Miscellaneous Items (recording fees, title searches, etc.)		$ 500
300	***Operating Supplies and Expense***		
310	*Office Supplies*		
311	*Postage*		
321	*Books and References*		
330	*Training and Travel*		
340	*Operating Supplies and Expenses*		

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - LEGAL

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-500-0400-111	LEGAL SALARIES	53,893	59,510	23,062	22,800	0
100-500-0400-151	LEGAL FICA	4,079	4,553	1,747	1,744	0
100-500-0400-152	LEGAL WRS	3,661	3,928	1,522	1,505	0
100-500-0400-154	LEGAL HEALTH INS	10,625	15,043	6,894	13,940	0
	TOTAL WAGES & BENEFITS	72,258	83,034	33,225	39,989	0
	PURCHASED SERVICES					
100-500-0400-210	LEGAL OUTSD SVCS NON-IT	126,550	105,000	29,412	178,500	224,000
	TOTAL PURCHASED SERVICES	126,550	105,000	29,412	178,500	224,000
	OPERATING SUPPLIES & EXPENSES					
100-500-0400-310	LEGAL OFFICE SUPPLIES	31	125	0	0	0
100-500-0400-311	LEGAL POSTAGE	72	80	23	25	0
100-500-0400-321	LEGAL BOOKS & REF	6,870	6,700	3,216	3,225	0
100-500-0400-330	LEGAL TRAIN/TRAVEL	95	1,000	0	0	0
100-500-0400-340	LEGAL OPER SUP/EXP	0	250	253	473	0
	TOTAL OPERATING SUPPLIES & EXP	7,068	8,155	3,492	3,723	0
	TOTAL LEGAL	205,876	196,189	66,129	222,212	224,000

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - INTERFUND TRANSFERS

This account records the transfer of funds from the General Fund to other City funds.

Category: Other Financing Use

EXPENDITURES: Account # 500-0900

900	***Other Financing Uses***
913	*Transfer to Debt Service*
914	*Transfer to Capital Improvements Fund* General fund reserves used for Pedestrian Parkway $150,000; North Parking Lot $813,477; section 3 of Fowler Lake Shoreline $250,000
917	*Transfer to River Watershed*

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - INTERFUND TRANSFERS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	TRANSFERS TO OTHER FUNDS					
100-500-0900-913	TRANSFER TO DEBT SERVICE	9,820	0	0	0	0
100-500-0900-914	TRANSFER TO CAPITAL IMPR FUND	332,861	485,000	0	485,000	1,213,477
100-500-0900-917	TRANSFER TO RIVER WATERSHED	20,840	0	0	0	0
	TOTAL TRANSFERS TO OTHER FUND	363,521	485,000	0	485,000	1,213,477
	TOTAL INTERFUND TRANSFERS	363,521	485,000	0	485,000	1,213,477

GENERAL FUND

Department 501
Finance Department

City of Oconomowoc
Finance Department
Department 501
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Taxes (excluding property)	25,109	24,025	19,025	19,025
Public Charges for Services	9,797	8,000	9,000	8,000
Miscellaneous Revenues	45,314	38,815	88,387	88,500
Subtotal Operating Revenues	80,220	70,840	116,412	115,525
Expenditures				
Total by Object				
General Accounting	206,524	236,503	218,964	246,269
Payroll/Human Resources	68,113	64,618	66,971	84,878
Treasury	83,137	89,954	88,589	90,975
Property Assessment	100,588	103,817	104,206	108,248
Sealer Of Weights	6,400	6,400	6,400	6,400
Subtotal Expenditures	464,763	501,293	485,130	536,770
Net Cost/(Revenue) of Department (excluding property taxes)	384,543	430,453	368,718	421,245
Net EV Tax Levy per $1,000	$ 0.21	$ 0.23	$ 0.19	$ 0.21

City of Oconomowoc
Finance Department
Department 501
2017 Budget

Department Objective

The Finance Department supports all departments by allocating and monitoring the organization's resources, processing financial transactions, providing financial planning services, and providing information and analysis as a basis for decision making. Department functions include accounts payable, accounts receivable/collection, financial reporting, budget preparation, utility billing, debt management, investment management, payroll/human resources, assessment process, risk management, and technology support.

Department Goals and Initiatives for 2017

- Office and Workflow Remodel: As a part of the long term financial plan the finance department area will be remodeled during 2017. An integral part of this project will be the review of the current layout, storage of documents, and equipment to determine the best way to streamline the workflow and create a more efficient working environment.
- Implementation of Electronic Document Management: As part of the continued roll out of the city's document management system, the Finance Department expects to evaluate current methods of routing, approving, and storing financial records and determine how to best utilize this system in relation to these processes.

Major Changes From Prior Years

- Credit Card Acceptance Project: Currently the City uses at least four different vendors for credit card acceptance and there is interest from other departments in accepting credit cards for payment. During 2016 the City is reviewing vendors and will be selecting the best fit with implementation to occur late in 2016.
- New Performance Management Software: Performance management software will be implemented in 2016. This software will replace the current paper based system currently used. Managers will be able to better track their department's goals and employee's performance.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	6.00 / 6.00	6.00 / 6.00	6.00 / 6.00	6.00 / 6.00
Part-Time Employees/FTE	1.00 / 0.37	1.00 / 0.37	1.00 / 0.37	2.00 / 0.57
Total Employees/FTE	7.00 / 6.37	7.00 / 6.37	7.00 / 6.37	8.00 / 6.57

Changes from 2016 to 2017:

- Addition of one part time Human Resources Assistant position beginning July 2017.

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Credit Rating – GO Debt	Aa2	Aa2	Aa2	Aa2
GFOA Certificate of Achievement	Yes	TBD	Yes	Yes
GFOA PAFR Award	Yes	TBD	Yes	Yes
Rate of Return on Investments				
LGIP	0.10%	0.15%	0.10%	0.45%
Checking and Related	0.27%	0.15%	0.20%	0.81%
Other Investments	0.73%	0.32%	0.50%	0.50%
Fed Funds Rate - Benchmark	0.09%	0.13%	0.75%	0.50%
Accounts Payable Checks Written	2,661	2,483	2,600	2,600
Purchasing Card Activity	$2,219,824	$2,412,970	$2,220,000	$2,500,000
Number of Assessable Parcels (real & personal property)	6,721	6,846	7,100	7,200
Assessed Value (used for calculating budgeted tax rate)	$1.83 billion	$1.90 billion	$1.93 billion	$1.95 billion
W-2s Issued (Number of Employees)	356	350	350	350

CITY OF OCONOMOWOC
2017 BUDGET
FINANCE DEPARTMENT REVENUES

REVENUES

	Taxes	
	General Sales Tax	Discount on remittance of sales tax
	Interest on Taxes	Interest collected on delinquent real and personal property taxes
	Public Charges for Services	
	Other Public Charges	Fees for research on tax search requests, NSF, and miscellaneous
	Miscellaneous Revenues	
	Interest on Investment	Interest earned on temporary investments
	Purch Card Rebate	Rebate earned on purchasing card payments
	Miscellaneous Revenues	

CITY OF OCONOMOWOC

2017 BUDGET

FINANCE DEPARTMENT - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	TAXES						
100-401-1222-001	GEN SALES TAX/RETAIL DISCOU	62	25	20	25	25	.00%
100-401-1800-001	INTEREST ON TAXES	25,047	24,000	13,280	19,000	19,000	-20.83%
	TOTAL TAXES	25,109	24,025	13,301	19,025	19,025	-20.81%
	PUBLIC CHARGES FOR SERVICE						
100-406-6114-001	OTHER PUBLIC CHARGES FOR S	9,797	8,000	5,521	9,000	8,000	.00%
	TOTAL PUBLIC CHARGES FOR S	9,797	8,000	5,521	9,000	8,000	.00%
	MISCELLANEOUS REVENUES						
100-408-8110-001	INTEREST ON INVESTMENTS	43,499	37,000	40,060	85,860	86,000	132.43%
100-408-8430-001	PURCHASING CARD REBATE	1,815	1,815	2,527	2,527	2,500	37.74%
100-408-8900-001	MISC REVENUE	0	0	0	0	0	.00%
	TOTAL MISCELLANEOUS REVEN	45,314	38,815	42,588	88,387	88,500	128.00%
	TOTAL FUND REVENUES	80,220	70,840	61,409	116,412	115,525	63.08%

DEPARTMENT 501 - FINANCE DEPARTMENT
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$182,022	$195,883	$83,828	$188,529	$207,102	5.7%
Part-Time Wages without Benefits	125	$6,768	$9,002	$3,161	$9,120	$16,441	82.6%
Longevity	133	$133	$132	$55	$132	$132	
FICA	151	$16,294	$18,635	$7,726	$18,007	$20,281	8.8%
Wisconsin Retirement System	152	$14,566	$15,483	$6,766	$14,933	$16,910	9.2%
Sick Leave	153	$5,833	$16,170	$9,729	$15,595	$17,141	6.0%
Health Insurance	154	$70,384	$74,436	$35,473	$70,947	$72,942	-2.0%
Life Insurance	155	$206	$252	$120	$244	$285	12.8%
Vacation Leave	156	$9,960	$13,429	$4,586	$13,343	$14,775	10.0%
Holiday Leave	157	$9,169	$8,983	$1,710	$8,664	$9,523	6.0%
Compensatory Time Earned	164	$7,342		$2,619			
TOTAL WAGES & BENEFITS		**$322,677**	**$352,408**	**$155,774**	**$339,515**	**$375,530**	**6.6%**
PURCHASED SERVICES							
Outside and Professional Services (Non-IT)	210	$102,841	$100,110	$47,432	$100,710	$105,225	5.1%
Repair and Maintenance Contracts (Non-IT)	240	$37	$25	$74	$125	$125	400.0%
TOTAL PURCHASED SERVICES		**$102,878**	**$100,135**	**$47,506**	**$100,835**	**$105,350**	**5.2%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$2,064	$2,250	$1,096	$2,250	$2,250	
Postage	311	$4,413	$4,750	$908	$4,750	$4,875	2.6%
Printing	313	$1,320	$2,280	$233	$2,010	$2,190	-3.9%
Membership Dues	320	$1,410	$1,870	$1,210	$1,550	$1,900	1.6%
Books and References	321	$22	$150	$22	$150	$150	
Periodicals	322	$290	$445	$252	$440	$445	
Licenses and Permits	324	$166	$175		$10	$175	
Publicity	326	$279	$175	$63	$175	$175	
Training and Travel	330	$2,372	$5,160	$735	$3,040	$5,220	1.2%
Operating Supplies and Expenses	340	$3,652	$1,310	$129	$1,310	$1,800	37.4%
TOTAL OPERATING SUPPLIES & EXP.		**$15,988**	**$18,565**	**$4,647**	**$15,685**	**$19,180**	**3.3%**
FIXED CHARGES							
Technology	509	$22,100	$27,710	$13,855	$27,710	$34,770	25.5%
Rent	530	$260	$475	$74	$385	$440	-7.4%
TOTAL FIXED CHARGES		**$22,360**	**$28,185**	**$13,929**	**$28,095**	**$35,210**	**24.9%**
CONTRIBUTIONS, GRANTS & OTHERS							
Illegal Taxes and Uncollectible Accounts	790	$860	$2,000	($358)	$1,000	$1,500	-25.0%
TOTAL CONTRIB, GRANTS & OTHERS		**$860**	**$2,000**	**($358)**	**$1,000**	**$1,500**	**-25.0%**
TOTAL OPERATING EXPENDITURES		**$464,763**	**$501,293**	**$221,497**	**$485,130**	**$536,770**	**7.1%**
GRAND TOTAL DEPT 501		**$464,763**	**$501,293**	**$221,497**	**$485,130**	**$536,770**	**7.1%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - GENERAL ACCOUNTING

Category: General City Government

EXPENDITURES: Account # 501-1100

100	***Wages and Benefits***		
111	*Salaries*	Director of Finance/Administrative Services - 32.5% Accounting Manager - 75% Accountant - 20% Financial Clerk-Treasury - 5% Financial Clerk-Accounts Payable - 30%	
125	*Part-Time Wages without Benefits*	Summer and winter intern (60% of 760 hrs)	
133	*Longevity*	Financial Clerk - Accounts Payable	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)* Background checks $25; shredding $250; Government Finance Officers Association review fee for Certificate of Achievement for Excellence in Financial Reporting $505 and Popular Annual Financial Reporting Award Program $225; annual audit by an outside Certified Public Accountant – the total cost budgeted is $31,675 which is shared by other departments as follows: General Accounting $14,945 Library $1,489 Ambulance Fund $1,750 Utilities ($4,498 each) $13,494		
300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
311	*Postage*		
313	*Printing*	CAFR covers City budget books Letterhead and envelopes Accounts payable checks Miscellaneous	$25 $600 $125 $100 $100
320	*Membership Dues*	GFOA $340; WGFOA $75; WICPA $590	
321	*Books and References*	Publications and miscellaneous items	
322	*Periodicals*	GAAFR, Wisconsin Taxpayer Alliance, Wisconsin Tax Focus	
324	*Licenses and Permits*	CPA license renewals $165; business tax renewal $10	
326	*Publicity*	Job postings	
330	*Training and Travel*	GFOA, WGFOA, and MTAW conferences/meetings; purchasing card user group meeting; GAAP update; and other training sessions	
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses	
500	***Fixed Charges***		
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance and depreciation	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - GENERAL ACCOUNTING

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-501-1100-111	GEN ACCTG SALARIES	93,702	104,665	43,977	96,167	107,196
100-501-1100-125	GEN ACCTG P/T WAGES	4,061	5,401	1,896	5,472	5,586
100-501-1100-133	GEN ACCTG LONGEVITY	73	72	30	72	72
100-501-1100-151	GEN ACCTG FICA	8,489	10,008	3,970	9,220	10,251
100-501-1100-152	GEN ACCTG WRS	7,492	8,278	3,441	7,594	8,732
100-501-1100-153	GEN ACCTG SICK LEAVE	2,915	8,645	3,061	7,930	8,851
100-501-1100-154	GEN ACCTG HEALTH INS	32,961	35,882	16,679	33,359	33,811
100-501-1100-155	GEN ACCTG LIFE INS	92	128	58	118	131
100-501-1100-156	GEN ACCTG VACATION	5,220	7,233	2,821	6,481	7,377
100-501-1100-157	GEN ACCTG HOLIDAY	4,718	4,803	870	4,406	4,917
100-501-1100-164	GEN ACCTG COMP TIME EARNED	3,670	0	1,387	0	0
	TOTAL WAGES & BENEFITS	163,393	185,115	78,190	170,819	186,924
	PURCHASED SERVICES					
100-501-1100-210	GEN ACCTG OUTSD SVCS NON-IT	14,701	15,550	10,312	14,950	15,950
	TOTAL PURCHASED SERVICES	14,701	15,550	10,312	14,950	15,950
	OPERATING SUPPLIES & EXPENSES					
100-501-1100-310	GEN ACCTG OFFICE SUPPLIES	1,397	1,500	864	1,500	1,500
100-501-1100-311	GEN ACCTG POSTAGE	714	750	306	750	750
100-501-1100-313	GEN ACCTG PRINTING	827	950	106	900	950
100-501-1100-320	GEN ACCTG MEMBERSHIPS	525	1,015	340	680	1,005
100-501-1100-321	GEN ACCTG BOOKS & REF	22	150	22	150	150
100-501-1100-322	GEN ACCTG PERIODICALS	98	145	60	145	145
100-501-1100-324	GEN ACCTG LIC/PERMIT	166	175	0	10	175
100-501-1100-326	GEN ACCTG PUBLICITY	121	50	0	50	50
100-501-1100-330	GEN ACCTG TRAIN/TRAVEL	1,373	2,845	273	750	2,900
100-501-1100-340	GEN ACCTG OPER SUP/EXP	1,088	550	0	550	1,000
	TOTAL OPERATING SUPPLIES & EXP	6,331	8,130	1,971	5,485	8,625
	FIXED CHARGES					
100-501-1100-509	GEN ACCTG TECHNOLOGY	22,100	27,710	13,855	27,710	34,770
	TOTAL FIXED CHARGES	22,100	27,710	13,855	27,710	34,770
	TOTAL GENERAL ACCOUNTING	206,525	236,505	104,328	218,964	246,269

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - PAYROLL/HUMAN RESOURCES

Category: General City Government

EXPENDITURES: Account # 501-1200

100	***Wages and Benefits***		
111	*Salaries*	Human Resource Manager - 50%	
		Accountant - 15%	
125	*Part-Time Wages without Benefits*	Human Resources Assistant - 85.7%	
		Summer and winter intern (20% of 760 hrs)	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Job classificatons as required	$1,750
		Dependent care flexible spending plan fees	$1,100
		Employee Assessments	$800
		Background checks	$10
		Miscellaneous	$15
300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
311	*Postage*		
313	*Printing*	Business cards and miscellaneous forms	
320	*Membership Dues*	Society of Human Resource Managers	$190
		WPELRA	$210
		MAMEA	$30
		Metro Milwaukee SHRM	$100
		World at Work	$245
322	*Periodicals*	Manager's Legal Bulletin	$200
		Miscellaneous	$100
330	*Training and Travel*	SHRM, WPELRA, MAMEA conferences/meeting, various other seminars to keep current with federal and state requirements	
340	*Operating Supplies and Expenses*		

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - PAYROLL/HUMAN RESOURCES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-501-1200-111	PAYROLL/HR SALARIES	31,185	32,215	12,233	33,884	39,833
100-501-1200-125	PAYROLL/HR P/T WAGES	1,354	1,800	632	1,824	8,993
100-501-1200-151	PAYROLL/HR FICA	2,623	3,088	1,318	3,243	4,336
100-501-1200-152	PAYROLL/HR WRS	2,492	2,546	1,213	2,677	3,243
100-501-1200-153	PAYROLL/HR SICK LEAVE	387	2,660	5,040	2,798	3,289
100-501-1200-154	PAYROLL/HR HEALTH INS	11,497	11,813	5,898	11,795	13,652
100-501-1200-155	PAYROLL/HR LIFE INS	39	36	20	38	63
100-501-1200-156	PAYROLL/HR VACATION	1,114	2,217	87	2,331	2,741
100-501-1200-157	PAYROLL/HR HOLIDAY	1,594	1,478	306	1,554	1,827
100-501-1200-164	PAYROLL/HR COMP TIME EARNED	2,417	0	712	0	0
	TOTAL WAGES & BENEFITS	54,702	57,853	27,459	60,144	77,977
	PURCHASED SERVICES					
100-501-1200-210	PAYROLL/HR OUTSD SVCS NON-IT	8,916	3,600	1,330	3,660	3,675
	TOTAL PURCHASED SERVICES	8,916	3,600	1,330	3,660	3,675
	OPERATING SUPPLIES & EXPENSES					
100-501-1200-310	PAYROLL/HR OFFICE SUPPLIES	272	300	169	300	300
100-501-1200-311	PAYROLL/HR POSTAGE	163	300	155	300	300
100-501-1200-313	PAYROLL/HR PRINTING	36	100	0	100	100
100-501-1200-320	PAYROLL/HR MEMBERSHIPS	785	755	760	760	775
100-501-1200-322	PAYROLL/HR PERIODICALS	192	300	192	295	300
100-501-1200-330	PAYROLL/HR TRAIN/TRAVEL	571	900	393	900	900
100-501-1200-340	PAYROLL/HR OPER SUP/EXP	2,479	510	0	510	550
	TOTAL OPERATING SUPPLIES & EXP	4,498	3,165	1,669	3,165	3,225
	TOTAL PAYROLL/HUMAN RESOURCE	68,116	64,618	30,458	66,969	84,877

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - TREASURY

Category: General City Government

EXPENDITURES: Account # 501-1300

100	***Wages and Benefits***		
111	*Salaries*	Director of Finance/Administrative Services - 5%	
		Accounting Manager - 10%	
		Accountant - 5%	
		Financial Clerk-Treasury - 50%	
		Financial Clerk-Accounts Payable - 15%	
125	*Part-Time Wages without Benefits*	Summer and winter intern (20% of 760 hrs)	
133	*Longevity*	Financial Clerk - Accounts Payable	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	County tax listing service	
		($1.55 x 7,159 parcels at 50%)	$5,550
		Inserting and sealing tax bills	$550
		Collection agency fees	$300
		Positive Pay and ACH block/filter bank controls	$660
		Bank hosting fee	$600
		Miscellaneous	$40
240	*Repair/Maint. Contracts (Non-IT)*	Portion of postage meter	
300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
311	*Postage*	Tax bills	$2,775
		Tax reminder postcards	$625
		Miscellaneous	$400
313	*Printing*	Tax bills	$865
		Tax reminder postcards	$175
		Miscellaneous	$100
320	*Membership Dues*	Municipal Treasurer's Association of Wisconsin 2 @ $60	
330	*Training and Travel*	WGFOA, GFOA, and MTAW conferences/meetings, purchasing card user group meeting, GAAP update, and other training sessions	
340	*Operating Supplies and Expenses*	Postage meter supplies, miscellaneous supplies, and expenses	
500	***Fixed Charges***		
530	*Rent*	Postage meter (rented portion) and post office box (split with utilities)	
700	***Contributions, Grants, and Others***		
790	*Illegal Taxes & Uncollectible Accts*	Refunds and write-offs, including delinquent personal property taxes	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - TREASURY

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-501-1300-111	TREASURY SALARIES	38,098	39,188	18,557	38,762	39,771
100-501-1300-125	TREASURY P/T WAGES	1,354	1,800	632	1,824	1,862
100-501-1300-133	TREASURY LONGEVITY	36	36	15	36	36
100-501-1300-151	TREASURY FICA	3,474	3,709	1,634	3,713	3,809
100-501-1300-152	TREASURY WRS	3,027	3,081	1,397	3,083	3,259
100-501-1300-153	TREASURY SICK LEAVE	1,720	3,217	955	3,219	3,303
100-501-1300-154	TREASURY HEALTH INS	17,620	18,180	8,726	17,453	17,260
100-501-1300-155	TREASURY LIFE INS	47	55	26	55	56
100-501-1300-156	TREASURY VACATION	2,155	2,459	1,019	2,902	2,980
100-501-1300-157	TREASURY HOLIDAY	1,887	1,787	354	1,788	1,835
100-501-1300-164	TREASURY COMP TIME EARNED	665	0	272	0	0
	TOTAL WAGES & BENEFITS	70,083	73,512	33,587	72,835	74,171
	PURCHASED SERVICES					
100-501-1300-210	TREASURY OUTSD SVCS NON-IT	7,021	6,960	890	7,500	7,700
100-501-1300-240	TREASURY MAINT CONT NON-IT	37	25	74	125	125
	TOTAL PURCHASED SERVICES	7,058	6,985	964	7,625	7,825
	OPERATING SUPPLIES & EXPENSES					
100-501-1300-310	TREASURY OFFICE SUPPLIES	396	450	63	450	450
100-501-1300-311	TREASURY POSTAGE	3,443	3,675	446	3,675	3,800
100-501-1300-313	TREASURY PRINTING	457	1,230	127	1,010	1,140
100-501-1300-320	TREASURY MEMBERSHIPS	100	100	110	110	120
100-501-1300-330	TREASURY TRAIN/TRAVEL	396	1,375	69	1,350	1,380
100-501-1300-340	TREASURY OPER SUP/EXP	85	150	129	150	150
	TOTAL OPERATING SUPPLIES & EXP	4,877	6,980	944	6,745	7,040
	FIXED CHARGES					
100-501-1300-530	TREASURY RENTS	260	475	74	385	440
	TOTAL FIXED CHARGES	260	475	74	385	440
	CONTRIBUTIONS, GRANTS & OTHER					
100-501-1300-790	TREASURY UNCOL ACCT/ILL TX	860	2,000	(358)	1,000	1,500
	TOTAL CONTRIBUTIONS, GRANTS &	860	2,000	(358)	1,000	1,500
	TOTAL TREASURY	83,138	89,952	35,211	88,590	90,976

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - PROPERTY ASSESSMENT

Category: General City Government

EXPENDITURES: Account # 501-1400

100	***Wages and Benefits***		
111	*Salaries*	Director of Finance/Administrative Services - 5%	
		Accounting Manager - 5%	
		Accountant - 5%	
		Financial Clerk-Treasury - 10%	
		Financial Clerk-Accounts Payable - 10%	
		Administrative Assistant - 5%	
133	*Longevity*	Financial Clerk - Accounts Payable	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	50% County service for assessment roll	$5,550
		Board of Review per diem	$650
		City Assessor Contract	$60,000
		State Manufacturing Assessment services	$5,200
		Miscellaneous	$100
300	***Operating Supplies and Expenses***		
311	*Postage*		
326	*Publicity*	Meeting notifications	
330	*Training and Travel*	Board of Review certification and recertification	
340	*Operating Supplies and Expenses*	Board of review meeting expense	$50
		Miscellaneous supplies and expenses	$50

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - PROPERTY ASSESSMENT

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-501-1400-111	ASSESSMENT SALARIES	19,038	19,815	9,062	19,716	20,301
100-501-1400-133	ASSESSMENT LONGEVITY	24	24	10	24	24
100-501-1400-151	ASSESSMENT FICA	1,708	1,830	804	1,831	1,885
100-501-1400-152	ASSESSMENT WRS	1,556	1,579	715	1,580	1,676
100-501-1400-153	ASSESSMENT SICK LEAVE	810	1,648	674	1,649	1,698
100-501-1400-154	ASSESSMENT HEALTH INS	8,306	8,561	4,170	8,340	8,219
100-501-1400-155	ASSESSMENT LIFE INS	28	34	16	34	35
100-501-1400-156	ASSESSMENT VACATION	1,471	1,520	659	1,628	1,677
100-501-1400-157	ASSESSMENT HOLIDAY	971	916	181	916	943
100-501-1400-164	ASSESSMENT COMP TIME EARNED	590	0	247	0	0
	TOTAL WAGES & BENEFITS	34,502	35,927	16,538	35,718	36,458
	PURCHASED SERVICES					
100-501-1400-210	ASSESSMENT PROF SVCS NON-IT	65,803	67,600	28,500	68,200	71,500
	TOTAL PURCHASED SERVICES	65,803	67,600	28,500	68,200	71,500
	OPERATING SUPPLIES & EXPENSES					
100-501-1400-311	ASSESSMENT POSTAGE	94	25	1	25	25
100-501-1400-326	ASSESSMENT PUBLICITY	159	125	63	125	125
100-501-1400-330	ASSESSMENT TRAIN/TRAVEL	32	40	0	40	40
100-501-1400-340	ASSESSMENT OPER SUP/EXP	0	100	0	100	100
	TOTAL OPERATING SUPPLIES & EXP	285	290	64	290	290
	TOTAL PROPERTY ASSESSMENT	100,590	103,817	45,102	104,208	108,248

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - SEALER OF WEIGHTS AND MEASURES

This is a statutory service as provided for in State Statutes Chaper 62. The City contracts with the State of Wisconsin to do the inspection of business establishments in the City that have weight and measure devices.

Category: Public Safety

EXPENDITURES: Account # 501-1500

200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	A fee is charged by the State based on actual inspections of businesses in the City.

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - SEALER OF WEIGHTS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	PURCHASED SERVICES					
100-501-1500-210	SLR OF WGHTS OUTSD SVCS NON-IT	6,400	6,400	6,400	6,400	6,400
	TOTAL PURCHASED SERVICES	6,400	6,400	6,400	6,400	6,400
	TOTAL SEALER OF WEIGHTS	6,400	6,400	6,400	6,400	6,400

GENERAL FUND

Department 502
City Clerk

City of Oconomowoc
City Clerk
Department 502
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Licenses & Permits	49,084	54,550	55,100	58,230
Public Charges for Services	1,441	1,460	1,425	1,500
Miscellaneous Revenues	2,786	7,525	4,946	175
Subtotal Operating Revenues	53,311	63,535	61,471	59,905
Expenditures				
Total by Object				
City Clerk	190,066	203,452	201,236	211,826
Licenses And Permits	20,985	21,778	21,587	22,185
Elections	54,843	77,542	76,111	60,132
Codification Of Ordinances	1,471	2,400	1,500	1,500
Subtotal Expenditures	267,366	305,172	300,434	295,643
Net Cost/(Revenue) of Department (excluding property taxes)	214,055	241,637	238,963	235,738
Net EV Tax Levy per $1,000	$ 0.12	$ 0.13	$ 0.13	$ 0.12

City of Oconomowoc
City Clerk
Department 502
2017 Budget

Department Objective

The Clerk's Department supports the Mayor, Council, City Administrator and all departments by providing parliamentary guidance, administrative services, and record retention. Department functions are to attend Council and other City meetings; prepare and distribute agendas and minutes; create and process ordinances, resolutions, agreements, licenses, legal publications and other legal documents; run elections; process annexations and attachments; conduct Board of Review; maintain department website pages; and most importantly manage public documents and records.

Department Goals and Initiatives for 2017

- Elections: The continual changes to election laws and the most recent replacement of the Statewide Voter Registration System (SVRS) with the WisVote System has created challenges for the department. Continual training is necessary for staff and poll workers in addition to changing processes, creating revised training materials and Election Day documents as well as in-office procedures. The heavy 2016 election year, facilitating the increase in absentee voting, and the unscheduled special elections in prior years has left the department behind in election clerical duties. With only two elections planned in 2017 this will be a year to catchup.
- Department Processes: Due to the retirement of the City Attorney and other staff as well as employee turnover, the department is adjusting to doing business differently. As of this writing, the full effect of what those changes will be in 2017 has not been determined. In preparation for this, the department started drafting certain documents in 2016 as well as looking at overall processes to ensure capturing all documents necessary to move projects forward.
- Municipal Code: Review the Municipal Code, specifically Chapters 1, 2, 9 and 12 and bring recommended changes forward. Some of those changes include to administratively approve Temporary Class "B" Picnic Licenses, a drone ordinance, order of business, etc. The department has already started the process for some of the changes in 2016.
- General Office Area Remodel: The Clerk's Department in a joint effort with the Finance Department will undertake the remodeling of the General Office area.

Major Changes From Prior Years

- Digital Documents: Starting in May 2016 the Clerk's Department took steps to move all meeting packets as well as various documents previously distributed as hard copy to elected officials and City staff to a digital format. We will continue moving that process forward where applicable to include licensing, elections, records requests, etc.
- Elections and Requirements: Starting in January 2016, the new WisVote System went live (replaced SVRS) which required all department staff to be trained on the new system. The new system has different procedure requirements which means different recordkeeping processes to facilitate voting. The City also purchased new voting equipment which was implemented starting with the February 2016 election that required training for both staff and pollworkers. Additionally, Photo ID was implemented starting with the February 2016 election. So far 2016 has been a heavy year for election changes that included getting four new Chief Inspectors and two new Nursing Home deputies on board. In-office absentee voting is expected to be 50% of all voters for the November election and due to the large turnout anticipated, the Clerk's Department will spend time setting up voting at City Hall and coordinating 6 – 8 volunteers a day for two weeks just to administer absentee voting.

- Council Initiatives: Committee-Of-The-Whole and various other Committee Meetings are held on a more frequent basis to address Council concerns and initiatives. One of the main focuses is alcohol licensing. The Clerk's Department has been reviewing and will continue to review Chapter 12 of the Municipal Code specifically related to the requirements/criteria for revocation of a license, non-renewal of a license and best use of a "Class B" alcohol license.
- Department Processes: In June 2016 the department started moving the process forward for all meeting packets and various documents to be distributed digitally to all elected officials and City staff instead of hard copy. Moving to a digital format takes training and time.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	3.00 / 3.00	3.00 / 3.00	3.00 / 3.00	3.00 / 3.00
Part-Time Employees/FTE	29.00 / 0.18	29.00 / 0.14	29.00 / 0.20	29.00 / 0.33
Total Employees/FTE	32.00 / 3.18	32.00 / 3.14	32.00 / 3.20	32.00 / 3.33

Note: Budget includes a standard 28 pollworker positions, however actual number of pollworkers may vary. Hours needed to meet election requirements are adjusted up and down on an annual basis vs the number of positions.

Changes from 2014 to 2015:
- Decrease in pollworker hours based on offices included in the election (limited effect on FTE).

Changes from 2015 to 2016:
- Increase in pollworker hours based on offices included in the election (limited effect on FTE).

Changes from 2016 to 2017:
- Decrease in pollworker hours based on offices included in the election (limited effect on FTE).
- City Clerk summer intern position increased to 630 hours (limited effect on FTE)

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Licenses	977	964	925	950
Newspaper Publications	137	129	200	150
Notifications Mailed	247	149	200	200
Certified Mailings	3	18	5	10
Registered Voters	10,424	10,370	10,900	10,900
Absentee Voters	3,159	635	5,000	700
New Voter Registrations	956	75	1,000	300
Number of elections				
Presidential (highest turnout)	-	-	2	-
Gubernatorial (medium turnout)	2	-	-	-
Local/Other (lowest turnout)	1	4	2	2
Total	3	4	4	2

CITY OF OCONOMOWOC
2017 BUDGET
CITY CLERK REVENUES

REVENUES

	Licenses and Permits		
	LIQ/MALT Bev License		
	24	$600	Regular “Class B” Retail licenses (combo liquor and beer)
	2	$600	Exception “Class B” Retail licenses (combo liquor and beer)
	9	$600	Reserve “Class B” licenses (initial fee $10,000 plus $600 for license)
	9	$100	Class “B” Fermented Malt licenses
	2	$50	Class “B” Fermented Malt Six-Month licenses
	9	$600	Class "A” Retail licenses (combo liquor and beer)
	7	$100	Class “A” Fermented Malt licenses
	12	$100	Class "C” Wine licenses and Special (picnic) Class “B” Fermented Malt licenses
	23	$10	Temporary Class “B” (Picnic) Fermented Malt licenses
	1	$10,000	The City has 2 Reserve “Class B” Licenses available: 1 on hold by Council action for future downtown development and 1 available
	Cigarette License		$100 per license
	Operator's License		$30 for bartender license, $15 for provisional license
	Soft Drink License		Discontinued as of 4/7/2015
	Sundry License		$25 per amusement device and $150 for an amusement operator’s license; $100 per solicitors/peddlers license; $20 per taxicab driver and $25 for 1st vehicle and $5 for each additional vehicle; $40 per second-hand dealers license; $75 per theatre license
	Dog/Cat License		License fee is $10 for spayed/neutered pet or $15 if not spayed/neutered. City retains $4 per license
	Fireworks Permits		$100 per permit
	Public Charges for Services		
	License Pub Fees		$15 for each alcohol license application published in paper
	Copying		Fees for making copies of various documents ($0.25/page)
	Miscellaneous Revenues		
	Sale of City Property		
	Purch Card Rebate		Rebate earned on purchasing card payments
	Donations - Indiv/Org		
	Miscellaneous Revenues		

CITY OF OCONOMOWOC
2017 BUDGET
CITY CLERK - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATE	2017 BUDGET	PERCENT CHANGE
	LICENSES & PERMITS						
100-404-4410-002	LIQ/MALT BEVERAGE LICENSE	30,525	38,100	47,690	38,500	39,530	3.75%
100-404-4413-002	CIGARETTE LICENSE	1,600	1,500	1,400	1,400	1,700	13.33%
100-404-4414-002	OPERATOR'S LICENSE	10,960	9,000	9,565	9,500	10,300	14.44%
100-404-4415-002	SOFT DRINK LICENSE	5	0	0	0	0	.00%
100-404-4416-002	SUNDRY LICENSE	2,965	3,150	2,685	3,000	4,000	26.98%
100-404-4423-002	DOG & CAT LICENSE - CITY SHA	3,029	2,700	1,274	2,700	2,700	.00%
100-404-4430-002	FIREWORKS PERMITS	0	100	0	0	0	-100.00%
	TOTAL LICENSES & PERMITS	49,084	54,550	62,614	55,100	58,230	6.75%
	PUBLIC CHARGES FOR SERVICE						
100-406-6112-002	LICENSE PUBLICATION FEES	1,140	960	1,005	1,025	1,000	4.17%
100-406-6116-002	COPYING	301	500	337	400	500	.00%
	TOTAL PUBLIC CHARGES FOR S	1,441	1,460	1,342	1,425	1,500	2.74%
	MISCELLANEOUS REVENUES						
100-408-8310-002	SALE OF CITY PROPERTY	2,500	0	0	450	0	.00%
100-408-8430-002	PURCHASING CARD REBATE	157	175	226	226	175	.00%
100-408-8501-002	DONATIONS - INDIVIDUALS/ORG	129	0	0	0	0	.00%
100-408-8900-002	CLERK - MISCELLANEOUS REVE	0	7,350	0	4,270	0	-100.00%
	TOTAL MISCELLANEOUS REVEN	2,786	7,525	226	4,946	175	-97.67%
	TOTAL FUND REVENUES	53,311	63,535	64,182	61,471	59,905	-5.71%

DEPARTMENT 502 - CITY CLERK
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$119,168	$124,743	$61,465	$124,383	$127,587	2.3%
Crew Regular Wages	121	$1,657	$1,914	$1,710	$1,879	$1,878	-1.9%
Crew Over-Time Wages	122	$367	$490	$683	$490	$485	-1.0%
Part-Time Wages without Benefits	125	$9,788	$24,213	$8,641	$24,213	$15,690	-35.2%
Longevity	133	$3	$4	$5	$3	$3	-9.7%
FICA	151	$11,018	$11,932	$5,324	$11,931	$12,541	5.1%
Wisconsin Retirement System	152	$9,970	$10,125	$4,679	$10,124	$10,698	5.7%
Sick Leave	153	$2,712	$10,414	$2,399	$10,416	$10,686	2.6%
Health Insurance	154	$52,963	$54,255	$27,649	$54,227	$53,114	-2.1%
Life Insurance	155	$608	$566	$325	$566	$675	19.2%
Vacation Leave	156	$10,653	$10,056	$2,569	$10,441	$10,742	6.8%
Holiday Leave	157	$6,113	$5,785	$847	$5,786	$5,937	2.6%
Compensatory Time Earned	164	$6,122		$1,219			
TOTAL WAGES & BENEFITS		**$231,142**	**$254,497**	**$117,517**	**$254,460**	**$250,036**	**-1.8%**
PURCHASED SERVICES							
Outside and Professional Services (Non-IT)	210	$1,471	$2,800	$497	$1,700	$1,900	-32.1%
Repair and Maintenance Contracts (Non-IT)	240	$2,237	$1,875	$74	$1,234	$1,235	-34.1%
Repair and Maintenance Contracts (IT)	241	$250	$250	$250	$250	$250	
TOTAL PURCHASED SERVICES		**$3,958**	**$4,925**	**$821**	**$3,184**	**$3,385**	**-31.3%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$1,027	$1,100	$490	$800	$1,000	-9.1%
Postage	311	$1,196	$3,800	$1,274	$3,450	$925	-75.7%
Printing	313	$553	$500		$500	$400	-20.0%
Membership Dues	320	$5,936	$6,000	$5,971	$5,971	$6,120	2.0%
Periodicals	322	$224	$185	$187	$229	$232	25.4%
Publicity	326	$2,359	$2,700	$530	$2,625	$2,500	-7.4%
Training and Travel	330	$4,084	$5,155	$1,184	$3,250	$5,280	2.4%
Operating Supplies and Expenses	340	$313	$6,670	$4,905	$6,300	$4,595	-31.1%
Gas and Diesel	351	$140	$100	$64	$125	$100	
TOTAL OPERATING SUPPLIES & EXP.		**$15,831**	**$26,210**	**$14,604**	**$23,250**	**$21,152**	**-19.3%**
FIXED CHARGES							
Technology	509	$16,330	$19,440	$9,720	$19,440	$20,970	7.9%
Rent	530	$105	$100	$74	$100	$100	
TOTAL FIXED CHARGES		**$16,435**	**$19,540**	**$9,794**	**$19,540**	**$21,070**	**7.8%**
TOTAL OPERATING EXPENDITURES		**$267,366**	**$305,172**	**$142,736**	**$300,434**	**$295,643**	**-3.1%**
GRAND TOTAL DEPT 502		**$267,366**	**$305,172**	**$142,736**	**$300,434**	**$295,643**	**-3.1%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CITY CLERK

Category: General City Government

EXPENDITURES Acct #502-2100

100	***Wages and Benefits***		
111	*Salaries*	City Clerk - 80% Deputy Clerk - 60% Adminstrative Clerk - 40%	
125	*Part-Time Wages without Benefits*	Summer help for projects (250 hours)	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Court reporter attendance at meetings and transcription of minutes $100; recording fees $100	
240	*Repair/Maint Contracts (Non-IT)*	Postage meter maintenance contract	
300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
311	*Postage*		
313	*Printing*		
320	*Membership Dues*	League of Wisconsin Municipalities	$5,735
		Wisconsin Municipal Clerk's Assoc (WMCA)	$195
		Metro Clerk's Association	$35
		International Institue of Municpal Clerks Assoc (IIMC)	$155
322	*Periodicals*	Journal Sentinel, Oconomowoc Focus, and Oconomowoc Enterprise	
326	*Publicity*	Legal publications	
330	*Training and Travel*	Clerk's Institute Master Academy at University of Wisconsin-Green Bay	$800
		Wisconsin Clerk's quarterly meetings and/or Metor Clerk's	$150
		International IIMC Conference	$2,730
		WMCA Conference for Clerk and Deputy Clerk	$1,200
		Miscellaneous	$150
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses	
500	***Fixed Charges***		
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance and depreciation	
530	*Rent*	Postage meter rental (rented portion of Pitney Bowes machine)	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - CITY CLERK

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-502-2100-111	CITY CLERK SALARIES	87,620	91,700	45,361	91,465	93,762
100-502-2100-125	CITY CLERK P/T WAGES	956	2,563	491	2,563	6,615
100-502-2100-151	CITY CLERK FICA	8,001	8,689	3,792	8,691	9,217
100-502-2100-152	CITY CLERK WRS	7,225	7,327	3,325	7,329	7,743
100-502-2100-153	CITY CLERK SICK LEAVE	1,951	7,657	1,652	7,658	7,853
100-502-2100-154	CITY CLERK HEALTH INS	37,575	38,606	19,301	38,602	37,806
100-502-2100-155	CITY CLERK LIFE INS	452	420	235	420	506
100-502-2100-156	CITY CLERK VACATION	7,705	7,412	1,836	7,666	7,890
100-502-2100-157	CITY CLERK HOLIDAY	4,492	4,254	604	4,255	4,363
100-502-2100-164	CITY CLERK COMP TIME EARNED	4,602	0	925	0	0
	TOTAL WAGES & BENEFITS	160,579	168,628	77,522	168,649	175,755
	PURCHASED SERVICES					
100-502-2100-210	CITY CLERK OUTSD SVCS NON-IT	0	200	0	200	200
100-502-2100-240	CITY CLERK MAINT CONT NON-IT	37	0	74	74	75
	TOTAL PURCHASED SERVICES	37	200	74	274	275
	OPERATING SUPPLIES & EXPENSES					
100-502-2100-310	CITY CLERK OFFICE SUPPLIES	1,011	1,000	478	700	800
100-502-2100-311	CITY CLERK POSTAGE	324	400	159	375	350
100-502-2100-313	CITY CLERK PRINTING	0	100	0	100	100
100-502-2100-320	CITY CLERK MEMBERSHIPS	5,936	6,000	5,971	5,971	6,120
100-502-2100-322	CITY CLERK PERIODICALS	224	185	187	229	232
100-502-2100-326	CITY CLERK PUBLICITY	1,674	2,100	411	2,000	1,900
100-502-2100-330	CITY CLERK TRAIN/TRAVEL	3,721	4,900	1,033	3,000	5,030
100-502-2100-340	CITY CLERK OPER SUP/EXP	126	400	147	400	195
	TOTAL OPERATING SUPPLIES & EXP	13,016	15,085	8,386	12,775	14,727
	FIXED CHARGES					
100-502-2100-509	CITY CLERK TECHNOLOGY	16,330	19,440	9,720	19,440	20,970
100-502-2100-530	CITY CLERK RENTS	105	100	74	100	100
	TOTAL FIXED CHARGES	16,435	19,540	9,794	19,540	21,070
	TOTAL CITY CLERK	190,067	203,453	95,776	201,238	211,827

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - LICENSES AND PERMITS

The City Clerk's office processes many types of licenses during the year including various types of liquor licenses, bartender's licenses and other miscellaneous licenses.

Category: General City Government

EXPENDITURES: Account # 502-2200

100	***Wages and Benefits***	
111	*Salaries*	City Clerk - 5% Deputy Clerk - 15% Administrative Clerk - 5%
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
164	*Compensatory Time Earned*	
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Court reporter attendance at hearings
241	*Repair/Maint Contracts (IT)*	Annual maintenance for dog licensing software
300	***Operating Supplies and Expenses***	
311	*Postage*	
313	*Publicity*	
330	*Training and Travel*	
340	*Operating Supplies and Expenses*	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - LICENSES AND PERMITS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-502-2200-111	LIC/PERMITS SALARIES	10,823	11,325	5,558	11,280	11,605
100-502-2200-151	LIC/PERMITS FICA	988	1,046	463	1,047	1,077
100-502-2200-152	LIC/PERMITS WRS	894	903	408	903	957
100-502-2200-153	LIC/PERMITS SICK LEAVE	219	943	247	944	971
100-502-2200-154	LIC/PERMITS HEALTH INS	5,213	5,355	2,680	5,361	5,251
100-502-2200-155	LIC/PERMITS LIFE INS	47	44	25	44	50
100-502-2200-156	LIC/PERMITS VACATION	1,049	887	197	934	961
100-502-2200-157	LIC/PERMITS HOLIDAY	556	524	88	524	539
100-502-2200-164	LIC/PERMITS COMP TIME EARNED	520	0	98	0	0
	TOTAL WAGES & BENEFITS	20,309	21,027	9,764	21,037	21,411
	PURCHASED SERVICES					
100-502-2200-210	LIC/PERMITS OUTSD SVCS NON-IT	0	200	0	0	200
100-502-2200-241	LIC/PERMITS MAINT CONT IT	250	250	250	250	250
	TOTAL PURCHASED SERVICES	250	450	250	250	450
	OPERATING SUPPLIES & EXPENSES					
100-502-2200-311	LIC/PERMITS POSTAGE	65	100	29	75	75
100-502-2200-326	LIC/PERMITS PUBLICITY	229	200	23	225	250
100-502-2200-330	LIC/PERMITS TRAIN/TRAVEL	83	0	0	0	0
100-502-2200-340	LIC/PERMITS OPER SUP/EXP	50	0	0	0	0
	TOTAL OPERATING SUPPLIES & EXP	427	300	52	300	325
	TOTAL LICENSES AND PERMITS	20,986	21,777	10,066	21,587	22,186

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ELECTIONS

There will be two elections in 2017: February 21 – Spring Primary and April 4 – Spring Election.

Category: General City Government

EXPENDITURES: Account # 502-2300

100	***Wages and Benefits***	
111	*Salaries*	City Clerk - 15% Deputy Clerk - 15% Administrative Clerk - 15%
121	*Crew Regular Wages*	DPW crew employees to deliver and pick up voting scanners and troubleshooting on election days
122	*Crew Over-Time Wages*	DPW crew employees on election nights
125	*Part-Time Wages without Benefits*	Pollworkers and/or Special Voting Deputies
133	*Longevity*	DPW crew employees
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
164	*Compensatory Time Earned*	
200	***Purchased Services***	
240	*Repair/Maint. Contracts (Non-IT)*	Maintenance contracts on four DS 200 scanners and four Express Vote machines, plus support agreement
300	***Operating Supplies and Expenses***	
310	*Office Supplies*	
311	*Postage*	Absentee/Military/Overseas ballot mailing
313	*Printing*	Sample and official ballots and required City-specific signage forms
326	*Publicity*	Legal notices and publications
330	*Training and Travel*	Annual election workshop for poll workers and staff, equipment maintenance training, and travel on election days
340	*Operating Supplies and Expenses*	Generic signage at polls, meals on election days, absentee envelopes (outside and certification) and miscellaneous supplies and expenses, food and drink for in-office election volunteer(s), payment to Waukesha County for new election equipment $4,270/ year through 2018
351	*Gas and Diesel*	Use of DPW vehicle on election days, 36 gallons non-lead fuel @ 2.40/gallon

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - ELECTIONS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-502-2300-111	ELECTIONS SALARIES	20,725	21,718	10,546	21,638	22,220
100-502-2300-121	ELECTIONS CREW WAGES	1,657	1,914	1,710	1,879	1,878
100-502-2300-122	ELECTIONS O/T WAGES	367	490	683	490	485
100-502-2300-125	ELECTIONS P/T WAGES	8,832	21,650	8,150	21,650	9,075
100-502-2300-133	ELECTIONS LONGEVITY	3	4	5	3	3
100-502-2300-151	ELECTIONS FICA	2,029	2,196	1,069	2,194	2,247
100-502-2300-152	ELECTIONS WRS	1,851	1,894	946	1,892	1,998
100-502-2300-153	ELECTIONS SICK LEAVE	543	1,814	500	1,814	1,863
100-502-2300-154	ELECTIONS HEALTH INS	10,176	10,294	5,668	10,263	10,058
100-502-2300-155	ELECTIONS LIFE INS	108	103	65	103	119
100-502-2300-156	ELECTIONS VACATION	1,899	1,757	536	1,841	1,891
100-502-2300-157	ELECTIONS HOLIDAY	1,066	1,008	155	1,008	1,035
100-502-2300-164	ELECTIONS COMP TIME EARNED	1,000	0	196	0	0
	TOTAL WAGES & BENEFITS	50,256	64,842	30,229	64,775	52,872
	PURCHASED SERVICES					
100-502-2300-240	ELECTIONS MAINT CONT NON-IT	2,200	1,875	0	1,160	1,160
	TOTAL PURCHASED SERVICES	2,200	1,875	0	1,160	1,160
	OPERATING SUPPLIES & EXPENSES					
100-502-2300-310	ELECTIONS OFFICE SUPPLIES	16	100	12	100	200
100-502-2300-311	ELECTIONS POSTAGE	807	3,300	1,086	3,000	500
100-502-2300-313	ELECTIONS PRINTING	553	400	0	400	300
100-502-2300-326	ELECTIONS PUBLICITY	456	400	96	400	350
100-502-2300-330	ELECTIONS TRAIN/TRAVEL	280	255	151	250	250
100-502-2300-340	ELECTIONS OPER SUP/EXP	137	6,270	4,757	5,900	4,400
100-502-2300-351	ELECTIONS GAS/DIESEL	140	100	64	125	100
	TOTAL OPERATING SUPPLIES & EXP	2,389	10,825	6,166	10,175	6,100
	TOTAL ELECTIONS	54,845	77,542	36,395	76,110	60,132

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CODIFICATION OF ORDINANCES

This task is covered under legislative support and the City Clerk is responsible for implementation. The City Clerk verifes each new ordinance before adoption into our Code Book.

Category: General City Government

EXPENDITURES: Account # 502-2400

200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Ordinances are sent for codification twice a year, in January and July, in order to incorporate the ordinances passed during the previous six-month period into our Code Book. The codifier also incorporates any changes in law automatically at the time they codify. This budget fluctuates according to the number of ordinances adopted by the Council. In addition, there is an annual charge of $550 for online access and $75 per folio CD supplement to update the electronic database.

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - CODIFICATION OF ORDINANCES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	PURCHASED SERVICES					
100-502-2400-210	CODIF OF ORD OUTSD SVCS NON-IT	1,471	2,400	497	1,500	1,500
	TOTAL PURCHASED SERVICES	1,471	2,400	497	1,500	1,500
	TOTAL CODIFICATION OF ORDINANC	1,471	2,400	497	1,500	1,500

GENERAL FUND

Department 503
Police Department

City of Oconomowoc
Police Department
Department 503
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Intergovernmental Aid	13,423	15,080	14,165	12,587
Penalties & Fines	295,106	322,000	294,500	295,375
Public Charges for Services	50,973	50,600	49,307	52,450
Interfund Charges for Services	38,493	25,570	25,570	26,565
Miscellaneous Revenues	3,811	24,115	35,334	3,680
Subtotal Operating Revenues	401,806	437,365	418,876	390,657
Expenditures				
Total by Object				
Police Administration	647,887	670,272	673,081	750,678
Police Dispatch Center	560,446	590,718	591,287	608,218
Police Operations	1,992,477	2,144,468	2,142,424	2,282,921
Police Training	10,463	19,130	19,175	19,134
Water Safety Patrol	4,513	12,715	12,515	13,043
Subtotal Expenditures	3,215,786	3,437,302	3,438,482	3,673,994
Net Cost/(Revenue) of Department (excluding property taxes)	2,813,980	2,999,937	3,019,606	3,283,337
Net EV Tax Levy per $1,000	$ 1.52	$ 1.58	$ 1.59	$ 1.65

City of Oconomowoc
Police Department
Department 503
2017 Budget

Department Objective

The City of Oconomowoc Police Department is a professional Police Department dedicated to providing the highest quality police service to the citizens we serve. Our mission is to protect life and property; prevent crime, reduce the fear of crime, apprehend those who violate our laws; and provide needed services to this community.

Department Goals and Initiatives for 2017

- Additional Manpower: One additional officer will be added to patrol division and one half time position as an evidence clerk. The patrol officer position will change the department's staffing levels, which have been the same since 1981. The evidence clerk will assume duties currently done by a Detective and Captain. This non-sworn position will provide the detective bureau with additional manhours for investigations, and additional administrative hours. Additional manpower to the police department was determined by a 2016 study and Five Year Strategic Plan, which was done by the University of North Texas, Department of Criminal Justice.
- New Police Station: Continue to search for a site for a new police station and determine the space needs of police department.
- Body Cameras: In 2016, the department purchased new squad and body cameras. The squad camera system is operational, and the body cameras, which interface with the squad cameras, will be released by September 2016. The release of the body cameras is delayed due to concerns over the battery life. The department will be implementing the mandatory use of body cameras on patrol officers. Once implemented, 2017 will be a period of transition.
  In addition, the department is attempting to secure funds, through grants and donations, to purchased body cameras for the motorcycle officers, detectives and school resource officer. These cameras would integrate with the squad and patrol officer body camera system.
- Radio System: A new county-wide radio system should be in place by the end of 2016 that will allow inter-operability with Milwaukee County. The County coordinated the new project and installed the infrastructure but the City is responsible for purchasing our own radios. The project has been delayed on the county level due to infrastructure issues. Once implemented, 2017 will be a period of transition.
- Municipal Court Interface: Implementation of new software program, which will allow the police department and municipal court's record management system to interface.

Major Changes From Prior Years

- Squad Camera Replacement: The squad camera system is operational
- ICAC: An officer completed extensive ICAC (Internet Crimes Against Children) training, and has begun conducting child pornography/exploitation investigations.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	28.00 / 28.68	28.00 / 28.68	28.00 / 28.68	31.00 / 31.68
Part-Time Employees/FTE	20.00 / 2.36	20.00 / 2.37	20.00 / 2.38	19.00 / 1.88
Total Employees/FTE	48.00 / 31.04	48.00 / 31.05	48.00 / 31.06	50.00 / 33.56

Changes from 2016 to 2017:

- Addition of two full time Police Officer positions.
- Current part time Police Clerk position has been made a full time position.

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Reportable Traffic Accidents	409	495	525	530
Public Program Presentations	26	24	30	30
Index Crimes	254	211	300	300
Traffic Monitor Deployments	11	10	20	25
911 Calls for Service	2,185*	9,376	2,100*	9,500
Adult and Juvenile Arrests	7,231	6,023	6,000	6,300
Warrants Processed at PD	138	149	150	150
Parking Citations	1,695	1,783	1,900	1,900
Total City Calls for Service	35,644	38,589	35,750	39,000
Speed Enforcement (motor vehicle and speeding)	2,015	1,845	2,100	2,200
Complaints	6,843*	15,670	7,700*	16,000
Mutual Aid (assist other agencies)	161**	342	100**	350

*During 2015 a new CAD system was implemented changing the way certain calls were handled. The new system now reflects all calls received by dispatch, whereas under the old system certain calls (like transfers, hang ups, etc) were not included.
**Previous system did not always record mutual aid calls correctly

CITY OF OCONOMOWOC
2017 BUDGET
POLICE DEPARTMENT REVENUES

REVENUES

	Intergovernmental Revenues	
	Fed Aid - Public Safety	Bureau of Justice Assistance grant for four ballistic vests for the Police Department (based on number of vests purchased in the previous year)
	State Aid - Law Enf Impr	State formula reimbursement for annual mandated training of Police Officers
	State Aid - Boat Safety	State reimbursement for the cost for local boat patrol (Average approx. 60%)
	Penalties and Fines	
	Court Penalty/Fines	Revenues collected from violations
	Parking Violations	$25 charge for parking violation
	Warrant Fees	$50 fee
	Judgements & Damages	
	Public Charges for Services	
	Other Public Charges	Vehicle impound charges
	Copying	Fee for copies of accident and other police reports
	Police SVCS - Radio	Contracted dispatch services with the Town of Oconomowoc
	Police SVCS - CSO	Revenue received from municipal court for bailiff services plus other CSO services
	Police SVCS - Other	Police Officer labor invoices $1,400; fingerprinting (60 x $25); background checks (320 x $20); certified local record checks (20 x $15); court ordered PBT (10 x $40/year)
	Police SVCS - WTR Patrol	Revenue received from Town of Oconomowoc for the City's patrol services
	Parking Permits	Permits for City owned parking lots – $25/month or $250/year
	Interfund Charges for Services	
	Police SVCS - Radio	Allocated share of dispatch service with other City departments
	Miscellaneous Revenues	
	Sale of City Property	Disposition of surplus property, including lifecycled vehicles
	Purch Card Rebate	Rebate earned on purchasing card payments
	Donations - Indiv/Org	Waukesha County Crimestoppers $1000
	Miscellaneous Revenues	$25 employment application fee

CITY OF OCONOMOWOC

2017 BUDGET

POLICE DEPARTMENT - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	INTERGOVERNMENTAL AID						
100-403-3212-003	FEDERAL AID - PUBLIC SAFETY	0	1,000	3,578	3,578	2,000	100.00%
100-403-3521-003	STATE AID - LAW ENFORCMNT I	7,740	4,160	0	3,840	3,840	-7.69%
100-403-3522-003	STATE AID - BOAT SAFETY	5,683	9,920	4,696	6,747	6,747	-31.99%
	TOTAL INTERGOVERNMENTAL A	13,423	15,080	8,274	14,165	12,587	-16.53%
	PENALTIES & FINES						
100-405-5112-003	COURT PENALTIES AND FINES	222,549	250,000	112,250	225,000	225,875	-9.65%
100-405-5130-003	PARKING VIOLATIONS	54,637	52,000	31,797	52,000	52,000	.00%
100-405-5135-003	WARRANT FEES	17,677	20,000	9,107	17,500	17,500	-12.50%
100-405-5150-003	JUDGEMENTS & DAMAGES	243	0	0	0	0	.00%
	TOTAL PENALTIES & FINES	295,106	322,000	153,154	294,500	295,375	-8.27%
	PUBLIC CHARGES FOR SERVICE						
100-406-6114-003	OTHER PUBLIC CHARGES FOR S	1,326	1,200	320	1,200	1,200	.00%
100-406-6116-003	COPYING	5,861	5,000	2,437	4,900	5,000	.00%
100-406-6215-003	POLICE SERVICE - RADIO	22,000	23,000	23,000	23,000	24,000	4.35%
100-406-6216-003	POLICE SERVICE - CSO	6,546	6,000	3,700	6,000	6,500	8.33%
100-406-6218-003	POLICE SERVICE - OTHER	10,120	9,600	8,932	9,600	10,000	4.17%
100-406-6219-003	POLICE SERVICE - WATER PATR	1,466	1,700	507	507	2,000	17.65%
100-406-6330-003	PARKING PERMITS	3,655	4,100	1,170	4,100	3,750	-8.54%
	TOTAL PUBLIC CHARGES FOR S	50,973	50,600	40,067	49,307	52,450	3.66%
	INTERFUND CHARGES FOR SER						
100-407-7421-003	POLICE SRVC - RADIO	38,493	25,570	12,783	25,570	26,565	3.89%
	TOTAL INTERFUND CHARGES F	38,493	25,570	12,783	25,570	26,565	3.89%
	MISCELLANEOUS REVENUES						
100-408-8310-003	SALE OF CITY PROPERTY	0	21,000	30,849	30,900	0	-100.00%
100-408-8430-003	PURCHASING CARD REBATE	864	865	1,434	1,434	1,430	65.32%
100-408-8501-003	DONATIONS - INDIVIDUALS/ORG	1,997	1,300	3,000	3,000	1,000	-23.08%
100-408-8900-003	MISC REVENUE	950	950	0	0	1,250	31.58%
	TOTAL MISCELLANEOUS REVEN	3,811	24,115	35,283	35,334	3,680	-84.74%
	TOTAL FUND REVENUES	401,806	437,365	249,561	418,876	390,657	-10.68%

DEPARTMENT 503 - POLICE DEPARTMENT
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$284,270	$243,143	$132,124	$243,932	$293,928	20.9%
Compensatory Time Payout	112	$3,445	$8,352	$2,196	$8,353	$8,677	3.9%
Part-Time Wages with Benefits	113	$28,778	$34,264	$14,341	$34,273	$15,105	-55.9%
Officer Salaries	115	$1,524,598	$1,345,277	$737,888	$1,351,590	$1,451,056	7.9%
Officer Over-Time Salaries	116	$29,668	$54,540	$7,493	$54,535	$55,898	2.5%
Part-Time Wages without Benefits	125	$51,234	$71,632	$29,519	$68,164	$73,105	2.1%
Longevity	133	$660	$665	$275	$665	$1,020	53.4%
FICA	151	$144,628	$158,611	$69,738	$158,782	$171,146	7.9%
Wisconsin Retirement System	152	$196,165	$180,108	$80,560	$180,615	$218,556	21.3%
Sick Leave	153		$101,394		$101,718	$110,530	9.0%
Health Insurance	154	$487,221	$511,841	$253,328	$506,655	$530,307	3.6%
Life Insurance	155	$3,979	$4,746	$2,108	$4,525	$4,871	2.6%
Vacation Leave	156		$140,511		$138,577	$148,200	5.5%
Holiday Leave	157		$73,569		$73,778	$79,684	8.3%
Wages and Benefits Reimbursement	159	($58,287)	($51,841)	($25,919)	($51,815)	($52,746)	1.7%
TOTAL WAGES & BENEFITS		**$2,696,360**	**$2,876,812**	**$1,303,650**	**$2,874,346**	**$3,109,337**	**8.1%**
PURCHASED SERVICES							
Outside and Professional Services (Non-IT)	210	$30,909	$26,780	$19,041	$26,780	$28,800	7.5%
Outside and Professional Services (IT)	211	$1,650	$7,600	$600	$5,100	$4,100	-46.1%
Gas and Heat	224		$50				-100.0%
Telephone	225	$10,420	$11,200	$5,203	$11,200	$11,200	
Repair and Maintenance Contracts (Non-IT)	240	$42,241	$44,505	$37,969	$44,500	$45,000	1.1%
Repair and Maintenance Contracts (IT)	241	$8,178	$8,180	$8,178	$8,178	$8,423	3.0%
TOTAL PURCHASED SERVICES		**$93,398**	**$98,315**	**$70,991**	**$95,758**	**$97,523**	**-0.8%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$6,683	$8,500	$2,361	$8,500	$7,500	-11.8%
Postage	311	$1,991	$2,500	$838	$2,550	$2,350	-6.0%
Printing	313	$1,935	$2,500	$109	$2,500	$2,000	-20.0%
Membership Dues	320	$500	$250	$335	$335	$400	60.0%
Periodicals	322	$77	$80	$35	$80	$80	
Licenses and Permits	324	$212	$250	$381	$490	$490	96.0%
Publicity	326	$291					
Training and Travel	330	$13,763	$18,200	$8,707	$18,300	$19,200	5.5%
Operating Supplies and Expenses	340	$18,069	$16,740	$9,162	$22,804	$21,850	30.5%
Safety Supplies	341	$527	$7,150	$4,907	$7,150	$5,150	-28.0%
Janitorial Supplies	343	$50	$240	$65	$240	$240	
Clothing and Tool Allowance	346	$11,590	$14,325	$6,401	$21,395	$17,225	20.2%
Gas and Diesel	351	$41,717	$52,720	$18,947	$45,515	$46,074	-12.6%
TOTAL OPERATING SUPPLIES & EXP.		**$97,402**	**$123,455**	**$52,247**	**$129,859**	**$122,559**	**-0.7%**
MAINTENANCE OF CITY PROPERTY							
Repair/Maintenance of Buildings	400	$16					
Repair/Maintenance of Vehicles (Non-Fleet)	425	$280	$750	$36	$750	$1,000	33.3%
Repair/Maintenance of Equipment (Non-Flee	435	$2,366	$7,350	$504	$7,350	$7,350	
TOTAL MAINTENANCE OF CITY PROPERTY		**$2,662**	**$8,100**	**$540**	**$8,100**	**$8,350**	**3.1%**

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
FIXED CHARGES							
Fleet Maintenance	508	$39,970	$31,960	$15,980	$31,960	$29,950	-6.3%
Technology	509	$130,310	$136,320	$68,160	$136,320	$159,230	16.8%
Risk Management	510	$114,520	$120,280	$60,140	$120,280	$103,200	-14.2%
Rent	530	$41,164	$42,060	$41,359	$41,859	$43,845	4.2%
TOTAL FIXED CHARGES		**$325,964**	**$330,620**	**$185,639**	**$330,419**	**$336,225**	**1.7%**
TOTAL OPERATING EXPENDITURES		**$3,215,786**	**$3,437,302**	**$1,613,067**	**$3,438,482**	**$3,673,994**	**6.9%**
GRAND TOTAL DEPT 503		**$3,215,786**	**$3,437,302**	**$1,613,067**	**$3,438,482**	**$3,673,994**	**6.9%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - POLICE ADMINISTRATION

Category: Public Safety

EXPENDITURES Acct #503-3100

100	***Wages and Benefits***		
111	*Salaries*	Full-time Police Clerks	
112	*Compensatory Time Payout*	Full-time Police Clerks	
113	*Part-Time Wages with Benefits*		
115	*Officer Salaries*	Public Safety Director (100%), Captain (100%), and Lieutenant (20%)	
133	*Longevity*	Captain	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Janitorial services	
211	*Outside/Prof Services (IT)*	Services for Police computer network	
225	*Telephone*	Mobile telephones	$2,500
		Administrative telephone lines	$5,500
240	*Repair/Maint Contracts (Non-IT)*		
300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
311	*Postage*		
313	*Printing*	Parking Citations	$1,000
		Parking Permits	$300
		Miscellaneous forms	$700
320	*Membership Dues*	FBI National Academy	$85
		Waukesha County Chief's Assoc.	$50
		Wisconsin Chief of Police Assoc.	$100
		IACP	$150
322	*Periodicals*	Oconomowoc Enterprise and Oconomowoc Focus	
330	*Training and Travel*	Miscellaneous mileage	
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses	
343	*Janitorial Supplies*		
346	*Clothing and Tool Allowance*	Chief, Captain, and Lieutenant ($700 per employee), balances carry forward	
400	***Maintenance of City Property***		
400	*Repair/Maint of Buildings*		
435	*Repair/Maint of Equip. (Non-Fleet)*		
500	***Fixed Charges***		
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance and depreciation	
510	*Risk Management*	Payment to Risk Management Internal Service Fund 720 for insurance premiums, safety committee administration, and risk management activities	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - POLICE ADMINISTRATION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-503-3100-111	POLICE ADMIN SALARIES	48,279	40,758	22,556	40,763	82,761
100-503-3100-112	POLICE ADMIN COMP PAYOUT	955	1,435	0	1,435	1,488
100-503-3100-113	POLICE ADMIN P/T WAGES W BEN	21,870	19,460	11,189	19,464	0
100-503-3100-115	POLICE ADMIN OFFICER SALARIES	199,817	166,568	94,298	168,127	177,619
100-503-3100-133	POLICE ADMIN LONGEVITY	240	240	100	240	480
100-503-3100-151	POLICE ADMIN FICA	20,889	21,465	9,882	21,615	24,756
100-503-3100-152	POLICE ADMIN WRS	27,540	24,487	11,186	24,673	30,922
100-503-3100-153	POLICE ADMIN SICK LEAVE	0	18,718	0	18,854	22,182
100-503-3100-154	POLICE ADMIN HEALTH INS	50,960	52,402	25,953	51,892	75,363
100-503-3100-155	POLICE ADMIN LIFE INS	1,239	1,319	685	1,328	1,521
100-503-3100-156	POLICE ADMIN VACATION	0	22,716	0	22,904	26,750
100-503-3100-157	POLICE ADMIN HOLIDAY	0	10,690	0	10,765	12,323
	TOTAL WAGES & BENEFITS	371,789	380,258	175,849	382,060	456,165
	PURCHASED SERVICES					
100-503-3100-210	POLICE ADMIN OUTSD SVCS NON-IT	4,727	4,560	2,280	4,560	4,680
100-503-3100-211	POLICE ADMIN PROF SVCS IT	1,650	4,000	600	4,000	3,000
100-503-3100-225	POLICE ADMIN TELEPHONE	7,407	8,000	3,697	8,000	8,000
100-503-3100-240	POLICE ADMIN MAINT CONT NON-IT	1,999	0	0	0	0
	TOTAL PURCHASED SERVICES	15,783	16,560	6,577	16,560	15,680
	OPERATING SUPPLIES & EXPENSES					
100-503-3100-310	POLICE ADMIN OFFICE SUPPLIES	6,683	8,500	2,361	8,500	7,500
100-503-3100-311	POLICE ADMIN POSTAGE	1,971	2,500	801	2,500	2,300
100-503-3100-313	POLICE ADMIN PRINTING	1,935	2,500	109	2,500	2,000
100-503-3100-320	POLICE ADMIN MEMBERSHIPS	485	235	320	320	385
100-503-3100-322	POLICE ADMIN PERIODICALS	77	80	35	80	80
100-503-3100-330	POLICE ADMIN TRAIN/TRAVEL	2,518	500	587	600	1,500
100-503-3100-340	POLICE ADMIN OPER SUP/EXP	846	500	312	500	300
100-503-3100-343	POLICE ADMIN JANITOR SUP	50	240	65	240	240
100-503-3100-346	POLICE ADMIN CLOTH/TOOL ALLOW	898	1,800	867	2,620	2,100
	TOTAL OPERATING SUPPLIES & EXP	15,463	16,855	5,457	17,860	16,405
	MAINTENANCE OF CITY PROPERTY					
100-503-3100-400	POLICE ADMIN REPAIR AND MAINT	16	0	0	0	0
100-503-3100-435	POLICE ADMIN RPR/MNT EQUIP NF	7	0	0	0	0
	TOTAL MAINTENANCE OF CITY PROP	23	0	0	0	0
	FIXED CHARGES					
100-503-3100-509	POLICE ADMIN TECHNOLOGY	130,310	136,320	68,160	136,320	159,230
100-503-3100-510	POLICE ADMIN RISK MGMT	114,520	120,280	60,140	120,280	103,200
	TOTAL FIXED CHARGES	244,830	256,600	128,300	256,600	262,430
	TOTAL POLICE ADMINISTRATION	647,888	670,273	316,183	673,080	750,680

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - POLICE DISPATCH CENTER

The City of Oconomowoc Police Department provides dispatch services for City police, fire, and ambulance, and other City departments. In addition other area municipalities also contract with the City for dispatch services.

Category: Public Safety

EXPENDITURES: Account # 503-3200

100	***Wages and Benefits***		
111	*Salaries*	Five full-time Dispatchers	
112	*Compensatory Time Payout*	Five full-time Dispatchers (295 hours)	
113	*Part-Time Wages with Benefits*	Part-time Dispatchers who fill in for vacation, sick, or in-service training school (700 hours)	
115	*Officer Salaries*	Lieutenant (80%)	
125	*Part-Time Wages without Benefits*	Part-time Dispatchers who fill in for vacation, sick, or in-service training school (700 hours)	
133	*Longevity*	Four full-time Dispatchers	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Electronic monitoring service	
211	*Outside/Prof Services (IT)*	Computer Aided Dispatch (CAD) software changes	
224	*Gas and Heat*		
225	*Telephone*	Phone lines for radio equipment	
240	*Repair/Maint Contracts (Non-IT)*	Time system	$9,100
		Operating costs for trunked radio	$17,500
		Alarm radio tower building	$250
		Phone system	$11,455
		Nexlog	$3,700
241	*Repair/Maint Contracts (IT)*	Radio service contract	
300	***Operating Supplies and Expenses***		
320	*Membership Dues*	Southeast Wisconsin Communications Resource/Support Group	
324	*Licenses and Permits*		
326	*Publicity and Advertising*		
330	*Training and Travel*	CIB conference, power phone training, and NENA conference	
340	*Operating Supplies and Expenses*	Part-time Dispatcher clothing	$250
		Miscellaneous supplies and expenses	$750
346	*Clothing and Tool Allowance*	Five full-time Dispatchers ($225 per Dispatcher), balances do not carry forward	
400	***Maintenance of City Property***		
435	*Repair/Maint of Equip. (Non-Fleet)*	Repairs to dispatch equipment and radios	
500	***Fixed Charges***		
530	*Rent*	CAD subscription	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - POLICE DISPATCH CENTER

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-503-3200-111	DISPATCH SALARIES	235,991	202,385	109,568	203,169	211,167
100-503-3200-112	DISPATCH COMP PAYOUT	2,490	6,917	2,196	6,917	7,189
100-503-3200-113	DISPATCH P/T WAGES W BEN	6,908	14,803	3,152	14,809	15,105
100-503-3200-115	DISPATCH OFFICER SALARIES	66,369	56,595	31,573	56,603	58,154
100-503-3200-125	DISPATCH P/T WAGES	14,004	10,574	17,396	10,578	10,790
100-503-3200-133	DISPATCH LONGEVITY	420	425	175	425	540
100-503-3200-151	DISPATCH FICA	24,779	26,534	12,429	26,627	27,582
100-503-3200-152	DISPATCH WRS	24,235	24,198	10,593	24,278	26,634
100-503-3200-153	DISPATCH SICK LEAVE	0	21,664	0	21,747	22,546
100-503-3200-154	DISPATCH HEALTH INS	87,439	89,923	44,452	88,917	87,404
100-503-3200-155	DISPATCH LIFE INS	425	558	247	560	580
100-503-3200-156	DISPATCH VACATION	0	21,450	0	21,732	22,529
100-503-3200-157	DISPATCH HOLIDAY	0	12,036	0	12,082	12,526
	TOTAL WAGES & BENEFITS	463,060	488,062	231,781	488,444	502,746
	PURCHASED SERVICES					
100-503-3200-210	DISPATCH OUTSD SVCS NON-IT	240	220	120	220	220
100-503-3200-211	DISPATCH PROF SVCS IT	0	1,100	0	1,100	1,100
100-503-3200-224	DISPATCH GAS/HEAT	0	50	0	0	0
100-503-3200-225	DISPATCH TELEPHONE	3,013	3,200	1,507	3,200	3,200
100-503-3200-240	DISPATCH MAINT CONT NON-IT	40,242	41,505	34,974	41,505	42,005
100-503-3200-241	DISPATCH MAINT CONT IT	8,178	8,180	8,178	8,178	8,423
	TOTAL PURCHASED SERVICES	51,673	54,255	44,779	54,203	54,948
	OPERATING SUPPLIES & EXPENSES					
100-503-3200-320	DISPATCH MEMBERSHIPS	15	15	15	15	15
100-503-3200-324	DISPATCH OPER LIC/PERMIT	0	0	240	240	240
100-503-3200-326	DISPATCH PUBLICITY	291	0	0	0	0
100-503-3200-330	DISPATCH TRAIN/TRAVEL	2,688	2,800	1,696	2,800	2,800
100-503-3200-340	DISPATCH OPER SUP/EXP	2,024	1,000	365	1,000	1,000
100-503-3200-346	DISPATCH CLOTH/TOOL ALLOW	1,066	1,125	732	1,125	1,125
	TOTAL OPERATING SUPPLIES & EXP	6,084	4,940	3,048	5,180	5,180
	MAINTENANCE OF CITY PROPERTY					
100-503-3200-435	DISPATCH RPR/MNT EQUIP NF	65	3,500	85	3,500	3,500
	TOTAL MAINTENANCE OF CITY PROP	65	3,500	85	3,500	3,500
	FIXED CHARGES					
100-503-3200-530	DISPATCH RENT	39,564	39,960	39,959	39,959	41,845
	TOTAL FIXED CHARGES	39,564	39,960	39,959	39,959	41,845
	TOTAL POLICE DISPATCH CENTER	560,446	590,717	319,652	591,286	608,219

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - POLICE OPERATIONS

Category: Public Safety

EXPENDITURES: Account # 503-3300

100	***Wages and Benefits***			
115	*Officer Salaries*	14 uniformed Officers (including one Public School Liaison Officer), 3 Sergeants, and 2 Detectives who provide 24-hour service		
116	*Officer Over-Time Salaries*	Special events, emergencies, sick and vacation coverage (1,625 hours)		
125	*Part-Time Wages without Benefits*	4 part-time Officers to cover for in-service training, sick, and vacation leaves (1,085 hours); Community Service Officers (1,392 hours)		
151	*FICA*	Employer share of Social Security and Medicare		
152	*Wisconsin Retirement System*	Employer share of required contribution		
153	*Sick Leave*			
154	*Health Insurance*	Employer share of premiums		
155	*Life Insurance*	Employer share of premiums		
156	*Vacation Leave*			
157	*Holiday Leave*			
159	*Wages & Benefits Reimbursement*	Reimbursement for Public School Liaison Officer		
200	***Purchased Services***			
210	*Outside/Prof Services (Non-IT)*			
	Police and fire commission svcs	$250	Vehicle towing and storage	$1,500
	Fees for parking tickets sent to DOT	$750	Prisoner housing	$17,000
	Police record checks	$3,400	Blood draws	$500
	Fire extinguisher inspection	$500		
211	*Outside/Prof Services (IT)*			
240	*Repair/Maint. Contracts (Non-IT)*	Livescan fingerprinting system maintenance contract		
300	***Operating Supplies and Expenses***			
311	*Postage*			
324	*Licenses and Permits*	New squad registration		
330	*Training and Travel*	Court-related travel expenses		
340	*Operating Supplies and Expenses*			
	Crime scene evidence equipment	$1,000	Equipment for new hired officers	$5,000
	Crime prevention program	$2,500	Replace Damaged equip/uniforms	$750
	Crimestopper tip payments	$300	Photo expense	$200
	Replace CSO equipment & uniforms	$550	Drug investigations	$200
	Replace part-time officer equipment	$500	Miscellaneous supplies & exp	$4,000
341	*Safety Supplies*			
	First aid and supplies (squads)	$150	Replace 4 ballistic vests	$1,000
	AED supplies	$4,000		
346	*Clothing and Tool Allowance*	18 Officers and 2 Detectives ($700 per employee), balances carry forward		
351	*Gas and Diesel*	19,000 gallons non-lead fuel @ $2.40/gallon		
400	***Maintenance of City Property***			
425	*Repair/ Maint of Vehicles (Non-Fleet)*	Car washes		
435	*Repair/Maint of Equip. (Non-Fleet)*			
	Fire extinguisher repair	$50	Portable radio batteries and	
	Fire extinguisher recharging	$250	accessories	$1,250
	Mobile and portable radio repair	$1,500	Batteries	$300
500	***Fixed Charges***			
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires		
530	*Rent*	Harley Davidson lease		

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - POLICE OPERATIONS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-503-3300-115	POLICE OPS SALARIES	1,257,925	1,118,563	611,643	1,123,309	1,211,644
100-503-3300-116	POLICE OPS O/T SALARIES	29,668	54,540	7,493	54,535	55,898
100-503-3300-125	POLICE OPS P/T WAGES	33,970	54,773	11,481	51,485	55,874
100-503-3300-151	POLICE OPS FICA	98,612	109,860	47,297	109,802	118,038
100-503-3300-152	POLICE OPS WRS	144,334	131,086	58,747	131,326	160,607
100-503-3300-153	POLICE OPS SICK LEAVE	0	61,012	0	61,117	65,802
100-503-3300-154	POLICE OPS HEALTH INS	348,469	369,516	182,636	365,846	367,540
100-503-3300-155	POLICE OPS LIFE INS	2,313	2,860	1,172	2,628	2,761
100-503-3300-156	POLICE OPS VACATION	0	96,345	0	93,942	98,921
100-503-3300-157	POLICE OPS HOLIDAY	0	50,843	0	50,931	54,835
100-503-3300-159	POLICE OPS WAGE & BEN REIMB	(58,287)	(51,841)	(25,919)	(51,815)	(52,746)
	TOTAL WAGES & BENEFITS	1,857,004	1,997,557	894,550	1,993,106	2,139,174
	PURCHASED SERVICES					
100-503-3300-210	POLICE OPS OUTSD SVCS NON-IT	25,942	22,000	16,641	22,000	23,900
100-503-3300-211	POLICE OPS PROF SVCS IT	0	2,500	0	0	0
100-503-3300-240	POLICE OPS MAINT CONT NON-IT	0	3,000	2,995	2,995	2,995
	TOTAL PURCHASED SERVICES	25,942	27,500	19,636	24,995	26,895
	OPERATING SUPPLIES & EXPENSES					
100-503-3300-311	POLICE OPS POSTAGE	20	0	36	50	50
100-503-3300-324	POLICE OPS OPER LIC/PERMIT	212	250	141	250	250
100-503-3300-330	POLICE OPS TRAIN/TRAVEL	215	1,000	215	1,000	1,000
100-503-3300-340	POLICE OPS OPER SUP/EXP	13,461	9,700	8,118	15,764	15,000
100-503-3300-341	POLICE OPS SAFETY SUP	527	7,150	4,907	7,150	5,150
100-503-3300-346	POLICE OPS CLOTH/TOOL ALLOW	9,625	11,400	4,802	17,650	14,000
100-503-3300-351	POLICE OPS GAS/DIESEL	41,363	52,250	18,637	45,000	45,600
	TOTAL OPERATING SUPPLIES & EXP	65,423	81,750	36,856	86,864	81,050
	MAINTENANCE OF CITY PROPERTY					
100-503-3300-425	POLICE OPS RPR/MNT VEH NF	280	750	36	750	1,000
100-503-3300-435	POLICE OPS RPR/MNT EQUIP NF	2,260	3,350	418	3,350	3,350
	TOTAL MAINTENANCE OF CITY PROP	2,540	4,100	454	4,100	4,350
	FIXED CHARGES					
100-503-3300-508	POLICE OPS FLEET	39,970	31,960	15,980	31,960	29,950
100-503-3300-530	POLICE OPS RENT/LEASE	1,600	1,600	1,400	1,400	1,500
	TOTAL FIXED CHARGES	41,570	33,560	17,380	33,360	31,450
	TOTAL POLICE OPERATIONS	1,992,479	2,144,467	968,876	2,142,425	2,282,919

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - POLICE TRAINING

Wisconsin State Law requires that Chiefs, Captains, and Lieutenants be re-certified as Police Officers. Each Police Officer is required by Wisconsin State law to be re-certified annually. State reimbursement of approximately $150 per Officer (26) recorded as revenue $3,840.

Category: Public Safety

EXPENDITURES: Account # 503-3400

100	***Wages and Benefits***	
151	*FICA*	Tax on meal reimbursements
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
300	***Operating Supplies and Expenses***	
330	*Training and Travel*	Police conferences, Wisconsin Chief's conference, Attorney General Conference, Traffic Safety Conference and Waukesha County Chief's Association Meetings, including tuition, meals, and mileage
340	*Operating Supplies and Expenses*	Ammunition and targets
351	*Gas and Diesel*	14 gallons non-lead fuel @ $2.40/gallon
400	***Maintenance of City Property***	
435	*Repair/Maint of Equip. (Non-Fleet)*	
500	***Fixed Charges***	
530	*Rent*	Oconomowoc Gun Club and Village of Oconomowoc Lake

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - POLICE TRAINING

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-503-3400-151	POLICE TRAIN FICA	64	0	53	0	0
100-503-3400-154	POLICE TRAIN HEALTH INS	208	0	175	0	0
100-503-3400-155	POLICE TRAIN LIFE INS	1	0	1	0	0
	TOTAL WAGES & BENEFITS	273	0	229	0	0
	OPERATING SUPPLIES & EXPENSES					
100-503-3400-330	POLICE TRAIN TRAIN/TRAVEL	8,320	13,500	6,146	13,500	13,500
100-503-3400-340	POLICE TRAIN OPER SUP/EXP	1,739	5,100	78	5,100	5,100
100-503-3400-351	POLICE TRAIN GAS/DIESEL	98	30	62	75	34
	TOTAL OPERATING SUPPLIES & EXP	10,157	18,630	6,286	18,675	18,634
	MAINTENANCE OF CITY PROPERTY					
100-503-3400-435	POLICE TRAIN RPR/MNT EQUIP NF	34	0	0	0	0
	TOTAL MAINTENANCE OF CITY PROP	34	0	0	0	0
	FIXED CHARGES					
100-503-3400-530	POLICE TRAIN RENT	0	500	0	500	500
	TOTAL FIXED CHARGES	0	500	0	500	500
	TOTAL POLICE TRAINING	10,464	19,130	6,515	19,175	19,134

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - WATER SAFETY PATROL

The Police Department starts boat patrol on April 1st and ends in November. It is in operation four to seven days a week from 9:00 a.m. to 11:00 p.m., but may vary due to the activity on the lake. A percentage of the wages and equipment are reimbursed by the Department of Natural Resources. State Aid for boat safety received in 2016 was $4,696. The Police Department billed the Town of Oconomowoc in 2016 for patrolling their portion of Lac La Belle for a total of $2,000.

Category: Public Safety

EXPENDITURES: Account # 503-3500

100	***Wages and Benefits***	
115	*Officer Salaries*	Sergeant (100 hours)
125	*Part-Time Wages and Benefits*	Part-time Officer (200 hours)
151	*FICA*	Tax on meal reimbursements
152	*Wisconsin Retirement System*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
300	***Operating Supplies and Expenses***	
330	*Training and Travel*	Mileage to DNR audit and DNR conference
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses
351	*Gas and Diesel*	183 gallons non-lead fuel @ $2.40/gallon
400	***Maintenance of City Property***	
435	*Repair/Maint of Equip. (Non-Fleet)*	Tune-up, parts, motor and boat repairs, winterizing, and oil

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - WATER SAFETY PATROL

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-503-3500-115	WATER PATROL SALARIES	488	3,551	373	3,550	3,639
100-503-3500-125	WATER PATROL P/T WAGES	3,260	6,285	642	6,101	6,441
100-503-3500-151	WATER PATROL FICA	284	752	78	738	771
100-503-3500-152	WATER PATROL WRS	56	337	35	337	393
100-503-3500-154	WATER PATROL HEALTH INS	146	0	112	0	0
100-503-3500-155	WATER PATROL LIFE INS	1	9	2	9	10
	TOTAL WAGES & BENEFITS	4,235	10,934	1,242	10,735	11,254
	OPERATING SUPPLIES & EXPENSES					
100-503-3500-330	WATER PATROL TRAIN/TRAVEL	23	400	63	400	400
100-503-3500-340	WATER PATROL OPER SUP/EXP	0	440	289	440	450
100-503-3500-351	WATER PATROL GAS/DIESEL	255	440	248	440	440
	TOTAL OPERATING SUPPLIES & EXP	278	1,280	600	1,280	1,290
	MAINTENANCE OF CITY PROPERTY					
100-503-3500-435	WATER PATROL RPR/MNT EQUIP NF	0	500	0	500	500
	TOTAL MAINTENANCE OF CITY PROP	0	500	0	500	500
	TOTAL WATER SAFETY PATROL	4,513	12,714	1,842	12,515	13,044

GENERAL FUND

Department 504
Fire Department

City of Oconomowoc
Fire Department
Department 504
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Intergovernmental Aid	71,235	75,450	78,145	78,150
Public Charges for Services	199,131	191,815	196,544	228,200
Miscellaneous Revenues	23,916	22,790	29,061	18,705
Subtotal Operating Revenues	294,282	290,055	303,750	325,055
Expenditures				
Total by Object				
Fire Department Administration	254,274	260,488	255,714	416,406
Fire Department Suppression & Hydrant	969,118	992,264	990,982	1,039,796
Fire Prevention	154,583	157,853	151,042	166,234
Fire Department Training	109,523	119,706	117,770	123,612
Equipment & Vehicle Maintenance	213,567	194,100	187,427	184,842
Fire Station #1	23,250	21,795	19,427	24,827
Fire Station #2	25,849	42,630	33,985	27,940
Emergency Government	268	525	475	525
Subtotal Expenditures	1,750,431	1,789,362	1,756,822	1,984,182
Net Cost/(Revenue) of Department (excluding property taxes)	1,456,149	1,499,307	1,453,072	1,659,127
Net EV Tax Levy per $1,000	$ 0.78	$ 0.79	$ 0.76	$ 0.83

City of Oconomowoc
Fire Department
Department 504
2017 Budget

Department Objective

The Oconomowoc Fire Department provides effective life safety, emergency medical, and property conservation services to the citizens of Oconomowoc and our fire and EMS contract areas. These services are provided in a cost effective manner utilizing an average of 50 paid-on-call (POC) and scheduled Ambulance Crew members and 6 full-time personnel. The Emergency Management portion of the Department maintains the weather warning siren on City Hall.

Department Goals and Initiatives for 2017

- Shared Services/Consolidation Opportunity: Since mid-December of 2014, we have been providing shared Ambulance coverage with Dousman Fire District from 6:00 a.m. through 4:00 p.m. weekdays at Fire Station #2. These shared services have dramatically reduced response times to areas south of Pabst Road, while being fiscally responsible and beneficial for both entities. While the shared services have focused primarily on Ambulance responses, we have also implemented limited shared fire services. This has allowed us to cover many of the common requests for service during these hours without the need of toning out the entire Fire Department. This significantly reduces response times as well as expenses by not having to do an "All Call" response for the Fire Department, when only a four person Engine company is needed to mitigate the situation. Our goal is to implement this service improvement on a 24/7/365 basis for our entire response area. We are analyzing the potential of a consolidation with Dousman Fire District to achieve that goal. Funding for a consolidation has been included and would provide 24/7/365 paramedic level of services.
- Fire Inspections: The Fire Department performs life safety building inspections for 885 existing public occupancies twice a year. We also provide plan review, alarm and sprinkler system testing, pre-occupancy and occupancy inspections on all new, remodeled, or change of occupancy buildings. The number of these inspections continues to increase with the many new building projects completed in 2015 and 2106. Projects that are in progress, notably in the northeast corner of the City, will dramatically increase both our inspection responsibilities and number of emergency responses.
- Staffing Improvements: A 42 year veteran member retired June 1. With the shared services initiatives and several other variables that have developed, new options in staffing are being considered. These range from the status quo, to going back to a traditional Fire Department rank structure with a Fire Chief, to a shared Chief, to several other options to make the best use of the funds from the vacant full-time Lieutenant position and the savings from the shared services initiatives.

Changes from Previous Years

- Occupancy Changes at Fire Station #2: Fire Station #2 was originally designed to be a shared station for two mutual aid Fire Departments. It is currently being shared with Dousman Fire District. Both departments utilize Station #2 to provide EMS and Fire services to under-served portions of their response area. Additional benefit may be gained by expanding the sharing of full- and part-time staff to expand operations to 24/7 Fire and EMS coverage. Additional data has been gathered through the last half of 2014, all of 2015 and the first half of 2016 and is being evaluated to realize the full extent of the benefits of shared services.

- Fire Station #1: Station #1 at South Concord Road and West Second Street will continue to be the permanent central base of operations for the Department. Significant remodeling projects were completed in 2015. Carpeting was installed in the classroom to improve comfort, acoustics and appearance. The primary purpose in remodeling the dorm rooms was to make them as close to the same as the dorm rooms at Station 2. This included converting the common dorm rooms with two or more occupants into private rooms. It also added a private shower room and a second accessible bathroom. Finally, new office cubicles were installed for three of the full time staff and for use as the station "Watch Desk".

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	6.00 / 6.35	6.00 / 6.35	6.00 / 6.35	6.00 / 6.35
Part-Time Employees/FTE	14.00 / 2.76	14.00 / 2.76	14.00 / 2.74	14.00 / 2.74
Total Employees/FTE	20.00 / 9.11	20.00 / 9.11	20.00 / 9.09	20.00 / 9.09

Changes from 2014 to 2015:

- Shift of existing two POC members to newly created Captain positions.

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Number of Fire Calls	433	457	435	450
HAZMAT Cleanup (gallons of clean-up material)	200	200	200	200
Fire Inspections	1,555	1,617	1,550	1,625
Fire Inspection Violations	1,131	1,156	1,300	1,300
City/Contract/Mutual Aid Responses	329/64/75	353/40/64	325/58/57	330/63/57
Structural Fires	30	33	30	30
Population Served				
City	16,293	16,464	16,293	16,464
Contract Areas	2,270	3,079	2,270	3,079
Total	18,563	19,543	18,563	19,543

CITY OF OCONOMOWOC
2017 BUDGET
FIRE DEPARTMENT REVENUES

REVENUES

	Intergovernmental Revenues	
	State Aid - Fire Ins Tax	Net receipt from the 2% tax on fire insurance premiums in the City
	State Aid - Other PS	Medical care transportation services supplemental payment
	Public Charges for Services	
	Other Public Charges	
	Fire Protect Service	The Town of Oconomowoc and Village of Lac La Belle contract for fire protection services rendered by City based on equalized values and cost factors. Also includes 2% state fire dues
	Hazardous Disp Fees	Revenue from spill clean up based on $35 per gallon disposal volume
	Fire Service Fees	Charges to responsible parties for resources expended during response for hazardous material, and certain fires, when a responsible party is identified
	Miscellaneous Revenues	
	Rent City Buildings	Rent from Village of Summit for Fire Station #2 (based on 50% of operating expenditures)
	Sale of City Property	
	Purch Card Rebate	Rebate earned on purchasing card payments
	Donations Tax Exempt	

CITY OF OCONOMOWOC
2017 BUDGET
FIRE DEPARTMENT - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	INTERGOVERNMENTAL AID						
100-403-3442-004	STATE AID - FIRE INSURANCE T	65,497	68,550	36,970	71,245	71,250	3.94%
100-403-3529-004	STATE AID - OTHER PS - FIRE	5,738	6,900	0	6,900	6,900	.00%
	TOTAL INTERGOVERNMENTAL A	71,235	75,450	36,970	78,145	78,150	3.58%
	PUBLIC CHARGES FOR SERVICE						
100-406-6114-004	OTHER PUBLIC CHARGES FOR S	100	0	112	84	100	.00%
100-406-6221-004	FIRE DEPT PROTECTIVE SERVIC	192,969	188,215	89,136	191,360	223,000	18.48%
100-406-6223-004	HAZARDOUS MATL DISPOSAL F	5,493	3,000	3,470	4,500	4,500	50.00%
100-406-6224-004	FIRE SERVICES FEES	570	600	0	600	600	.00%
	TOTAL PUBLIC CHARGES FOR S	199,131	191,815	92,718	196,544	228,200	18.97%
	MISCELLANEOUS REVENUES						
100-408-8211-004	RENT OF CITY BUILDINGS	22,703	21,290	5,560	17,000	17,205	-19.19%
100-408-8310-004	SALE OF CITY PROPERTY	0	0	628	10,550	0	.00%
100-408-8430-004	PURCHASING CARD REBATE	1,213	1,500	1,076	1,076	1,500	.00%
100-408-8505-004	DONATIONS - TAX EXEMPT ORG	0	0	435	435	0	.00%
	TOTAL MISCELLANEOUS REVEN	23,916	22,790	7,699	29,061	18,705	-17.92%
	TOTAL FUND REVENUES	294,282	290,055	137,387	303,750	325,055	12.07%

DEPARTMENT 504 - FIRE DEPARTMENT
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$8,852	$7,491	$4,133	$7,493	$0	-100.0%
Part-Time Wages with Benefits	113	$8,617	$9,360	$4,449	$9,362	$9,648	3.1%
Firefighter Salaries	119	$335,511	$302,163	$137,144	$289,921	$313,032	3.6%
Paid-On-Call Wages	120	$61,862	$64,263	$24,913	$64,262	$65,548	2.0%
Crew Regular Wages	121	$1,803	$4,796	$762	$4,797	($0)	-100.0%
Longevity	133	$384	$402	$160	$402	$144	-64.2%
Paid-On-Call Training Wages	137	$34,651	$39,152	$14,427	$39,151	$39,934	2.0%
FICA	151	$12,757	$13,946	$5,614	$13,713	$14,209	1.9%
Wisconsin Retirement System	152	$52,818	$52,671	$22,560	$50,536	$59,472	12.9%
Sick Leave	153	$8,986	$24,373	$10,358	$24,378	$24,290	-0.3%
Health Insurance	154	$105,797	$109,442	$49,952	$108,449	$116,706	6.6%
Life Insurance	155	$1,162	$1,182	$571	$1,171	$1,142	-3.4%
Vacation Leave	156	$8,753	$25,615	$7,842	$21,786	$21,585	-15.7%
Holiday Leave	157	$4,692	$13,541	$876	$13,543	$13,494	-0.3%
TOTAL WAGES & BENEFITS		**$646,645**	**$668,397**	**$283,761**	**$648,964**	**$679,204**	**1.6%**
PURCHASED SERVICES							
Joint Fire Services	205					$199,440	
Outside and Professional Services (Non-IT)	210	$24,471	$25,895	$15,582	$26,693	$25,723	-0.7%
Electric and Water	222	$21,675	$25,315	$10,260	$22,080	$22,350	-11.7%
Gas and Heat	224	$7,994	$16,420	$4,664	$8,157	$8,317	-49.3%
Telephone	225	$1,590	$1,625	$804	$1,625	$1,625	
Repair and Maintenance Contracts (Non-IT)	240	$252	$400	$171	$400	$400	
Repair and Maintenance Contracts (IT)	241	$1,888	$1,925	$384	$1,925	$1,925	
Police Radio Services	292	$10,200	$6,170	$3,085	$6,170	$6,410	3.9%
TOTAL PURCHASED SERVICES		**$68,070**	**$77,750**	**$34,950**	**$67,050**	**$266,190**	**242.4%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$777	$1,000	$482	$1,000	$1,000	
Postage	311	$489	$380	$184	$450	$450	18.4%
Printing	313	$345	$350	$238	$355	$300	-14.3%
Membership Dues	320	$440	$465	$420	$460	$460	-1.1%
Books and References	321	$1,256	$1,510	$1,305	$1,550	$1,555	3.0%
Periodicals	322	$20					
Licenses and Permits	324			$71	$71		
Training and Travel	330	$4,600	$5,740	$813	$5,740	$5,740	
Operating Supplies and Expenses	340	$16,038	$24,965	$11,936	$23,065	$22,320	-10.6%
Safety Supplies	341	$8,734	$17,690	$8,874	$17,746	$22,690	28.3%
Hazardous Materials Supplies and Expenses	342	$2,695	$1,500	$1,715	$1,500	$1,500	
Janitorial Supplies	343	$2,216	$2,170	$421	$2,170	$2,170	
Clothing and Tool Allowance	346	$9,647	$11,100	$2,639	$11,100	$11,100	
Gas and Diesel	351	$9,269	$11,190	$3,161	$10,085	$8,799	-21.4%
TOTAL OPERATING SUPPLIES & EXP.		**$56,525**	**$78,060**	**$32,259**	**$75,292**	**$78,084**	**0.0%**
MAINTENANCE OF CITY PROPERTY							
Repair/Maintenance of Buildings	400	$2,558	$3,500	$1,502	$3,536	$8,600	145.7%
Repair/Maintenance of Grounds	410	$49	$400		$200	$200	-50.0%
Repair/Maintenance of Vehicles (Non-Fleet)	425	$263	$250	$128	$250	$250	
Repair/Maintenance of Equipment (Non-Flee	435	$17,821	$9,880	$5,399	$9,830	$26,074	163.9%
TOTAL MAINTENANCE OF CITY PROPERTY		**$20,691**	**$14,030**	**$7,029**	**$13,816**	**$35,124**	**150.3%**

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
FIXED CHARGES							
Fleet Maintenance	508	$63,930	$49,480	$24,740	$49,480	$19,410	-60.8%
Technology	509	$31,840	$34,670	$17,335	$34,670		-100.0%
Risk Management	510	$47,035	$49,925	$24,962	$49,925	$47,845	-4.2%
Rent	530	$1,699	$2,050	$1,311	$2,625	$2,625	28.0%
Hydrant Rental	531	$813,996	$814,000	$406,998	$814,000	$854,700	5.0%
TOTAL FIXED CHARGES		**$958,500**	**$950,125**	**$475,346**	**$950,700**	**$924,580**	**-2.7%**
TOTAL OPERATING EXPENDITURES		**$1,750,431**	**$1,788,362**	**$833,346**	**$1,755,822**	**$1,983,182**	**10.9%**
CAPITAL OUTLAY							
Capital Improvements	820		$1,000		$1,000		-100.0%
Replacement Reserve	850					$1,000	
TOTAL CAPITAL OUTLAY			**$1,000**		**$1,000**	**$1,000**	
GRAND TOTAL DEPT 504		**$1,750,431**	**$1,789,362**	**$833,346**	**$1,756,822**	**$1,984,182**	**10.9%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - FIRE DEPARTMENT ADMINISTRATION

Category: Public Safety

EXPENDITURES Acct #504-4100

100	***Wages and Benefits***		
111	*Salaries*		
113	*Part-Time Wages with Benefits*	Administrative Assistant - 44.5%	
119	*Firefighter Salaries*	Deputy Chief - 30% Lieutenant - 45% Four Firefighters - 15% each	
133	*Longevity*	Deputy Chief	
151	*FICA*	Employer share of Social Security and Medicare; includes Mandatory Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
200	***Purchased Services***		
205	*Joint Fire Services*	Funding for potential fire merger	
210	*Outside/Prof Services (Non-IT)*	Fire/EMS service study with Waukesha County	
225	*Telephone*	Monthly line and toll charges and three mobile phones in ambulances	
240	*Repair/Maint Contracts (Non-IT)*	Office copier contract for Station #2 (67% paid by Ambulance Fund)	
241	*Repair /Maint Contracts (IT)*	Firehouse Enterprise System software support (67% is paid by Ambo Fund)	$1,000
		Avaya phone system	$925
292	*Police Radio Services*	Fire Portion of Police Dispatch costs	
300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
311	*Postage*	Stamps and shipping for administrative purposes	
313	*Printing*	Stationery, letterhead, envelopes, business cards, & member ID cards	
320	*Membership Dues*	Waukesha County Fire Chiefs Assoc	$150
		National Fire Protection Assoc	$175
		Wisconsin State Fire Chief's Association	$95
330	*Training and Travel*	Spring and Fall Fire Chief's education meetings	$990
		State Chief's convention and pre-conference seminar	$700
340	*Operating Supplies and Expenses*	Paid-on-call staff retention awards	$1,000
		Annual recognition banquet	$3,445
		Badges	$340
346	*Clothing and Tool Allowance*	Deputy Chief and Lieutenant ($500 each)	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - FIRE DEPARTMENT ADMINISTRATION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-504-4100-111	FIRE ADMIN SALARIES	8,852	7,491	4,133	7,493	0
100-504-4100-113	FIRE ADMIN P/T WAGES W BEN	8,617	9,360	4,449	9,362	9,648
100-504-4100-119	FIRE ADMIN SALARIES	80,975	76,384	31,444	75,704	79,975
100-504-4100-133	FIRE ADMIN LONGEVITY	180	180	75	180	72
100-504-4100-151	FIRE ADMIN FICA	2,024	2,307	1,028	2,272	2,123
100-504-4100-152	FIRE ADMIN WRS	13,926	13,903	5,971	13,585	15,083
100-504-4100-153	FIRE ADMIN SICK LEAVE	4,238	6,766	5,129	6,767	6,281
100-504-4100-154	FIRE ADMIN HEALTH INS	27,904	28,680	13,154	28,564	28,218
100-504-4100-155	FIRE ADMIN LIFE INS	458	486	225	485	454
100-504-4100-156	FIRE ADMIN VACATION	4,075	8,012	4,132	6,288	5,728
100-504-4100-157	FIRE ADMIN HOLIDAY	2,212	3,759	413	3,760	3,489
	TOTAL WAGES & BENEFITS	153,461	157,328	70,153	154,460	151,071
	PURCHASED SERVICES					
100-504-4100-205	FIRE ADMIN JOINT FIRE SERVICES	0	0	0	0	199,440
100-504-4100-210	FIRE ADMIN OUTSD SVCS NON-IT	0	1,000	1,000	1,000	0
100-504-4100-225	FIRE ADMIN TELEPHONE	1,465	1,500	741	1,500	1,500
100-504-4100-240	FIRE ADMIN MAINT CONT NON-IT	252	400	171	400	400
100-504-4100-241	FIRE ADMIN MAINT CONT IT	1,888	1,925	384	1,925	1,925
100-504-4100-292	FIRE ADMIN POLICE RADIO SRV	10,200	6,170	3,085	6,170	6,410
	TOTAL PURCHASED SERVICES	13,805	10,995	5,381	10,995	209,675
	OPERATING SUPPLIES & EXPENSES					
100-504-4100-310	FIRE ADMIN OFFICE SUPPLIES	777	1,000	482	1,000	1,000
100-504-4100-311	FIRE ADMIN POSTAGE	196	100	68	100	100
100-504-4100-313	FIRE ADMIN PRINTING	94	200	86	200	200
100-504-4100-320	FIRE ADMIN MEMBERSHIPS	400	425	420	420	420
100-504-4100-330	FIRE ADMIN TRAIN/TRAVEL	1,131	1,690	579	1,690	1,690
100-504-4100-340	FIRE ADMIN OPER SUP/EXP	5,952	4,535	642	2,635	4,785
100-504-4100-346	FIRE ADMIN CLOTH/TOOL ALLOW	966	1,000	310	1,000	1,000
	TOTAL OPERATING SUPPLIES & EXP	9,516	8,950	2,587	7,045	9,195

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - FIRE DEPARTMENT ADMINISTRATION

EXPENDITURES Acct #504-4100

500	***Fixed Charges***	
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance and depreciation
510	*Risk Management*	Payment to Risk Management Internal Service Fund 720 for insurance premiums, safety committee administration, and risk management activities
530	*Rent*	Bottle free water cooler rental for Stations #1 and #2 (50% paid by Ambulance Fund)

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - FIRE DEPARTMENT ADMINISTRATION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	FIXED CHARGES					
100-504-4100-509	FIRE ADMIN TECHNOLOGY	31,840	34,670	17,335	34,670	0
100-504-4100-510	FIRE ADMIN RISK MGMT	45,005	47,895	23,948	47,895	45,815
100-504-4100-530	FIRE ADMIN RENT	647	650	324	650	650
	TOTAL FIXED CHARGES	77,492	83,215	41,607	83,215	46,465
	TOTAL FIRE DEPARTMENT ADMINIST	254,274	260,488	119,728	255,715	416,406

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - FIRE DEPARTMENT SUPPRESSION AND HYDRANT

In 2015, the Fire Department responded to 457 fire calls. The City contracts our fire protection services to the Village of Lac La Belle and portions of the Town of Oconomowoc.

Category: Public Safety

EXPENDITURES: Account # 504-4200

100	***Wages and Benefits***				
119	*Firefighter Salaries*	Deputy Chief - 5% Lieutenant - 10% Four Firefighters - 10% each			
120	*Paid-on-Call Wages*	Long duration fire calls of 20 Firefighters * 16 calls * 5 hours per call = 1,600 hours; short duration fire calls of 4 Firefighters * 347 calls * 1 hour per call = 1,390			
133	*Longevity*	Deputy Chief			
151	*FICA*	Employer share of Social Security and Medicare; includes Mandatory Medicare			
152	*Wisconsin Retirement System*	Employer share of required contribution			
153	*Sick Leave*				
154	*Health Insurance*	Employer share of premiums			
155	*Life Insurance*	Employer share of premiums			
156	*Vacation Leave*				
157	*Holiday Leave*				
200	***Purchased Services***				
210	*Outside/Prof Services (Non-IT)*	Technical rescue services retainer contract			$6,528
		Sewing patches			$100
300	***Operating Supplies and Expenses***				
311	*Postage*				
340	*Operating Supplies and Expenses*				
	120 gallons "Class A" firefighting foam		$3,400	Photo film cards for investigations	$100
	Dive team equipment		$2,000	Uniform clothing	$3,000
	Rapid intervention crew (IRC) equip.		$2,000	Miscellaneous supplies	$850
	Food for extended fire calls		$1,000	Reflective panels for SCBA	$1,000
	Hose trays for 4791		$2,000		
341	*Safety Supplies*				
	Replacement of fire safety equipment		$600	Protective clothing	$10,000
	SCBA facepieces		$7,500	Nomex hoods	$600
	Fire boots		$1,500	25 cases "Squincher" drink	$925
	Fire gloves		$1,500	Ice for rehab (20 bags)	$65
342	*Hazardous Materials Supplies/Exp*	Hazardous material equipment purchase and used absorbent disposal costs (offset by fees charged to responsible parties)			
346	*Clothing and Tool Allowance*	Full-time firefighter clothing reimbursement			$2,000
		Expense allowance for POC to defray cost of clothing expenses responding to fires			$8,100
400	***Maintenance of City Property***				
435	*Repair/Maint of Equip. (Non-Fleet)*	Repair and evaluation of protective clothing; hose and nozzle repairs; cold water rescue suit repairs; fire extinguisher hydro testing and recharge			
500	***Fixed Charges***				
531	*Hydrant Rental*	Estimated hydrant rental paid to Water Utility based on Public Service Commission formula			

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - FIRE DPT SUPPRESSION-HYDRANT

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-504-4200-119	SUPP/HYDRNT SALARIES	32,903	29,560	13,514	28,336	30,627
100-504-4200-120	SUPP/HYDRNT PAID ON CALL WAGE	61,862	64,263	24,913	64,262	65,548
100-504-4200-133	SUPP/HYDRNT LONGEVITY	36	36	15	36	12
100-504-4200-151	SUPP/HYDRNT FICA	5,586	5,329	2,197	5,306	5,542
100-504-4200-152	SUPP/HYDRNT WRS	6,924	6,244	3,025	6,031	7,085
100-504-4200-153	SUPP/HYDRNT SICK LEAVE	834	2,317	880	2,318	2,370
100-504-4200-154	SUPP/HYDRNT HEALTH INS	10,204	10,493	4,802	10,393	11,461
100-504-4200-155	SUPP/HYDRNT LIFE INS	120	132	60	131	135
100-504-4200-156	SUPP/HYDRNT VACATION	830	2,412	671	2,029	2,077
100-504-4200-157	SUPP/HYDRNT HOLIDAY	436	1,287	81	1,288	1,317
	TOTAL WAGES & BENEFITS	119,735	122,073	50,158	120,130	126,174
	PURCHASED SERVICES					
100-504-4200-210	SUPP/HYDRNT OUTSD SVCS NON-IT	7,168	6,100	6,528	6,628	6,628
	TOTAL PURCHASED SERVICES	7,168	6,100	6,528	6,628	6,628
	OPERATING SUPPLIES & EXPENSES					
100-504-4200-311	SUPP/HYDRNT POSTAGE	204	0	87	100	100
100-504-4200-340	SUPP/HYDRNT OPER SUP/EXP	5,422	18,245	10,869	18,245	15,350
100-504-4200-341	SUPP/HYDRNT SAFETY SUP	8,734	17,690	8,854	17,725	22,690
100-504-4200-342	SUPP/HYDRNT HAZ MATL SUP/EXP	2,695	1,500	1,715	1,500	1,500
100-504-4200-346	SUPP/HYDRNT CLOTH/TOOL ALLOW	8,681	10,100	2,329	10,100	10,100
	TOTAL OPERATING SUPPLIES & EXP	25,736	47,535	23,854	47,670	49,740
	MAINTENANCE OF CITY PROPERTY					
100-504-4200-435	SUPP/HYDRNT RPR/MNT EQUIP NF	2,483	2,555	130	2,555	2,555
	TOTAL MAINTENANCE OF CITY PROP	2,483	2,555	130	2,555	2,555
	FIXED CHARGES					
100-504-4200-531	SUPP/HYDRNT HYDRANT RENTAL	813,996	814,000	406,998	814,000	854,700
	TOTAL FIXED CHARGES	813,996	814,000	406,998	814,000	854,700
	TOTAL FIRE DPT SUPPRESSION-HYD	969,118	992,263	487,668	990,983	1,039,797

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - FIRE PREVENTION

The Oconomowoc Fire Department is charged with inspecting all 885 public buildings and occupancies in our primary and contract coverage area. All must be inspected once a year and approximately 675 occupancies twice a year. Along with re-inspections, in 2016 we will issue approximately 2,500 correction orders and confirm that the corrections were made either by re-inspection or self-certification forms completed by the building owner.

The City receives 2% of the fire insurance premiums paid by citizens of Oconomowoc. In 2016, the City received $71,245 from fire insurance premiums.

Category: Public Safety

EXPENDITURES: Account # 504-4300

100	***Wages and Benefits***		
119	*Firefighter Salaries*	Deputy Chief - 10% Lieutenant - 20% Four Firefighters - 35% each	
133	*Longevity*	Deputy Chief	
151	*FICA*	Employer share of Social Security and Medicare; includes Mandatory Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
300	***Operating Supplies and Expenses***		
311	*Postage*	Mailing plan documents	
313	*Printing*	Pre-occupancy and occupancy inspection carbonless forms and business cards	
320	*Membership Dues*	Wisconsin Fire Inspectors Association	
321	*Books and References*	National Fire Protection Association Codes ICC Fire Code update	$1,305 $250
330	*Training and Travel*	Fire Inspectors conference, public education tuition, and mileage	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - FIRE PREVENTION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-504-4300-119	FIRE PREVENT SALARIES	101,781	89,899	42,464	85,036	92,713
100-504-4300-133	FIRE PREVENT LONGEVITY	72	72	30	72	24
100-504-4300-151	FIRE PREVENT FICA	1,083	1,355	564	1,274	1,597
100-504-4300-152	FIRE PREVENT WRS	14,071	14,319	5,967	13,572	16,630
100-504-4300-153	FIRE PREVENT SICK LEAVE	1,668	6,995	1,760	6,996	7,153
100-504-4300-154	FIRE PREVENT HEALTH INS	31,033	31,916	14,663	31,550	35,386
100-504-4300-155	FIRE PREVENT LIFE INS	256	237	124	233	242
100-504-4300-156	FIRE PREVENT VACATION	1,660	6,894	1,342	6,128	6,269
100-504-4300-157	FIRE PREVENT HOLIDAY	872	3,886	163	3,887	3,974
	TOTAL WAGES & BENEFITS	152,496	155,573	67,077	148,748	163,988
	OPERATING SUPPLIES & EXPENSES					
100-504-4300-311	FIRE PREVENT POSTAGE	9	30	0	0	0
100-504-4300-313	FIRE PREVENT PRINTING	250	150	152	155	100
100-504-4300-320	FIRE PREVENT MEMBERSHIPS	40	40	0	40	40
100-504-4300-321	FIRE PREVENT BOOKS & REFERENC	1,256	1,510	1,305	1,550	1,555
100-504-4300-330	FIRE PREVENT TRAIN/TRAVEL	533	550	24	550	550
	TOTAL OPERATING SUPPLIES & EXP	2,088	2,280	1,481	2,295	2,245
	TOTAL FIRE PREVENTION	154,584	157,853	68,558	151,043	166,233

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - FIRE DEPARTMENT TRAINING

Category: Public Safety

EXPENDITURES: Account # 504-4400

100	***Wages and Benefits***		
119	*Firefighter Salaries*	Deputy Chief - 10% Lieutenant - 15% Four Firefighters - 10% each	
133	*Longevity*	Deputy Chief	
137	*Paid-on-Call Training Wages*	Firefighter drills based on 26 drills (average of 2 per month) x 23 volunteers x 2.5 hours; RIC drills based on 1 per month x 7 volunteers x 12 months x 2 hours dive team drills based on 1 per month x 3 volunteers x 12 months x 4 hours	
151	*FICA*	Employer share of Social Security and Medicare; includes Mandatory Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Annual physical exams for all existing firefighters 47 @ $191	$8,980
		Pre-placement physicals for new firefighters not including respirator fit testing 8 @ $210	$1,680
300	***Operating Supplies and Expenses***		
322	*Periodicals*		
330	*Training and Travel*	Firefighting and dive team training , tuition, mileage, and food for training events	
340	*Operating Supplies and Expenses*	Training equipment	
351	*Gas and Diesel*	Kerosene for drip torch	
400	***Maintenance of City Property***		
435	*Repair/Maint of Equip. (Non-Fleet)*		

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - FIRE DEPARTMENT TRAINING

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-504-4400-119	FIRE TRAIN SALARIES	38,983	35,721	15,627	34,689	37,145
100-504-4400-133	FIRE TRAIN LONGEVITY	60	60	25	60	24
100-504-4400-137	FIRE TRAIN POC TRAINING WAGES	34,651	39,152	14,427	39,151	39,934
100-504-4400-151	FIRE TRAIN FICA	3,027	3,468	1,303	3,444	3,697
100-504-4400-152	FIRE TRAIN WRS	6,758	6,682	2,894	6,469	7,661
100-504-4400-153	FIRE TRAIN SICK LEAVE	1,413	2,831	1,710	2,832	2,898
100-504-4400-154	FIRE TRAIN HEALTH INS	12,285	12,630	5,785	12,537	13,561
100-504-4400-155	FIRE TRAIN LIFE INS	159	149	81	148	152
100-504-4400-156	FIRE TRAIN VACATION	1,358	3,126	1,026	2,551	2,614
100-504-4400-157	FIRE TRAIN HOLIDAY	737	1,573	138	1,573	1,610
	TOTAL WAGES & BENEFITS	99,431	105,392	43,016	103,454	109,296
	PURCHASED SERVICES					
100-504-4400-210	FIRE TRAIN OUTSD SVCS NON-IT	6,904	10,660	5,179	10,660	10,660
	TOTAL PURCHASED SERVICES	6,904	10,660	5,179	10,660	10,660
	OPERATING SUPPLIES & EXPENSES					
100-504-4400-322	FIRE TRAIN PERIODICALS	20	0	0	0	0
100-504-4400-330	FIRE TRAIN TRAIN/TRAVEL	2,936	3,500	210	3,500	3,500
100-504-4400-340	FIRE TRAIN OPER SUP/EXP	118	150	0	150	150
100-504-4400-351	FIRE TRAIN GAS/DIESEL	0	5	0	5	5
	TOTAL OPERATING SUPPLIES & EXP	3,074	3,655	210	3,655	3,655
	MAINTENANCE OF CITY PROPERTY					
100-504-4400-435	FIRE TRAIN RPR/MTN EQUIP NF	113	0	0	0	0
	TOTAL MAINTENANCE OF CITY PROP	113	0	0	0	0
	TOTAL FIRE DEPARTMENT TRAINING	109,522	119,707	48,405	117,769	123,611

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - EQUIPMENT AND VEHICLE MAINTENANCE

Category: Public Safety

EXPENDITURES: Account # 504-4500

100	***Wages and Benefits***		
119	*Firefighter Salaries*	Deputy Chief - 5% Lieutenant - 10% Four Firefighters - 30% each	
133	*Longevity*	Deputy Chief	
151	*FICA*	Employer share of Social Security and Medicare; includes Mandatory Medicare for Deputy Chief and four full-time Firefighters	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Annual fee for quarterly testing of SCBA air	$475
		Annual re-calibration of SCBA units	$1,500
		Electronic monitoring service	$220
		Annual inspection of breating air compress	$600
		Annual hose testing	$3,400
300	***Operating Supplies and Expenses***		
311	*Postage*	SCBA bottles, oil sample (U/L test), shipping fees for radio and pager repair, NICAD battery disposal	
324	*Licenses and Permits*		
340	*Operating Supplies and Expenses*	Miscellaneous shop supplies	
351	*Gas and Diesel*	1,940 gallons non-lead fuel	$4,656
		780 gallons diesel fuel	$2,223
		Tool fuel	$890
		Fuel for Hotsy Pressure Washer	$25
400	***Maintenance of City Property***		
400	*Repair/Maint of Buildings*		
425	*Repair/Maint of Vehicles (Non-Fleet)*	Vehicle wash; miscellaneous maintenance	
435	*Repair/Maint of Equip. (Non-Fleet)*		
	Radio communication & pager maint	$1,500	Pressure washer maintenance $400
	Rescue tool portable pump maint	$400	Knox Box Upgrade $5,694
	Radio & pager batteries	$1,000	Replacement lights for 4784 $2,605
	SCBA repairs	$1,000	Ten replacement pagers $4,750
	Fire extinguisher repairs	$375	Radio repairs OIC $850
	Dive team annual regulator service	$900	5 speaker mics for portable radios $1,895
	Fire extinguisher recharging	$650	
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - EQUIP/VEHICLE MAINTENANCE

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-504-4500-119	EQ/VEH MAINT SALARIES	80,870	70,598	34,095	66,155	72,573
100-504-4500-133	EQ/VEH MAINT LONGEVITY	36	36	15	36	12
100-504-4500-151	EQ/VEH MAINT FICA	899	1,119	465	1,049	1,250
100-504-4500-152	EQ/VEH MAINT WRS	11,016	11,204	4,652	10,563	13,012
100-504-4500-153	EQ/VEH MAINT SICK LEAVE	834	5,464	880	5,465	5,587
100-504-4500-154	EQ/VEH MAINT HEALTH INS	24,370	25,066	11,547	24,745	28,081
100-504-4500-155	EQ/VEH MAINT LIFE INS	169	156	81	152	159
100-504-4500-156	EQ/VEH MAINT VACATION	830	5,171	671	4,789	4,897
100-504-4500-157	EQ/VEH MAINT HOLIDAY	436	3,036	81	3,036	3,104
	TOTAL WAGES & BENEFITS	119,460	121,850	52,487	115,990	128,675
	PURCHASED SERVICES					
100-504-4500-210	EQ/VEH MAINT OUTSD SVCS NON-IT	7,936	6,195	1,265	6,195	6,195
	TOTAL PURCHASED SERVICES	7,936	6,195	1,265	6,195	6,195
	OPERATING SUPPLIES & EXPENSES					
100-504-4500-311	EQ/VEH MAINT POSTAGE	80	250	29	250	250
100-504-4500-324	EQ/VEH MAINT LIC/PERMIT	0	0	71	71	0
100-504-4500-340	EQ/VEH MAINT OPER SUP/EXP	350	250	220	250	250
100-504-4500-351	EQ/VEH MAINT GAS/DIESEL	8,853	10,000	3,161	9,080	7,794
	TOTAL OPERATING SUPPLIES & EXP	9,283	10,500	3,481	9,651	8,294
	MAINTENANCE OF CITY PROPERTY					
100-504-4500-400	EQ/VEH MAINT RPR/MAINT BLDG	0	0	36	36	0
100-504-4500-425	EQ/VEH MAINT RPR/MNT VEH NF	263	250	128	250	250
100-504-4500-435	EQ/VEH MAINT RPR/MNT EQUIP NF	12,696	5,825	4,965	5,825	22,019
	TOTAL MAINTENANCE OF CITY PROP	12,959	6,075	5,129	6,111	22,269
	FIXED CHARGES					
100-504-4500-508	EQ/VEH MAINT FLEET	63,930	49,480	24,740	49,480	19,410
	TOTAL FIXED CHARGES	63,930	49,480	24,740	49,480	19,410
	TOTAL EQUIP/VEHICLE MAINTENANC	213,568	194,100	87,102	187,427	184,843

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - FIRE STATION #1

This department accounts for the operating costs for Fire Station #1.

Category: Public Safety

EXPENDITURES: Account # 504-4600

200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Carpet cleaning	$150
		Floor stripping and waxing	$75
		Fire alarm system monitoring	$340
		Pest control	$570
		Annual hose hoist testing	$275
222	*Electric and Water*		
224	*Gas and Heat*		
300	***Operating Supplies and Expenses***		
340	*Operating Supplies and Expenses*	Flags	$160
		Miscellaneous supplies and expenses	$115
341	*Safety Supplies*		
343	*Janitorial Supplies*	Cleaning supplies	
400	***Maintenance of City Property***		
400	*Repair/Maint of Buildings*	Culligan solar salt	$830
		Replace exterior classroom door	$2,500
		Replace weather stripping and bottom seals on 8 garage doors	$2,600
		General station maintenance - plumbing, door lock, fire alarm system, water softener, furnace, air conditioning, parts, service and repair	$1,170
410	*Repair/Maint of Grounds*	Ice melter salt	
435	*Repair/Maint of Equip. (Non-Fleet)*		
500	***Fixed Charges***		
510	*Risk Management*	Payment to Risk Management Internal Service Fund 720 for property insurance premiums	
530	*Rent*	Mops and floor mat rental	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - FIRE STATION #1

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	PURCHASED SERVICES					
100-504-4600-210	STATION #1 OUTSD SVCS NON-IT	1,100	1,410	863	1,410	1,410
100-504-4600-222	STATION #1 ELEC/WATER	9,015	9,080	3,991	9,080	9,350
100-504-4600-224	STATION #1 GAS/HEAT	2,650	5,170	1,509	2,706	2,757
	TOTAL PURCHASED SERVICES	12,765	15,660	6,363	13,196	13,517
	OPERATING SUPPLIES & EXPENSES					
100-504-4600-340	STATION #1 OPER SUP/EXP	3,974	275	106	275	275
100-504-4600-341	STATION #1 SAFETY SUP	0	0	21	21	0
100-504-4600-343	STATION #1 JANITOR SUP	2,032	1,670	421	1,670	1,670
	TOTAL OPERATING SUPPLIES & EXP	6,006	1,945	548	1,966	1,945
	MAINTENANCE OF CITY PROPERTY					
100-504-4600-400	STATION #1 RPR/MAINT BLDG	1,864	2,000	492	2,000	7,100
100-504-4600-410	STATION #1 RPR/MAINT GRNDS	49	200	0	200	200
100-504-4600-435	STATION #1 RPR/MNT EQUIP NF	498	0	0	0	0
	TOTAL MAINTENANCE OF CITY PROP	2,411	2,200	492	2,200	7,300
	FIXED CHARGES					
100-504-4600-510	STATION #1 RISK MGMT	1,015	1,015	507	1,015	1,015
100-504-4600-530	STATION #1 RENT	1,052	975	524	1,050	1,050
	TOTAL FIXED CHARGES	2,067	1,990	1,031	2,065	2,065
	TOTAL FIRE STATION #1	23,249	21,795	8,434	19,427	24,827

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - FIRE STATION #2

This department accounts for the operating costs for Fire Station #2 in Pabst Farms. The station became operational in the fourth quarter of 2010. The Village of Summit rental income is based on 50% of all operating costs.

Category: Public Safety

EXPENDITURES: Account # 504-4700

100	***Wages and Benefits***		
121	*Crew Regular Wages*	Weekly generator checks performed by Fleet Maintenance	
133	*Longevity*	Crew employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Annual hose hoist testing	$275
		Pest Control	$300
		Fire alarm system monitoring	$255
222	*Electric and Water*		
224	*Gas and Heat*		
300	***Operating Supplies and Expenses***		
340	*Operating Supplies and Expenses*	Flags	$160
		Miscellaneous supplies and expenses	$1,350
343	*Janitorial Supplies*		
351	*Gas and Diesel*	350 gallons of diesel fuel @ $2.85/gallon for standby generator	
400	***Maintenance of City Property***		
400	*Repair/Maint of Buildings*	General station building maintenance	
410	*Repair/Maint of Grounds*	Ice melter salt	
435	*Repair/Maint of Equip. (Non-Fleet)*	Plymouth system repairs	$100
		Telephone system repairs	$300
		Maintenance for standby generator	$700
500	***Fixed Charges***		
510	*Risk Management*	Payment to Risk Management Internal Service Fund 720 for property insurance premiums	
530	*Rent*	Floor mats	
800	***Capital Outlay***		
820	*Capital Improvements*	Reserve funded by both the City and Village of Summit per lease agreement	
850	*Replacement Reserve*	Reserve funded by both the City and Village of Summit per lease agreement	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - FIRE STATION #2

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-504-4700-121	STATION #2 CREW WAGES	1,803	4,796	762	4,797	0
100-504-4700-133	STATION #2 LONGEVITY	0	18	0	18	0
100-504-4700-151	STATION #2 FICA	138	368	58	368	0
100-504-4700-152	STATION #2 WRS	123	318	50	318	0
100-504-4700-154	STATION #2 HEALTH INS	0	658	0	660	0
100-504-4700-155	STATION #2 LIFE INS	0	23	0	23	0
	TOTAL WAGES & BENEFITS	2,064	6,181	870	6,184	0
	PURCHASED SERVICES					
100-504-4700-210	STATION #2 OUTSD SVCS NON-IT	1,363	530	747	800	830
100-504-4700-222	STATION #2 ELEC/WATER	12,660	16,235	6,269	13,000	13,000
100-504-4700-224	STATION #2 GAS/HEAT	5,344	11,250	3,155	5,451	5,560
	TOTAL PURCHASED SERVICES	19,367	28,015	10,171	19,251	19,390
	OPERATING SUPPLIES & EXPENSES					
100-504-4700-340	STATION #2 OPER SUP/EXP	222	1,510	99	1,510	1,510
100-504-4700-343	STATION #2 JANITOR SUP	185	500	0	500	500
100-504-4700-351	STATION #2 GAS/DIESEL	415	1,185	0	1,000	1,000
	TOTAL OPERATING SUPPLIES & EXP	822	3,195	99	3,010	3,010
	MAINTENANCE OF CITY PROPERTY					
100-504-4700-400	STATION #2 RPR/MAINT BLDG	693	1,500	974	1,500	1,500
100-504-4700-410	STATION #2 RPR/MAINT GRNDS	0	200	0	0	0
100-504-4700-435	STATION #2 RPR/MNT EQUIP NF	1,888	1,100	(45)	1,100	1,100
	TOTAL MAINTENANCE OF CITY PROP	2,581	2,800	929	2,600	2,600
	FIXED CHARGES					
100-504-4700-510	STATION #2 RISK MGMT	1,015	1,015	507	1,015	1,015
100-504-4700-530	STATION #2 RENT	0	425	462	925	925
	TOTAL FIXED CHARGES	1,015	1,440	969	1,940	1,940
	CAPITAL OUTLAY					
100-504-4700-820	STATION #2 CAPITAL IMPRV	0	1,000	0	1,000	0
100-504-4700-850	STATION #2 CAPITAL RESERVE	0	0	0	0	1,000
	TOTAL CAPITAL OUTLAY	0	1,000	0	1,000	1,000
	TOTAL FIRE STATION #2	25,849	42,631	13,038	33,985	27,940

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - EMERGENCY GOVERNMENT

In 2012, four of the five weather warning sirens were phased out of service. The only weather warning siren remaining is atop City Hall.

Category: Public Safety

EXPENDITURES: Account # 504-4800

200	***Purchased Services***	
225	*Telephone*	Phone line for emergency operations center (EOC) at Station #2
400	***Maintenance of City Property***	
435	*Repair/Maint of Equip. (Non-Fleet)*	Weather warning siren repair and maintenance

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - EMERGENCY GOVERNMENT

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	PURCHASED SERVICES					
100-504-4800-225	EMERG GOVT TELEPHONE	125	125	63	125	125
	TOTAL PURCHASED SERVICES	125	125	63	125	125
	MAINTENANCE OF CITY PROPERTY					
100-504-4800-435	EMERG GOVT RPR/MNT EQUIP NF	143	400	350	350	400
	TOTAL MAINTENANCE OF CITY PROP	143	400	350	350	400
	TOTAL EMERGENCY GOVERNMENT	268	525	413	475	525

GENERAL FUND

Department 505
Department of Public Works

City of Oconomowoc
Department of Public Works
Department 505
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Special Assessments	11,924	15,000	15,000	15,000
Intergovernmental Aid	980,824	950,000	951,415	913,405
Licenses & Permits	320,143	304,080	426,772	371,200
Penalties & Fines	2,569	-	1,200	750
Public Charges for Services	3,407	2,600	4,015	3,315
Interfund Charges for Services	3,675	3,700	3,700	3,725
Miscellaneous Revenues	82,690	64,450	72,988	65,580
Subtotal Operating Revenues	1,405,232	1,339,830	1,475,090	1,372,975
Expenditures				
Total by Object				
DPW Administration	375,171	512,356	505,377	515,797
Engineering	327,122	316,133	315,541	314,385
Municipal Garage	97,656	87,325	87,096	105,859
Equipment & Vehicle Maintenance	48,581	37,471	37,130	26,673
Gasoline Purchases	-	-	-	-
Street Maintenance	248,436	172,434	168,177	173,561
Bridges	5,661	15,173	15,173	36,671
Curb & Gutter	13,735	3,506	3,696	3,526
Street Cleaning	90,679	122,991	112,785	118,631
Snow & Ice Removal	450,054	442,428	408,994	453,451
Street Signs & Markings	48,511	59,136	52,143	66,769
Traffic Control	5,824	5,907	6,650	4,327
Street Lighting	383,605	393,000	305,616	353,000
Sidewalks & Crosswalks	31,748	26,668	26,624	26,626
Storm Water Sewers	112,340	115,780	113,445	113,248
Parking Lots	25,406	22,629	21,898	22,323
Dam Maintenance	6,272	18,622	17,989	11,811
Lakes	70,062	67,168	66,540	58,657
City Buildings	190,518	210,945	203,198	204,608
Inspections	196,672	186,325	253,284	212,690
Weed Control	15,904	22,392	20,676	30,812
Cemetery	52,088	53,269	53,269	54,719
Animal Pound	9,535	11,372	9,093	9,369
Subtotal Expenditures	2,805,581	2,903,031	2,804,393	2,917,513
Net Cost/(Revenue) of Department (excluding property taxes)	1,400,349	1,563,201	1,329,303	1,544,538
Net EV Tax Levy per $1,000	$ 0.75	$ 0.82	$ 0.70	$ 0.78

City of Oconomowoc
Public Works and Engineering
Department 505
2017 Budget

Department Objective

The Public Works and Engineering Department is responsible for all maintenance, repair and construction of streets, alleys, curbs and gutters, sidewalks, storm sewers, culverts, draining facilities, and bridges; snow and ice removal; storm water infrastructure; maintenance of Fowler Lake; addressing traffic control devices; street signs and markings; City buildings and structures; and animal control. The Department is a dedicated source for a variety of information and enforcements relating to residential zoning, parcel files, subdivision plats, storm water management and site erosion control. We are responsible for coordinating the design, contracting, inspections, and supervision of all public construction projects. We maintain parcel files and a large assortment of City maps together with GIS. Our contract building inspection operations are also part of this Department.

Department Goals and Initiatives for 2017

- Street Improvements: Local street projects will include South Main St (Jefferson to Forest), Glenwood (Silver Lake to Riverwood), Hillside (Glenwood to Blue Ridge Dr), Riverwood (Silver Lake to Glenwood), and Sunny Hill (Glenwood to Hillside).
- City Hall Improvements: In 2017 we will continue security upgrades to the building. Carpet in main office and tile replacement in Police and break room is scheduled. Continue additions to the DDC system for the HVAC improvements; and ventilation for the Police garage.
- Stormwater: We will continue to work with our Wastewater Utility to implement the Adaptive Management program. We are also working to increase the number of private ponds participating in an annual inspection/maintenance program.
- Building Inspections: Several permits are available on line: Fence, Deck, Shed, Pool, Right-of-Way, and Street Opening. We will continue to add permits on line through 2016 into 2017.
- Engineering efficiencies: Evaluate opportunities to utilize in house staff to reduce the amount of work previously completed by our engineering consultant.

Major Changes From Prior Years

- Assistant Director: Retirement of the current Engineering Operations Administrator and creation of a new Assistant Director of Public Works position. Total employee count is not changing however the new Assistant Director position reflects a shift in job requirements and duties that will better serve the needs of the department.
- Snow & Ice Removal: The City has purchased a Varitech inti-icing machine. This sprays liquid salt brine onto the road surface prior to a snow event. This helps prevent ice from freezing to the road.
- Stormwater Education: Continue efforts to increase community involvement and encourage education by utilizing popular social media applications. This increases awareness of stormwater protection and prevention techniques.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	14.00 / 14.51	14.00 / 14.44	14.00 / 14.44	14.00 / 14.44
Part-Time Employees/FTE	4.00 / 1.44	5.00 / 1.39	5.00 / 1.39	5.00 / 1.51
Total Employees/FTE	18.00 / 15.95	19.00 / 15.83	19.00 / 15.83	19.00 / 15.95

Changes from 2014 to 2015:

- Shift of one crew member to newly created foreman position.
- DPW and Engineering to hire a part-time intern not to be split with other departments due to increased City projects. Hours were increased to 384 hours.
- Reduction in over-time based on history.

Changes from 2014 to 2015:

- DPW/Engineering intern position hours increased to 630 (limited effect on FTE)

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
City Area (square miles)	12.2	12.2	12.2	12.2
Miles of Streets	83.84	85.58	85.43	86.05
Miles of Streets Repaired	1.40	1.40	1.61	1.43
Average Street PASER Rating (scale of 1 to 10)	7.18	7.18	7.0 (goal)	7.0 (goal)
Asphalt Patching (tons)*	203	268	400	400
Street Sweeping Debris (tons)	222	314	400	400
Crack Sealing (linear feet) **	32,680**	42,950**	27,250	27,000
Salt Used (tons)	1,222	1,183	1,200	1,200
Miles of Storm Sewer	57.40	57.95	57.37	59.00
Building Permits Issued	342	361	350	370
Number of Building Inspections	4,057	4,498	3,600	4,000
Value of Commercial Construction	$5,880,451	$13,693,297	$8,000,000	$12,000,000
Value of Residential Construction	$18,620,353	$23,584.719	$25,000,000	$25,000,000

* Large patching projects in 2015, 2016 and 2017
** Crack sealing bid in 2014 and 2015 had lower pricing so additional work was able to be completed during those years

CITY OF OCONOMOWOC
2017 BUDGET
DEPARTMENT OF PUBLIC WORKS REVENUES

REVENUES

	Special Assessments	
	Spec Assess - Sidewalk	Installments due on special assessments for sidewalks included in the 2016 tax roll and direct payments received during the calendar year
	Intergovernmental Revenues	
	State Aid - Transp Aid	Partial reimbursement of road construction, maintenance, traffic, and police costs
	State Aid - Local Road Improvemen	Biannual reimbursement through Waukesha County and the State of Wisconsin
	Licenses and Permits	
	Building Permits	The City contracts for inspection services and revenues are based on the contracts and number of permits issued
	Building Plan Review	Same as Above
	Plat Review Fees	Same as Above
	Electrical Permits	Same as Above
	Plumbing Permits	Same as Above
	Misc Permits	Tank removal, erosion, and sign permits
	Penalties and Fines	
	Judgement & Damages	
	Public Charges for Services	
	Other Public Charges	Sale of house numbers and snow removal invoices to property owners
	Animal Pound	Fees for storage of animals at City pound
	Weed & Nusiance Control	Weed cutting invoices to property owners
	Interfund Charges for Services	
	Library Plowing Expense	Library payment for plowing their parking lot
	Miscellaneous Revenues	
	Rent City Buildings	Rent from Utility ($2,600 per month) and Municipal Court ($1,952.58 per month) for office space
	Sale of City Property	
	Purch Card Rebate	Rebate earned on purchasing card payments
	Miscellaneous Revenues	Payment from Oconomowoc Area School District for road salt

CITY OF OCONOMOWOC
2017 BUDGET
DEPARTMENT OF PUBLIC WORKS - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	SPECIAL ASSESSMENTS						
100-402-2212-005	SPEC ASSMNT - SIDEWALK	11,924	15,000	6,686	15,000	15,000	0.00%
	TOTAL SPECIAL ASSESSMENTS	11,924	15,000	6,686	15,000	15,000	0.00%
	INTERGOVERNMENTAL AID						
100-403-3530-005	STATE AID - TRANSPORTATION	958,871	950,000	475,708	951,415	890,890	-6.22%
100-403-3533-005	STATE AID - LOCAL ROAD IMPRV	21,953	0	0	0	22,515	0.00%
	TOTAL INTERGOVERNMENTAL AID	980,824	950,000	475,708	951,415	913,405	3.85%
	LICENSES & PERMITS						
100-404-4431-005	BUILDING PERMITS	224,891	217,245	236,510	325,000	281,500	29.58%
100-404-4433-005	BLDG PLAN REVIEW	2,310	2,030	1,435	3,024	2,000	-1.48%
100-404-4434-005	PLAT REVIEW FEES	0	255	0	255	200	-21.57%
100-404-4435-005	ELECTRICAL PERMIT	38,329	36,120	17,167	34,958	35,000	-3.10%
100-404-4436-005	PLUMBING PERMIT	49,474	41,195	25,113	53,947	45,000	9.24%
100-404-4439-005	MISCELLANEOUS PERMIT	5,140	7,235	4,945	9,588	7,500	3.66%
	TOTAL LICENSES AND PERMITS	320,143	304,080	285,170	426,772	371,200	22.07%
	PENALTIES & FINES						
100-405-5150-005	JUDGEMENTS & DAMAGES	2,569	0	1,105	1,200	750	0.00%
	TOTAL PENALTIES & FINES	2,569	0	1,105	1,200	750	0.00%
	PUBLIC CHARGES FOR SERVICE						
100-406-6114-005	OTHER PUBLIC CHARGES FOR SERV	569	1,000	1,687	1,700	1,700	70.00%
100-406-6210-005	ANIMAL POUND	96	100	48	115	115	15.00%
100-406-6441-005	WEED AND NUISANCE CONTROL	2,742	1,500	2,120	2,200	1,500	0.00%
	TOTAL PUBLIC CHARGES FOR SERVICE	3,407	2,600	3,854	4,015	3,315	27.50%
	INTERFUND CHARGES FOR SERVICE						
100-407-7430-005	LIBRARY PLOWING EXPENSE	3,675	3,700	1,850	3,700	3,725	0.68%
	TOTAL INTERFUND CHARGES FOR SER	3,675	3,700	1,850	3,700	3,725	0.68%
	MISCELLANEOUS REVENUES						
100-408-8211-005	RENT OF CITY BUILDINGS	52,973	54,030	27,025	54,030	54,980	1.76%
100-408-8310-005	SALE OF CITY PROPERTY	19,588	0	7,556	7,600	100	0.00%
100-408-8430-005	PURCHASING CARD REBATE	5,917	5,920	4,167	4,167	5,000	-15.54%
100-408-8900-005	MISC REVENUE	4,213	4,500	7,191	7,191	5,500	22.22%
	TOTAL PUBLIC CHARGES FOR SERVICE	82,690	64,450	45,938	72,988	65,580	1.75%
	TOTAL FUND REVENUES	1,405,232	1,339,830	820,311	1,475,090	1,372,975	2.47%

DEPARTMENT 505 - DEPARTMENT OF PUBLIC WORKS
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$307,918	$313,051	$159,361	$313,118	$324,084	3.5%
Part-Time Wages with Benefits	113	$15,099	$15,698	$8,545	$16,772	$17,391	10.8%
Crew Regular Wages	121	$394,795	$381,799	$169,832	$367,490	$370,961	-2.8%
Crew Over-Time Wages	122	$45,913	$40,538	$10,132	$39,230	$39,555	-2.4%
Part-Time Wages without Benefits	125	$19,548	$19,214	$4,306	$19,003	$22,106	15.1%
Longevity	133	$1,558	$1,681	$607	$1,501	$1,313	-21.9%
FICA	151	$66,525	$70,392	$30,521	$69,035	$70,670	0.4%
Wisconsin Retirement System	152	$57,619	$59,128	$25,749	$57,971	$60,970	3.1%
Sick Leave	153	$9,926	$48,920	$10,658	$47,780	$48,924	0.0%
Health Insurance	154	$238,526	$252,673	$121,026	$258,303	$254,489	0.7%
Life Insurance	155	$2,196	$2,468	$1,115	$2,423	$2,675	8.4%
Vacation Leave	156	$30,911	$61,513	$18,484	$60,389	$61,662	0.2%
Holiday Leave	157	$24,745	$32,676	$5,757	$32,064	$32,727	0.2%
Worker's Compensation/Hurt-on-Job	163			$146			
Compensatory Time Earned	164	$21,926		$13,657			
TOTAL WAGES & BENEFITS		**$1,237,203**	**$1,299,752**	**$579,896**	**$1,285,081**	**$1,307,528**	**0.6%**
PURCHASED SERVICES							
Outside and Professional Services (Non-IT)	210	$402,529	$351,685	$208,297	$420,699	$367,830	4.6%
Outside and Professional Services (IT)	211	$173	$4,000		$4,000	$4,600	15.0%
Electric and Water	222	$433,468	$446,475	$209,236	$358,099	$405,760	-9.1%
Gas and Heat	224	$14,455	$27,000	$8,472	$12,000	$13,400	-50.4%
Telephone	225	$7,130	$7,370	$3,490	$7,358	$7,385	0.2%
Internet and Cable	226	$1,163	$1,080	$510	$1,230	$1,200	11.1%
Repair and Maintenance Contracts (Non-IT)	240	$698	$5,985	$2,965	$5,860	$6,460	7.9%
Repair and Maintenance Contracts (IT)	241	$3,000	$4,000	$3,000	$4,000	$4,050	1.3%
Police Radio Services	292	$3,120	$3,120				-100.0%
Refuse Collection	297	$10,425	$5,250	$25	$250	$250	-95.2%
TOTAL PURCHASED SERVICES		**$876,160**	**$855,965**	**$435,995**	**$813,496**	**$810,935**	**-5.3%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$1,590	$2,560	$626	$2,540	$2,550	-0.4%
Postage	311	$927	$1,040	$461	$1,001	$725	-30.3%
Printing	313	$1,804	$1,390	$269	$890	$445	-68.0%
Membership Dues	320	$1,210	$1,510	$1,360	$1,720	$1,665	10.3%
Periodicals	322	$77	$80	$77	$80	$80	
Licenses and Permits	324	$3,980	$3,720	$3,600	$3,830	$2,285	-38.6%
Publicity	326	$1,751	$600	$549	$550	$545	-9.2%
Training and Travel	330	$2,542	$3,165	$2,204	$3,140	$6,270	98.1%
Car Allowance	332	$4,972	$5,070	$2,422	$5,070	$5,070	
Operating Supplies and Expenses	340	$138,371	$166,535	$90,033	$155,823	$187,038	12.3%
Safety Supplies	341	$5,731	$3,750	$2,852	$3,820	$3,125	-16.7%
Janitorial Supplies	343	$3,340	$4,500	$3,653	$4,500	$4,500	
Clothing and Tool Allowance	346	$1,751	$2,640	$1,266	$2,640	$2,790	5.7%
Gas and Diesel	351	$31,535	$42,535	$11,040	$22,988	$37,240	-12.4%
TOTAL OPERATING SUPPLIES & EXP.		**$199,580**	**$239,095**	**$120,412**	**$208,592**	**$254,328**	**6.4%**

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
MAINTENANCE OF CITY PROPERTY							
Repair/Maintenance of Buildings	400	$18,901	$34,075	$27,343	$37,072	$57,032	67.4%
Repair/Maintenance of Grounds	410	$67,783	$89,200	$23,506	$88,270	$113,200	26.9%
Repair/Maintenance of Vehicles (Non-Fleet)	425	$1,050	$5,650	$345	$650	$1,300	-77.0%
Repair/Maintenance of Equipment (Non-Flee	435	$21,922	$17,789	$3,958	$10,628	$7,250	-59.2%
TOTAL MAINTENANCE OF CITY PROPERTY		**$109,655**	**$146,714**	**$55,151**	**$136,620**	**$178,782**	**21.9%**
FIXED CHARGES							
Fleet Maintenance	508	$219,230	$183,430	$91,715	$183,430	$188,060	2.5%
Technology	509	$35,430	$46,190	$23,095	$46,190	$51,300	11.1%
Risk Management	510	$72,675	$74,260	$37,130	$74,260	$68,355	-8.0%
Rent	530	$8,914	$7,625	$3,817	$6,724	$5,225	-31.5%
TOTAL FIXED CHARGES		**$336,249**	**$311,505**	**$155,757**	**$310,604**	**$312,940**	**0.5%**
CONTRIBUTIONS, GRANTS & OTHERS							
Donations	720	$46,733	$50,000	$41,239	$50,000	$53,000	6.0%
TOTAL CONTRIB, GRANTS & OTHERS		**$46,733**	**$50,000**	**$41,239**	**$50,000**	**$53,000**	**6.0%**
TOTAL OPERATING EXPENDITURES		**$2,805,581**	**$2,903,031**	**$1,388,451**	**$2,804,393**	**$2,917,513**	**0.5%**
GRAND TOTAL DEPT 505		**$2,805,581**	**$2,903,031**	**$1,388,451**	**$2,804,393**	**$2,917,513**	**0.5%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - DEPARTMENT OF PUBLIC WORKS ADMINISTRATION

The Director of Public Works is responsible for the public works projects of the City along with maintenance. The Supervisor, Administrative Assistant, and nine Crew personnel are accountable to the Director. The Director also administers the titles and licenses for all City vehicles. One seasonal employee is hired to help with the summer work load and fill in for leaves and inspections.

Category: Public Works

EXPENDITURES Acct #505-5110

100	***Wages and Benefits***		
111	*Salaries*	Director of Public Works - 70% Supervisor of Public Works - 100% Administrative Assistant - 100%	
121	*Crew Wages*		
125	*Part-Time Wages without Benefits*	Seasonal help (50% of 384 hours)	
133	*Longevity*	Director of Public Works, Administrative Assistant, and crew employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
163	*Worker Compensation/Hurt-on-job*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Drug testing Background checks	$1,800 $10
225	*Telephone*	Monthly line and toll charges	
292	*Police Radio Services*	DPW portion of Police Dispatch costs	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - DPW ADMINISTRATION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5110-111	DPW ADMIN SALARIES	158,899	157,861	82,334	157,892	164,846
100-505-5110-121	DPW ADMIN CREW WAGES	53	0	7,048	0	0
100-505-5110-125	DPW ADMIN P/T WAGES	1,475	2,064	697	2,016	3,386
100-505-5110-133	DPW ADMIN LONGEVITY	408	545	215	514	521
100-505-5110-151	DPW ADMIN FICA	13,774	20,299	8,830	20,061	20,850
100-505-5110-152	DPW ADMIN WRS	12,008	17,224	7,556	17,022	18,146
100-505-5110-153	DPW ADMIN SICK LEAVE	712	34,756	9,106	33,555	34,321
100-505-5110-154	DPW ADMIN HEALTH INS	51,684	78,347	35,784	77,289	76,349
100-505-5110-155	DPW ADMIN LIFE INS	477	848	339	843	871
100-505-5110-156	DPW ADMIN VACATION	4,012	43,235	10,287	42,035	42,812
100-505-5110-157	DPW ADMIN HOLIDAY	4,993	24,572	4,163	23,911	24,354
100-505-5110-163	DPW ADMIN WORKERS COMP/HOJ	0	0	146	0	0
100-505-5110-164	DPW ADMIN COMP TIME EARNED	7,733	0	1,191	0	0
	TOTAL WAGES AND BENEFITS	256,227	379,751	167,695	375,137	386,457
	PURCHASED SERVICES					
100-505-5110-210	DPW ADMIN OUTSD SVCS NON-IT	7	1,810	0	1,810	1,810
100-505-5110-225	DPW ADMIN TELEPHONE	1,287	1,275	638	1,280	1,290
100-505-5110-292	DPW ADMIN POLICE RADIO SRV	3,120	3,120	0	0	0
	TOTAL PURCHASED SERVICES	4,414	6,205	638	3,090	3,100

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - DEPARTMENT OF PUBLIC WORKS ADMINISTRATION

EXPENDITURES Acct #505-5110

300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
311	*Postage*		
313	*Printing*	Forms and time cards	
320	*Membership Dues*	American Public Works Assoc.	$680
		Public Works Association	$70
		VALUE	$35
		Wisconsin Arborist	$130
322	*Periodicals*	Oconomowoc Enterprise and Oconomowoc Focus (50% split with Engineering)	
324	*Licenses and Permits*	Wisconsin Emergency Management	$405
		Tier II hazardous chemical inventory	$45
326	*Publicity*	Legal Notices	
330	*Training and Travel*	WI Arborist	$525
		WI Rural Water	$150
		VALUE purchasing	$95
		Equipment and Software classes	$260
		Flagger school	$480
		Communication skills	$155
		Water regulations & aquatic plants	$155
332	*Car Allowance*	$275 per month for Director (split based on salary allocation)	
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses	
341	*Safety Supplies*	Safety glasses	
346	*Clothing and Tool Allowance*	Safety footwear (1 @ $150)	
500	***Fixed Charges***		
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance and depreciation	
510	*Risk Management*	Payment to Risk Management Internal Service Fund 720 for insurance premiums, safety committee administration, and risk management activities	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - DPW ADMINISTRATION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	OPERATING SUPPLIES AND EXPENSES					
100-505-5110-310	DPW ADMIN OFFICE SUPPLIES	275	500	225	500	500
100-505-5110-311	DPW ADMIN POSTAGE	130	200	24	100	100
100-505-5110-313	DPW ADMIN PRINTING	59	100	0	100	100
100-505-5110-320	DPW ADMIN MEMBERSHIPS	810	810	960	1,000	915
100-505-5110-322	DPW ADMIN PERIODICALS	39	40	39	40	40
100-505-5110-324	DPW ADMIN LIC/PERMIT	405	485	405	450	450
100-505-5110-326	DPW ADMIN PUBLICITY	359	50	140	150	150
100-505-5110-330	DPW ADMIN TRAIN/TRAVEL	1,530	1,250	1,819	1,850	1,820
100-505-5110-332	DPW ADMIN CAR ALLOWANCE	2,266	2,310	1,148	2,310	2,310
100-505-5110-340	DPW ADMIN OPER SUP/EXP	408	50	69	50	50
100-505-5110-341	DPW ADMIN SAFETY SUP	0	5	0	0	0
100-505-5110-346	DPW ADMIN CLOTHING ALLOW	145	150	0	150	150
	TOTAL OPERATING SUPPLIES & EXP	6,425	5,950	4,829	6,700	6,585
	FIXED CHARGES					
100-505-5110-509	DPW ADMIN TECHNOLOGY	35,430	46,190	23,095	46,190	51,300
100-505-5110-510	DPW ADMIN RISK MGMT	72,675	74,260	37,130	74,260	68,355
	TOTAL FIXED CHARGES	108,105	120,450	60,225	120,450	119,655
	TOTAL DPW ADMINISTRATION	375,171	512,356	233,386	505,377	515,797

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ENGINEERING

Category: Public Works

EXPENDITURES: Account # 505-5120

100	***Wages and Benefits***		
111	*Salaries*	Assistant Director of Public Works - 100% Engineering Technician - 100%	
125	*Part-Time Wages without Benefits*	Seasonal help (50% of 384 hours)	
133	*Longevity*		
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Contracted City Engineer 75% (10% is allocated to Wastewater Utility, 10% to Water Utility and 5% to Electric Utility) $75,905; outside services as needed for certified survey maps, borings $5,500	
211	*Outside/Prof Services (IT)*	Access to GIS server for infrastructure updates	$2,000
		Link documents to attributes	$2,000
		Adobe Creative Cloud	$600
241	*Repair/Maint Contracts (IT)*	ESRI annual maintenance	$3,000
		AutoCAD annual maintenance	$1,050
300	***Operating Supplies and Expenses***		
310	*Office Supplies*	Plotter cartridges	$600
		Miscellaneous office supplies	$600
311	*Postage*		
313	*Printing*		
320	*Membership Dues*	Geospatial Info and Tech Assoc.	$150
		American Public Works Assoc.	$200
322	*Periodicals*	Oconomowoc Enterprise and Oconomowoc Focus (50% split with DPW Administration)	
324	*Licenses and Permits*	Notary (50% split with DPW Administration)	
326	*Publicity*	Legal Notices	
330	*Training and Travel*	GIS/AutoCAD training	$400
		Other Employee mileage	$165
		Miscellaneous training sessions	$400
		Erosion control, storm water, & pond inspection training	$500
		ESRI Southeast User Conference	$2,535
332	*Car Allowance*	$230 per month for the Assistant Director of Public Works	
340	*Operating Supplies and Expenses*	Engineering supplies	
346	*Clothing and Tool Allowance*	Safety footwear (2 @ $150)	
400	***Maintenance of City Property***		
435	*Repair/Maint of Equip (Non-Fleet)*	Office Equipment	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ENGINEERING

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5120-111	ENGINEER SALARIES	110,665	115,607	58,779	115,633	118,592
100-505-5120-125	ENGINEER P/T WAGES	1,475	2,064	697	2,016	3,386
100-505-5120-133	ENGINEER LONGEVITY	240	240	100	240	0
100-505-5120-151	ENGINEER FICA	10,783	11,362	5,279	11,361	11,729
100-505-5120-152	ENGINEER WRS	9,444	9,484	4,054	9,486	10,008
100-505-5120-153	ENGINEER SICK	4,194	9,894	1,188	9,896	10,150
100-505-5120-154	ENGINEER HEALTH INS	41,721	42,863	19,659	42,891	42,006
100-505-5120-155	ENGINEER LIFE INS	501	457	222	457	645
100-505-5120-156	ENGINEER VACATION	12,315	12,465	5,427	12,467	12,794
100-505-5120-157	ENGINEER HOLIDAY	5,845	5,497	1,069	5,498	5,639
100-505-5120-164	ENGINEER COMP TIME EARNED	5,789	0	1,906	0	0
	TOTAL WAGES AND BENEFITS	202,971	209,933	98,380	209,946	214,950
	PURCHASED SERVICES					
100-505-5120-210	ENGINEER OUTSD SVCS NON-IT	116,113	91,405	41,042	91,405	81,405
100-505-5120-211	ENGINEER PROF SVCS IT	173	4,000	0	4,000	4,600
100-505-5120-241	ENGINEER MAINT CONT IT	3,000	4,000	3,000	4,000	4,050
	TOTAL PURCHASED SERVICES	119,285	99,405	44,042	99,405	90,055
	OPERATING SUPPLIES AND EXPENSES					
100-505-5120-310	ENGINEER OFFICE SUPPLIES	747	1,200	192	1,200	1,200
100-505-5120-311	ENGINEER POSTAGE	48	100	69	150	150
100-505-5120-313	ENGINEER PRINTING	0	45	0	45	45
100-505-5120-320	ENGINEER MEMBERSHIPS	0	300	0	320	350
100-505-5120-322	ENGINEER PERIODICALS	39	40	39	40	40
100-505-5120-324	ENGINEER LIC/PERMIT	0	35	0	35	35
100-505-5120-326	ENGINEER PUBLICITY	87	100	56	100	100
100-505-5120-330	ENGINEER TRAIN/TRAVEL	990	1,465	350	840	4,000
100-505-5120-332	ENGINEER CAR ALLOWANCE	2,707	2,760	1,274	2,760	2,760
100-505-5120-340	ENGINEER OPER SUP/EXP	122	400	69	400	400
100-505-5120-346	ENGINEER CLOTHING ALLOW	126	300	0	300	300
	TOTAL OPERATING SUPPLIES & EXP	4,865	6,745	2,048	6,190	9,380
	MAINTENANCE OF CITY PROPERTY					
100-505-5120-435	ENGINEER RPR/MNT EQUIP NF	0	50	0	0	0
	TOTAL FIXED CHARGES	0	50	0	0	0
	TOTAL ENGINEERING	327,122	316,133	144,470	315,541	314,385

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - MUNICIPAL GARAGE

The municipal garage houses the City's municipal service equipment. City staff maintains the building, hoist, doors, and heating units.

Category: Public Works

EXPENDITURES: Account # 505-5210

100	***Wages and Benefits***				
121	*Crew Regular Wages*				
122	*Crew Over-Time Wages*				
125	*Part-Time Wages without Benefits*	Seasonal help			
133	*Longevity*	Crew Employees			
151	*FICA*	Employer share of Social Security and Medicare			
152	*Wisconsin Retirement System*	Employer share of required contribution			
154	*Health Insurance*	Employer share of premiums			
155	*Life Insurance*	Employer share of premiums			
200	***Purchased Services***				
210	*Outside/Prof Services (Non-IT)*				
	Alarm system monitoring		$120	Backflow testing	$200
	Fire extinguisher testing		$675	Air compressor inspection	$50
	Cleaning service		$1,200	Fuel Pump test	$380
	Pest Control		$760		
222	*Electric and Water*				
224	*Gas and Heat*				
225	*Telephone*	Monthly line charges and toll charges for DPW garage phones			
240	*Repair/Maint Contracts (Non-IT)*	Fuel master contract $425			
300	***Operating Supplies and Expenses***				
310	*Office Supplies*				
324	*Licenses and Permits*	CDL License; Building Permits			
326	*Publicity*	Job Postings			
340	*Operating Supplies and Expenses*	Welding and brazing supplies, new fire extinguishers, and tape			$2,200
		Tools and drill set			$600
341	*Safety Supplies*	Gloves, vests, glasses			$2,450
		Waders			$400
343	*Janitorial Supplies*	Cleaning chemicals, supplies, paper products			
346	*Clothing and Tool Allowance*	Safety footwear (9 @ $150 = $1,350); employee shirts $690			
400	***Maintenance of City Property***				
400	*Repair/Maint of Buildings*	Ongoing maintenance and repairs			$1,940
		Gutters			$12,942
		Heaters			$27,400
410	*Repair/Maint of Grounds*	Topsoil, seed, and fence repairs			
435	*Repair/Maint of Equip (Non-Fleet)*	Air compressor, hoist, pressure washer, torch, welder, batteries, nuts, bolts, recharge of fire extinguisher, and fuel pump parts $2,650			
500	***Fixed Charges***				
530	*Rent*	Towels and rugs			

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - MUNICIPAL GARAGE

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5210-121	MUNI GARAGE CREW WAGES	35,667	17,895	32,284	16,848	17,006
100-505-5210-122	MUNI GARAGE O/T WAGES	423	0	12	0	0
100-505-5210-125	MUNI GARAGE P/T WAGES	1,228	190	174	188	192
100-505-5210-133	MUNI GARAGE LONGEVITY	61	35	29	24	27
100-505-5210-151	MUNI GARAGE FICA	2,851	1,386	2,469	1,305	1,318
100-505-5210-152	MUNI GARAGE WRS	2,455	1,183	2,134	1,114	1,158
100-505-5210-154	MUNI GARAGE HEALTH INS	10,286	5,349	8,845	5,788	5,715
100-505-5210-155	MUNI GARAGE LIFE INS	64	39	74	37	37
	TOTAL WAGES AND BENEFITS	53,036	26,076	46,022	25,303	25,452
	PURCHASED SERVICES					
100-505-5210-210	MUNI GARAGE OUTSD SVCS NON-IT	4,211	2,830	2,283	3,385	3,385
100-505-5210-222	MUNI GARAGE ELEC/WATER	9,284	9,545	4,092	9,300	9,500
100-505-5210-224	MUNI GARAGE GAS/HEAT	4,826	8,200	2,673	4,000	5,000
100-505-5210-225	MUNI GARAGE TELEPHONE	979	950	466	934	950
100-505-5210-240	MUNI GARAGE MAINT CONT NON-IT	423	550	0	425	425
	TOTAL PURCHASED SERVICES	19,723	22,075	9,514	18,044	19,260
	OPERATING SUPPLIES AND EXPENSES					
100-505-5210-310	MUNI GARAGE OFFICE SUPPLIES	318	600	80	600	600
100-505-5210-324	MUNI GARAGE LIC/PERMITS	40	0	145	145	100
100-505-5210-326	MUNI GARAGE PUBLICITY	1,054	250	268	100	100
100-505-5210-340	MUNI GARAGE OPER SUP/EXP	3,341	3,500	2,882	3,500	2,800
100-505-5210-341	MUNI GARAGE SAFETY SUP	4,969	3,270	2,569	3,270	2,850
100-505-5210-343	MUNI GARAGE JANITOR SUP	514	1,500	1,216	1,500	1,500
100-505-5210-346	MUNI GARAGE CLOTHING ALLOW	1,191	1,890	1,116	1,890	2,040
	TOTAL OPERATING SUPPLIES & EXP	11,426	11,010	8,277	11,005	9,990
	MAINTENANCE OF CITY PROPERTY					
100-505-5210-400	MUNI GARAGE RPR/MAINT BLDG	3,440	19,300	22,322	22,322	42,282
100-505-5210-410	MUNI GARAGE RPR/MAINT GRNDS	427	1,000	29	70	1,000
100-505-5210-435	MUNI GARAGE RPR/MNT EQUIP NF	3,412	2,639	3,827	6,028	2,650
	TOTAL MAINTENANCE OF CITY PROPEF	7,280	22,939	26,178	28,420	45,932
	FIXED CHARGES					
100-505-5210-530	MUNI GARAGE RENT	6,190	5,225	2,294	4,324	5,225
	TOTAL FIXED CHARGES	6,190	5,225	2,294	4,324	5,225
	TOTAL MUNICIPAL GARAGE	97,656	87,325	92,284	87,096	105,859

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - EQUIPMENT AND VEHICLE MAINTENANCE

Category: Public Works

EXPENDITURES: Account # 505-5220

100	***Wages and Benefits***	
121	*Crew Regular Wages*	
125	*Part-Time Wages without Benefits*	
133	*Longevity*	Crew Employees
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
300	***Operating Supplies and Expenses***	
324	*Licenses and Permits*	
340	*Operating Supplies and Expenses*	
351	*Gas and Diesel*	
400	***Maintenance of City Property***	
425	*Repair/Maint of Vehicles (Non-Fleet)*	Two 55 gallon drums of truck washing supplies
435	*Repair/Maint of Equip (Non-Fleet)*	Radio service
500	***Fixed Charges***	
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - EQUIP/VEHICLE MAINTENANCE

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5220-121	EQ/VEH MAINT CREW WAGES	6,705	6,427	12,104	6,130	6,157
100-505-5220-125	EQ/VEH MAINT P/T WAGES	39	0	0	0	0
100-505-5220-133	EQ/VEH MAINT LONGEVITY	9	16	34	13	13
100-505-5220-151	EQ/VEH MAINT FICA	514	493	913	470	472
100-505-5220-152	EQ/VEH MAINT WRS	456	425	801	405	420
100-505-5220-154	EQ/VEH MAINT HEALTH INS	3,717	2,138	3,778	2,140	2,110
100-505-5220-155	EQ/VEH MAINT LIFE INS	18	22	26	21	21
	TOTAL WAGES AND BENEFITS	11,458	9,521	17,656	9,180	9,193
	OPERATING SUPPLIES AND EXPENSES					
100-505-5220-324	EQ/VEH MAINT LIC/PERMIT	75	0	0	0	0
100-505-5220-340	EQ/VEH MAINT OPER SUP/EXP	13,302	500	171	500	500
100-505-5220-351	EQ/VEH MAINT GAS/DIESEL	74	0	0	0	0
	TOTAL OPERATING SUPPLIES & EXP	13,451	500	171	500	500
	MAINTENANCE OF CITY PROPERTY					
100-505-5220-425	EQ/VEH MAINT RPR/MNT VEH NF	594	650	345	650	1,300
100-505-5220-435	EQ/VEH MAINT RPR/MAIN EQUIP NF	49	50	0	50	50
	TOTAL MAINTENANCE OF CITY PROP	642	700	345	700	1,350
	FIXED CHARGES					
100-505-5220-508	EQ/VEH MAINT FLEET	23,030	26,750	13,375	26,750	15,630
	TOTAL FIXED CHARGES	23,030	26,750	13,375	26,750	15,630
	TOTAL EQUIP/VEHICLE MAINTENANCE	48,581	37,471	31,546	37,130	26,673

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - GASOLINE PURCHASES

Gasoline usage is charged back to other departments based on actual usage. This account is used to clear the charges monthly. Net expense of $-0- is shown for this account budget.

Category: Public Works

EXPENDITURES: Account # 505-5230

300	*Operating Supplies and Expenses*
351	*Gas and Diesel* — Estimated gasoline purchases, primarily from City gasoline pumps:

City Purchases

	2016		2017		Variance	
	Diesel	Non-Lead	Diesel	Non-Lead	Diesel	Non-Lead
Gallons	12,412	26,252	13,737	30,341	1,325	4,089
Estimated Cost/Gallon	$ 3.25	$ 2.75	$ 2.85	$ 2.40	$ -0.40	$ -0.35
Total Cost	40,339	72,193	39,150	72,818	(1,189)	625

Utility Purchases

	2016		2017		Variance	
	Diesel	Non-Lead	Diesel	Non-Lead	Diesel	Non-Lead
Gallons	8,163	9,635	7,678	9,635	(485)	-
Estimated Cost/Gallon	$ 3.25	$ 2.75	$ 2.85	$ 2.40	$ -0.40	$ -0.35
Total Cost	26,530	26,496	21,882	23,124	(4,648)	(3,372)

Total Purchases

	2016		2017		Variance	
	Diesel	Non-Lead	Diesel	Non-Lead	Diesel	Non-Lead
Gallons	20,575	35,887	21,415	39,976	840	4,089
Estimated Cost/Gallon	$ 3.25	$ 2.75	$ 2.85	$ 2.40	$ -0.40	$ -0.35
Total Cost	66,869	98,689	61,033	95,942	(5,836)	(2,747)

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - GASOLINE PURCHASES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5230-351	GAS PURCHASES GAS/DIESEL	0	0	(68)	0	0
	TOTAL WAGES AND BENEFITS	0	0	(68)	0	0
	TOTAL GASOLINE PURCHASES	0	0	(68)	0	0

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STREET MAINTENANCE

The City maintains streets, pot holes, traffic markings, patching water breaks, asphalt preparation, drainage, construction, and base preparation for approximately 86 miles of City streets.

Category: Public Works

EXPENDITURES: Account # 505-5305

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
122	*Crew Over-Time Wages*	Emergencies	
125	*Part-Time Wages without Benefits*	Seasonal help	
133	*Longevity*	Crew Employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
200	***Purchased Services***		
297	*Refuse Collection*	Streets refuse disposal of concrete (10 loads @ $25 each)	
300	***Operating Supplies and Expenses***		
326	*Publicity*	Advertising for maintenance projects	
340	*Operating Supplies and Expenses*	Hand brooms, rakes, and shovels	
351	*Gas and Diesel*	1,525 gallons non-lead fuel @ $2.40/gallon	$3,660
		430 gallons diesel fuel @ $2.85/gallon	$1,226
400	***Maintenance of City Property***		
410	*Repair/Maint of Grounds*	Asphalt and materials to complete spot repairs of streets	$22,250
		Annual Crack Sealing Program	$25,000
		Repair of concrete blow ups	$7,250
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance and tires	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STREET MAINTENANCE

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5305-121	STREET MAINT CREW WAGES	105,741	62,310	15,602	59,819	60,572
100-505-5305-122	STREET MAINT O/T WAGES	296	204	0	204	202
100-505-5305-125	STREET MAINT P/T WAGES	2,038	285	31	281	288
100-505-5305-133	STREET MAINT LONGEVITY	227	105	25	79	87
100-505-5305-151	STREET MAINT FICA	9,011	4,812	1,182	4,619	4,678
100-505-5305-152	STREET MAINT WRS	7,643	4,133	1,031	3,967	4,139
100-505-5305-153	STREET MAINT SICK	2,984	0	0	0	0
100-505-5305-154	STREET MAINT HEALTH INS	33,065	17,170	5,150	18,392	18,144
100-505-5305-155	STREET MAINT LIFE INS	241	130	30	126	126
100-505-5305-156	STREET MAINT VACATION	5,866	0	0	0	0
100-505-5305-157	STREET MAINT HOLIDAY	1,457	0	0	0	0
	TOTAL WAGES AND BENEFITS	168,568	89,149	23,051	87,487	88,235
	PURCHASED SERVICES					
100-505-5305-297	STREET MAINT REFUSE COLL	425	250	25	250	250
	TOTAL PURCHASED SERVICES	425	250	25	250	250
	OPERATING SUPPLIES AND EXPENSES					
100-505-5305-326	STREET MAINT PUBLICITY	44	50	28	50	50
100-505-5305-340	STREET MAINT OPER SUP/EXP	314	200	0	200	200
100-505-5305-351	STREET MAINT GAS/DIESEL	4,851	5,595	1,507	3,000	4,886
	TOTAL OPERATING SUPPLIES & EXP	5,209	5,845	1,535	3,250	5,136
	MAINTENANCE OF CITY PROPERTY					
100-505-5305-410	STREET MAINT RPR/MAINT GRNDS	45,294	54,500	8,092	54,500	54,500
	TOTAL MAINTENANCE OF CITY PROP	45,294	54,500	8,092	54,500	54,500
	FIXED CHARGES					
100-505-5305-508	STREET MAINT FLEET	28,940	22,690	11,345	22,690	25,440
	TOTAL FIXED CHARGES	28,940	22,690	11,345	22,690	25,440
	TOTAL STREET MAINTENANCE	248,436	172,434	44,048	168,177	173,561

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - BRIDGES

The City maintains and repairs decks, abutments, drainage, railings, etc. for all nine of the City's bridges. The City inspects these bridges during even-numbered years.

Category: Public Works

EXPENDITURES: Account # 505-5310

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
122	*Crew Over-Time Wages*		
125	*Part-Time Wages without Benefits*		
133	*Longevity*		
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Biannual bridge inspection of 9 bridges in even years	
300	***Operating Supplies and Expenses***		
351	*Gas and Diesel*		
400	***Maintenance of City Property***		
410	*Repair/Maint of Grounds*	Allowance for maintenance identified as part of biannual inspection	$35,000
		Vegation control, guard rail repairs, and paint	$1,500

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - BRIDGES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5310-121	BRIDGES CREW WAGES	1,121	113	554	113	112
100-505-5310-122	BRIDGES O/T WAGES	105	0	0	0	0
100-505-5310-125	BRIDGES P/T WAGES	15	0	0	0	0
100-505-5310-133	BRIDGES LONGEVITY	0	0	2	0	0
100-505-5310-151	BRIDGES FICA	95	9	42	9	9
100-505-5310-152	BRIDGES WRS	83	7	37	7	8
100-505-5310-154	BRIDGES HEALTH INS	176	43	203	43	42
100-505-5310-155	BRIDGES LIFE INS	2	0	2	0	0
	TOTAL WAGES AND BENEFITS	1,599	173	840	173	171
	PURCHASED SERVICES					
100-505-5310-210	BRIDGES OUTSD SVCS NON-IT	1,500	3,500	0	3,500	0
	TOTAL PURCHASED SERVICES	1,500	3,500	0	3,500	0
	OPERATING SUPPLIES AND EXPENSES					
100-505-5310-351	BRIDGES GAS/DIESEL	20	0	0	0	0
	TOTAL OPERATING SUPPLIES & EXP	20	0	0	0	0
	MAINTENANCE OF CITY PROPERTY					
100-505-5310-410	BRIDGES RPR/MAINT GRNDS	2,543	11,500	0	11,500	36,500
	TOTAL MAINTENANCE OF CITY PROP	2,543	11,500	0	11,500	36,500
	TOTAL BRIDGES	5,661	15,173	840	15,173	36,671

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CURB AND GUTTER

The City repairs, removes, and replaces curb and gutter throughout the City.

Category: Public Works

EXPENDITURES: Account # 505-5315

100	***Wages and Benefits***	
121	*Crew Regular Wages*	
133	*Longevity*	Crew Employees
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
300	***Operating Supplies and Expenses***	
340	*Operating Supplies and Expenses*	
351	*Gas and Diesel*	94 gallons diesel fuel @ $2.85/gallon
400	***Maintenance of City Property***	
410	*Repair/Maint of Grounds*	Curb and gutter repair done outside of the streets contract

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CURB AND GUTTER

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5315-121	CURB/GUTTER CREW WAGES	7,578	1,646	2,590	1,646	1,656
100-505-5315-133	CURB/GUTTER LONGEVITY	4	3	1	3	3
100-505-5315-151	CURB/GUTTER FICA	578	126	198	126	127
100-505-5315-152	CURB/GUTTER WRS	516	109	171	109	113
100-505-5315-154	CURB/GUTTER HEALTH INS	1,560	513	425	561	553
100-505-5315-155	CURB/GUTTER LIFE INS	12	4	3	4	4
	TOTAL WAGES AND BENEFITS	10,248	2,401	3,387	2,449	2,456
	OPERATING SUPPLIES AND EXPENSES					
100-505-5315-340	CURB/GUTTER OPER SUP/EXP	32	0	76	80	0
100-505-5315-351	CURB/GUTTER GAS/DIESEL	761	305	189	367	270
	TOTAL OPERATING SUPPLIES & EXP	793	305	265	447	270
	MAINTENANCE OF CITY PROPERTY					
100-505-5315-410	CURB/GUTTER RPR/MAINT GRNDS	2,694	800	768	800	800
	TOTAL MAINTENANCE OF CITY PROP	2,694	800	768	800	800
	TOTAL CURB AND GUTTER	13,735	3,506	4,420	3,696	3,526

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STREET CLEANING

The City cleans streets and catch basins for approximately 86 miles of City streets.

Category: Public Works

EXPENDITURES: Account # 505-5320

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
122	*Crew Over-Time Wages*	Emergencies	
125	*Part-Time Wages without Benefits*	Seasonal help	
133	*Longevity*	Crew Employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
200	***Purchased Services***		
297	*Refuse Collection*		
300	***Operating Supplies and Expenses***		
330	*Training and Travel*	Sweeper training seminar	
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses	
351	*Gas and Diesel*	200 gallons non-lead fuel @ $2.40/gallon	$480
		2,100 gallons diesel fuel @ $2.85/gallon	$5,985
400	***Maintenance of City Property***		
435	*Repair/Maint of Equip (Non-Fleet)*		
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STREET CLEANING

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5320-121	STREET CLEAN CREW WAGES	35,906	56,281	11,097	54,362	54,339
100-505-5320-122	STREET CLEAN O/T WAGES	0	1,139	15	1,139	1,128
100-505-5320-125	STREET CLEAN P/T WAGES	139	209	10	207	212
100-505-5320-133	STREET CLEAN LONGEVITY	78	112	21	93	104
100-505-5320-151	STREET CLEAN FICA	2,700	4,417	836	4,269	4,267
100-505-5320-152	STREET CLEAN WRS	2,447	3,797	735	3,669	3,779
100-505-5320-154	STREET CLEAN HEALTH INS	11,459	17,604	3,680	19,739	19,436
100-505-5320-155	STREET CLEAN LIFE INS	65	106	19	102	102
	TOTAL WAGES AND BENEFITS	52,794	83,666	16,413	83,579	83,366
	PURCHASED SERVICES					
100-505-5320-297	STREET CLEAN REFUSE COLL	10,000	5,000	0	0	0
	TOTAL PURCHASED SERVICES	10,000	5,000	0	0	0
	OPERATING SUPPLIES AND EXPENSES					
100-505-5320-330	STREET CLEAN TRAIN/TRAVEL	0	250	0	250	250
100-505-5320-340	STREET CLEAN OPER SUP/EXP	0	500	0	250	250
100-505-5320-351	STREET CLEAN GAS/DIESEL	6,168	7,375	1,638	2,506	6,465
	TOTAL OPERATING SUPPLIES & EXP	6,168	8,125	1,638	3,006	6,965
	MAINTENANCE OF CITY PROPERTY					
100-505-5320-435	STREET CLEAN RPR/MNT EQUIP NF	1,277	0	0	0	0
	TOTAL MAINTENANCE OF CITY PROP	1,277	0	0	0	0
	FIXED CHARGES					
100-505-5320-508	STREET CLEAN FLEET	20,440	26,200	13,100	26,200	28,300
	TOTAL FIXED CHARGES	20,440	26,200	13,100	26,200	28,300
	TOTAL STREET CLEANING	90,679	122,991	31,151	112,785	118,631

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - SNOW AND ICE REMOVAL

The City's snow and ice control includes salting, plowing, and snow removal for approximately 86 miles of streets, City-owned sidewalks, and City-owned parking lots.

Category: Public Works

EXPENDITURES: Account # 505-5325

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
122	*Crew Over-Time Wages*		
133	*Longevity*	Crew Employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
164	*Compensatory Time Earned*		
300	***Operating Supplies and Expenses***		
330	*Training and Travel*		
340	*Operating Supplies and Expenses*	Salt purchase of 1,800 tons quota and 360 tons reserve @ $62.13/ton through the State contract	$134,200
		Sand, calcium chloride, mailbox repairs, etc	$21,500
		Salt brine	$5,000
341	*Safety Supplies*	Shoe ice grippers	
351	*Gas and Diesel*	500 gallons non-lead fuel @ $2.40gallon	$1,200
		5,500 gallons diesel fuel @ $2.85/gallon	$15,675
400	***Maintenance of City Property***		
410	*Repair/Maint of Grounds*	Repair plow damage to terrace areas, sidewalk salt for City Buildings	
425	*Repair/Maint of Vehicles (Non-Fleet)*		
435	*Repair/Maint of Equip (Non-Fleet)*	Non-vehicle snow blowers	
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - SNOW AND ICE REMOVAL

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5325-121	SNOW & ICE CREW WAGES	81,468	98,843	46,719	95,044	96,484
100-505-5325-122	SNOW & ICE O/T WAGES	44,295	39,196	10,080	37,888	38,225
100-505-5325-133	SNOW & ICE LONGEVITY	179	196	44	157	167
100-505-5325-151	SNOW & ICE FICA	11,076	10,575	5,042	10,181	10,318
100-505-5325-152	SNOW & ICE WRS	9,881	9,124	4,392	8,784	9,172
100-505-5325-153	SNOW & ICE SICK	756	0	0	0	0
100-505-5325-154	SNOW & ICE HEALTH INS	34,001	30,702	22,197	32,008	31,581
100-505-5325-155	SNOW & ICE LIFE INS	266	308	147	281	285
100-505-5325-156	SNOW & ICE VACATION	3,227	0	0	0	0
100-505-5325-157	SNOW & ICE HOLIDAY	9,660	0	0	0	0
100-505-5325-164	SNOW & ICE COMP TIME EARNED	6,414	0	9,702	0	0
	TOTAL WAGES AND BENEFITS	201,222	188,943	98,324	184,343	186,231
	OPERATING SUPPLIES AND EXPENSES					
100-505-5325-330	SNOW & ICE TRAIN/TRAVEL	2	0	0	0	0
100-505-5325-340	SNOW & ICE OPER SUP/EXP	109,819	139,970	79,780	135,000	160,700
100-505-5325-341	SNOW & ICE SAFETY SUP	234	25	0	25	25
100-505-5325-351	SNOW & ICE GAS/DIESEL	11,944	19,250	4,560	10,886	16,875
	TOTAL OPERATING SUPPLIES & EXP	121,999	159,245	84,340	145,911	177,600
	MAINTENANCE OF CITY PROPERTY					
100-505-5325-410	SNOW & ICE RPR/MAINT GRNDS	1,336	6,500	4,602	6,500	6,500
100-505-5325-425	SNOW & ICE RPR/MNT VEH NF	456	5,000	0	0	0
100-505-5325-435	SNOW & ICE RPR/MNT EQUIP NF	13,721	12,000	82	1,500	1,500
	TOTAL MAINTENANCE OF CITY PROP	15,513	23,500	4,684	8,000	8,000
	FIXED CHARGES					
100-505-5325-508	SNOW & ICE FLEET	111,320	70,740	35,370	70,740	81,620
	TOTAL FIXED CHARGES	111,320	70,740	35,370	70,740	81,620
	TOTAL SNOW AND ICE REMOVAL	450,054	442,428	222,718	408,994	453,451

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STREET SIGNS AND MARKINGS

City staff maintains, repairs, replaces, and installs all signs in the City.

Category: Public Works

EXPENDITURES: Account # 505-5330

100	***Wages and Benefits***	
121	*Crew Regular Wages*	
122	*Crew Over-Time Wages*	
125	*Part-Time Wages without Benefits*	Seasonal help
133	*Longevity*	Crew Employees
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Annual pavement marking program $20,000, street signs $8,205
300	***Operating Supplies and Expenses***	
326	*Publicity*	Miscellaneous advertising
340	*Operating Supplies and Expenses*	Materials needed for new signs, posts, lumber, paint, steel, street name signs and all signs – manufactured and hand-printed
351	*Gas and Diesel*	500 gallons non-lead fuel @ $2.40 gallon = $1,200
400	***Maintenance of City Property***	
435	*Repair/Maint of Equip (Non-Fleet)*	Railroad and other crossing signage repairs

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STREET SIGNS AND MARKINGS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5330-121	STREET SIGNS CREW WAGES	15,609	17,320	7,314	16,902	16,930
100-505-5330-122	STREET SIGNS O/T WAGES	105	0	0	0	0
100-505-5330-125	STREET SIGNS P/T WAGES	244	85	26	84	86
100-505-5330-133	STREET SIGNS LONGEVITY	20	31	24	27	28
100-505-5330-151	STREET SIGNS FICA	1,217	1,334	556	1,301	1,304
100-505-5330-152	STREET SIGNS WRS	1,067	1,145	484	1,117	1,153
100-505-5330-154	STREET SIGNS HEALTH INS	3,876	5,702	2,691	5,789	5,720
100-505-5330-155	STREET SIGNS LIFE INS	30	48	18	47	47
	TOTAL WAGES AND BENEFITS	22,169	25,666	11,112	25,268	25,269
	PURCHASED SERVICES					
100-505-5330-210	STREET SIGNS OUTSD SVCS NON-IT	19,798	20,000	0	20,000	28,205
	TOTAL PURCHASED SERVICES	19,798	20,000	0	20,000	28,205
	OPERATING SUPPLIES AND EXPENSES					
100-505-5330-326	STREET SIGNS PUBLICITY	39	45	39	45	45
100-505-5330-340	STREET SIGNS OPER SUP/EXP	5,009	12,000	2,436	5,846	12,000
100-505-5330-351	STREET SIGNS GAS/DIESEL	865	1,375	457	934	1,200
	TOTAL OPERATING SUPPLIES & EXP	5,913	13,420	2,931	6,825	13,245
	MAINTENANCE OF CITY PROPERTY					
100-505-5330-435	STREET SIGNS RPR/MNT EQUIP NF	632	50	0	50	50
	TOTAL MAINTENANCE OF CITY PROP	632	50	0	50	50
	TOTAL STREET SIGNS AND MARKINGS	48,511	59,136	14,044	52,143	66,769

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - TRAFFIC CONTROL

Category: Public Works

EXPENDITURES: Account # 505-5335

100	***Wages and Benefits***	
121	*Crew Regular Wages*	
122	*Crew Over-Time Wages*	
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Inspection of six intersections
222	*Electric and Water*	Electric for traffic lights
300	***Operating Supplies and Expenses***	
340	*Operating Supplies and Expenses*	Barricades: five new type 3
341	*Safety Supplies*	
400	***Maintenance of City Property***	
435	*Repair/Maint of Equip (Non-Fleet)*	Replacement of arterials, pedestrian walk pedestals, flashers, etc. due to accidents (offset by fees charged to responsible parties) and changes to the arterials such as updating, re-timing, etc. and upgrading signals

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - TRAFFIC CONTROL

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5335-121	TRAFFIC CTRL CREW WAGES	2,551	336	430	336	337
100-505-5335-122	TRAFFIC CTRL O/T WAGES	338	0	0	0	0
100-505-5335-151	TRAFFIC CTRL FICA	221	26	33	26	26
100-505-5335-152	TRAFFIC CTRL WRS	197	22	28	22	23
100-505-5335-154	TRAFFIC CTRL HEALTH INS	785	43	97	43	42
100-505-5335-155	TRAFFIC CTRL LIFE INS	12	0	3	0	0
	TOTAL WAGES AND BENEFITS	4,104	427	592	427	428
	PURCHASED SERVICES					
100-505-5335-210	TRAFFIC CTRL OUTSD SVCS NON-IT	0	2,500	0	2,500	0
100-505-5335-222	TRAFFIC CTRL ELEC/WATER	786	880	415	729	750
	TOTAL PURCHASED SERVICES	786	3,380	415	3,229	750
	OPERATING SUPPLIES AND EXPENSES					
100-505-5335-340	TRAFFIC CTRL OPER SUP/EXP	0	600	582	1,219	1,648
100-505-5335-341	STREET SIGNS SAFETY SUP	0	0	253	275	0
	TOTAL OPERATING SUPPLIES & EXP	0	600	835	1,494	1,648
	MAINTENANCE OF CITY PROPERTY					
100-505-5335-435	TRAFFIC CTRL RPR/MNT EQUIP NF	934	1,500	0	1,500	1,500
	TOTAL MAINTENANCE OF CITY PROP	934	1,500	0	1,500	1,500
	TOTAL TRAFFIC CONTROL	5,823	5,907	1,842	6,650	4,326

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STREET LIGHTING

Category: Public Works

EXPENDITURES: Account # 505-5340

200	***Purchased Services***	
222	*Electric and Water*	Electricity usage for all street lights in the City, fixed charge for street lights in the City owned by the Electric Utility, one street light owned by WE Energies for which the City is responsible, and street lights subsidy for street lights owned by Briarwood Subdivision Homeowners

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STREET LIGHTING

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	PURCHASED SERVICES					
100-505-5340-222	STREET LIGHT ELEC/WATER	383,605	393,000	187,324	305,616	353,000
	TOTAL PURCHASED SERVICES	383,605	393,000	187,324	305,616	353,000
	TOTAL STREET LIGHTING	383,605	393,000	187,324	305,616	353,000

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - SIDEWALKS AND CROSSWALKS

Category: Public Works

EXPENDITURES: Account # 505-5345

100	***Wages and Benefits***	
121	*Crew Regular Wages*	
125	*Part-Time Wages without Benefits*	Seasonal help
133	*Longevity*	Crew Employees
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Annual sidewalk replacement and improvement program (property owners are billed for sidewalks that are their responsibility – see offsetting revenue account)
300	***Operating Supplies and Expenses***	
311	*Postage*	
326	*Publicity*	Proposals and public notices
400	***Maintenance of City Property***	
410	*Repair/Maint of Grounds*	Material needed for sidewalk replacement such as gravel, sand, lumber, concrete, wire, top soil and seed

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - SIDEWALKS AND CROSSWALKS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5345-121	SIDE/CRSSWLK CREW WAGES	529	707	489	672	675
100-505-5345-125	SIDE/CRSSWLK P/T WAGES	0	19	0	19	20
100-505-5345-133	SIDE/CRSSWLK LONGEVITY	0	2	1	2	2
100-505-5345-151	SIDE/CRSSWLK FICA	40	56	37	53	53
100-505-5345-152	SIDE/CRSSWLK WRS	36	47	32	44	46
100-505-5345-154	SIDE/CRSSWLK HEALTH INS	122	235	95	231	227
100-505-5345-155	SIDE/CRSSWLK LIFE INS	1	3	1	3	3
	TOTAL WAGES AND BENEFITS	729	1,068	656	1,024	1,026
	PURCHASED SERVICES					
100-505-5345-210	SIDE/CRSSWLK OUTSD SVCS NON-IT	30,110	25,000	0	25,000	25,000
	TOTAL PURCHASED SERVICES	30,110	25,000	0	25,000	25,000
	OPERATING SUPPLIES AND EXPENSES					
100-505-5345-311	SIDE/CRSSWLK POSTAGE	14	50	19	50	50
100-505-5345-326	SIDE/CRSSWLK PUBLICITY	40	50	18	50	50
	TOTAL OPERATING SUPPLIES & EXP	54	100	37	100	100
	MAINTENANCE OF CITY PROPERTY					
100-505-5345-410	SIDE/CRSSWLK RPR/MAINT GRNDS	855	500	179	500	500
	TOTAL MAINTENANCE OF CITY PROP	855	500	179	500	500
	TOTAL SIDEWALKS AND CROSSWALKS	31,748	26,668	871	26,624	26,626

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STORM WATER SEWERS

City staff maintains approximately 57.95 miles of storm sewers, 500 culverts, 2,500 catch basins, ditches, and two lift stations.

Category: Public Works

EXPENDITURES: Account # 505-5350

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
122	*Crew Over-Time Wages*		
125	*Part-Time Wages without Benefits*	Seasonal help	
133	*Longevity*	Crew Employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Intergovernmental agreement with Waukesha county for citizen storm education	$2,605
		Portion of mandated hotline service for locates of storm sewers	$2,400
222	*Electric and Water*	Two lift stations	
300	***Operating Supplies and Expenses***		
313	*Printing*		
320	*Membership Dues*	League of Wisconsin Municipalities Storm Water Membership	
324	*Licenses and Permits*	Annual NR 216 permit fee MS4	
330	*Training and Travel*		
340	*Operating Supplies and Expenses*	Annual Pabst Farms Joint Stormwater District charge for City owned parcels	$540
		Marking paint	$820
		Magnetic locator	$630
351	*Gas and Diesel*	428 gallons non-lead fuel @ $2.40/gallon	$1,027
		500 gallons diesel fuel @ $2.85/gallon	$1,425
400	***Maintenance of City Property***		
410	*Repair/Maint of Grounds*	City ponds by St. Jerome's Church	$1,000
		Ditch restoration in areas without curbs	$1,000
		Repairs to catch basins/manholes	$8,000
		Ditch maintenance	$2,000
435	*Repair/Maint of Equip (Non-Fleet)*	Service and maintenance of two storm water pump stations by Wastewater Utility	
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - STORM WATER SEWERS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5350-121	STORM SEWERS CREW WAGES	43,052	56,845	12,501	55,592	55,972
100-505-5350-122	STORM SEWERS O/T WAGES	211	0	24	0	0
100-505-5350-125	STORM SEWERS P/T WAGES	10	158	0	157	161
100-505-5350-133	STORM SEWERS LONGEVITY	36	113	5	100	105
100-505-5350-151	STORM SEWERS FICA	3,296	4,369	956	4,272	4,302
100-505-5350-152	STORM SEWERS WRS	2,941	3,759	827	3,676	3,813
100-505-5350-154	STORM SEWERS HEALTH INS	12,108	17,754	3,644	18,519	18,259
100-505-5350-155	STORM SEWERS LIFE INS	112	161	22	159	159
	TOTAL WAGES AND BENEFITS	61,767	83,160	17,979	82,475	82,771
	PURCHASED SERVICES					
100-505-5350-210	STORM SEWERS OUTSD SVCS NON-IT	28,470	5,005	3,653	5,005	5,005
100-505-5350-222	STORM SEWERS ELEC/WATER	942	1,400	422	852	900
	TOTAL PURCHASED SERVICES	29,412	6,405	4,075	5,857	5,905
	OPERATING SUPPLIES AND EXPENSES					
100-505-5350-313	STORM SEWERS PRINTING	137	140	0	100	100
100-505-5350-320	STORM SEWERS MEMBERSHIPS	400	400	400	400	400
100-505-5350-324	STORM SEWERS LIC/PERMIT	3,000	3,000	3,000	3,000	1,500
100-505-5350-330	STORM SEWERS TRAIN/TRAVEL	19	0	0	0	0
100-505-5350-340	STORM SEWERS OPER SUP/EXP	1,362	1,990	1,305	2,983	1,990
100-505-5350-351	STORM SEWERS GAS/DIESEL	1,069	2,805	508	750	2,452
	TOTAL OPERATING SUPPLIES & EXP	5,987	8,335	5,213	7,233	6,442
	MAINTENANCE OF CITY PROPERTY					
100-505-5350-410	STORM SEWERS RPR/MAINT GRNDS	11,875	12,000	8,993	12,000	12,000
100-505-5350-435	STORM SEWERS RPR/MNT EQUIP NF	0	1,000	43	1,000	1,000
	TOTAL MAINTENANCE OF CITY PROP	11,875	13,000	9,036	13,000	13,000
	FIXED CHARGES					
100-505-5350-508	STORM SEWERS FLEET	3,300	4,880	2,440	4,880	5,130
	TOTAL FIXED CHARGES	3,300	4,880	2,440	4,880	5,130
	TOTAL STORM WATER SEWERS	112,340	115,780	38,744	113,445	113,248

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - PARKING LOTS

The City repairs and maintains twelve parking lots in the downtown area: Lincoln Parking Lot (74 spaces), Collins Parking Lot (207 spaces), Fowler/North Parking Lot (159 spaces), Legion/Sell Lot (23 spaces), City Hall/St Paul Lot (18 spaces), Library Lot (40 spaces), Memorial Lot (21 spaces), 3rd and Main St Lot (31 spaces), South St (16 spaces), Worthington St (18 spaces), Boat Launch (46 spaces), Community Center/Boat Launch (70 spaces) TOTAL: 723 Public Parking Spaces.

Category: Public Works

EXPENDITURES: Account # 505-5355

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
125	*Part-Time Wages without Benefits*	Seasonal help	
133	*Longevity*	Crew Employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
200	***Purchased Services***		
222	*Electric and Water*		
300	***Operating Supplies and Expenses***		
340	*Operating Supplies and Expenses*		
351	*Gas and Diesel*	160 gallons non-lead fuel @ $2.40/gallon	$384
		75 gallons diesel fuel @ $2.85/gallon	$214
400	***Maintenance of City Property***		
410	*Repair/Maint of Grounds*	Materials needed such as asphalt, concrete, guard rails, bumper car stops, paint, markings, filling holes, and irrigation; maintenance of catch basins and underpass	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - PARKING LOTS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5355-121	PARKING LOTS CREW WAGES	13,280	12,734	9,850	12,107	12,317
100-505-5355-125	PARKING LOTS P/T WAGES	2,808	2,886	497	2,853	2,921
100-505-5355-133	PARKING LOTS LONGEVITY	20	18	9	11	13
100-505-5355-151	PARKING LOTS FICA	1,224	1,196	783	1,145	1,167
100-505-5355-152	PARKING LOTS WRS	904	842	651	800	838
100-505-5355-154	PARKING LOTS HEALTH INS	4,204	3,178	2,564	3,434	3,390
100-505-5355-155	PARKING LOTS LIFE INS	31	20	27	19	19
	TOTAL WAGES AND BENEFITS	22,472	20,874	14,380	20,368	20,665
	PURCHASED SERVICES					
100-505-5355-222	PARKING LOTS ELEC/WATER	455	470	227	460	460
	TOTAL PURCHASED SERVICES	455	470	227	460	460
	OPERATING SUPPLIES AND EXPENSES					
100-505-5355-340	PARKING LOTS OPER SUP/EXP	0	0	45	45	0
100-505-5355-351	PARKING LOTS GAS/DIESEL	806	685	298	425	598
	TOTAL OPERATING SUPPLIES & EXP	806	685	343	470	598
	MAINTENANCE OF CITY PROPERTY					
100-505-5355-410	PARKING LOTS RPR/MAINT GRNDS	1,673	600	0	600	600
	TOTAL MAINTENANCE OF CITY PROP	1,673	600	0	600	600
	TOTAL PARKING LOTS	25,406	22,629	14,951	21,898	22,323

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - DAM MAINTENANCE

The City cleans, repairs, and removes ice on two dams. Monitoring of the La Belle dam is performed to maintain appropriate summer/winter lake levels. The flume on Fowler Lake is also cleaned and maintained.

Category: Public Safety

EXPENDITURES: Account # 505-5410

100	***Wages and Benefits***	
121	*Crew Regular Wages*	
125	*Part-Time Wages without Benefits*	Seasonal help
133	*Longevity*	Crew Employees
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Peacock Dam, a significant hazard dam, requires inspection per DNR schedule. Our next scheduled inspection is in 2019.
300	***Operating Supplies and Expenses***	
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses
351	*Gas and Diesel*	300 gallons non-lead fuel @ $2.40/gallon
400	***Maintenance of City Property***	
410	*Repair/Maint of Grounds*	Materials needed for proper maintenance: concrete, paint, hardware, steel, and planks

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - DAM MAINTENANCE

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5410-121	DAM MAINT CREW WAGES	3,048	6,976	1,053	6,644	6,712
100-505-5410-125	DAM MAINT P/T WAGES	0	628	31	621	636
100-505-5410-133	DAM MAINT LONGEVITY	2	12	0	8	9
100-505-5410-151	DAM MAINT FICA	232	583	82	556	563
100-505-5410-152	DAM MAINT WRS	207	461	70	439	457
100-505-5410-154	DAM MAINT HEALTH INS	923	2,023	311	2,127	2,100
100-505-5410-155	DAM MAINT LIFE INS	5	14	3	14	14
	TOTAL WAGES AND BENEFITS	4,418	10,697	1,550	10,409	10,491
	PURCHASED SERVICES					
100-505-5410-210	DAM MAINT OUTSD SVCS NON-IT	0	5,500	0	5,500	0
	TOTAL PURCHASED SERVICES	0	5,500	0	5,500	0
	OPERATING SUPPLIES AND EXPENSES					
100-505-5410-340	DAM MAINT OPER SUP/EXP	0	100	22	100	100
100-505-5410-351	DAM MAINT GAS/DIESEL	769	825	327	480	720
	TOTAL OPERATING SUPPLIES & EXP	769	925	348	580	820
	MAINTENANCE OF CITY PROPERTY					
100-505-5410-410	DAM MAINT RPR/MAINT GRNDS	1,085	1,500	844	1,500	500
	TOTAL MAINTENANCE OF CITY PROP	1,085	1,500	844	1,500	500
	TOTAL DAM MAINTENANCE	6,272	18,622	2,742	17,989	11,811

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - LAKES

There are two primary lakes in the City that are maintained – Fowler Lake and Lac La Belle. City staff cleans the lakes, cuts and harvests weeds, installs signs, and repairs the sea walls as necessary.

Category: Conservation and Development

EXPENDITURES: Account # 505-5420

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
122	*Crew Over-Time Wages*		
125	*Part-Time Wages without Benefits*	Seasonal help	
133	*Longevity*	Crew Employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*		
300	***Operating Supplies and Expenses***		
324	*Licenses and Permits*		
326	*Publicity*		
340	*Operating Supplies and Expenses*	Miscellaneous supplies and expenses	
341	*Safety Supplies*	Life jackets and polarized sun glasses	
351	*Gas and Diesel*	100 gallons non-lead fuel @ $2.40/gallon	$240
		500 gallons diesel fuel @ $2.85/gallon	$1,425
400	***Maintenance of City Property***		
435	*Repair/Maint of Equip (Non-Fleet)*		
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - LAKES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5420-121	LAKES CREW WAGES	30,810	31,043	4,150	30,538	30,706
100-505-5420-122	LAKES CREW O/T WAGES	139	0	0	0	0
100-505-5420-125	LAKES P/T WAGES	867	685	62	676	692
100-505-5420-133	LAKES LONGEVITY	78	50	8	44	46
100-505-5420-151	LAKES FICA	2,424	2,431	319	2,391	2,405
100-505-5420-152	LAKES WRS	2,110	2,052	274	2,018	2,091
100-505-5420-154	LAKES HEALTH INS	10,266	9,462	1,603	9,471	9,347
100-505-5420-155	LAKES LIFE INS	71	76	22	75	75
	TOTAL WAGES AND BENEFITS	46,764	45,798	6,438	45,215	45,362
	PURCHASED SERVICES					
100-505-5420-210	LAKES OUTSD SVCS NON-IT	32	0	0	0	0
	TOTAL PURCHASED SERVICES	32	0	0	0	0
	OPERATING SUPPLIES AND EXPENSES					
100-505-5420-324	LAKES PERMIT	311	0	0	0	0
100-505-5420-326	LAKES PUBLICITY	128	55	0	55	50
100-505-5420-340	LAKES OPER SUP/EXP	236	1,045	829	1,000	500
100-505-5420-341	LAKES SAFETY SUP	22	50	0	50	50
100-505-5420-351	LAKES GAS/DIESEL	1,889	1,900	583	1,900	1,665
	TOTAL OPERATING SUPPLIES & EXP	2,585	3,050	1,411	3,005	2,265
	MAINTENANCE OF CITY PROPERTY					
100-505-5420-435	LAKES OPER RPR/MNT EQUIP NF	1,541	0	0	0	0
	TOTAL MAINTENANCE OF CITY PROP	1,541	0	0	0	0
	FIXED CHARGES					
100-505-5420-508	LAKES FLEET	19,140	18,320	9,160	18,320	11,030
	TOTAL FIXED CHARGES	19,140	18,320	9,160	18,320	11,030
	TOTAL LAKES	70,062	67,168	17,009	66,540	58,657

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CITY BUILDINGS

City buildings include City Hall and Police Department, radio tower, and 101 Forest Street buildings.

Category: General City Government

EXPENDITURES: Account # 505-5510

100	***Wages and Benefits***				
111	*Salaries*	Maintenance Supervisor - 75%			
		(Balance of wages shared with Library)			
113	*Part-Time Wages with Benefits*	Part-time building maintenance (1,040 hours)			
121	*Crew Regular Wages*				
125	*Part-Time Wages without Benefits*	Summer help for projects (525 hours)			
133	*Longevity*	Maintenance Supervisor			
151	*FICA*	Employer share of Social Security and Medicare			
152	*Wisconsin Retirement System*	Employer share of required contribution			
153	*Sick Leave*				
154	*Health Insurance*	Employer share of premiums			
155	*Life Insurance*	Employer share of premiums			
156	*Vacation Leave*				
157	*Holiday Leave*				
164	*Compensatory Leave Time*				
200	***Purchased Services***				
210	*Outside/Prof Services (Non-IT)*				
	Window washing	$	1,710	Janitorial services	$ 4,560
	Alarm monitoring for City Hall and shop	$	480	Compressor and boiler inspections	$ 175
	State required pressure test elevator	$	700	Fire extinguisher inspection	$ 525
	Elevator inspections	$	1,100	Check valve inspection	$ 150
	Carpet, tile, and restroom floor cleaning	$	2,600	Pest control	$ 300
222	*Electric and Water*				
224	*Gas and Heat*				
225	*Telephone*	Office phones and maintenance department cellular phone			
226	*Cable and Internet*	Cable charges			
240	*Repair/Maint Contracts (Non-IT)*	Fire alarm and sprinkler maint. contract			$700
		Generator service 3 year contract			$ 1,470
		Emerson UPS service contract			$ 2,965
		Automatic doors			$ 275
		DDC yearly service			$ 600

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CITY BUILDINGS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5510-111	CITY BLDGS SALARIES	38,354	39,583	18,249	39,593	40,647
100-505-5510-113	CITY BLDGS P/T WAGES W BEN	15,099	15,698	8,545	16,772	17,391
100-505-5510-121	CITY BLDGS CREW WAGES	995	227	256	227	225
100-505-5510-125	CITY BLDGS P/T WAGES	4,137	5,381	1,107	5,381	5,513
100-505-5510-133	CITY BLDGS LONGEVITY	181	181	76	181	181
100-505-5510-151	CITY BLDGS FICA	5,288	5,643	2,453	5,739	5,906
100-505-5510-152	CITY BLDGS WRS	4,496	4,513	2,088	4,597	4,875
100-505-5510-153	CITY BLDGS SICK	1,279	4,270	365	4,329	4,453
100-505-5510-154	CITY BLDGS HEALTH INS	15,908	16,091	8,134	16,168	15,835
100-505-5510-155	CITY BLDGS LIFE INS	257	218	130	224	255
100-505-5510-156	CITY BLDGS VACATION	5,491	5,813	2,770	5,887	6,055
100-505-5510-157	CITY BLDGS HOLIDAY	2,791	2,607	524	2,656	2,734
100-505-5510-164	CITY BLDGS COMP TIME EARNED	1,990	0	858	0	0
	TOTAL WAGES AND BENEFITS	96,267	100,225	45,554	101,753	104,069
	PURCHASED SERVICES					
100-505-5510-210	CITY BLDGS OUTSD SVCS NON-IT	11,184	11,990	4,209	11,990	12,300
100-505-5510-222	CITY BLDGS ELEC/WATER	38,218	41,000	16,667	41,000	41,000
100-505-5510-224	CITY BLDGS GAS/HEAT	8,459	16,000	4,869	6,700	7,000
100-505-5510-225	CITY BLDGS TELEPHONE	4,719	5,000	2,314	5,000	5,000
100-505-5510-226	CITY BLDGS INTERNET/CABLE	1,163	1,080	510	1,230	1,200
100-505-5510-240	CITY BLDGS MAINT CONT NON-IT	275	5,410	2,965	5,410	6,010
	TOTAL PURCHASED SERVICES	64,018	80,480	31,535	71,330	72,510

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CITY BUILDINGS

EXPENDITURES: Account # 505-5510

300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
311	*Postage*		
324	*Licenses and Permits*	State elevator permit	$50
		Vehicle registration	$75
		Boiler permit	$75
330	*Training and Travel*	Building maintenance seminar	
340	*Operating Supplies and Expenses*	Tools, grease, oil, and misc supplies	$2,000
		Office furniture replacement	$1,200
		Runners	$1,500
341	*Safety Supplies*	Glasses and gloves	
343	*Janitorial Supplies*	Cleaning supplies	
346	*Clothing and Tool Allowance*	Safety footwear (2 @ $150)	
351	*Gas and Diesel*	For DPW work at City Hall, garbage hauling, and van – 360 gallons non-lead fuel @ $2.40/gallon	
400	***Maintenance of City Property***		
400	*Repair/Maint of Buildings*	Paint and supplies, air filters, belts, and light bulbs	$3,500
		Building repairs and parts replacement	$3,000
		Boiler and compressor parts	$1,400
		Chiller pump	$2,300
		Rebuild pumps and motors	$1,000
		Elevator repairs	$900
		HVAC repairs	$700
		Roof and gutter repairs	$1,700
410	*Repair/Maint of Grounds*	Salt for sidewalks	
435	*Repair/Maint of Equip (Non-Fleet)*	Generator service	
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	
530	*Rent*		

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CITY BUILDINGS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	OPERATING SUPPLIES AND EXPENSES					
100-505-5510-310	CITY BLDGS OFFICE SUPPLIES	0	50	0	50	50
100-505-5510-311	CITY BLDGS POSTAGE	0	25	0	25	25
100-505-5510-324	CITY BLDGS LIC/PERMIT	150	200	50	200	200
100-505-5510-330	CITY BLDGS TRAIN/TRAVEL	0	200	35	200	200
100-505-5510-340	CITY BLDGS OPER SUP/EXP	1,369	3,200	1,402	3,200	4,700
100-505-5510-341	CITY BLDGS SAFETY SUP	506	300	31	200	200
100-505-5510-343	CITY BLDGS JANITOR SUP	2,826	3,000	2,437	3,000	3,000
100-505-5510-346	CITY BLDGS CLOTHING ALLOW	289	300	150	300	300
100-505-5510-351	CITY BLDGS GAS/DIESEL	1,112	990	522	990	864
	TOTAL OPERATING SUPPLIES & EXP	6,252	8,265	4,627	8,165	9,539
	MAINTENANCE OF CITY PROPERTY					
100-505-5510-400	CITY BLDGS RPR/MAINT BLDG	15,461	14,525	5,021	14,500	14,500
100-505-5510-410	CITY BLDGS RPR/MAINT GRNDS	0	200	0	200	200
100-505-5510-435	CITY BLDGS RPR/MNT EQUIP NF	357	500	5	500	500
	TOTAL MAINTENANCE OF CITY PROP	15,817	15,225	5,026	15,200	15,200
	FIXED CHARGES					
100-505-5510-508	CITY BLDGS FLEET	5,440	4,350	2,175	4,350	3,290
100-505-5510-530	CITY BLDGS RENT	2,724	2,400	1,523	2,400	0
	TOTAL FIXED CHARGES	8,164	6,750	3,698	6,750	3,290
	TOTAL CITY BUILDINGS	190,518	210,945	90,440	203,198	204,608

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - INSPECTIONS

The City contracts with a private inspection service. The Contractor will provide all required inspection services including erosion control and signage. The Contractor is paid 60% of revenues generated by permits for their services.

Category: Public Safety

EXPENDITURES: Account # 505-5520

200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Contract with an independent inspection company
225	*Telephone*	Monthly line and toll charges
240	*Repair/Maint Contracts (Non-IT)*	
300	***Operating Supplies and Expenses***	
310	*Office Supplies*	
311	*Postage*	
313	*Printing*	Permits
340	*Operating Supplies and Expenses*	Purchase of State Stamps and Building Permit Seals (the cost of the seals is returned to the City as buildings are constructed)

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - INSPECTIONS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	PURCHASED SERVICES					
100-505-5520-210	INSPECTIONS OUTSD SVCS NON-IT	190,929	182,145	157,111	250,604	210,720
100-505-5520-225	INSPECTIONS TELEPHONE	145	145	72	144	145
100-505-5520-240	INSPECTIONS MAINT CONT NON-IT	0	25	0	25	25
	TOTAL PURCHASED SERVICES	191,074	182,315	157,182	250,773	210,890
	OPERATING SUPPLIES AND EXPENSES					
100-505-5520-310	INSPECTIONS OFFICE SUPPLIES	250	210	128	190	200
100-505-5520-311	INSPECTIONS POSTAGE	735	665	350	676	400
100-505-5520-313	INSPECTIONS PRINTING	1,608	1,105	269	645	200
100-505-5520-340	INSPECTIONS OPER SUP/EXP	3,005	2,030	325	1,000	1,000
	TOTAL OPERATING SUPPLIES & EXP	5,598	4,010	1,071	2,511	1,800
	TOTAL INSPECTIONS	196,672	186,325	158,254	253,284	212,690

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - WEED CONTROL

City staff cut and control weeds on City and private property per City Ordinance §10.06. Costs for weed control on private property are billed back to the responsible party. Weed control revenue budgeted in 2017 is $1,500.

Category: Conservation and Development

EXPENDITURES: Account # 505-5600

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
125	*Part-Time Wages without Benefits*	Seasonal help	
133	*Longevity*	Crew employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
300	***Operating Supplies and Expenses***		
351	*Gas and Diesel*	150 gallons non-lead fuel @ $2.40/gallon	$360
		100 gallons diesel fuel @ $2.85/gallon	$285
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - WEED CONTROL

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5600-121	WEED CONTROL CREW WAGES	4,626	8,215	3,208	6,871	7,065
100-505-5600-125	WEED CONTROL P/T WAGES	4,051	3,873	866	3,828	3,920
100-505-5600-133	WEED CONTROL LONGEVITY	9	17	10	4	5
100-505-5600-151	WEED CONTROL FICA	663	926	309	819	841
100-505-5600-152	WEED CONTROL WRS	315	543	212	454	481
100-505-5600-154	WEED CONTROL HEALTH INS	1,250	2,429	1,392	2,554	2,529
100-505-5600-155	WEED CONTROL LIFE INS	18	9	21	7	7
	TOTAL WAGES AND BENEFITS	10,931	16,012	6,019	14,536	14,847
	OPERATING SUPPLIES AND EXPENSES					
100-505-5600-351	WEED CONTROL GAS/DIESEL	653	740	327	500	645
	TOTAL OPERATING SUPPLIES & EXP	653	740	327	500	645
	FIXED CHARGES					
100-505-5600-508	WEED CONTROL FLEET	4,320	5,640	2,820	5,640	15,320
	TOTAL FIXED CHARGES	4,320	5,640	2,820	5,640	15,320
	TOTAL WEED CONTROL	15,904	22,392	9,167	20,676	30,812

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CEMETERY

Category: Health and Human Services

EXPENDITURES: Account # 505-5700

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
125	*Part-Time Wages without Benefits*		
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	
700	***Contributions, Grants, and Others***		
720	*Donations*	Request from the Oconomowoc Cemetery Association for maintenance assistance:	
		Fuel and Bottled Propane	$4,500
		Insurance	$11,000
		Equipment Repairs	$3,500
		Replace Lawnmower	$4,500
		Bookkeeping	$1,500
		Transfer for Operating Expenses	$27,000
		Total	$52,000

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - CEMETERY

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5700-121	CEMETERY CREW WAGES	2,393	320	26	320	329
100-505-5700-125	CEMETERY P/T WAGES	97	0	0	0	0
100-505-5700-151	CEMETERY FICA	190	24	2	24	25
100-505-5700-152	CEMETERY WRS	163	21	2	21	22
100-505-5700-154	CEMETERY HEALTH INS	208	43	11	43	42
100-505-5700-155	CEMETERY LIFE INS	3	0	0	0	0
	TOTAL WAGES AND BENEFITS	3,055	409	42	409	419
	FIXED CHARGES					
100-505-5700-508	CEMETERY FLEET	3,300	3,860	1,930	3,860	2,300
	TOTAL FIXED CHARGES	3,300	3,860	1,930	3,860	2,300
	CONTRIBUTIONS, GRANTS, & OTHER					
100-505-5700-720	CEMETERY DONATIONS	45,733	49,000	41,239	49,000	52,000
	TOTAL CONTRIBUTIONS, GRANTS, &	45,733	49,000	41,239	49,000	52,000
	TOTAL CEMETERY	52,088	53,269	43,211	53,269	54,719

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ANIMAL POUND

DPW picks up stray dogs and animals upon Police Department request, washes kennels, feeds animals, and releases dogs approved by Police. If an animal is left for ten days it will be transferred to the Waukesha County Humane Society (HAWS).

Category: Health and Human Services

EXPENDITURES: Account # 505-5800

100	***Wages and Benefits***	
121	*Crew Regular Wages*	
125	*Part-Time Wages without Benefits*	Seasonal help
133	*Longevity*	Crew employees
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	
222	*Electric and Water*	
224	*Gas and Heat*	Liquid propane to heat kennel
300	***Operating Supplies and Expenses***	
340	*Operating Supplies and Expenses*	Purchase of necessary food, straw, hay, various odor sprays and special equipment necessary in catching animals and housing them
341	*Safety Supplies*	Gloves
351	*Gas and Diesel*	250 gallons non-lead fuel @ $2.40/gallon
400	***Maintenance of City Property***	
400	*Repair/Maint of Buildings*	Kennel maintenance
410	*Repair/Maint of Grounds*	Kennel fence repairs
700	***Contributions, Grants, and Others***	
720	*Donations*	Disposing of animals by vet and donation to HAWS for handling animals

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ANIMAL POUND

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-505-5800-121	ANIMAL POUND CREW WAGES	3,661	3,562	2,558	3,318	3,368
100-505-5800-125	ANIMAL POUND P/T WAGES	926	685	108	676	692
100-505-5800-133	ANIMAL POUND LONGEVITY	6	6	2	3	4
100-505-5800-151	ANIMAL POUND FICA	348	325	202	306	311
100-505-5800-152	ANIMAL POUND WRS	249	235	169	219	229
100-505-5800-154	ANIMAL POUND HEALTH INS	1,206	984	762	1,075	1,061
100-505-5800-155	ANIMAL POUND LIFE INS	8	5	7	4	4
	TOTAL WAGES AND BENEFITS	6,404	5,802	3,807	5,601	5,669
	PURCHASED SERVICES					
100-505-5800-210	ANIMAL POUND OUTSD SVCS NON-IT	176	0	0	0	0
100-505-5800-222	ANIMAL POUND ELEC/WATER	178	180	89	142	150
100-505-5800-224	ANIMAL POUND GAS/HEAT	1,170	2,800	929	1,300	1,400
	TOTAL PURCHASED SERVICES	1,524	2,980	1,018	1,442	1,550
	OPERATING SUPPLIES AND EXPENSES					
100-505-5800-340	ANIMAL POUND OPER SUP/EXP	53	450	41	450	200
100-505-5800-341	ANIMAL POUND SAFETY SUP	0	100	0	0	0
100-505-5800-351	ANIMAL POUND GAS/DIESEL	554	690	192	250	600
	TOTAL OPERATING SUPPLIES & EXP	607	1,240	233	700	800
	MAINTENANCE OF CITY PROPERTY					
100-505-5800-400	ANIMAL POUND RPR/MAINT BLDG	0	250	0	250	250
100-505-5800-410	ANIMAL POUND RPR/MAINT GRNDS	0	100	0	100	100
	TOTAL MAINTENANCE OF CITY PROP	0	350	0	350	350
	CONTRIBUTIONS, GRANTS, & OTHER					
100-505-5800-720	ANIMAL POUND DONATIONS	1,000	1,000	0	1,000	1,000
	TOTAL CONTRIBUTIONS, GRANTS, &	1,000	1,000	0	1,000	1,000
	TOTAL ANIMAL POUND	9,535	11,372	5,058	9,093	9,369

GENERAL FUND

Department 506
Library

City of Oconomowoc
Library
Department 506
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Intergovernmental Aid	392,516	387,391	387,391	404,922
Public Charges for Services	31,754	36,000	34,889	36,500
Miscellaneous Revenues	4,361	3,700	9,155	5,000
Subtotal Operating Revenues	428,631	427,091	431,435	446,422
Expenditures				
Total by Object				
Library	1,115,408	1,122,254	1,237,993	1,122,792
Subtotal Expenditures	1,115,408	1,122,254	1,237,993	1,122,792
Net Cost/(Revenue) of Department (excluding property taxes)	686,777	695,163	806,558	676,370
Net EV Tax Levy per $1,000	$ 0.37	$ 0.37	$ 0.42	$ 0.34

City of Oconomowoc
Library
Department 506
2017 Budget

Department Objective

The Oconomowoc Public Library (OPL) provides materials, services, facilities, technology and up-to-date resources and programs to meet the educational, informational, cultural and recreational needs of the community. The Library is a free and vital resource, providing the community with the opportunity to explore, discover, learn, grow, ultimately enriching individual lives and the community as a whole. We actively promote an interest in and appreciation for reading and encourage lifelong learning through our collection or high-demand, high-interest materials in a variety of formats for persons of all ages.

The OPL has been part of the Waukesha County Federated Library System (WCFLS) since 1981. In 2016 Jefferson County joined WCFLS and the library system name was changed to Bridges Library System. It serves a population area of approximately 24,760. The 2015 City circulation was 133,146; the outside circulation was 131,704 for a total circulation of 264,850. Based on the 24 libraries in the federated system, the average circulation cost is $4.10.

The Library employs 7 full-time and 21 part-time employees. It is open Monday through Saturday for a total of 56 hours per week in the summer and 62 hours per week in the winter. October through April, the Library is open Sundays from 1:00 to 4:00 p.m. for a grand total of 63 hours.

Department Goals and Initiatives for 2017

- Enhance and expand outreach service: The library has hired a Special Services Coordinator, who will oversee the library's outreach to local senior living facilities and other locations. This will enhance service to an underserved population of potential library patrons.
- Building/Facilities Updates: The library submitted capital requests for several building and grounds updates for 2017: Replacing the boiler, updating the landscaping and grounds, installing an irrigation system, and sidewalk replacement. The library will work with other city staff on scheduling and communicating with the public as needed regarding these projects.
- Changes in Circulation: With changes in circulation over the past few years, the library would like to work with the city, county, and state to explore ways to better capture our patrons' use of the library in a way that is meaningful from a funding perspective.
- Increase Reach of Library Service: The library aims to increase the number of City of Oconomowoc residents who have library cards by 5% by the end of 2017. Currently 47% of city residents have library cards that have been active within five years. The library aims to increase that number to 52% via creative marketing and increased outreach to the community.

Major Changes From Prior Years

- Staffing Changes:
  - The library underwent a partial staffing restructure in the cataloging department: The full-time cataloger position was decreased to part-time in 2015, and the position was eliminated in early 2016. Also, a cataloging assistant position was eliminated after a resignation in 2015. The Adult Services and Reference Librarian, took over responsibility for cataloging in early 2016.
  - In 2015, the library board approved creation of a new position: Special Services Coordinator. This position works half of the time in the children's department, and half of the time is devoted to outreach and volunteer coordination.
- Facilities Changes: The library redesigned several areas of the library, including the area in front of the checkout desk, several areas in the children's department, the Spanish language collection, the teen section, the adult audiovisual sections, and the Spaulding conference room. Patron response to these changes has been very positive.
- Operations Changes: In September of 2015, the library began opening one hour earlier and closing one hour earlier Monday through Thursday, and opening an hour earlier on Fridays. This change has resulted in increased circulation, and has been very well-received by patrons.
- Updated Statistical Reporting: Going forward, the library will provide a clearer view of library service and performance with more in-depth statistics that correspond to the statistics the library reports annually to the state and in the library's annual Business Plan (please see below).
- New Library System: Jefferson County joined the Waukesha County Federated Library System in January 2016, and the library system now has a new name: Bridges Library System. As a result, more patrons are able to use the Oconomowoc Public Library, and more materials are available for interlibrary loan. The library worked to find the best way to accommodate the additional interlibrary loan bins and materials, to educate patrons about the change, and to coordinate policies amongst libraries where possible.
- Changes in Circulation: Our statistics show that patrons' use of the library is changing – not necessarily decreasing, but diversifying. Patron use of Overdrive for e-books and e-audiobooks is increasing. I am also happy to report that circulation of 'traditional' (physical) library materials has also been higher in the first four months of 2016 than it was during the same time period in 2015.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	7.00 / 7.00	7.00 / 7.00	7.00 / 7.00	7.00 / 7.00
Part-Time Employees/FTE	21.00 / 7.06	21.00 / 7.06	22.00 / 7.60	21.00 / 7.14
Total Employees/FTE	28.00 / 14.06	28.00 / 14.06	29.00 / 14.60	28.00 / 14.14

Changes from 2015 to 2016:

- Addition of one part-time Children's Librarian position.
- Increase in part-time Circulation and Reference hours due to expanded library hours.

Changes from 2016 to 2017:

- One full time Cataloger position was eliminated
- Addition of one full time Special Services Librarian position.
- Part-time Children's Librarian position created in 2016 was eliminated and the job duties transitioned to the full time Special Services Librarian position.

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Physical Materials in Collection	121,757	118,460	115,500	120,000
Electronic Materials (downloadable)	152,975	174,660	185,000	195,000
Total Annual Circulation	269,282	264,716	270,000	278,650
Total Uses of Electronic Materials	19,178	22,005	24,250	27,000
Registered Users	21,523	22,564	22,325	19,000*
Number of Programs Total	297	374	400	420
Total Program Attendance	15,566	17,189	18,090	18,750
Library Visits	138,301	141,503	144,000	147,500
Meeting Room Uses	233	255	265	275
*Decrease in registered users relates to planned purging of inactive cards during 2016				

CITY OF OCONOMOWOC
2017 BUDGET
LIBRARY REVENUES

REVENUES

	Intergovernmental Revenues	
	County Aid - Library	Bridges Library System Reimbursement
	Intersystem Lib Aid	Payment from Jefferson, Dodge, and Washington Counties for use of library
	Penalties and Fines	
	Other Public Charges	Fines, lost books, and lost cards
	Copying	Fees for public copier and printed materials
	City Room Rental	Rental charges for use of the meeting and conference rooms
	Miscellaneous Revenues	
	Sale of Property	
	Purch Card Rebate	Rebate earned on purchasing card payments
	Donations - Indiv/Org	Grants received from library system and other sources
	Donations - Tax Exempt Org	WCFLS and miscellaneous grants for Library programs

CITY OF OCONOMOWOC

2017 BUDGET

LIBRARY - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	INTERGOVERNMENTAL AID						
100-403-3720-006	COUNTY AID - LIBRARY	283,103	281,657	140,953	281,657	289,622	2.83%
100-403-3721-006	INTERSYSTEM LIBRARY AID	109,413	105,734	52,981	105,734	115,300	9.05%
	TOTAL INTERGOVERNMENTAL A	392,516	387,391	193,934	387,391	404,922	4.53%
	PUBLIC CHARGES FOR SERVICE						
100-406-6114-006	OTHER PUBLIC CHARGES FOR S	19,384	21,000	11,558	21,789	22,000	4.76%
100-406-6116-006	COPYING	6,678	7,000	3,384	7,350	8,750	25.00%
100-406-6741-006	CITY ROOM RENTAL	5,692	8,000	2,920	5,750	5,750	-28.13%
	TOTAL PUBLIC CHARGES FOR S	31,754	36,000	17,862	34,889	36,500	1.39%
	MISCELLANEOUS REVENUES						
100-408-8310-006	SALE OF PROPERTY - LIBRARY	150	0	669	675	0	.00%
100-408-8430-006	PURCHASING CARD REBATE	2,731	2,700	3,369	3,380	3,000	11.11%
100-408-8501-006	DONATIONS - INDIVIDUALS/ORG	1,060	0	2,095	2,100	500	.00%
100-408-8505-006	DONATIONS - TAX EXEMPT ORG	420	1,000	2,941	3,000	1,500	50.00%
	TOTAL MISCELLANEOUS REVEN	4,361	3,700	9,075	9,155	5,000	35.14%
	TOTAL FUND REVENUES	428,631	427,091	220,871	431,435	446,422	4.53%

DEPARTMENT 506 - LIBRARY
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$348,566	$320,740	$139,204	$313,399	$342,207	6.7%
Part-Time Wages with Benefits	113	$103,568	$141,322	$48,544	$122,410	$116,695	-17.4%
Part-Time Wages without Benefits	125	$56,409	$54,001	$26,525	$36,424	$51,245	-5.1%
Library Sunday Hours	126	$4,964	$3,558	$2,794	$3,558	$3,629	2.0%
Longevity	133	$72	$72	$30	$72	$72	
FICA	151	$40,307	$44,879	$17,609	$41,129	$44,422	-1.0%
Wisconsin Retirement System	152	$32,212	$33,701	$13,594	$31,372	$34,470	2.3%
Sick Leave	153	$1,714	$27,650	$4,028	$23,916	$25,777	-6.8%
Health Insurance	154	$114,555	$121,228	$57,740	$123,783	$117,678	-2.9%
Life Insurance	155	$1,259	$1,517	$467	$1,206	$1,259	-17.0%
Vacation Leave	156	$6,425	$23,259	$7,796	$24,059	$26,028	11.9%
Holiday Leave	157	$8,358	$15,907	$2,630	$13,646	$14,879	-6.5%
Funeral Leave	161	$241					
Worker's Compensation/Hurt-on-Job	163	$140					
Compensatory Time Earned	164	$5,248		$2,644			
TOTAL WAGES & BENEFITS		**$724,039**	**$787,833**	**$323,604**	**$734,973**	**$778,361**	**-1.2%**
PURCHASED SERVICES							
Outside and Professional Services (Non-IT)	210	$45,014	$43,492	$31,746	$49,075	$48,910	12.5%
Outside and Professional Services (IT)	211	$13,035	$12,000	$6,699	$12,000	$13,250	10.4%
Library Programs	212	$8,832	$6,000	$5,437	$6,258	$8,000	33.3%
Electric and Water	222	$36,258	$39,140	$17,148	$37,000	$39,000	-0.4%
Gas and Heat	224	$9,699	$21,080	$5,724	$10,000	$10,200	-51.6%
Telephone	225	$735	$750	$363	$726	$750	
Internet and Cable	226	$3,120	$3,000		$3,000	$3,000	
Repair and Maintenance Contracts (Non-IT)	240	$3,716	$2,825	$1,284	$3,825	$3,825	35.4%
Repair and Maintenance Contracts (IT)	241	$1,406	$1,000	$288	$864	$1,500	50.0%
TOTAL PURCHASED SERVICES		**$121,816**	**$129,287**	**$68,688**	**$122,748**	**$128,435**	**-0.7%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$7,184	$8,000	$4,048	$8,000	$8,000	
Postage	311	$1,075	$800	$675	$1,461	$1,300	62.5%
Printing	313	$323	$500		$250	$500	
Membership Dues	320	$520	$560	$30	$560	$560	
Books and References	321	$75,104	$80,000	$33,926	$80,000	$80,575	0.7%
Periodicals	322	$21,086	$20,000	$7,347	$20,000	$20,000	
Audio Visual	323	$12,572	$19,210	$7,030	$19,210	$22,500	17.1%
Licenses	324	$52		$239	$500	$100	
Electronic Media	325	$2,738	$2,285	$3,049	$3,200	$2,500	9.4%
Publicity	326	$1,572	$3,715	$818	$2,454	$2,500	-32.7%
Training and Travel	330	$4,021	$4,500	$2,545	$4,980	$6,000	33.3%
Car Allowance	332	$141	$144	$72	$144	$144	
Operating Supplies and Expenses	340	$63,921	$15,635	$24,545	$25,530	$16,500	5.5%
Safety Supplies	341	$67	$75		$75		-100.0%
Janitorial Supplies	343	$2,728	$2,455	$1,669	$2,455	$2,500	1.8%
Computer and Technology Equipment	345					$8,000	
TOTAL OPERATING SUPPLIES & EXP.		**$193,103**	**$157,879**	**$85,992**	**$168,819**	**$171,679**	**8.7%**
MAINTENANCE OF CITY PROPERTY							
Repair/Maintenance of Buildings	400	$14,897	$11,800	$4,414	$11,800	$12,223	3.6%
Repair/Maintenance of Grounds	410		$500		$500	$500	
Repair/Maintenance of Equipment (Non-Flee	435	$4,956	$6,200		$6,200	$1,294	-79.1%
TOTAL MAINTENANCE OF CITY PROPERTY		**$19,853**	**$18,500**	**$4,414**	**$18,500**	**$14,017**	**-24.2%**

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
FIXED CHARGES							
Technology	509	$4,410	$7,000	$3,500	$7,000	$8,270	18.1%
Risk Management	510	$17,415	$19,265	$9,633	$19,265	$19,330	0.3%
Rent	530	$2,189	$2,490	$1,334	$2,688	$2,700	8.4%
TOTAL FIXED CHARGES		**$24,014**	**$28,755**	**$14,466**	**$28,953**	**$30,300**	**5.4%**
TOTAL OPERATING EXPENDITURES		**$1,082,824**	**$1,122,254**	**$497,165**	**$1,073,993**	**$1,122,792**	**0.0%**
CAPITAL OUTLAY							
Capital Improvements	820	$7,793			$142,000		
Capital Buildings	822	$24,790		$1,192	$22,000		
TOTAL CAPITAL OUTLAY		**$32,583**		**$1,192**	**$164,000**		
GRAND TOTAL DEPT 506		**$1,115,408**	**$1,122,254**	**$498,357**	**$1,237,993**	**$1,122,792**	**0.0%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - LIBRARY

Category: Library

EXPENDITURES: Account # 506-6100

100	***Wages and Benefits***			
111	*Salaries*	7 full time Library Staff - 100% City Administrator - 5% Human Resources Manager - 10% Accountant - 5% Financial Clerk-Treasury - 5% Financial Clerk-Accounts Payable - 5% Maintenance Supervisor - 25%		
113	*Part-Time Wages with Benefits*	11 part-time employees (3.9 FTE)		
125	*Part-Time Wages without Benefits*	Pages, Circulation Clerks, etc. (2.5 FTE)		
126	*Library Sunday Hours*	Part-time staff hours for January to April and October to December for Sunday openings (0.1 FTE)		
133	*Longevity*	Financial Clerk – Accounts Payable, and Maintenance Supervisor		
151	*FICA*	Employer share of Social Security and Medicare		
152	*Wisconsin Retirement System*	Employer share of required contribution		
153	*Sick Leave*			
154	*Health Insurance*	Employer share of premiums		
155	*Life Insurance*	Employer share of premiums		
156	*Vacation Leave*			
157	*Holiday Leave*			
161	*Funeral Leave*			
163	*Worker's Comp/Hurt-on-Job*			
164	*Compensatory Time Earned*			
200	***Purchased Services***			
210	*Outside/Prof Services (Non-IT)*			
	Audit	$1,490	Window cleaning	$1,600
	Janitorial Services	$7,080	Boiler inspection	$175
	Attorney	$2,050	Fire extinguisher inspection	$150
	Snowplowing	$3,725	Floor cleaning and sealing	$5,000
	Bridges System	$25,500	Pest control	$290
	Automatic doors	$500	Sprinkler inspection	$400
	Electronic monitoring	$450	Fire inspection	$500
211	*Outside/Prof Services (IT)*	IT consultant		
212	*Library Programs*	Various programs are held for Library patrons including outside presenters		
222	*Electric and Water*			
224	*Gas and Heat*			
225	*Telephone*	Monthly line and toll charges		
226	*Internet and Cable*	TEACH Wisconsin T1 data line ($250 per month billed biannually)		
240	*Repair/Maint Contracts (Non-IT)*	Copier for office		$2,500
		Book security		$1,325
241	*Repair/Maint Contracts (IT)*	Security software		

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - LIBRARY

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-506-6100-111	LIBRARY SALARIES	348,566	320,740	139,204	313,399	342,207
100-506-6100-113	LIBRARY P/T WAGES W BEN	103,568	141,322	48,544	122,410	116,695
100-506-6100-125	LIBRARY P/T WAGES	56,409	54,001	26,525	36,424	51,245
100-506-6100-126	LIBRARY SUNDAY HOURS	4,964	3,558	2,794	3,558	3,629
100-506-6100-133	LIBRARY LONGEVITY	72	72	30	72	72
100-506-6100-151	LIBRARY FICA	40,307	44,879	17,609	41,129	44,422
100-506-6100-152	LIBRARY WRS	32,212	33,701	13,594	31,372	34,470
100-506-6100-153	LIBRARY SICK LEAVE	1,714	27,650	4,028	23,916	25,777
100-506-6100-154	LIBRARY HEALTH INS	114,555	121,228	57,740	123,783	117,678
100-506-6100-155	LIBRARY LIFE INS	1,259	1,517	467	1,206	1,259
100-506-6100-156	LIBRARY VACATION	6,425	23,259	7,796	24,059	26,028
100-506-6100-157	LIBRARY HOLIDAY	8,358	15,907	2,630	13,646	14,879
100-506-6100-161	LIBRARY WORKERS FUNERAL LEAVE	241	0	0	0	0
100-506-6100-163	LIBRARY WORKERS COMP/HOJ	140	0	0	0	0
100-506-6100-164	LIBRARY COMP TIME EARNED	5,248	0	2,644	0	0
	TOTAL WAGES & BENEFITS	724,038	787,834	323,605	734,974	778,361
	PURCHASED SERVICES					
100-506-6100-210	LIBRARY OUTSD SVCS NON-IT	45,014	43,492	31,746	49,075	48,910
100-506-6100-211	LIBRARY PROF SVCS IT	13,035	12,000	6,699	12,000	13,250
100-506-6100-212	LIBRARY PROGRAMS	8,832	6,000	5,437	6,258	8,000
100-506-6100-222	LIBRARY ELEC/WATER	36,258	39,140	17,148	37,000	39,000
100-506-6100-224	LIBRARY GAS/HEAT	9,699	21,080	5,724	10,000	10,200
100-506-6100-225	LIBRARY TELEPHONE	735	750	363	726	750
100-506-6100-226	LIBRARY INTERNET/CABLE	3,120	3,000	0	3,000	3,000
100-506-6100-240	LIBRARY MAINT CONT NON-IT	3,716	2,825	1,284	3,825	3,825
100-506-6100-241	LIBRARY MAINT CONT IT	1,406	1,000	288	864	1,500
	TOTAL PURCHASED SERVICES	121,815	129,287	68,689	122,748	128,435

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - LIBRARY

Category: Library

EXPENDITURES: Account # 506-6100

300	***Operating Supplies and Expense***		
310	*Office Supplies*		
311	*Postage*		
313	*Printing*	Envelopes, letterhead, and Library brochures	
320	*Membership Dues*	American Library Association, Wisconsin Library Association, Wisconsin Historical Society	
321	*Books and References*	Approximately 3,500 new materials to keep the reference collection up-to-date	
322	*Periodicals*	Approximately 200 magazines and newspapers; serial publications received on an ongoing basis	
323	*Audio Visual*	Add materials to audio visual area of DVD's, CDs, and CD books	
324	*Licenses and Permits*		
325	*Electronic Media*	Overdrive and e-books purchased through WCFLS	
326	*Publicity*	Employment ads, yellow pages advertising	
330	*Training and Travel*	The Library has staff on various library systems or CAFÉ committees; five to eight staff members will be attending library conferences throughout the year	
332	*Car Allowance*	Portion of City Administrator's car allowance (split based on salary allocation)	
340	*Operating Supplies and Expense*	Tools and misc building supplies	$2,500
		Small furnishings and equipment	$5,000
		CD shelving	$5,000
		Cataloging supplies	$4,000
341	*Safety Supplies*	Safety glasses and gloves	
343	*Janitorial Supplies*	Cleaning supplies and paper products	
345	*Computer & Technology Equipment*	Computer accessories	$1,000
		New computers and technology equipment	$7,000
400	***Maintenance of City Property***		
400	*Repair/Maint of Buildings*	Paint, air filters, belts, light bulbs	$2,350
		Building repairs/part replacements	$1,675
		Boiler, automatic door, HVAC parts	$2,000
		Misc building repairs	$1,475
		Study room updates	$4,723
410	*Repair/Maint of Grounds*	Salt for walks	
435	*Repair/Maint of Equip (Non-Fleet)*	Repairs to computers	$600
		Miscellaneous repairs	$694
500	***Fixed Charges***		
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance, and depreciation	
510	*Risk Management*	Payment to Risk Management Internal Service Fund 720 for insurance premiums, safety committee administration, and risk management activities	
530	*Rent*	Public Copier	
800	***Capital Outlay***		
820	*Capital Improvements*		
822	*Capital Buildings*		

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - LIBRARY

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	OPERATING SUPPLIES & EXPENSES					
100-506-6100-310	LIBRARY OFFICE SUPPLIES	7,184	8,000	4,048	8,000	8,000
100-506-6100-311	LIBRARY POSTAGE	1,075	800	675	1,461	1,300
100-506-6100-313	LIBRARY PRINTING	323	500	0	250	500
100-506-6100-320	LIBRARY MEMBERSHIPS	520	560	30	560	560
100-506-6100-321	LIBRARY BOOKS & REF	75,104	80,000	33,926	80,000	80,575
100-506-6100-322	LIBRARY PERIODICALS	21,086	20,000	7,347	20,000	20,000
100-506-6100-323	LIBRARY AUDIO VISUAL	12,572	19,210	7,030	19,210	22,500
100-506-6100-324	LIBRARY LIC/PERMIT	52	0	239	500	100
100-506-6100-325	LIBRARY ELECTRONIC MEDIA	2,738	2,285	3,049	3,200	2,500
100-506-6100-326	LIBRARY PUBLICITY	1,572	3,715	818	2,454	2,500
100-506-6100-330	LIBRARY TRAIN/TRAVEL	4,021	4,500	2,545	4,980	6,000
100-506-6100-332	LIBRARY CAR ALLOWANCE	141	144	72	144	144
100-506-6100-340	LIBRARY OPER SUP/EXP	63,921	15,635	24,545	25,530	16,500
100-506-6100-341	LIBRARY SAFETY SUP	67	75	0	75	0
100-506-6100-343	LIBRARY JANITOR SUP	2,728	2,455	1,669	2,455	2,500
100-506-6100-345	LIBRARY COMP/TECH EQUIP	0	0	0	0	8,000
	TOTAL OPERATING SUPPLIES & EXP	193,104	157,879	85,993	168,819	171,679
	MAINTENANCE OF CITY PROPERTY					
100-506-6100-400	LIBRARY RPR/MAINT BLDG	14,897	11,800	4,414	11,800	12,223
100-506-6100-410	LIBRARY RPR/MAINT GRNDS	0	500	0	500	500
100-506-6100-435	LIBRARY RPR/MNT EQUIP NF	4,956	6,200	0	6,200	1,294
	TOTAL MAINTENANCE OF CITY PROP	19,853	18,500	4,414	18,500	14,017
	FIXED CHARGES					
100-506-6100-509	LIBRARY TECHNOLOGY	4,410	7,000	3,500	7,000	8,270
100-506-6100-510	LIBRARY RISK MGMT	17,415	19,265	9,633	19,265	19,330
100-506-6100-530	LIBRARY RENT	2,189	2,490	1,334	2,688	2,700
	TOTAL FIXED CHARGES	24,014	28,755	14,467	28,953	30,300
	CAPITAL OUTLAY					
100-506-6100-820	LIBRARY CAPITAL IMPRV	7,793	0	0	142,000	0
100-506-6100-822	LIBRARY CAPITAL BLDGS	24,790	0	1,192	22,000	0
	TOTAL CAPITAL OUTLAY	32,583	0	1,192	164,000	0
	TOTAL LIBRARY	1,115,407	1,122,255	498,360	1,237,994	1,122,792

GENERAL FUND

Department 507
Parks, Recreation, and Forestry

City of Oconomowoc
Parks, Recreation, and Forestry
Department 507
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Permits and Fines	6,275	-	-	-
Public Charges for Services	452,254	470,115	488,710	520,146
Miscellaneous Revenues	29,545	30,350	47,093	29,100
Subtotal Operating Revenues	488,074	500,465	535,803	549,246
Expenditures				
Total by Object				
Recreation Administration	530,873	536,952	518,097	535,321
Community Center	139,445	144,435	140,881	158,210
Adult Programs	25,585	30,446	30,754	33,302
Adult Sports	13,640	16,373	14,702	16,884
Youth Programs	24,088	26,985	34,775	38,495
Youth Sports	52,089	63,136	77,119	76,914
Waterfront	116,539	119,037	119,529	119,993
Parks & Playgrounds	478,879	560,437	539,840	578,160
Athletic Fields & Courts	77,437	101,751	100,910	100,920
Special Events	44,078	39,301	33,952	34,563
Tree & Brush Control	91,210	108,648	104,964	108,864
Transportation for Elderly	12,000	12,000	12,000	12,000
Subtotal Expenditures	1,605,863	1,759,501	1,727,523	1,813,623
Net Cost/(Revenue) of Department (excluding property taxes)	1,117,789	1,259,036	1,191,720	1,264,377
Net EV Tax Levy per $1,000	$ 0.60	$ 0.66	$ 0.63	$ 0.64

City of Oconomowoc
Parks, Recreation, & Forestry Department
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Recreation Administration				
Expenditures	530,873	536,952	518,097	535,321
Revenues	46,847	43,000	43,000	48,700
Revenue Generated/(Required Levy)	(484,026)	(493,952)	(475,097)	(486,621)
Community Center				
Expenditures	139,445	144,435	140,881	158,210
Revenues	89,392	82,500	95,000	114,050
Revenue Generated/(Required Levy)	(50,052)	(61,935)	(45,881)	(44,160)
# of Rentals	31	45	50	50
(Cost)/Revenue per Rental	$ (1,614.59)	$ (1,376.34)	$ (917.63)	$ (883.20)
Adult Programs				
Expenditures	25,585	30,446	30,754	33,302
Revenues	42,395	59,655	56,000	45,328
Revenue Generated/(Required Levy)	16,811	29,209	25,246	12,026
Participant Enrollment	608	937	790	827
(Cost)/Revenue per Participant	$ 27.65	$ 31.17	$ 31.96	$ 14.54
Adult Sports				
Expenditures	13,640	16,373	14,702	16,884
Revenues	20,743	20,450	19,000	21,700
Revenue Generated/(Required Levy)	7,103	4,077	4,298	4,816
Participant Enrollment	185	160	184	190
(Cost)/Revenue per Participant	$ 38.40	$ 25.48	$ 23.36	$ 25.35
Youth Programs				
Expenditures	24,088	26,985	34,775	38,495
Revenues	44,172	41,870	41,870	57,947
Revenue Generated/(Required Levy)	20,084	14,885	7,095	19,452
Participant Enrollment	430	527	462	654
(Cost)/Revenue per Participant	$ 46.71	$ 28.24	$ 15.36	$ 29.74

City of Oconomowoc
Parks, Recreation, & Forestry Department
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Youth Sports				
Expenditures	52,089	63,136	77,119	76,914
Revenues	61,450	67,515	83,515	89,386
Revenue Generated/(Required Levy)	9,361	4,379	6,396	12,472
Participant Enrollment	1,664	1,741	1,781	1,847
(Cost)/Revenue per Participant	$ 5.63	$ 2.52	$ 3.59	$ 6.75
Waterfront				
Expenditures	116,539	119,037	119,529	119,993
Revenues	130,202	137,625	137,625	130,335
Revenue Generated/(Required Levy)	13,663	18,588	18,096	10,342
Participant Enrollment	482	704	577	648
(Cost)/Revenue per Participant	$ 28.35	$ 26.40	$ 31.36	$ 15.96
Parks & Playgrounds				
Expenditures	478,879	560,437	539,840	578,160
Revenues	15,591	16,000	11,200	11,200
Revenue Generated/(Required Levy)	(463,289)	(544,437)	(528,640)	(566,960)
# of Rentals	88	115	100	100
(Cost)/Revenue per Rental	$ (5,264.64)	$ (4,734.24)	$ (5,286.40)	$ (5,669.60)
Athletic Fields & Courts				
Expenditures	77,437	101,751	100,910	100,920
Revenues	1,462	1,500	1,500	1,500
Revenue Generated/(Required Levy)	(75,976)	(100,251)	(99,410)	(99,420)
Special Events & Entertainment				
Expenditures	44,078	39,301	33,952	34,563
Revenues	-	-	-	-
Revenue Generated/(Required Levy)	(44,078)	(39,301)	(33,952)	(34,563)
Tree & Brush Control				
Expenditures	91,210	108,648	104,964	108,864
Revenues	-	-	-	-
Revenue Generated/(Required Levy)	(91,210)	(108,648)	(104,964)	(108,864)
Transportation for Elderly				
Expenditures	12,000	12,000	12,000	12,000
Revenues	-	-	-	-
Revenue Generated/(Required Levy)	(12,000)	(12,000)	(12,000)	(12,000)

City of Oconomowoc
Parks, Recreation, and Forestry
Department 507
2017 Budget

Department Objective

The Oconomowoc Parks, Recreation and Forestry Department strives to provide enjoyable, beneficial and affordable recreation programs that add to the quality of life for the City and surrounding area residents as well as clean and safe parks for community enjoyment. The Oconomowoc Parks, Recreation and Forestry Department maintains a thorough and comprehensive tree maintenance program to enhance the City's urban forest in an environmentally responsible manner.

Department Goals and Initiatives for 2017

Park Improvements:

- NE Regional Park land acquisition 25-40 acres for future park development as identified in the Parks and Open Space Plan.
- Tree replacement plan to be implemented to minimize the impact of Emerald Ash Borer.
- First year of tennis court reconstruction plan. All courts are evaluated and rated to prioritize replacement order.
- Installation of bike route signage based on biking routes map completed in 2016. Routes are color coded and direct biking traffic to downtown.
- Blain Street Park playground replacement
- Design and develop construction plans for bike and pedestrian pathway along the Rosenow Creek between Hwy Z and Lisbon Road with implementation to occur in 2017.
- Completion Fowler Lake Waterfront Phase 1 (Village Green) to include additional green space, restroom/pavilion
- Implement Fowler Lake Waterfront Phase 2 (Boardwalk) to include new pedestrian path, gazebo feature, shoreline restoration, storm water management (2017 implementation).

Policies and Procedures:

- Ongoing review of Department policies and procedures to ensure effective use of staff time and consistent message to the general public regarding department services. Community Center fee structure remains competitive during the wedding season. Policy and fee structure will be evaluated with the purpose of considering a new price structure to include in-season and out-of-season prices.

Major Changes From Prior Years

Park Improvements:

- Design and implement a shoreline restoration project to include a non-motorized boat launch at the Community Center.
- Develop the Wisconsin Avenue/Lapham Street Park area.
- Implement streetscape improvements to South Main Street.
- Implement new permanent picnic tables and park benches are various park locations.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	9.00 / 9.04	10.00 / 10.13	10.00 / 10.13	10.00 / 10.13
Part-Time Employees/FTE	118.00 / 8.60	116.00 / 7.88	116.00 / 8.55	104.00 / 8.73
Total Employees/FTE	127.00 / 17.64	126.00 / 18.01	126.00 / 18.68	114.00 / 18.68

Changes from 2015 to 2016:

- Changes in P&R programming instructors based on increased/decreased attendance in individual programs.
- Increased use of part-time staff to manage / supervise Community Center during rentals.

Changes from 2016 to 2017:

- Hired new Parks Maintenance Worker / Arborist to fill a vacancy due to retirement. Position was upgraded from Parks Maintenance Worker to include "Arborist" skill sets.
- Addition of one part-time summer seasonal Parks & Forestry crew
- Decrease in part-time P&R Programming count due to change in method of budgeting. Effective 2017 budget, any part-time staff with 0 hours have been removed, lowering the employee count

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Tree City USA Designation	Yes	Yes	Yes (24 yrs)	Yes (25 yrs)
Number of Acres Maintained	337	337	337	337
Park Shelter Reservations	119	119	125	125
Recreation Programs Offered	611*	620	475	670
Recreation Program Participants	3,992	4,251	4,500	4,500
Percent of Program Participants that are City Residents	53%**	70%	70%	74%
Trees Planted	102	97	125	125
Trees Trimmed	540	146	350	500
Trees Removed	180	253	100	100
Stumps Removed	87	38	100	100

* Change in methodology of how programs were counted implemented for 2015 and going forward

** Variance relates to change in classification of resident versus non-resident due to completion of the community center. Historically when classes were held at a school, any school district resident would be considered a resident for classes, from 2014 on the participant would need to be a resident of the city for that classification.

CITY OF OCONOMOWOC
2017 BUDGET
PARKS, RECREATION, AND FORESTRY REVENUES

REVENUES

	Penalties and Fines		
	Judgments & Damages		
	Public Charges for Services		
	Administration	Advertising	$700
		Vending Machine Commissions	$1,500
		Non-Resident Rec Fees	$20,000
		Recreation Sundry	$1,000
		WPRA Tickets	$15,000
		Programming Advertising	$3,500
		Admin Fees	$2,000
		City Beach Concessions - Buddy's	$5,000
	Community Center	Rentals; Lawn Package Rentals; Zilli Commissions; Caterer Commissions; Cancellation Fees	
	Adult Program	Aerobics; Tae Kwon Do; Self Defense; TRX; Boot Camp; Zumba; Adult Dance; Trips; Adult Entertainment; New Adult Programming	
	Adult Sports	Basketball; Volleyball; Tennis Lessons; Tennis Leagues; Cardio Tennis; Tournaments	
	Youth Program	Skating; Dance/Baton; Arts,Crafts,Music; Enrichment Classes; Program Development; Preschool; Tae Kwon Do	
	Youth Sports	Baseball/Softball; Football; Gymnastics; Volleyball; Kids Sports; Golf; Kickball; Lax; Soccer; Tennis	
	Waterfront	Boat launching fees for daily, season, corporate and drop box	$32,575
		Boat moorings at City Beach (mainland, island, jet ski), Chestnut St, Locust St, and waiting list fees	$21,100
		Swim bands daily and season	$38,750
		Swim lessons	$20,000
		Waterfront rentals	$15,000
		Water activities	$2,910
	Parks & Playgound	Shelter and Area Park Rentals & Special Event Revenue	
	Athletic Fields & Courts	Chaffee, Champion, and River Highlands, and Tennis Court Rentals	
	Miscellaneous Revenues		
	Sale of City Property	Auction Items	
	Purch Card Rebate	Rebate earned on purchasing card payments $2,000	
	Donations - Indiv/Org	Miscellaneous donations including special events (fireworks); tree donations; donation scholarships	
	Donations Youth Baseball	Team Sponsors	
	Donations Athletic Fields	Funds recovered through agreements with Adult Softball Association & OABC $18,000	
	Donations - Trees	Donations for purchase of trees within the City	

CITY OF OCONOMOWOC
2017 BUDGET
PARKS, RECREATION, AND FORESTRY - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	PENALTIES & FINES						
100-405-5150-007	JUDGEMENTS & DAMAGES	6,275	0	0	0	0	0.00%
	TOTAL JUDGEMENTS AND DAMAGES	6,275	0	0	0	0	0.00%
	PUBLIC CHARGES FOR SERVICE						
100-406-6110-007	ADMINISTRATION REVENUE	46,847	43,000	20,852	43,000	48,700	13.26%
100-406-6720-007	COMMUNITY CENTER REVENUE	89,392	82,500	80,397	95,000	114,050	38.24%
100-406-6722-007	ADULT PROGRAM REVENUE	42,395	59,655	22,250	56,000	45,328	-24.02%
100-406-6723-007	ADULT SPORTS REVENUE	20,743	20,450	11,635	19,000	21,700	6.11%
100-406-6724-007	YOUTH PROGRAMS REVENUE	44,172	41,870	35,459	41,870	57,947	38.40%
100-406-6725-007	YOUTH SPORTS REVENUE	61,450	67,515	42,803	83,515	89,386	32.39%
100-406-6726-007	WATERFRONT REVENUE	130,202	137,625	82,424	137,625	130,335	-5.30%
100-406-6727-007	PARKS & PLAYGROUND REVENUE	15,591	16,000	10,362	11,200	11,200	-30.00%
100-406-6728-007	ATHLETIC FIELDS & COURTS	1,462	1,500	971	1,500	1,500	0.00%
	TOTAL PUBLIC CHARGES FOR SER	452,254	470,115	307,154	488,710	520,146	-10.64%
	MISCELLANEOUS REVENUES						
100-408-8310-007	SALE OF CITY PROPERTY	2,019	500	14,506	14,550	500	0.00%
100-408-8430-007	PURCHASING CARD REBATE	1,896	2,000	2,443	2,443	2,000	0.00%
100-408-8501-007	DONATIONS - INDIVIDUALS/ORGS	6,850	6,250	725	5,000	5,000	-20.00%
100-408-8502-007	DONATIONS - YOUTH BASEBALL	3,000	3,600	3,000	3,600	3,600	0.00%
100-408-8504-007	DONATIONS - ATHLETIC FIELDS	15,780	18,000	14,400	18,000	18,000	0.00%
100-408-8505-007	DONATIONS - TREES	0	0	0	3,500	0	0.00%
	TOTAL MISCELLANEOUS REV	29,545	30,350	35,075	47,093	29,100	-4.12%
	TOTAL FUND REVENUES	488,074	500,465	342,228	535,803	549,246	9.75%

DEPARTMENT 507 - PARKS, RECREATION, AND FORESTRY
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$228,598	$250,516	$118,512	$250,241	$258,750	3.3%
Crew Regular Wages	121	$201,122	$249,276	$106,191	$233,119	$247,194	-0.8%
Crew Over-Time Wages	122	$3,794	$3,343	$767	$3,100	$3,140	-6.1%
Part-Time Wages without Benefits	125	$235,021	$251,367	$64,182	$249,766	$256,205	1.9%
Longevity	133	$732	$821	$224	$586	$588	-28.3%
FICA	151	$60,156	$65,505	$24,368	$63,855	$66,438	1.4%
Wisconsin Retirement System	152	$38,203	$39,730	$17,023	$38,412	$41,434	4.3%
Sick Leave	153	$40,786	$34,279	$5,350	$33,468	$34,904	1.8%
Health Insurance	154	$197,208	$205,006	$92,670	$198,093	$195,306	-4.7%
Life Insurance	155	$1,173	$998	$382	$702	$759	-24.0%
Vacation Leave	156	$42,302	$40,970	$19,283	$39,470	$41,670	1.7%
Holiday Leave	157	$23,132	$22,763	$4,229	$22,010	$23,080	1.4%
Funeral Leave	161	$668		$211			
Compensatory Time Earned	164	$21,239		$3,155			
TOTAL WAGES & BENEFITS		**$1,094,133**	**$1,164,575**	**$456,544**	**$1,132,820**	**$1,169,470**	**0.4%**
PURCHASED SERVICES							
Outside and Professional Services (Non-IT)	210	$34,969	$68,145	$16,275	$83,899	$119,744	75.7%
Outside and Professional Services (IT)	211	$690	$500		$500	$3,000	500.0%
Electric and Water	222	$44,856	$41,946	$20,208	$41,946	$42,645	1.7%
Gas and Heat	224	$12,584	$21,000	$7,577	$12,500	$13,800	-34.3%
Telephone	225	$2,848	$3,200	$1,385	$3,485	$3,485	8.9%
Internet and Cable	226	$1,245	$1,300	$633	$1,300	$4,300	230.8%
Repair and Maintenance Contracts (Non-IT)	240	$1,481	$7,550	$3,608	$9,310	$8,720	15.5%
Repair and Maintenance Contracts (IT)	241	$3,594	$5,000	$1,504	$5,000	$5,000	
Police Radio Services	292	$1,160	$1,160		$1,160	$1,160	
Refuse Collection	297		$235				-100.0%
TOTAL PURCHASED SERVICES		**$103,426**	**$150,036**	**$51,191**	**$159,100**	**$201,854**	**34.5%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$2,532	$3,210	$227	$3,210	$3,100	-3.4%
Postage	311	$4,374	$4,925	$2,175	$4,880	$4,835	-1.8%
Printing	313	$10,852	$14,250	$7,461	$14,291	$14,200	-0.4%
Membership Dues	320	$1,630	$1,865	$1,780	$1,970	$1,990	6.7%
Books and References	321	$40	$150	$104	$254	$150	
Periodicals	322	$77	$35	$35	$112	$112	220.0%
Licenses and Permits	324	$570	$760	$579	$764	$675	-11.2%
Publicity	326	$10,959	$10,150	$3,015	$9,871	$1,650	-83.7%
Training and Travel	330	$3,794	$11,100	$2,281	$8,850	$11,650	5.0%
Car Allowance	332	$2,883	$2,940	$1,470	$2,940	$2,940	
Operating Supplies and Expenses	340	$72,557	$63,395	$33,217	$54,940	$64,170	1.2%
Safety Supplies	341	$4,468	$2,700	$2,166	$3,585	$2,950	9.3%
Janitorial Supplies	343	$12,918	$10,750	$11,030	$11,890	$11,750	9.3%
Clothing and Tool Allowance	346	$826	$1,300	$555	$1,300	$1,350	3.8%
Gas and Diesel	351	$15,984	$17,055	$6,434	$13,940	$14,937	-12.4%
TOTAL OPERATING SUPPLIES & EXP.		**$144,463**	**$144,585**	**$72,527**	**$132,797**	**$136,459**	**-5.6%**

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
MAINTENANCE OF CITY PROPERTY							
Repair/Maintenance of Buildings	400	$13,125	$21,050	$15,613	$21,850	$23,350	10.9%
Repair/Maintenance of Grounds	410	$44,188	$58,730	$23,920	$58,730	$74,580	27.0%
Repair/Maintenance of Equipment (Non-Flee	435	$12,861	$15,640	$14,078	$15,800	$2,550	-83.7%
TOTAL MAINTENANCE OF CITY PROPERTY		**$70,175**	**$95,420**	**$53,611**	**$96,380**	**$100,480**	**5.3%**
FIXED CHARGES							
Fleet Maintenance	508	$76,370	$68,250	$34,125	$68,250	$59,690	-12.5%
Technology	509	$37,460	$51,940	$25,970	$51,940	$49,480	-4.7%
Risk Management	510	$60,760	$65,495	$32,748	$65,495	$61,950	-5.4%
Rent	530	$5,078	$4,950	$3,432	$6,740	$7,240	46.3%
TOTAL FIXED CHARGES		**$179,668**	**$190,635**	**$96,274**	**$192,425**	**$178,360**	**-6.4%**
CONTRIBUTIONS, GRANTS & OTHERS							
Donations	720	$14,000	$14,250	$10,900	$14,000	$12,000	-15.8%
TOTAL CONTRIB, GRANTS & OTHERS		**$14,000**	**$14,250**	**$10,900**	**$14,000**	**$12,000**	**-15.8%**
TOTAL OPERATING EXPENDITURES		**$1,605,864**	**$1,759,501**	**$741,047**	**$1,727,522**	**$1,798,623**	**2.2%**
CAPITAL OUTLAY							
Replacement Reserve	850					$15,000	
TOTAL CAPITAL OUTLAY						**$15,000**	
GRAND TOTAL DEPT 507		**$1,605,864**	**$1,759,501**	**$741,047**	**$1,727,522**	**$1,813,623**	**3.1%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - RECREATION ADMINISTRATION

This account is for the administration of the Parks, Recreation, and Forestry Department and the operation of the department's office facility.

Category: Parks and Recreation

EXPENDITURES Acct #507-7100

100	***Wages and Benefits***		
111	*Salaries*	Parks & Recreation Director - 10% Recreation Manager - 100% Administrative Assistant - 100%	
121	*Crew Regular Wages*		
133	*Longevity*	Crew employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
161	*Funeral Leave*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Background checks Credit card fees	$2,500 $11,500
225	*Telephone*	Monthly line charges and toll charges	
240	*Repair/Maint Contracts (Non-IT)*	Copy machine maintenance contract, including copy overage	
241	*Repair/Maint Contracts (IT)*	Maint Software IT and Registration software maintenance contract	
292	*Police Radio Services*	Parks portion of Police Dispatch costs	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ADMINISTRATION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7100-111	REC ADMIN SALARIES	152,555	166,599	79,300	166,612	172,727
100-507-7100-121	REC ADMIN CREW WAGES	113	0	141	0	0
100-507-7100-133	REC ADMIN LONGEVITY	274	139	45	99	99
100-507-7100-151	REC ADMIN FICA	20,040	19,233	7,966	18,975	19,765
100-507-7100-152	REC ADMIN WRS	17,821	16,399	6,864	16,176	17,369
100-507-7100-153	REC ADMIN SICK LEAVE	36,682	27,369	3,943	26,558	27,796
100-507-7100-154	REC ADMIN HEALTH INS	90,313	80,921	37,734	77,046	76,343
100-507-7100-155	REC ADMIN LIFE INS	663	348	155	296	338
100-507-7100-156	REC ADMIN VACATION	36,358	35,436	15,164	33,653	35,676
100-507-7100-157	REC ADMIN HOLIDAY	19,146	18,923	3,468	18,171	19,131
100-507-7100-161	REC ADMIN FUNERAL LEAVE	668	0	211	0	0
100-507-7100-164	REC ADMIN COMP TIME EARNED	16,656	0	1,725	0	0
	TOTAL WAGES AND BENEFITS	391,290	365,367	156,716	357,585	369,244
	PURCHASED SERVICES					
100-507-7100-210	REC ADMIN PROF OUTSD NON-IT	0	2,500	0	2,500	14,000
100-507-7100-225	REC ADMIN TELEPHONE	2,392	3,000	1,168	3,000	3,000
100-507-7100-240	REC ADMIN MAINT CONT NON-IT	842	750	348	750	820
100-507-7100-241	REC ADMIN MAINT CONT IT	3,594	5,000	1,504	5,000	5,000
100-507-7100-292	REC ADMIN RADIO SRV	1,160	1,160	0	1,160	1,160
	TOTAL PURCHASED SERVICES	7,988	12,410	3,021	12,410	23,980

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - RECREATION ADMINISTRATION

EXPENDITURES Acct #507-7100

300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
311	*Postage*	Two seasonal brochure mailings	$3,500
		Stamps	$1,000
313	*Printing*	Brochures (2)	$7,000
		City Newsletter (2)	$4,000
320	*Membership Dues*	National Parks and Rec Assoc.	$750
		Southeast Park and Rec Council	$25
		Wisconsin Park and Rec Assoc.	$500
		National Arbor Day	$25
322	*Periodicals*	Oconomowoc Focus and The Enterprise	
326	*Publicity*	Program advertising and marketing, legal and employment ads	
330	*Training and Travel*	WPRA/NPRA Prof Develop. School	$1,450
		Special workshops/training	$800
		WPRA conference	$1,600
		Staff mileage	$750
332	*Car Allowance*	$245 per month for Parks & Recreation Director	
340	*Operating Supplies and Expenses*	Supplies	$500
		Culligan	$100
		Staff shirts and Tae Kwon Do uniforms for resale	$1,500
346	*Clothing and Tool Allowance*	Safety footwear (1 @ $150)	
400	***Maintenance of City Property***		
435	*Repair/Maint of Equip (Non-Fleet)*		
500	***Fixed Charges***		
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance and depreciation	
510	*Risk Management*	Payment to Risk Management Internal Service Fund 720 for insurance premiums, safety committee administration, and risk management activities	
700	***Donations, Grants, and Others***		
720	*Donations*	Placeholder for potential community activity donations	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ADMINISTRATION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	OPERATING SUPPLIES AND EXPENSES					
100-507-7100-310	REC ADMIN OFFICE SUPPLIES	1,772	2,500	61	2,500	2,500
100-507-7100-311	REC ADMIN POSTAGE	4,277	4,500	2,171	4,500	4,500
100-507-7100-313	REC ADMIN PRINTING	9,400	11,000	5,271	11,000	11,000
100-507-7100-320	REC ADMIN MEMBERSHIPS	1,110	1,300	1,110	1,300	1,300
100-507-7100-322	REC ADMIN PERIODICALS	77	0	0	77	77
100-507-7100-326	REC ADMIN PUBLICITY	125	1,500	41	1,500	1,500
100-507-7100-330	REC ADMIN TRAIN/TRAVEL	2,761	4,600	99	4,600	4,600
100-507-7100-332	REC ADMIN CAR ALLOWANCE	2,883	2,940	1,470	2,940	2,940
100-507-7100-340	REC ADMIN OPER SUP/EXP	10,962	13,000	376	2,100	2,100
100-507-7100-346	REC ADMIN CLOTHING ALLOW	0	150	0	150	150
	TOTAL OPERATING SUPPLIES & EXP	33,366	41,490	10,599	30,667	30,667
	MAINTENANCE OF CITY PROPERTY					
100-507-7100-435	REC ADMIN RPR/MNT EQUIP NF	9	0	0	0	0
	TOTAL MAINTENANCE OF CITY PROP	9	0	0	0	0
	FIXED CHARGES					
100-507-7100-509	REC ADMIN TECHNOLOGY	37,460	51,940	25,970	51,940	49,480
100-507-7100-510	REC ADMIN RISK MGMT	60,760	65,495	32,748	65,495	61,950
	TOTAL FIXED CHARGES	98,220	117,435	58,718	117,435	111,430
	CONTRIBUTIONS, GRANTS, & OTHER					
100-507-7100-720	REC ADMIN DONATIONS	0	250	0	0	0
	TOTAL CONTRIBUTIONS & GRANTS	0	250	0	0	0
	TOTAL REC & SPEC PROG ADMIN	530,873	536,952	229,053	518,097	535,321

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - COMMUNITY CENTER

The Community Center is located at 220 W. Wisconsin Ave. The City provides a Community Center building and park facilities to accommodate the residents wishing to participate in year round leisure time activities. Parks, Recreation and Forestry office hours are Monday through Friday from 8 am to 5 pm. Supervised activities and rentals are held during evening hours and on weekends.

Category: Parks and Recreation

EXPENDITURES: Account # 507-7210

100	***Wages and Benefits***			
111	*Salaries*	Community Outreach and Services Assistant - 37%		
121	*Crew Regular Wages*			
125	*Part-Time Wages without Benefits*	Maintenance staff (1,620 hours)		
151	*FICA*	Employer share of Social Security and Medicare		
152	*Wisconsin Retirement System*	Employer share of required contribution		
153	*Sick Leave*			
154	*Health Insurance*	Employer share of premiums		
155	*Life Insurance*	Employer share of premiums		
156	*Vacation Leave*			
157	*Holiday Leave*			
200	***Purchased Services***			
210	*Outside/Prof Services (Non-IT)*		Fire alarm monitoring	$550
	Extra floor care	$500	Sprinkler testing	$400
	Window washing	$2,400	Boiler inspection & license	$150
	State req. pressure test of elevator	$900	Check valves	$100
	Elevator inspections	$1,920	Miscellaneous services	$1,200
222	*Electric and Water*			
224	*Gas and Heat*			
226	*Internet and Cable*	Cable Service		$1,300
		Wifi		$3,000
240	*Repair/Maint Contracts (Non-IT)*			
	HVAC preventative maint contract	$800	Automatic doors card access and	
	Lutron lighting system contract	$2,200	security camera maintenance	$3,250
	Fire extinguisher service	$300	Pest control	$1,200
	Floor scrubber maintenance	$150		
300	***Operating Supplies and Expenses***			
311	*Postage*			
313	*Printing*	Folders and postcards		
324	*Licenses and Permits*	Elevator license $75		
326	*Publicity*			
340	*Operating Supplies and Expenses*	Tools		$200
		Staff uniforms		$200
		Miscellaneous supplies		$600
		Replacement of tables/chairs/AV,balcony tables		$5,700
		Other improvements		$7,200
341	*Safety Supplies*	Miscellaneous supplies		
343	*Janitorial Supplies*	Cleaning, chemical, & paper supplies		$3,000
		Miscellaneous supplies		$500

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - COMMUNITY CENTER

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7210-111	COM CENTER SALARIES	19,606	22,595	9,941	22,594	22,908
100-507-7210-121	COM CENTER CREW WAGES	614	568	40	568	562
100-507-7210-125	COM CENTER P/T WAGES	23,547	22,388	10,207	22,388	22,388
100-507-7210-151	COM CENTER FICA	3,360	3,779	1,669	3,779	3,807
100-507-7210-152	COM CENTER WRS	1,672	1,783	794	1,783	1,861
100-507-7210-153	COM CENTER SICK LEAVE	2,477	1,824	847	1,824	1,849
100-507-7210-154	COM CENTER HEALTH INS	13,129	13,473	6,295	12,765	12,260
100-507-7210-155	COM CENTER LIFE INS	22	23	11	23	23
100-507-7210-156	COM CENTER VACATION	960	1,013	1,006	1,013	1,027
100-507-7210-157	COM CENTER HOLIDAY	966	1,013	201	1,013	1,027
	TOTAL WAGES AND BENEFITS	66,354	68,460	31,011	67,751	67,715
	PURCHASED SERVICES					
100-507-7210-210	COM CENTER OUTSD SVCS NON-IT	7,560	8,300	4,629	8,155	8,120
100-507-7210-222	COM CENTER ELEC/WATER	22,976	22,000	10,509	22,000	22,000
100-507-7210-224	COM CENTER GAS/HEAT	5,413	11,000	2,710	5,500	6,000
100-507-7210-226	COM CENTER INTERNET/CABLE	1,245	1,300	633	1,300	4,300
100-507-7210-240	COM CENTER MAINT CONT NON-IT	465	6,250	3,250	8,200	7,900
	TOTAL PURCHASED SERVICES	39,452	48,850	22,517	45,155	48,320
	OPERATING SUPLIES & EXPENSES					
100-507-7210-311	COM CENTER POSTAGE	4	0	0	0	0
100-507-7210-313	COM CENTER PRINTING	360	50	0	500	500
100-507-7210-324	COM CENTER LIC/PERMIT	50	75	0	75	75
100-507-7210-326	COM CENTER PUBLICITY	10,781	8,500	2,605	8,000	0
100-507-7210-340	COM CENTER OPER SUP/EXP	10,772	6,700	1,190	6,700	13,900
100-507-7210-341	COM CENTER SAFETY SUP	1,610	500	192	500	500
100-507-7210-343	COM CENTER JANITOR SUP	3,729	3,500	3,397	3,500	3,500
	TOTAL OPERATING SUPPLIES & EXP	27,306	19,325	7,383	19,275	18,475

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - COMMUNITY CENTER

EXPENDITURES: Account # 507-7210

400	***Maintenance of City Property***		
400	*Repair/Maint of Buildings*	Paint, equipment, trim, deck coating	$2,000
		HVAC	$1,000
		Plumbing	$400
		Electrical	$200
		Light bulbs	$200
		Water softener salt	$200
410	*Repair/Maint of Grounds*	Plants, Turf, Etc	
435	*Repair/Maint of Equip. (Non-Fleet)*	Batteries	$250
		Floor scrubber maintenance	$150
500	***Fixed Charges***		
530	*Rent*	Floor mats	$2,800
		Lift rental for upper level	$500
800	***Capital Outlay***		
850	*Replacement reserve*	Long Term Improvements and Replacement Fund	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - COMMUNITY CENTER

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	MAINTENANCE OF CITY PROPERTY					
100-507-7210-400	COM CENTER RPR/MAINT BLDG	3,407	6,000	1,439	5,500	4,000
100-507-7210-410	COM CENTER RPR/MAINT GRNDS	912	0	42	0	1,000
100-507-7210-435	COM CENTER RPR/MNT EQUIP NF	150	400	31	400	400
	TOTAL MAINTENANCE OF CITY PROP	4,468	6,400	1,512	5,900	5,400
	FIXED CHARGES					
100-507-7210-530	COM CENTER RENT	1,864	1,400	1,752	2,800	3,300
	TOTAL FIXED CHARGES	1,864	1,400	1,752	2,800	3,300
	CAPITAL OUTLAY					
100-507-7210-850	COM CENTER CAPITAL RESERVE	0	0	0	0	15,000
	TOTAL CAPITAL OUTLAY	0	0	0	0	15,000
	TOTAL COMMUNITY CENTER	139,445	144,435	64,175	140,881	158,210

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ADULT PROGRAMMING

This account encompasses the Adult Programs offered through the Recreation Department throughout the year. Including ongoing programs: Tae Kwon Do, Fitness Classes, Adult Dance, Adult Enrichment Classes, and Day Trips

Category: Parks and Recreation

EXPENDITURES: Account # 507-7230

100	***Wages and Benefits***	
125	*Part-Time Wages without Benefits*	Program instructors are paid on an 80% - 20% basis
151	*FICA*	Employer share of Social Security and Medicare
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Background checks and Day Trips for Arts and Entertainment
300	***Operating Supplies and Expenses***	
330	*Training and Travel*	Seminars and First Aid/CPR
340	*Operating Supplies and Expenses*	Tae Kwon Do/Sparring Equipment, Aerobics/Music, Yoga Equipment and Mats, Art Supplies
343	*Janitorial Supplies*	For Cleaning Equipment
400	***Maintenance of City Property***	
435	*Repair/Maint Equip (Non Fleet)*	Batteries

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ADULT PROGRAMS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7230-125	ADULT PROGRAMS P/T WAGES	22,962	26,989	9,991	26,989	26,989
100-507-7230-151	ADULT PROGRAMS FICA	1,757	2,065	764	2,065	2,065
	TOTAL WAGES AND BENEFITS	24,719	29,054	10,755	29,054	29,054
	PURCHASED SERVICES					
100-507-7230-210	ADULT PROGRAMS SVCS NON-IT	22	48	49	50	2,548
	TOTAL PURCHASED SERVICES	22	48	49	50	2,548
	OPERATING SUPPLIES & EXPENSES					
100-507-7230-330	ADULT PROGRAMS TRAIN/TRAVEL	80	161	0	200	250
100-507-7230-340	ADULT PROGRAMS OPER SUP/EXP	686	983	481	1,200	1,200
100-507-7230-343	ADULT PROGRAMS JANITOR SUP	44	120	0	150	150
	TOTAL OPERATING SUPPLIES & EXP	810	1,264	481	1,550	1,600
	MAINTENANCE OF CITY PROPERTY					
100-507-7230-435	ADULT PROGRAMS RPR/MNT EQUIP NF	33	80	0	100	100
	TOTAL MAINTENANCE OF CITY PROP	33	80	0	100	100
	TOTAL ADULT PROGRAMS	25,585	30,446	11,286	30,754	33,302

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ADULT SPORTS

This account encompasses the Adult Sports Programs offered by the Recreation Department throughout the year, both indoor and outdoor, and any new adult sports programs. Programs are offered at various city and school district facilities. These include Men's Basketball, Adult Indoor and Outdoor Volleyball, Adult Tennis & Golf Programs.

Category: Parks and Recreation

EXPENDITURES: Account # 507-7235

100	***Wages and Benefits***	
125	*Part-Time Wages without Benefits*	Program instructors are paid on an 80% - 20% basis
151	*FICA*	Employer share of Social Security and Medicare
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Background Checks, Tournament Sanction Fees, USTA Tennis Link Fees
300	***Operating Supplies and Expenses***	
311	*Postage*	
320	*Membership Dues*	USTA Memberships
324	*Licenses and Permits*	Work permits
330	*Training and Travel*	CPR, first aid, and other trainings
340	*Operating Supplies and Expenses*	Basketball, Volleyball, Tennis, and Misc Supplies
341	*Safety Supplies*	
400	***Maintenance of City Property***	
435	*Repair/Maint Equip (Non Fleet)*	Batteries

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ADULT SPORTS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7235-125	ADULT SPORTS P/T WAGES	10,860	11,789	3,137	11,789	14,089
100-507-7235-151	ADULT SPORTS FICA	831	902	240	902	1,078
	TOTAL WAGES AND BENEFITS	11,690	12,691	3,377	12,691	15,167
	PURCHASED SERVICES					
100-507-7235-210	ADULTS SPORTS SVCS NON-IT	219	135	66	100	82
	TOTAL PURCHASED SERVICES	219	135	66	100	82
	OPERATING SUPPLIES & EXPENSES					
100-507-7235-311	ADULT SPORTS POSTAGE	0	45	0	45	0
100-507-7235-320	ADULT SPORTS MEMBERSHIPS	6	6	6	6	35
100-507-7235-324	ADULT SPORTS LIC/PERMIT	15	26	10	10	0
100-507-7235-330	ADULT SPORTS TRAIN/TRAVEL	62	124	0	0	150
100-507-7235-340	ADULT SPORTS OPER SUP/EXP	1,644	3,293	1,774	1,800	1,400
100-507-7235-341	ADULT SPORTS SAFETY SUP	0	50	10	50	50
	TOTAL OPERATING SUPPLIES & EXP	1,726	3,544	1,800	1,911	1,635
	MAINTENANCE OF CITY PROPERTY					
100-507-7235-435	ADULT SPORTS RPR/MNT EQUIP NF	4	3	0	0	0
	TOTAL MAINTENANCE OF CITY PROP	4	3	0	0	0
	TOTAL ADULT SPORTS	13,640	16,373	5,243	14,702	16,884

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - YOUTH PROGRAMMING

This account encompasses the Youth Programs offered by the Recreation Department throughout the year. Including ongoing programs: Contract Classes, Preschool Classes, Tae Kwon Do, Ice Skating, Dance, Baton, Youth Enrichment Classes, and Arts, Crafts, and Music and any New Programming.

Category: Parks and Recreation

EXPENDITURES: Account # 507-7240

100	***Wages and Benefits***		
125	*Part-Time Wages without Benefits*	Supervisors and Coaches	
151	*FICA*	Employer share of Social Security and Medicare	
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Dance	$8,000
		Tutor Doctor	$2,880
		Horse Back Riding	$1,000
		Music	$1,000
		Learn To Skate	$2,100
		Background checks	$35
300	***Operating Supplies and Expenses***		
324	*Licenses and Permits*	Work permits	
330	*Training and Travel*	CPR, First Aid, and other training	
340	*Operating Supplies and Expenses*	Preschool, Dance, Arts/Crafts Supplies; Tae Kwon Do Equipment; Batons/Misc supplies for recitals	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - YOUTH PROGRAMS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7240-125	YOUTH PROGRAMS P/T WAGES	15,097	20,028	5,674	20,028	20,028
100-507-7240-151	YOUTH PROGRAMS FICA	1,155	1,532	434	1,532	1,532
	TOTAL WAGES AND BENEFITS	16,252	21,560	6,108	21,560	21,560
	PURCHASED SERVICES					
100-507-7240-210	YOUTH PROGRAMS SVCS NON-IT	7,453	4,245	5,626	12,415	15,015
	TOTAL PURCHASED SERVICES	7,453	4,245	5,626	12,415	15,015
	OPERATING SUPPLIES & EXPENSES					
100-507-7240-324	YOUTH PROGRAMS LIC/PERMIT	0	0	0	0	20
100-507-7240-330	YOUTH PROGRAMS TRAIN/TRAVEL	0	0	0	0	100
100-507-7240-340	YOUTH PROGRAMS OPER SUP/EXP	383	1,180	392	800	1,800
	TOTAL OPERATING SUP/EXP	383	1,180	392	800	1,920
	TOTAL YOUTH PROGRAMS	24,088	26,985	12,126	34,775	38,495

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - YOUTH SPORTS

This account encompasses the Youth Sports Programs offered by the Recreation Department throughout the year, both indoor and outdoor, and any new youth sports programs. Programs are offered at various city and school district facilities. These include Basketball, Volleyball, Tennis, Soccer, Foootball, Baseball/Softball, Kickball, Golf and Contracted Sports.

Category: Parks and Recreation

EXPENDITURES: Account # 507-7245

100	***Wages and Benefits***		
125	*Part-Time Wages without Benefits*	Program instructors are paid on an 80% - 20% basis	
151	*FICA*	Employer share of Social Security and Medicare	
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Kid's Sports (Contract)	$10,000
		Lacrosse Club (Contract)	$1,350
		Labelle Golf Club (Contract)	$2,500
		Tennis Link fees	$490
		Background checks	$540
		Tournament sanction fee	$54
240	*Repair/Maint Contracts (Non-IT)*		
300	***Operating Supplies and Expenses***		
311	*Postage*		
313	*Printing*	Banners	
320	*Membership Dues*	USTA Membership	
324	*Licenses and Permits*	Work permits	
330	*Training and Travel*	Coaches Trainings and Workshops	
340	*Operating Supplies and Expenses*	Athletic equipment and supplies for Baseball, Basketball, Football, Kickball, Soccer, Tennis, Volleyball, Lacrosse, and Other Miscellaneous Programs	
341	*Safety Supplies*		
343	*Janitorial Supplies*		
400	***Maintenance of City Property***		
435	*Repair/Maint Equip (Non Fleet)*	Batteries for Ball Machine	
500	***Fixed Charges***		
530	*Rent*	Portable Toilet at Park Lawn	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - YOUTH SPORTS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7245-113	YOUTH SPORTS P/T WAGES W BEN	-	-	-	-	-
100-507-7245-125	YOUTH SPORTS P/T WAGES	38,451	45,825	13,188	45,825	43,525
100-507-7245-151	YOUTH SPORTS FICA	2,942	3,506	1,002	3,506	3,330
	TOTAL WAGES AND BENEFITS	41,393	49,331	14,189	49,331	46,855
	PURCHASED SERVICES					
100-507-7245-210	YOUTH SPORTS SVCS NON-IT	1,877	1,087	519	13,674	14,934
100-507-7245-240	YOUTH SPORTS MAINT CONT NON-IT	0	200	10	10	0
	TOTAL PURCHASED SERVICES	1,877	1,287	529	13,684	14,934
	OPERATING SUPPLIES & EXPENSES					
100-507-7245-311	YOUTH SPORTS POSTAGE	18	90	0	45	45
100-507-7245-313	YOUTH SPORTS PRINTING	0	0	0	0	175
100-507-7245-320	YOUTH SPORTS MEMBERSHIPS	29	29	29	29	35
100-507-7245-324	YOUTH SPORTS LIC/PERMIT	65	74	10	120	120
100-507-7245-330	YOUTH SPORTS TRAIN/TRAVEL	32	166	0	0	400
100-507-7245-340	YOUTH SPORTS OPER SUP/EXP	8,396	11,643	4,639	13,360	13,800
100-507-7245-341	YOUTH SPORTS SAFETY SUP	115	250	0	300	300
100-507-7245-343	YOUTH SPORTS JANITOR SUP	11	30	0	0	0
	TOTAL OPERATING SUPPLIES & EXP	8,667	12,282	4,679	13,854	14,875
	MAINTENANCE OF CITY PROPERTY					
100-507-7245-435	YOUTH SPORTS RPR/MNT EQUIP NF	32	37	0	50	50
	TOTAL MAINTENANCE OF CITY PROP	32	37	0	50	50
	FIXED CHARGES					
100-507-7245-530	YOUTH SPORTS RENT	120	200	90	200	200
	TOTAL FIXED CHARGES	120	200	90	200	200
	TOTAL YOUTH SPORTS	52,089	63,136	19,488	77,119	76,914

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - WATERFRONT

This account covers the maintenance of boat launch areas, City beaches, road approaches to ramps and other lake access points, swimming beach areas, repair and install piers at Chestnut Street, City Beach and Memorial Park, and launch area at Fowler Lake.

Category: Parks and Recreation

EXPENDITURES: Account # 507-7340

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
122	*Crew Over-Time Wages*		
125	*Part-Time Wages without Benefits*	Co-Directors, Lifeguards, Boat Launch Attendant, Instructors	
133	*Longevity*	Crew employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	American Red Cross Learn-to-Swim fees and background checks	
225	*Telephone*	Mobile telephone	
300	***Operating Supplies and Expenses***		
310	*Office Supplies*		
313	*Printing*	Receipt books, report cards, launch envelopes, season beach bands, signs, boat stickers, postcards	
324	*Licenses and Permits*	Work Permits	
330	*Training and Travel*	In-service CPR, first aid training and staff mileage, lifeguard training, water safety instructor trainings, and American Red Cross staff certification fees	
340	*Operating Supplies and Expenses*	Ropes, buoys, and fins	$1,000
		New paddle board/canoe	$1,500
		Miscellaneous	$1,550
341	*Safety Supplies*	First aid	$700
		Life jackets	$200
343	*Janitorial Supplies*	Waterfront/lifeguard shack	
351	*Gas and Diesel*	125 gallons non-lead fuel @ $2.40/gallon	
400	***Maintenance of City Property***		
400	*Repair/Maint of Buildings*	Repair of buildings, fencing along parking lot	
410	*Repair/Maint of Grounds*	Concrete, sand for beach, shoreline boulders & materials	
435	*Repair/Maint of Equip. (Non-Fleet)*	Materials to repair pontoons and kayaks including paint, hardware, and welding; launch, pier & deck maintenance; batteries for radios and mega phones	
500	***Fixed Charges***		
530	*Rent*	Portable toilets at Bender Beach Park, Fowler launch and City beach	$2,790
		Backhoe for maintenance at boat launches	$600

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - WATERFRONT

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7340-121	WATERFRONT WAGES	11,069	11,971	8,401	11,524	11,765
100-507-7340-122	WATERFRONT O/T WAGES	0	0	79	0	0
100-507-7340-125	WATERFRONT P/T WAGES	77,968	79,061	8,572	78,504	78,549
100-507-7340-133	WATERFRONT LONGEVITY	14	22	5	17	18
100-507-7340-151	WATERFRONT FICA	6,806	6,966	1,302	6,888	6,910
100-507-7340-152	WATERFRONT WRS	754	792	560	762	801
100-507-7340-154	WATERFRONT HEALTH INS	3,192	3,718	1,575	3,852	3,806
100-507-7340-155	WATERFRONT LIFE INS	32	32	21	28	28
100-507-7340-164	WATERFRONT COMP TIME EARNED	0	0	0	0	0
	TOTAL WAGES AND BENEFITS	99,835	102,562	20,515	101,575	101,878
	PURCHASED SERVICES					
100-507-7340-210	WATERFRONT OUTSD SVCS NON-IT	440	525	616	700	700
100-507-7340-225	WATERFRONT TELEPHONE	51	50	0	50	50
	TOTAL PURCHASED SERVICES	491	575	616	750	750
	OPERATING SUPPLIES & EXPENSE					
100-507-7340-310	WATERFRONT OFFICE SUPPLIES	34	100	52	100	100
100-507-7340-313	WATERFRONT PRINTING	807	3,100	2,190	2,691	2,525
100-507-7340-324	WATERFRONT LIC/PERMIT	30	50	50	50	50
100-507-7340-330	WATERFRONT TRAIN/TRAVEL	0	2,000	25	0	2,000
100-507-7340-340	WATERFRONT OPER SUP/EXP	10,358	4,050	4,389	6,093	4,050
100-507-7340-341	WATERFRONT SAFETY SUP	734	700	180	680	900
100-507-7340-343	WATERFRONT JANITOR SUP	0	100	0	100	100
100-507-7340-351	WATERFRONT GAS/DIESEL	456	300	190	300	300
	TOTAL OPERATING SUPPLIES & EXP	12,419	10,400	7,076	10,014	10,025
	MAINTENANCE OF CITY PROPERTY					
100-507-7340-400	WATERFRONT RPR/MAINT BLDG	54	0	1,232	1,300	750
100-507-7340-410	WATERFRONT RPR/MAINT GRNDS	1,540	2,000	1,428	2,000	1,850
100-507-7340-435	WATERFRONT RPR/MNT EQUIP NF	119	500	462	500	1,350
	TOTAL MAINTENANCE OF CITY PROP	1,714	2,500	3,122	3,800	3,950
	FIXED CHARGES					
100-507-7340-530	WATERFRONT RENT	2,080	3,000	1,080	3,390	3,390
	TOTAL FIXED CHARGES	2,080	3,000	1,080	3,390	3,390
	TOTAL WATERFRONT	116,539	119,037	32,409	119,529	119,993

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - PARKS PLAYGROUNDS

Parks and Playgrounds encompass the care and maintenance of parks, downtown areas, open spaces, and City-owned outlots. This includes maintenance of 15 buildings and park shelters, shorelines, annual and perennial flower beds, playgrounds, sidewalks, site amenities (park benches, trash receptacles, bike racks, drinking fountains, bollards and park signage), irrigation, turf and landscape beds.

Category: Parks and Recreation

EXPENDITURES: Account # 507-7410

100	***Wages and Benefits***			
111	*Salaries*	Parks & Forestry Superintendent		
121	*Crew Regular Wages*			
122	*Crew Over-Time Wages*	Parks and DPW Crew employees to handle emergencies		
125	*Part-Time Wages without Benefits*	Seasonal help		
133	*Longevity*	Crew employees		
151	*FICA*	Employer share of Social Security and Medicare		
152	*Wisconsin Retirement System*	Employer share of required contribution		
153	*Sick Leave*			
154	*Health Insurance*	Employer share of premiums		
155	*Life Insurance*	Employer share of premiums		
156	*Vacation Leave*			
157	*Holiday Leave*			
164	*Compensatory Time Earned*			
200	***Purchased Services***			
210	*Outside/Prof Services (Non-IT)*		Phase I engineering greenbelt	$30,000
	Electrical service needs in shelters	$700	Background check	$65
	Fire extinguisher inspection	$385	Janitorial service	$1,320
222	*Electric and Water*			
224	*Gas and Heat*			
225	*Telephone*			
240	*Repair/Maint Contracts (Non-IT)*			
297	*Repair/Maint Contracts (IT)*	Refuse Collection		
300	***Operating Supplies and Expenses***			
310	*Office Supplies*			
311	*Postage*	Gempler shipping saver		
322	*Periodicals*	Newspaper subscription		
324	*Licenses and Permits*			
326	*Publicity*	Legal ads for bids and employment ads		
330	*Training and Travel*	Schools, workshops, seminars, etc		
340	*Operating Supplies and Expenses*			
	New picnic tables and park benches	$7,000	Miscs tools and supplies	$500
	New trash receptacles	$2,000	New park signage	$2,870
	Seasonal employee t-shirts	$200	New shop lunch room table	$1,500
	New concrete (sidewalks, bike pads)	$1,950	Mutt Mitts	$1,500
341	*Safety Supplies*	Miscellaneous supplies		
343	*Janitorial Supplies*	Restroom cleaning supplies and janitorial service supplies $8,000		
346	*Clothing and Tool Allowance*	Safety footwear (5 @ $150)		$750
		Full-time employee safety shirts		$450
351	*Gas and Diesel*	Trucks, lawn mowers, equipment, and foreman's truck		
	3,500 gallons regular @ $2.40/gallon	$8,400	700 gallons diesel fuel @ $2.85/gallon	$1,995

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - PARKS PLAYGROUNDS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7410-111	PARKS/PLAYGR SALARIES	56,437	61,321	29,271	61,035	63,115
100-507-7410-121	PARKS/PLAYGR CREW WAGES	122,820	151,551	66,275	137,087	148,756
100-507-7410-122	PARKS/PLAYGR O/T WAGES	3,017	2,377	482	2,215	2,241
100-507-7410-125	PARKS/PLAYGR P/T WAGES	35,061	29,566	10,678	28,879	33,094
100-507-7410-133	PARKS/PLAYGR LONGEVITY	256	418	116	243	244
100-507-7410-151	PARKS/PLAYGR FICA	17,260	19,712	8,398	18,526	19,936
100-507-7410-152	PARKS/PLAYGR WRS	13,370	15,055	6,710	14,078	15,470
100-507-7410-153	PARKS/PLAYGR SICK	1,627	5,087	560	5,086	5,260
100-507-7410-154	PARKS/PLAYGR HEALTH INS	65,894	76,821	34,395	75,168	74,004
100-507-7410-155	PARKS/PLAYGR LIFE INS	325	447	145	224	236
100-507-7410-156	PARKS/PLAYGR VACATION	4,984	4,521	3,112	4,804	4,967
100-507-7410-157	PARKS/PLAYGR HOLIDAY	3,019	2,826	560	2,826	2,922
100-507-7410-164	PARKS/PLAYGR COMP TIME EARNED	4,583	0	1,285	0	0
	TOTAL WAGES AND BENEFITS	328,654	369,701	161,984	350,170	370,244
	PURCHASED SERVICES					
100-507-7410-210	PARKS/PLAYGR OUTSD SVCS NON-IT	3,921	34,330	1,399	34,330	52,470
100-507-7410-222	PARKS/PLAYGR ELEC/WATER	15,554	13,986	7,099	13,986	14,476
100-507-7410-224	PARKS/PLAYGR GAS/HEAT	7,050	10,000	4,806	7,000	7,800
100-507-7410-225	PARKS/PLAYGR TELEPHONE	405	150	217	435	435
100-507-7410-240	PARKS/PLAYGR MAINT CONT NON-IT	174	350	0	350	0
100-507-7410-297	PARKS/PLAYGR REFUSE COLL	0	235	0	0	0
	TOTAL PURCHASED SERVICES	27,104	59,051	13,520	56,101	75,181
	OPERATING SUPPLIES & EXPENSES					
100-507-7410-310	PARKS/PLAYGR OFFICE SUPPLIES	726	610	115	610	500
100-507-7410-311	PARKS/PLAYGR POSTAGE	75	190	4	190	190
100-507-7410-322	PARKS/PLAYGR PERIODICALS	0	35	35	35	35
100-507-7410-324	PARKS/PLAYGR LIC/PERMIT	75	0	73	73	75
100-507-7410-326	PARKS/PLAYGR PUBLICITY	53	150	356	356	150
100-507-7410-330	PARKS/PLAYGR TRAIN/TRAVEL	634	2,250	1,325	2,250	2,250
100-507-7410-340	PARKS/PLAYGR OPER SUP/EXP	14,495	14,550	11,071	14,550	17,520
100-507-7410-341	PARKS/PLAYGR SAFETY SUP	1,800	600	1,205	1,205	600
100-507-7410-343	PARKS/PLAYGR JANITOR SUP	9,134	7,000	7,495	8,000	8,000
100-507-7410-346	PARKS/PLAYGR CLOTHING ALLOW	826	1,150	555	1,150	1,200
100-507-7410-351	PARKS/PLAYGR GAS/DIESEL	9,121	11,900	3,375	11,900	10,395
	TOTAL OPERATING SUPPLIES & EXP	36,940	38,435	25,608	40,319	40,915

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - PARKS PLAYGROUNDS

EXPENDITURES: Account # 507-7410

400	***Maintenance of City Property***			
400	*Repair/Maint of Buildings*			
	Building supplies, paint, and materials	$3,000	Shop overhead garage door maint	$500
	Band shell repairs	$2,000	Replacement parks shop service door	$2,500
	Park shelter and restroom maint.	$2,850		
410	*Repair/Maint of Grounds*		Tree Replacement	$15,000
	Fertilizer, herbicides/pesticides	$5,000	Playground mulch	$2,500
	Top soil	$2,000	Park improvements	$3,500
	Mulch for downtown & parks	$3,000	Nursery stock plants	$5,000
	Grass seed	$1,500	Irrigation repairs	$250
435	*Repair/Maint of Equip. (Non-Fleet)*	Repairs to picnic tables, benches, flower boxes, and playground equipment		
500	***Fixed Charges***			
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires		
530	*Rent*	Miscellaneous equipment rentals and Sanor System for Fowler Park restrooms		

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - PARKS PLAYGROUNDS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	MAINTENANCE OF CITY PROPERTY					
100-507-7410-400	PARKS/PLAYGR RPR/MAINT BLDG	9,219	13,050	12,790	13,050	16,600
100-507-7410-410	PARKS/PLAYGR RPR/MAINT GRNDS	17,274	22,750	11,245	22,750	37,750
100-507-7410-435	PARKS/PLAYGR RPR/MNT EQUIP NF	9,980	12,000	12,107	12,000	(1,750)
	TOTAL MAINTENANCE OF CITY PROP	36,473	47,800	36,142	47,800	52,600
	FIXED CHARGES					
100-507-7410-508	PARKS/PLAYGR FLEET	49,120	45,100	22,550	45,100	38,870
100-507-7410-530	PARKS/PLAYGR RENT	589	350	509	350	350
	TOTAL FIXED CHARGES	49,709	45,450	23,059	45,450	39,220
	TOTAL PARKS & PLAYGROUNDS	478,879	560,437	260,314	539,840	578,160

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ATHLETIC FIELDS COURTS

This account is for the maintenance of seven softball and baseball diamonds, soccer fields, two football fields, seven volleyball courts, eight tennis courts, one full basketball court and four half-basketball courts. General ball diamond maintenance is crucial for the safety of field users and is dependent on turf management (seeding, sodding, aerating, fertilizing, irrigation, weed control) and other athletic field maintenance (lip maintenance, field marking, mound and batter's box maintenance, light maintenance, bleacher maintenance, fence maintenance). Tennis, basketball and volleyball court maintenance encompasses court cleaning, bench, bounder board, net, post and fence maintenance, crack filling and line painting. It is our desire to continue to search for and acquire a large parcel of land (at least 100 acres) for the expansion and development of an athletic field complex.

Category: Parks and Recreation

EXPENDITURES: Account # 507-7420

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
122	*Crew Over-Time Wages*	To prepare diamonds on weekends (charged back to user)	
125	*Part-Time Wages without Benefits*	Seasonal employees to handle summer maintenance of baseball/softball diamonds	
133	*Longevity*	Crew employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Backflow testing for Roosevelt Field Rotary Pavilion	$125
		Electric service assistance needs	$250
222	*Electric and Water*		
300	***Operating Supplies and Expenses***		
320	*Membership Dues*	Wisconsin Sports Turf Managers Association	$45
		National Sports Turf Managers Association	$110
321	*Books and References*		
330	*Training and Travel*	General training	
340	*Operating Supplies and Expenses*	Supplies including bases, pitching rubbers, volleyball nets, and batting cage nets	$1,000
		Basketball goals and nets	$500
		Tennis court nets	$800
		Miscellaneous supplies for field and court improvements	$1,500
		Skating rink brooms, dowels, hoses, shovels, etc	$500
		Tennis court bounding baords	$200
341	*Safety Supplies*		
351	*Gas and Diesel*	425 gallons non-lead fuel @ $2.40/gallon	$1,020
		175 gallons diesel fuel @ $2.85/gallon	$499

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ATHLETIC FIELDS COURTS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7420-121	ATHL FLDS & COURTS WAGES	18,101	26,097	11,040	25,466	26,273
100-507-7420-122	ATHL FLDS & COURTS O/T WAGES	359	292	0	292	296
100-507-7420-125	ATHL FLDS & COURTS P/T WAGES	6,026	12,541	2,147	12,258	13,997
100-507-7420-133	ATHL FLDS & COURTS LONGEVITY	52	71	28	63	63
100-507-7420-151	ATHL FLDS & COURTS FICA	1,868	2,984	1,003	2,913	3,108
100-507-7420-152	ATHL FLDS & COURTS WRS	1,259	1,746	733	1,704	1,811
100-507-7420-154	ATHL FLDS & COURTS HEALTH INS	6,489	9,340	3,961	9,098	8,974
100-507-7420-155	ATHL FLDS & COURTS LIFE INS	30	39	9	29	30
100-507-7420-164	ATHL FLDS & COURTS COMP TIME EARN	0	0	40	0	0
	TOTAL WAGES AND BENEFITS	34,183	53,111	18,961	51,824	54,552
	PURCHASED SERVICES					
100-507-7420-210	ATHL FLDS & COURTS SVCS NON-IT	2,120	2,475	1,370	2,475	375
100-507-7420-222	ATHL FLDS & COURTS ELEC/WATER	4,652	5,960	1,876	5,960	6,169
	TOTAL PURCHASED SERVICES	6,772	8,435	3,246	8,435	6,544
	OPERATING SUPPLIES & EXPENSES					
100-507-7420-320	ATHL FLDS & COURTS MEMBERSHIPS	110	155	155	155	155
100-507-7420-321	ATHL FLDS & COURTS BOOKS & REF	0	0	104	104	0
100-507-7420-330	ATHL FLDS & COURTS TRAIN/TRAVEL	118	400	0	400	400
100-507-7420-340	ATHL FLDS & COURTS SUP/EXP	7,416	4,500	6,043	4,842	4,500
100-507-7420-341	ATHL FLDS & COURTS SAFETY SUP	0	100	0	100	100
100-507-7420-351	ATHL FLDS & COURTS GAS/DIESEL	3,060	1,740	1,188	1,740	1,519
	TOTAL OPERATING SUPPLIES & EXP	10,704	6,895	7,489	7,341	6,674

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ATHLETIC FIELDS COURTS

EXPENDITURES: Account # 507-7420

400	***Maintenance of City Property***		
400	*Repair/Maint of Buildings*	Facility building maintenance and repairs $2,000	
410	*Repair/Maint of Grounds*	Ball diamond mix	$5,000
		Mason sand	$500
		Fertilizer, grass seed, sod, top soil	$5,500
		Tennis court crack filling	$3,230
		Field marking material and diamond dry, basketabll court line painting	$5,800
		Irrigation repairs	$250
435	*Repair/Maint of Equip. (Non-Fleet)*	Diamond light and scoreboard repairs	$1,000
		Misc backflow preventor repairs	$150
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	
530	*Rent*	Equipment rentals	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ATHLETIC FIELDS COURTS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	MAINTENANCE OF CITY PROPERTY					
100-507-7420-400	ATHL FLDS & COURTS RPR/MAINT BLDG	445	2,000	152	2,000	2,000
100-507-7420-410	ATHL FLDS & COURTS RPR/MAINT GRNDS	13,972	20,280	5,945	20,280	20,280
100-507-7420-435	ATHL FLDS & COURTS RPR/MAINT EQ NF	1,180	1,370	1,349	1,370	1,150
	TOTAL MAINTENANCE OF CITY PROP	15,597	23,650	7,446	23,650	23,430
	FIXED CHARGES					
100-507-7420-508	ATHL FLDS & COURTS FLEET	9,850	9,660	4,830	9,660	9,720
100-507-7420-530	ATHL FLDS & COURTS RENT	330	0	0	0	0
	TOTAL FIXED CHARGES	10,180	9,660	4,830	9,660	9,720
	TOTAL ATHLETIC FIELDS & COURTS	77,437	101,751	41,972	100,910	100,920

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - SPECIAL EVENTS ENTERTAINMENT

The City shares in the cost of providing fireworks displays for the 4th of July and Festival Week. We provide the crews to set up and clean up for special events and activities including Festival of Arts Week, street dances, Downtown Extravaganza, Kid's Day, Chill Fest, Moonlit Movies, boat parade, and other City and Chamber sponsored events.

Category: Parks and Recreation

EXPENDITURES: Account # 507-7520

100	***Wages and Benefits***		
121	*Crew Regular Wages*	Preparation of various events, putting up seasonal decorations, flags, and banners	
122	*Crew Over-Time Wages*		
125	*Part-Time Wages without Benefits*	Seasonal workload and supervisory staff for special events and activities, such as Festival of the Arts Week, 4th of July fireworks, Kid's Day, and other City and Chamber sponsored events	
133	*Longevity*	Crew employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Fireworks for July 4th celebration	$6,000
		Legion Band Concerts	$5,000
		Electrical needs for special events	$500
300	***Operating Supplies and Expenses***		
313	*Printing*		
324	*Licenses and Permits*	Holiday music for downtown	
340	*Operating Supplies and Expenses*	Seasonal decorations and lighting for community activities; Kid's Day supplies	
343	*Janitorial Supplies*		
400	***Maintenance of City Property***		
435	*Repair/Maint of Equip. (Non-Fleet)*		
500	***Fixed Charges***		
530	*Rent*		

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - SPECIAL EVENTS ENTERTAINMENT

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7520-121	SPECIAL EVENT WAGES	14,284	12,762	5,260	12,276	12,626
100-507-7520-122	SPECIAL EVENT O/T WAGES	79	128	0	128	131
100-507-7520-125	SPECIAL EVENT P/T WAGES	1,463	742	96	726	818
100-507-7520-133	SPECIAL EVENT LONGEVITY	33	31	5	25	26
100-507-7520-151	SPECIAL EVENT FICA	1,197	1,045	407	1,006	1,040
100-507-7520-152	SPECIAL EVENT WRS	979	853	348	820	869
100-507-7520-154	SPECIAL EVENT HEALTH INS	5,203	4,384	1,976	4,347	4,296
100-507-7520-155	SPECIAL EVENT LIFE INS	30	26	12	21	21
	TOTAL WAGES AND BENEFITS	23,268	19,971	8,104	19,351	19,828
	PURCHASED SERVICES					
100-507-7520-210	SPECIAL EVENT OUTSD SVCS NON-IT	11,356	14,500	2,000	9,500	11,500
	TOTAL PURCHASED SERVICES	11,356	14,500	2,000	9,500	11,500
	OPERATING SUPPLIES & EXPENSES					
100-507-7520-313	SPECIAL EVENT PRINTING	286	0	0	0	0
100-507-7520-324	SPECIAL EVENT LIC/PERMIT	335	335	336	336	335
100-507-7520-340	SPECIAL EVENT OPER SUP/EXP	6,133	2,495	2,176	2,495	2,900
100-507-7520-343	SPECIAL EVENT JANITORIAL SUP	0	0	138	140	0
	TOTAL OPERATING SUPPLIES & EXP	6,755	2,830	2,651	2,971	3,235
	MAINTENANCE OF CITY PROPERTY					
100-507-7520-435	SPECIAL EVENT RPR/MAINT EQUIP	603	0	130	130	0
	TOTAL MAINTENANCE OF CITY PROP	603	0	130	130	0
	FIXED CHARGES					
100-507-7520-530	SPECIAL EVENT RENT	95	0	0	0	0
	TOTAL FIXED CHARGES	95	0	0	0	0
	CONTRIBUTIONS, GRANTS, & OTHER					
100-507-7520-720	SPECIAL EVENT DONATIONS	2,000	2,000	1,900	2,000	0
	TOTAL CONTRIBUTION, GRANTS, & OTH	2,000	2,000	1,900	2,000	0
	TOTAL SPECIAL EVENTS & ENTERTAINMN	44,078	39,301	14,784	33,952	34,563

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - TREE AND BRUSH CONTROL

This account is used to maintain the City's trees and shrubs on streets, parks, and right-of-ways. Maintenance includes pruning, planting, removal of trees and shrubs, stump removal and restoration, and handling emergency situations such as wind-blown trees and branches. A street tree and park tree inventory is maintained in all City parks, green spaces and on tree medians and right-of-ways. The Parks, Recreation, and Forestry Department also celebrates Arbor Day and Bird City Wisconsin with various groups and organizations and is committed to maintaining both Tree City USA and Bird City Wisconsin status.

Category: Public Works

EXPENDITURES: Account # 507-7610

100	***Wages and Benefits***		
121	*Crew Regular Wages*		
122	*Crew Over-Time Wages*		
125	*Part-Time Wages without Benefits*	Seasonal help	
133	*Longevity*	Crew employees	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
164	*Compensatory Time Earned*		
200	***Purchased Services***		
211	*Outside/Prof Services (IT)*	GIS yearly fees and fees for new system $3,000	
300	***Operating Supplies and Expenses***		
311	*Postage*		
313	*Printing*		
320	*Membership Dues*	Wisconsin Arborist Association	$135
		ISA membership	$130
		Society of Municipal Arborists	$85
		Arborist Day Foundation Tree City USA	$15
		Bird City membership	$100
321	*Books and References*	Arboricultural reference books and tree safety publications	
324	*Licenses and Permits*		
326	*Publicity*		
330	*Training and Travel*	Forestry training and seminars	$500
		Wisconsin Arborist Annual conf.	$1,000
340	*Operating Supplies and Expenses*	Small tools and equipment (pruning saws, hand pruners, loppers, etc.)	
341	*Safety Supplies*	Gloves for chipping, break away safety vests, safety glasses, etc.	
351	*Gas and Diesel*	For chain saws, bucket truck, and stump grinder-	
		600 gallons non-lead fuel @ $2.40/gallon	$1,440
		450 gallons diesel fuel @ $2.85/gallon	$1,283
400	***Maintenance of City Property***		
410	*Repair/Maint of Grounds*	Nursery stock	$13,000
		Grass seed for stump grinding	$250
		Topsoil for stump grinding restoration & tree planting	$450
435	*Repair/Maint of Equip. (Non-Fleet)*	Replacement saw blades for saws	$750
		Chipper knife sharpening	$500
500	***Fixed Charges***		
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires	

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - TREE AND BRUSH CONTROL

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES AND BENEFITS					
100-507-7610-121	TREE&BRUSH WAGES	34,120	46,328	15,035	46,197	47,213
100-507-7610-122	TREE&BRUSH O/T WAGES	338	545	206	464	472
100-507-7610-125	TREE&BRUSH P/T WAGES	3,585	2,438	493	2,381	2,728
100-507-7610-133	TREE&BRUSH LONGEVITY	103	139	26	138	138
100-507-7610-151	TREE&BRUSH FICA	2,941	3,783	1,183	3,762	3,867
100-507-7610-152	TREE&BRUSH WRS	2,349	3,103	1,014	3,089	3,252
100-507-7610-154	TREE&BRUSH HEALTH INS	12,988	16,349	6,734	15,818	15,622
100-507-7610-155	TREE&BRUSH LIFE INS	71	83	28	81	83
100-507-7610-164	TREE&BRUSH COMP TIME EARNED	0	0	105	0	0
	TOTAL WAGES AND BENEFITS	56,494	72,768	24,823	71,929	73,376
	PURCHASED SERVICES					
100-507-7610-211	TREE&BRUSH PROF SVCS IT	690	500	0	500	3,000
	TOTAL PURCHASED SERVICES	690	500	0	500	3,000
	OPERATING SUPPLIES & EXPENSES					
100-507-7610-311	TREE&BRUSH POSTAGE	0	100	0	100	100
100-507-7610-313	TREE&BRUSH PRINTING	0	100	0	100	0
100-507-7610-320	TREE&BRUSH MEMBERSHIPS	375	375	480	480	465
100-507-7610-321	TREE&BRUSH BOOKS & REF	40	150	0	150	150
100-507-7610-324	TREE&BRUSH LIC/PERMIT	0	200	100	100	0
100-507-7610-326	TREE&BRUSH PUBLICITY	0	0	13	15	0
100-507-7610-330	TREE&BRUSH TRAIN/TRAVEL	105	1,400	832	1,400	1,500
100-507-7610-340	TREE&BRUSH OPER SUP/EXP	1,312	1,000	685	1,000	1,000
100-507-7610-341	TREE&BRUSH SAFETY SUP	208	500	578	750	500
100-507-7610-351	TREE&BRUSH GAS/DIESEL	3,347	3,115	1,681	0	2,723
	TOTAL OPERATING SUPPLIES & EXP	5,387	6,940	4,369	4,095	6,438
	MAINTENANCE OF CITY PROPERTY					
100-507-7610-410	TREE&BRUSH RPR/MAINT GRNDS	10,490	13,700	5,261	13,700	13,700
100-507-7610-435	TREE&BRUSH RPR/MNT EQUIP NF	750	1,250	0	1,250	1,250
	TOTAL MAINTENANCE OF CITY PROP	11,240	14,950	5,261	14,950	14,950
	FIXED CHARGES					
100-507-7610-508	TREE&BRUSH FLEET	17,400	13,490	6,745	13,490	11,100
	TOTAL FIXED CHARGES	17,400	13,490	6,745	13,490	11,100
	TOTAL FORESTRY	91,210	108,648	41,198	104,964	108,864

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ELDERLY DONATIONS

Category: Health and Human Services

EXPENDITURES: Account # 507-7710

700	*Contribution, Grants, and Other*		
720	*Donations*	Silver Streak	$6,000
		Senior Center	$6,000

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ELDERLY DONATIONS

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	CONTRIBUTIONS, GRANTS, & OTHER					
100-507-7710-720	DONATIONS	12,000	12,000	9,000	12,000	12,000
	TOTAL TRANSPORTATION ELDERLY	12,000	12,000	9,000	12,000	12,000

GENERAL FUND

Department 508
Planning Department

City of Oconomowoc
Planning Department
Department 508
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Licenses & Permits	4,925	4,500	5,000	6,500
Public Charges for Services	15,875	10,000	13,000	10,000
Miscellaneous Revenues	50	40	90	50
Subtotal Operating Revenues	20,850	14,540	18,090	16,550
Expenditures				
Total by Object				
Planning	233,644	276,498	257,282	257,163
Subtotal Expenditures	233,644	276,498	257,282	257,163
Net Cost/(Revenue) of Department (excluding property taxes)	212,794	261,958	239,192	240,613
Net EV Tax Levy per $1,000	$ 0.11	$ 0.14	$ 0.13	$ 0.12

City of Oconomowoc
Planning Department
Department 508
2017 Budget

Department Objective

The Planning Department provides quality customer service and enriches community life through growth monitoring. Growth is controlled in an orderly and sustainable manner with the intent to promote a balance of the natural and built environments. This is accomplished through professional guidance, public involvement, and efficient, equitable, and lawful enforcement. The Planning Department provides advice and technical expertise for elected officials, appointed citizen planners, other City departments, public agencies, potential developers, and residents in pursuit of supporting well-informed and collaborative land use and land development decisions. Efforts are guided by an understanding and commitment to the principle that these decisions have a direct impact on the community's quality of life today and on future generations.

Department Goals and Initiatives for 2017

- Downtown Ordinance: Continue working on the Downtown Design Ordinance. Once the Downtown Ordinance is adopted, anticipated to be fall of 2016, Planning will continue with the process to create Ordinances for development standards in the East Wisconsin Avenue Corridor per Council initiative.
- Subdivision and Platting Ordinance: Review sections of the ordinance that require updating.
- Planned Development (PD) Inventory and Review: Make sure all PD's are current and if no longer needed have the PD designations removed from the map.
- Greenbelt Initiative: Work closely with Parks, Recreation, & Forestry to secure lands and grant money for trails in key corridors that link residential areas with key community buildings.
- Northeast Area Land Use Plan: Work with the property owners and key stakeholders regarding the land use and transportation networks in the areas bounded by Hwy K, Brown Street, and Lake Drive.

Major Changes From Prior Years

- Changing Economy: The economy continues to rebound after several below average development years. The development of residential is much higher than past years, and it is anticipated that commercial development will start to pick up with the increase in residential units.
- Changing Technology: Planning staff oversees the City website and social media sites. Planning staff continues to help other Departments with their sections of the City website. These activities take much staff time that was previously not needed.
- Retirement of City Attorney: Planning will draft and create more documents in-house verses having the City Attorney create. Examples include Conditional Use Permits, Public Hearing notices, Rezoning Ordinances, Developer's Agreements, and Land Use Plan resolutions.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	2.00 / 2.00	2.00 / 2.00	2.00 / 2.00	2.00 / 2.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	2.00 / 2.00	2.00 / 2.00	2.00 / 2.00	2.00 / 2.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Subdivision Plats	7	4	2	4
Certified Survey Maps	7	10	6	4
Commercial Applications	6	11	3	2
Industrial Applications	0	3	1	2
Institutional Applications	1	1	3	1
Sign Applications	33	33	15	25
Architectural Applications	20	15	9	15
Occupancy Compliance *	39	43	30	45
Conditional Use Permits	5	1	2	2
Zoning Text Amendments	2	1	2	2
Rezonings	4	5	3	3
Temporary Use Permits	43	32	45	35
Zoning Board of Appeals	0	0	1	0
Mailed Correspondence	70	43	60	50
* Occupancy compliance form replaced certificate of zoning compliance starting in 2014.				

CITY OF OCONOMOWOC
2017 BUDGET
PLANNING DEPARTMENT REVENUES

REVENUES

	Licenses and Permits	
	Zoning & Planning	Zoning, rezoning, supplemental regulations, board of appeals, temporary use permits, and architectural control
	Public Charges for Services	
	City Staff Review Fees	Fees charged for planner's review time of proposed developments
	Miscellaneous Revenues	
	Purch Card Rebate	Rebate earned on purchasing card payments

CITY OF OCONOMOWOC
2017 BUDGET
PLANNING DEPARTMENT - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	LICENSES & PERMITS						
100-404-4437-008	ZONING AND PLANNING	4,925	4,500	3,775	5,000	6,500	44.44%
	TOTAL LICENSES & PERMITS	4,925	4,500	3,775	5,000	6,500	44.44%
	PUBLIC CHARGES FOR SERVICE						
100-406-6842-008	CITY STAFF REVIEW FEES	15,875	10,000	11,463	13,000	10,000	.00%
	TOTAL PUBLIC CHARGES FOR S	15,875	10,000	11,463	13,000	10,000	.00%
	MISCELLANEOUS REVENUES						
100-408-8430-008	PURCHASING CARD REBATE	50	40	96	90	50	25.00%
	TOTAL MISCELLANEOUS REVEN	50	40	96	90	50	25.00%
	TOTAL FUND REVENUES	20,850	14,540	15,334	18,090	16,550	13.82%

DEPARTMENT 508 - PLANNING DEPARTMENT
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$124,405	$136,387	$67,511	$137,368	$129,236	-5.2%
FICA	151	$11,532	$12,613	$5,584	$12,740	$12,022	-4.7%
Wisconsin Retirement System	152	$10,323	$10,725	$4,906	$10,835	$10,525	-1.9%
Sick Leave	153	$7,802	$11,206	$1,086	$11,322	$10,674	-4.7%
Health Insurance	154	$41,765	$47,161	$23,590	$47,181	$40,956	-13.2%
Life Insurance	155	$174	$215	$92	$216	$211	-1.7%
Vacation Leave	156	$8,901	$8,675	$2,432	$9,185	$8,936	3.0%
Holiday Leave	157	$6,651	$6,226	$1,238	$6,290	$5,930	-4.7%
Jury Pay	162			$813			
Compensatory Time Earned	164	$4,231		$1,135			
TOTAL WAGES & BENEFITS		**$215,785**	**$233,207**	**$108,386**	**$235,136**	**$218,492**	**-6.3%**
PURCHASED SERVICES							
Outside and Professional Services (Non-IT)	210	$35	$20,000			$15,000	-25.0%
Telephone	225	$310	$325	$154	$300	$325	
Repair and Maintenance Contracts (IT)	241	$539					
TOTAL PURCHASED SERVICES		**$884**	**$20,325**	**$154**	**$300**	**$15,325**	**-24.6%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$362	$250	$500	$500	$700	180.0%
Postage	311	$78	$100	$46	$100	$150	50.0%
Printing	313	$59	$200	$44	$150	$200	
Membership Dues	320	$1,044	$1,240	$960	$1,100	$1,240	
Training and Travel	330	$2,785	$5,000	$3,494	$4,400	$4,500	-10.0%
Car Allowance	332	$2,330	$2,376	$1,188	$2,376	$2,376	
Operating Supplies and Expenses	340	$95	$580			$400	-31.0%
TOTAL OPERATING SUPPLIES & EXP.		**$6,755**	**$9,746**	**$6,232**	**$8,626**	**$9,566**	**-1.8%**
FIXED CHARGES							
Technology	509	$10,220	$13,220	$6,610	$13,220	$13,780	4.2%
TOTAL FIXED CHARGES		**$10,220**	**$13,220**	**$6,610**	**$13,220**	**$13,780**	**4.2%**
TOTAL OPERATING EXPENDITURES		**$233,644**	**$276,498**	**$121,382**	**$257,282**	**$257,163**	**-7.0%**
GRAND TOTAL DEPT 508		**$233,644**	**$276,498**	**$121,382**	**$257,282**	**$257,163**	**-7.0%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - PLANNING AND ZONING

The City Planner, as Zoning Administrator, makes recommendations to the Plan Commission and Common Council regarding the subdivision of land, zoning and rezoning of land, use of City lands, and approvals of special use, conditional use, temporary use and supplementary use permits. With the assistance of the City Engineer and the Department of Public Works, the City Planner reviews and approves landscaping and erosion control plans. The City Planner serves as staff to the Architectural Commission and the Zoning Board of Appeals.

Category: Conservation and Development

EXPENDITURES: Account # 508-8100

100	***Wages and Benefits***		
111	*Salaries*	City Planner - 90% Planner/Community Development Specialist - 75% Administrative Assistant - 30%	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
162	*Jury Duty*		
164	*Compensatory Time Earned*		
200	***Purchased Services***		
210	*Outside/Prof Services (Non-IT)*	Outside consultant assistance for Downtown Planning initiatives	
225	*Telephone*	Monthly line and toll charges	
241	*Repair/Maint Contracts (IT)*		
300	***Operating Supplies and Expense***		
310	*Office Supplies*		
311	*Postage*		
313	*Printing*	Various plans and other color documents	
320	*Membership Dues*	APA (2 members) WAPA (2 members) Congress for New Urbanism AICP (1 member) American Institute of Architects	$500 $100 $140 $295 $205
330	*Training and Travel*	APA seminars and meetings, potential State and National APA conference, and other training sessions	
332	*Car Allowance*	$220 per month for City Planner (split based on salary allocation)	
340	*Operating Supplies and Expense*	Miscellaneous supplies and expenses	
500	***Fixed Charges***		
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance and depreciation	

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - PLANNING & ZONING

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-508-8100-111	PLANNING SALARIES	124,405	136,387	67,511	137,368	129,236
100-508-8100-151	PLANNING FICA	11,532	12,613	5,584	12,740	12,022
100-508-8100-152	PLANNING WRS	10,323	10,725	4,906	10,835	10,525
100-508-8100-153	PLANNING SICK LEAVE	7,802	11,206	1,086	11,322	10,674
100-508-8100-154	PLANNING HEALTH INS	41,765	47,161	23,590	47,181	40,956
100-508-8100-155	PLANNING LIFE INS	174	215	92	216	211
100-508-8100-156	PLANNING VACATION	8,901	8,675	2,432	9,185	8,936
100-508-8100-157	PLANNING HOLIDAY	6,651	6,226	1,238	6,290	5,930
100-508-8100-162	PLANNING JURY DUTY	0	0	813	0	0
100-508-8100-164	PLANNING COMP TIME EARNED	4,231	0	1,135	0	0
	TOTAL WAGES & BENEFITS	215,784	233,208	108,387	235,137	218,490
	PURCHASED SERVICES					
100-508-8100-210	PLANNING OUTSD SVCS NON-IT	35	20,000	0	0	15,000
100-508-8100-225	PLANNING TELEPHONE	310	325	154	300	325
100-508-8100-241	PLANNING MAINT CONT IT	539	0	0	0	0
	TOTAL PURCHASED SERVICES	884	20,325	154	300	15,325
	OPERATING SUPPLIES & EXPENSES					
100-508-8100-310	PLANNING OFFICE SUPPLIES	362	250	500	500	700
100-508-8100-311	PLANNING POSTAGE	78	100	46	100	150
100-508-8100-313	PLANNING PRINTING	59	200	44	150	200
100-508-8100-320	PLANNING MEMBERSHIPS	1,044	1,240	960	1,100	1,240
100-508-8100-330	PLANNING TRAIN/TRAVEL	2,785	5,000	3,494	4,400	4,500
100-508-8100-332	PLANNING CAR ALLOWANCE	2,330	2,376	1,188	2,376	2,376
100-508-8100-340	PLANNING OPER SUP/EXP	95	580	0	0	400
	TOTAL OPERATING SUPPLIES & EXP	6,753	9,746	6,232	8,626	9,566
	FIXED CHARGES					
100-508-8100-509	PLANNING TECHNOLOGY	10,220	13,220	6,610	13,220	13,780
	TOTAL FIXED CHARGES	10,220	13,220	6,610	13,220	13,780
	TOTAL PLANNING & ZONING	233,641	276,499	121,383	257,283	257,161

GENERAL FUND

Department 509
Bureau of Economic Development

City of Oconomowoc
Bureau of Economic Development
Department 509
2017 Budget

Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Revenues				
Taxes	224,208	215,000	217,000	-
Intergovernmental Aid	-	-	-	-
Miscellaneous Revenues	588	580	2,030	1,490
Fund Balance Applied	-	-	-	-
Subtotal Operating Revenues	224,796	215,580	219,030	1,490
Expenditures				
Total by Object				
Economic Development	234,262	328,419	221,374	141,334
Subtotal Expenditures	234,262	328,419	221,374	141,334
Net Cost/(Revenue) of Department (excluding property taxes)	9,466	112,839	2,344	139,844
Net EV Tax Levy per $1,000	$ 0.01	$ 0.06	$ 0.00	$ 0.07

City of Oconomowoc
Bureau of Economic Development
Department 509
2017 Budget

Department Objective

The Oconomowoc Bureau of Economic Development strives to maximize the resources available to the community through leadership and coordination in order to ensure positive economic growth and future development for the City of Oconomowoc. The Bureau promotes business assistance programs, coordinates the activities of the Community Development Authority (CDA), and leads the City in community promotional campaign efforts.

Department Goals and Initiatives for 2017

- Downtown Revitalization: With the approval of the Parc On Lac La Belle project, this should serve as a catalyst for future interest in Downtown Oconomowoc. Additional sites for redevelopment projects will be explored such as the E. Wisconsin Ave/St. Paul redevelopment area.
- Façade Program: Further promote the façade program to get additional property owners to make investments into their downtown buildings. Collaborate with Community Development Specialist to target properties, and use staff architectural expertise to make recommendations for aesthetic building improvements by using the façade program funding. Develop a larger grant/loan program for signature buildings to make greater impact on the aesthetics for Downtown Oconomowoc.
- Redevelopment: Continue to explore the opportunity for the redevelopment of the former YMCA property into a tax generating parcel.

Major Changes From Prior Years

- Room Tax Revenue: The 2015-2017 Wisconsin biennial budget included legislation which requires municipalities collecting tourism to phase in a 30% cap on the total revenues retained for general purposes, and also requires creation of a dedicated tourism commission to oversee the remaining funds. Accordingly tourism earmarked room tax revenues and related tourism expenditures have been moved to a separate fund to appropriately segregate and account for financial activities directed by the new commission.
- The Pabst Farms Town Center Project: This project, approved by the City Council in 2010, and amended in 2014 could produce some development activity but that would become known as the STH 67/Summit Avenue reconstruction project progresses. The improved site access and additional growth the City is experiencing should generate additional interest by retailers based on the customer traffic drawn to the area.
-

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	1.00 / 1.00	1.00 / 1.00	1.00 / 1.00	1.00 / 1.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	1.00 / 1.00	1.00 / 1.00	1.00 / 1.00	1.00 / 1.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Vacant Storefronts	1	2	2	2
Façade Restoration	2	2	2	2
Presentations	9	10	9	9
Grant Applications	-	1	1	1

CITY OF OCONOMOWOC
2017 BUDGET
BUREAU OF ECONOMIC DEVELOPMENT REVENUES

REVENUES

	Taxes	
	Public Accom Tax	
	Miscellaneous Revenues	
	Purch Card Rebate	Rebate earned on purchasing card payments
	Donations - Indiv/Orgs	Utility Community Development grant, Joint projects with local organizations

CITY OF OCONOMOWOC

2017 BUDGET

BUREAU OF ECONOMIC DEVELOPMENT - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	TAXES						
100-401-1210-009	PUBLIC ACCOMMODATION TAX	224,208	215,000	102,157	217,000	0	-100.00%
	TOTAL TAXES	224,208	215,000	102,157	217,000	0	-100.00%
	MISCELLANEOUS REVENUES						
100-408-8430-009	PURCHASING CARD REBATE	588	580	651	651	490	-15.52%
100-408-8501-009	DONATIONS - INDIVIDUALS/ORG	0	0	1,379	1,379	1,000	.00%
	TOTAL MISCELLANEOUS REVEN	588	580	2,030	2,030	1,490	156.90%
	TOTAL FUND REVENUES	224,796	215,580	104,187	219,030	1,490	-99.31%

DEPARTMENT 509 - BUREAU OF ECONOMIC DEVELOPMENT
EXPENDITURE BUDGET SUMMARY

ACCOUNT TITLE	A/C	2015 ACTUAL	2016 ADOPTED	6/30/2016 ACTUAL	2016 ESTIMATE	2017 PROPOSED	% CHANGE
WAGES AND BENEFITS							
Salaries	111	$77,601	$87,933	$41,211	$80,591	$58,336	-33.7%
FICA	151	$7,159	$8,435	$3,478	$7,726	$5,639	-33.2%
Wisconsin Retirement System	152	$6,374	$7,078	$2,934	$6,487	$4,861	-31.3%
Sick Leave	153	$1,575	$7,396	$631	$6,779	$4,930	-33.3%
Health Insurance	154	$24,481	$27,397	$12,009	$24,017	$14,064	-48.7%
Life Insurance	155	$150	$154	$78	$141	$103	-33.3%
Vacation Leave	156	$5,652	$7,805	$1,028	$7,156	$5,478	-29.8%
Holiday Leave	157	$3,958	$4,109	$741	$3,766	$2,739	-33.3%
Compensatory Time Earned	164	$5,061		$843			
TOTAL WAGES & BENEFITS		**$132,013**	**$150,308**	**$62,952**	**$136,663**	**$96,148**	**-36.0%**
PURCHASED SERVICES							
Outside and Professional Services (Non-IT)	210	$2,650	$5,000		$1,500	$3,000	-40.0%
Outside and Professional Services (IT)	211	$17,540	$11,500		$8,000	$8,250	-28.3%
Telephone	225	$431	$300	$212	$450		-100.0%
TOTAL PURCHASED SERVICES		**$20,621**	**$16,800**	**$212**	**$9,950**	**$11,250**	**-33.0%**
OPERATING SUPPLIES AND EXPENSES							
Office Supplies	310	$79	$250	$43	$100	$220	-12.0%
Postage	311	$672	$500	$302	$650		-100.0%
Printing	313	$1,108	$400	$836	$1,000		-100.0%
Membership Dues	320	$4,182	$4,250	$1,215	$3,500	$3,150	-25.9%
Periodicals	322	$264	$100	$66	$200	$190	90.0%
Publicity	326	$22,348	$48,000	$10,854	$25,000		-100.0%
Training and Travel	330	$4,423	$3,500	$2,090	$3,000	$3,000	-14.3%
Car Allowance	332	$2,963	$3,021	$1,510	$3,021	$2,226	-26.3%
Operating Supplies and Expenses	340	$6,988	$1,000	$5,517	$1,000	$1,000	
TOTAL OPERATING SUPPLIES & EXP.		**$43,026**	**$61,021**	**$22,432**	**$37,471**	**$9,786**	**-84.0%**
FIXED CHARGES							
Technology	509	$10,180	$12,290	$6,145	$12,290	$9,150	-25.5%
TOTAL FIXED CHARGES		**$10,180**	**$12,290**	**$6,145**	**$12,290**	**$9,150**	**-25.5%**
CONTRIBUTIONS, GRANTS & OTHERS							
Donations	720	$12,736	$18,000	$10,325	$15,000		-100.0%
Grants	730	$15,685	$70,000	$5,000	$10,000	$15,000	-78.6%
TOTAL CONTRIB, GRANTS & OTHERS		**$28,421**	**$88,000**	**$15,325**	**$25,000**	**$15,000**	**-83.0%**
TOTAL OPERATING EXPENDITURES		**$234,262**	**$328,419**	**$107,066**	**$221,374**	**$141,334**	**-57.0%**
GRAND TOTAL DEPT 509		**$234,262**	**$328,419**	**$107,066**	**$221,374**	**$141,334**	**-57.0%**

CITY OF OCONOMOWOC
2017 BUDGET
GENERAL FUND - ECONOMIC DEVELOPMENT

The Bureau of Economic Development duties include serving the existing businesses in the City of Oconomowoc, as well as soliciting new and complementary business and industry to the City to ensure continued economic vitality. Businesses in the Oconomowoc area include industrial, commercial, service, health & wellness, retail and professional entities as well as the hospitality industry.

Category: Conservation and Development

EXPENDITURES: Account # 509-9100

100	***Wages and Benefits***	
111	*Salaries*	Economic Development Director 70% (remainder allocated 25% to Tourism, 2% to Wastewater Utilities, 1% to Water Utilities, and 2% to Electric Utilities)
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
164	*Compensatory Time Earned*	
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Development project financial analysis, land surveyor services for City projects,
211	*Outside/Prof Services (IT)*	Continue interactive site location, commercial property availability and demographics information for business attraction. Arc GIS story map for business & retail attraction (split with Tourism fund)
225	*Telephone*	
300	***Operating Supplies and Expense***	
310	*Office Supplies*	
311	*Postage*	
310	*Printing*	
320	*Membership Dues*	Wisconsin Economic Development Association, Wisconsin Association of Convention & Visitors Bureaus, International Economic Development Council, Commercial Association of Realtors Wisconsin, and other associations
322	*Periodicals*	Business Journal & Biz Times subscription (split with Tourism fund)
326	*Publicity*	
330	*Training and Travel*	Trainings for Professional Development; APPA economic development conference; ICSC Convention; Lead by Example
332	*Car Allowance*	$265 per month for Director (split based on salary allocation)
340	*Operating Supplies and Expense*	Supplies to fulfill inquiries, joint promotional items with Olympia Resort to capture new convention business and bring convention attendees downtown, and miscellaneous $940
500	***Fixed Charges***	
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance, and depreciation
700	***Contributions, Grants, and Others***	
720	*Donations*	
730	*Grants*	Downtown business development grant program for downtown façade grants $15,000

CITY OF OCONOMOWOC

2017 BUDGET

GENERAL FUND - ECONOMIC DEVELOPMENT

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
100-509-9100-111	ECON DEV SALARIES	77,601	87,933	41,211	80,591	58,336
100-509-9100-151	ECON DEV FICA	7,159	8,435	3,478	7,726	5,639
100-509-9100-152	ECON DEV WRS	6,374	7,078	2,934	6,487	4,861
100-509-9100-153	ECON DEV SICK LEAVE	1,575	7,396	631	6,779	4,930
100-509-9100-154	ECON DEV HEALTH INS	24,481	27,397	12,009	24,017	14,064
100-509-9100-155	ECON DEV LIFE INS	150	154	78	141	103
100-509-9100-156	ECON DEV VACATION	5,652	7,805	1,028	7,156	5,478
100-509-9100-157	ECON DEV HOLIDAY	3,958	4,109	741	3,766	2,739
100-509-9100-164	ECON DEV COMP TIME EARNED	5,061	0	843	0	0
	TOTAL WAGES & BENEFITS	132,011	150,307	62,953	136,663	96,150
	PURCHASED SERVICES					
100-509-9100-210	ECON DEV OUTSD SVC NON-IT	2,650	5,000	0	1,500	3,000
100-509-9100-211	ECON DEV PROF SVCS IT	17,540	11,500	0	8,000	8,250
100-509-9100-225	ECON DEV TELEPHONE	431	300	212	450	0
	TOTAL PURCHASED SERVICES	20,621	16,800	212	9,950	11,250
	OPERATING SUPPLIES & EXPENSES					
100-509-9100-310	ECON DEV OFFICE SUPPLIES	79	250	43	100	220
100-509-9100-311	ECON DEV POSTAGE	672	500	302	650	0
100-509-9100-313	ECON DEV PRINTING	1,108	400	836	1,000	0
100-509-9100-320	ECON DEV MEMBERSHIPS	4,182	4,250	1,215	3,500	3,150
100-509-9100-322	ECON DEV PERIODICALS	264	100	66	200	190
100-509-9100-326	ECON DEV PUBLICITY	22,348	48,000	10,854	25,000	0
100-509-9100-330	ECON DEV TRAIN/TRAVEL	4,423	3,500	2,090	3,000	3,000
100-509-9100-332	ECON DEV CAR ALLOWANCE	2,963	3,021	1,510	3,021	2,226
100-509-9100-340	ECON DEV OPER SUP/EXP	6,988	1,000	5,517	1,000	1,000
	TOTAL OPERATING SUPPLIES & EXP	43,027	61,021	22,433	37,471	9,786
	FIXED CHARGES					
100-509-9100-509	ECON DEV TECHNOLOGY	10,180	12,290	6,145	12,290	9,150
	TOTAL FIXED CHARGES	10,180	12,290	6,145	12,290	9,150
	CONTRIBUTIONS, GRANTS & OTHER					
100-509-9100-720	ECON DEV DONATIONS	12,736	18,000	10,325	15,000	0
100-509-9100-730	ECON DEV GRANTS	15,685	70,000	5,000	10,000	15,000
	TOTAL CONTRIBUTIONS, GRANTS &	28,421	88,000	15,325	25,000	15,000
	TOTAL ECONOMIC DEVELOPMENT	234,260	328,418	107,068	221,374	141,336

MISCELLANEOUS
SPECIAL REVENUE FUNDS

Fund 204 – Ambulance
Fund 205 – Garbage & Refuse Collection
Fund 206 – Park Land Acquisition
Fund 207 – Park Land Improvement
Fund 210 – Woodcreek Stormwater
Fund 213 – River Watershed
Fund 250 – Community Development Authority
Fund 255 – Tourism Fund

City of Oconomowoc
Miscellaneous Special Revenue Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 204 - Ambulance				
Beginning Fund Balance	1,046,380	827,798	1,193,054	1,017,260
Revenues (excluding property tax, fund balance applied)	836,171	771,085	787,236	792,250
Property Tax	120,000	120,000	120,000	145,000
Expenditures	809,497	874,257	1,083,030	906,193
Revenue/(Net Cost)	146,674	16,828	(175,794)	31,057
Ending Fund Balance	1,193,054	844,626	1,017,260	1,048,316
Fund 205 - Garbage & Refuse Collection				
Beginning Fund Balance	170,117	173,572	202,615	243,156
Revenues (excluding fund balance applied)	955,580	961,590	981,675	996,510
Expenditures	923,082	960,919	941,134	978,703
Revenue/(Net Cost)	32,498	671	40,541	17,807
Ending Fund Balance	202,615	174,243	243,156	260,963
Fund 206 - Park Land Acquisition				
Beginning Fund Balance	29,577	14,124	14,012	-
Revenues (excluding fund balance applied)	144	100	3,540	-
Expenditures	15,709	14,224	17,552	-
Revenue/(Net Cost)	(15,565)	(14,124)	(14,012)	-
Ending Fund Balance	14,012	-	-	-
Fund 207 - Park Land Improvement				
Beginning Fund Balance	71,384	71,574	66,595	66,820
Revenues (excluding fund balance applied)	211	85	225	175
Expenditures	5,000	20,000	-	20,000
Revenue/(Net Cost)	(4,789)	(19,915)	225	(19,825)
Ending Fund Balance	66,595	51,659	66,820	46,995

City of Oconomowoc
Miscellaneous Special Revenue Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 210 - Woodcreek Stormwater				
Beginning Fund Balance	81,918	83,778	84,359	87,121
Revenues (excluding fund balance applied)	7,248	7,200	7,750	7,750
Expenditures	4,807	4,761	4,988	5,309
Revenue/(Net Cost)	2,441	2,439	2,762	2,441
Ending Fund Balance	84,359	86,217	87,121	89,562
Fund 213 - River Watershed				
Beginning Fund Balance	-	4	3,717	3,714
Revenues (excluding fund balance applied)	83,973	280,250	199,588	291,900
Expenditures	80,256	280,249	199,591	291,554
Revenue/(Net Cost)	3,717	1	(3)	347
Ending Fund Balance	3,717	5	3,714	4,060
Fund 250 - Community Development Authority				
Beginning Fund Balance	54,707	52,837	54,749	54,924
Revenues (excluding property tax, fund balance applied)	155	135	175	175
Expenditures	113	10,000	-	10,000
Revenue/(Net Cost)	42	(9,865)	175	(9,825)
Ending Fund Balance	54,749	42,972	54,924	45,099
Fund 255 - Tourism				
Beginning Fund Balance	-	-	-	-
Revenues (excluding property tax, fund balance applied)	-	-	-	220,160
Property Tax	-	-	-	-
Expenditures	-	-	-	196,066
Revenue/(Net Cost)	-	-	-	24,094
Ending Fund Balance	-	-	-	24,094

SPECIAL REVENUE FUND

AMBULANCE

FUND 204

City of Oconomowoc
Ambulance Fund 204
2017 Budget

Department Objective

The Oconomowoc Ambulance Service is currently operating as an Advanced Emergency Medical Technician level service provider. This means that in addition to Basic Life Support (BLS) care, we can provide IV fluids and additional medications. We are working with the Dousman Fire District in a Shared Services initiative to provide Paramedic Level Service. This has increased the level of Emergency Medical Services from "Advanced EMT" to the EMT-Paramedic level, reduced response times, and created operating cost savings for the Ambulance service.
The Ambulance Fund was originally intended to be primarily self-supporting. Net revenue from the ambulance billing user charges should be sufficient to pay for certain costs to run the ambulance service, as well as provide for occasional large capital purchases as necessary. Due to the implementation of scheduled coverage hours, this fund has received a property tax levy since 2014.

Department Goals and Initiatives for 2017

- Progress toward Paramedic Level of Service: Our Department goal continues to be to become an independent paramedic service. In addition to our four full-time and five paid-on-call members trained to the paramedic level, two additional paid-on-call members will be trained to the paramedic level in 2017.
- Shared Services: Since mid-December of 2014, we have been providing shared Ambulance coverage with Dousman Fire District from 6:00 a.m. through 4:00 p.m. weekdays at Fire Station #2. These shared services have dramatically increased the level of care while reducing response times to areas south of Pabst Road. All this while being fiscally responsible and operationally beneficial for both entities. While the shared service has focused primarily on Ambulance responses, we have also implemented limited shared fire services. Results will be continually evaluated during the remainder of 2016 with the goal of providing the service 24/7/365 in 2017.
- Phillips Defibrillator Upgrades: Our defibrillators have been used effectively over the years to successfully resuscitate several citizens. Because of the success of the shared services mentioned above, money that had been budgeted to pay for Paramedic Intercepts with Lake Country Fire and Rescue was able to be reallocated into upgrading our three defibrillators. These units are over 12 years old, but were bought and have been maintained to be upgradeable as the newest advances become available. Besides replacing all internal system components, this will also replace the screen protectors, upgrade the hard and the soft cases, replace all the therapy cables and the systems will be tuned.

Major Changes From Prior Years

- New Ambulance 4751: Ordered in late spring of 2015, the new ambulance was placed into service in February of 2016. The first and most noticeable feature is that it is red with a black top! This moves away from the Oconomowoc color scheme of white-over-lime-yellow back to the traditional red color for fire apparatus. Several other state of the art safety features are also included. While we have had power lift cots for the past several years, this is the first vehicle that actually picks up and loads the cot into the back of the ambulance. This is a tremendous safety feature to avoid back injuries or our personnel. The vehicle also has "Liquid Springs" which is a hydraulic suspension system that smoothes out the ride to make it the smoothest riding ambulance yet. The Ford F550 chassis comes equipped with four wheel drive. This will be a very useful safety feature during the winter months. The interior of the patient care area has been set up for maximum utility and space utilization at the Paramedic level of care.
- LUCAS 2 Mechanical CPR Compression System**:** The LUCAS device greatly increases the probability of survival for patients whose heart and breathing have stopped. More importantly, the majority of

these patients survive to be discharged from the hospital with few or no lasting neurological deficits. Several patients were successfully resuscitated partially due to the use of these donated devices. All three of our ambulances have one of these units. As a further example of shared services, the LUCAS at Station 2 is shared between the Oconomowoc and Dousman ambulances that are stationed there. This saves the expense of purchasing and maintaining a fourth unit.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time/POC Employees/FTE	36.00 / 10.28	36.00 / 10.28	36.00 / 10.28	36.00 / 10.28
Total Employees/FTE	36.00 / 10.28	36.00 / 10.28	36.00 / 10.28	36.00 / 10.28

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Level of Service	EMT-Advanced	EMT-Advanced	EMT-Advanced	EMT-Advanced
Number of paramedics on staff	7	8	9	11
Call Volume				
Cancellations, mutual aid calls	188	200	100	100
Transports and evaluation calls	911	955	1,000	1,000
Total call volume	1,099	1,155	1,100	1,100
% of Calls				
Within City	91.3%	87%	90%	90%
Within contract agencies	8.7%	13%	10%	10%
POC Hours				
Coverage hours	18,491	19,039	19,000	19,000
Training hours	936	649	950	950
Standby Hours	18	71	24	24
Response hours	1,752	1,665	2,000	2,000
Total POC hours	21,197	21,424	21,974	21,974

CITY OF OCONOMOWOC
2017 BUDGET
AMBULANCE FUND – REVENUES

REVENUES: Acct # 204

	Taxes	
401-1110	*General Property Taxes*	2016 tax levy collected in 2017
	Intergovernmental Aid	
403-3525	*State Aid - EMS Funding*	Chapter 102 funding
	Public Charges for Service	
406-6114	*Other Public Charges for Services*	Ambulance standby services at scheduled events
406-6230	*Ambulance Fees - City*	Charges for ambulance runs for in-City calls
406-6235	*Ambulance Fees - Contract*	Charges for ambulance runs for out-of-City calls
406-6240	*Ambulance Supplies - City*	Charges for medical supplies for in-City calls
406-6245	*Ambulance Supplies - Contract*	Charges for medical supplies for out-of-City calls
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments
408-8310	*Sale of City Property*	
408-8430	*Purchasing Card Rebate*	Rebate earned on purchasing card payments
408-8501	*Donations from Indiv/Org*	

CITY OF OCONOMOWOC

2017 BUDGET

AMBULANCE FUND - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	TAXES					
204-401-1110-004	GENERAL PROPERTY TAXES	120,000	120,000	60,000	120,000	145,000
	TOTAL TAXES	120,000	120,000	60,000	120,000	145,000
	INTERGOVERNMENTAL AID					
204-403-3525-004	STATE AID - EMS FUNDING	6,394	4,160	0	6,394	5,000
	TOTAL INTERGOVERNMENTAL AID	6,394	4,160	0	6,394	5,000
	PUBLIC CHARGES FOR SERVICE					
204-406-6114-004	OTHER PUBLIC CHARGES FOR SERV	0	500	0	500	500
204-406-6230-004	AMBULANCE FEES - CITY	602,675	575,000	248,803	576,800	583,000
204-406-6235-004	AMBULANCE FEES - CONTRACT	113,775	95,000	37,687	99,200	100,000
204-406-6240-004	AMBULANCE SUPPLIES - CITY	79,290	80,500	31,861	85,000	85,000
204-406-6245-004	AMBULANCE SUPPLIES - CONTRACT	16,506	13,300	4,252	16,000	16,000
	TOTAL PUBLIC CHARGES FOR SERVICE	812,246	764,300	322,603	777,500	784,500
	MISCELLANEOUS REVENUE					
204-408-8110-004	INTEREST ON INVESTMENTS	3,012	1,500	2,589	2,500	1,900
204-408-8310-004	SALE OF CITY PROPERTY	13,148	0	0	0	0
204-408-8430-004	PURCHASING CARD REBATE	1,121	1,125	822	822	850
204-408-8501-004	DONATIONS FROM INDIVD & ORGN	250	0	20	20	0
	TOTAL MISCELLANEOUS REVENUE	17,531	2,625	3,431	3,342	2,750
	TOTAL FUND REVENUES	956,171	891,085	386,034	907,236	937,250

CITY OF OCONOMOWOC
2017 BUDGET
AMBULANCE FUND - EXPENDITURES

EXPENDITURES Acct # 204-504-4800

100	***Wages and Benefits***			
111	*Salaries*			
113	*Part-Time Wages with Benefits*	Administrative Assistant (55.5%) and coverage hours (60% of 20,304 hours at minimum wage)		
119	*Firefighter Salaries*	Deputy Fire Chief (40%)		
120	*Paid-on-Call Wages*	POC staff response to ambulance runs outside of coverage hours (144 hours)		
125	*Part-Time Wages without Benefits*	Coverage hours (40% of 20,304 hours at minimum wage)		
133	*Longevity*	Deputy Chief		
137	*Paid-on-Call Training Wages*			
151	*FICA*	Employer share of Social Security and Medicare; includes Mandatory Medicare for Deputy Fire Chief		
152	*Wisconsin Retirement System*	Employer share of required contribution		
153	*Sick Leave*			
154	*Health Insurance*	Employer share of premiums		
155	*Life Insurance*	Employer share of premiums		
156	*Vacation Leave*			
157	*Holiday Leave*			
164	*Compensatory Time Earned*			
200	***Purchased Services***			
210	*Outside/Prof Services (Non-IT)*			
	Hepatitis immunization, TB testing, & immunizations for EMT classes	$2,000	Paramedic school physicals	$840
			EMT school physicals	$810
	Audit of ambulance accounts	$1,725	Paramedic intercept fees	$8,500
	Medical exams for 3 new members	$630	Ambulance billing and collection	$40,000
	Annual physicals for 7 members	$1,105	Legal service	$2,500
	Medical Direction services	$6,000		
225	*Telephone*	Bluetooth cellular phone service for 4751, 4752 and 4753 to allow wireless transmission of EKG data		
240	*Repair & Maint Contracts (Non-IT)*			
	Office copier for Station 2 (33% paid by Fire Dept.)	$700	Maintenance contract for cots	$1,000
241	*Repair & Maint Contracts (IT)*			
	Firehouse Enterprise System software support (33% paid by fire dept)	$2,000	EMS Manager scheduling software support	$1,695
292	*Police Radio Services*	Ambulance portion of Police Dispatch costs		

CITY OF OCONOMOWOC

2017 BUDGET

AMBULANCE FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
204-504-4800-111	AMBULANCE SALARIES	12,466	11,131	5,872	11,136	0
204-504-4800-113	AMBULANCE P/T & COVERAGE W BEN	78,675	99,996	41,444	99,999	112,538
204-504-4800-119	AMBULANCE FIREFIGHTER SALARIES	25,931	26,233	8,002	26,237	27,066
204-504-4800-120	AMBULANCE PAID ON CALL WAGES	11,664	3,062	5,808	3,062	3,123
204-504-4800-125	AMBULANCE P/T & COVERAGE WAGES	71,078	58,882	26,932	58,882	67,003
204-504-4800-133	AMBULANCE LONGEVITY	96	96	40	96	96
204-504-4800-137	AMBULANCE POC TRAINING WAGES	8,592	11,376	3,899	11,376	11,376
204-504-4800-151	AMBULANCE FICA	14,426	14,765	6,637	14,766	15,338
204-504-4800-152	AMBULANCE WRS	11,595	16,257	5,616	16,259	17,592
204-504-4800-153	AMBULANCE SICK LEAVE	2,678	3,197	6,283	3,198	2,342
204-504-4800-154	AMBULANCE HEALTH INS	11,042	11,343	5,684	11,366	8,401
204-504-4800-155	AMBULANCE LIFE INS	271	1,018	149	1,018	1,076
204-504-4800-156	AMBULANCE VACATION	1,890	4,020	394	4,020	3,253
204-504-4800-157	AMBULANCE HOLIDAY	1,512	1,776	279	1,777	1,301
204-504-4800-164	AMBULANCE COMP TIME EARNED	125	0	30	0	0
	TOTAL WAGES & BENEFITS	252,041	263,152	117,069	263,192	270,505
	PURCHASED SERVICES					
204-504-4800-210	AMBULANCE OUTSD SVCS NON-IT	55,658	74,060	27,409	70,000	64,110
204-504-4800-225	AMBULANCE TELEPHONE	225	300	67	300	300
204-504-4800-240	AMBULANCE MAINT CONT NON-IT	1,139	2,075	615	2,075	1,700
204-504-4800-241	AMBULANCE MAINT CONT IT	3,847	3,695	0	3,695	3,695
204-504-4800-292	AMBULANCE POLICE RADIO SRV	17,890	18,630	9,315	18,630	19,360
	TOTAL PURCHASED SERVICES	78,759	98,760	37,406	94,700	89,165

CITY OF OCONOMOWOC
2017 BUDGET
AMBULANCE FUND - EXPENDITURES

EXPENDITURES Acct # 204-504-4800

300	***Operating Supplies and Expenses***			
310	*Office Supplies*			
311	*Postage*	Postage and shipping		
313	*Printing*	HIPAA forms		
320	*Membership Dues*	Wisconsin EMS Assoc. $425; North Central EMS Cooperative $75		
324	*Licenses and Permits*			
	CLIA license fees	$150	National registry testing	
	National registry fees (5 @ $20)	$100	for paramedics (2 @ $115)	$230
330	*Training and Travel*			
	Mileage, tuition, training materials		Paramedic training for 2 POC members	
	for EMS related schools	$5,000	(Ipad software x 2 @ $200)	$13,800
	WCTC annual CPR training site fee	$100	CPR cards	$280
340	*Operating Supplies and Expenses*			
	Medical supplies	$22,000	Training supplies	$1,000
	Paramedic medications/supplies	$9,500	Oxygen	$3,700
	Infant car seats	$720	Annual recognition banquet	$3,330
	Clothing	$6,000	Volunteer retention rewards	$1,500
	Two replacement GPS units/maps	$700	Defibulator Upgrades	$21,490
341	*Safety Supplies*			
		Protective extrication clothing and equipment including helmets, safety vests, eye protection, extrication gloves, winter gloves, and hard hats		
343	*Janitorial Supplies*			
351	*Gas and Diesel*	1,983 gallons diesel fuel @ $2.85/gallon		
400	***Building Materials***			
425	*Repair & Maint of Vehicles (Non-Fleet)*			
435	*Repair & Maint of Equip (Non-Fleet)*			
	Radios	$500	Miscellaneous	$500
	Cots	$1,000	Power cot batteries	$300
	Defibrillators	$1,500	Knox Box Upgrades	$2,850
500	***Fixed Charges***			
508	*Fleet Maintenance*	Payment to Fleet Maintenance Internal Service Fund 730 for vehicle and equipment repairs, maintenance, and tires		
509	*Technology*			
510	*Risk Management*	Payment to Risk Management Internal Service Fund 720 for insurance premiums, safety committee administration, and risk management activities		
530	*Rent*	Bottle free water cooler rental for Stations #1 and #2 (50% paid by Fire Department)		

CITY OF OCONOMOWOC

2017 BUDGET

AMBULANCE FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	OPERATING SUPPLIES & EXPENSES					
204-504-4800-310	AMBULANCE OFFICE SUPPLIES	647	900	482	900	900
204-504-4800-311	AMBULANCE POSTAGE	72	200	33	90	90
204-504-4800-313	AMBULANCE PRINTING	0	200	0	200	200
204-504-4800-320	AMBULANCE MEMBERSHIPS	425	500	0	500	500
204-504-4800-324	AMBULANCE LIC/PERMIT	185	480	360	480	480
204-504-4800-330	AMBULANCE TRAIN/TRAVEL	12,061	18,780	3,034	13,500	19,180
204-504-4800-340	AMBULANCE OPER SUP/EXP	42,504	46,450	18,545	46,450	69,940
204-504-4800-341	AMBULANCE SAFETY SUP	0	4,000	3,133	4,000	6,000
204-504-4800-343	AMBULANCE JANITOR SUP	93	0	0	0	0
204-504-4800-351	AMBULANCE GAS/DIESEL	5,004	6,445	2,014	5,650	6,000
	TOTAL OPERATING SUPPLIES & EXPENSE	60,991	77,955	27,601	71,770	103,290
	MAINTENANCE OF CITY PROPERTY					
204-504-4800-425	AMBULANCE RPR/MNT VEH NF	0	0	18	100	100
204-504-4800-435	AMBULANCE RPR/MNT EQUIP NF	3,765	3,800	1,117	3,800	6,650
	TOTAL MAINTENANCE OF CITY PROPERT	3,765	3,800	1,135	3,900	6,750
	FIXED CHARGES					
204-504-4800-508	AMBULANCE FLEET	17,120	15,220	7,610	15,220	29,260
204-504-4800-509	AMBULANCE TECHNOLOGY	28,450	33,310	16,655	33,310	41,738
204-504-4800-510	AMBULANCE RISK MGMT	22,450	17,195	8,598	17,195	15,835
204-504-4800-530	AMBULANCE RENT	629	865	324	650	650
	TOTAL FIXED CHARGES	68,649	66,590	33,187	66,375	87,483

CITY OF OCONOMOWOC
2017 BUDGET
AMBULANCE FUND - EXPENDITURES

EXPENDITURES Acct # 204-504-4800

700	***Donations, Grants, & Others***	
741	*Ambulance Bad Debt - City*	Uncollectible ambulance fees for in-City runs
742	*Ambulance Contract Adj - City*	Contractual adjustments for Medicare/insurance payments for in-City ambulance runs
743	*Ambulance Bad Debt - Contracts*	Uncollectible ambulance fees for out-of-City runs
744	*Ambulance Contract Adj - Contract*	Contractual adjustments for Medicare/insurance payments for out-of-City ambulance runs
800	***Capital Outlay***	
811	*Capital Vehicles*	

CITY OF OCONOMOWOC

2017 BUDGET

AMBULANCE FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	CONTRIBUTIONS, GRANTS & OTHERS					
204-504-4800-741	AMBULANCE BAD DEBT - CITY	88,322	118,000	26,348	103,000	104,000
204-504-4800-742	AMBULANCE CONTRACT ADJ - CITY	222,017	216,000	106,235	207,000	209,000
204-504-4800-743	AMBULANCE BAD DEBT - CONTR	2,326	0	(819)	1,145	0
204-504-4800-744	AMBULANCE CONTRACT ADJ - CONTR	32,627	30,000	22,423	36,000	36,000
	TOTAL CONTRIBUTIONS, GRANTS & OTHE	345,292	364,000	154,187	347,145	349,000
	CAPITAL OUTLAY					
204-504-4800-811	AMBULANCE CAPITAL VEH	0	0	235,948	235,948	0
	TOTAL CAPITAL OUTLAY	0	0	235,948	235,948	0
	TOTAL FUND EXPENDITURES	809,497	874,257	606,533	1,083,030	906,193
	NET SURPLUS (FUND BALANCE APPLIED)	146,674	16,828	(220,499)	(175,794)	31,057

SPECIAL REVENUE FUND

GARBAGE & REFUSE COLLECTION

FUND 205

City of Oconomowoc
Garbage & Refuse Collection Fund 205
2017 Budget

Department Objective

This Special Revenue Fund records the activity of providing dependable garbage and refuse collection service, including recycling and yard waste collection, to keep our neighborhoods clean. The revenue to support this activity comes from a special charge placed on residential property tax bills and is not supported by property tax levy. The City contracts with a private hauler to provide the collection service.

Department Goals and Initiatives for 2017

- Electronic and Appliance Recycling: The County started a monthly collection at various municipal sites. In 2016 the City was the collection site in February and will also be the site in December. The collection in February had 198 cars with a total of 29,247 lbs. of product. In 2017 the City hopes to continue or increase our participation in this program.
- Recycling is not limited to curbside collection: Many common household items can be recycled at retail stores, thrift shops, non-profit organizations and home improvement stores. Residents are now able to download the free "Waukesha County Recycles" app in the App store (Apple devices) or in the Google Play store (Android devices).

Major Changes From Prior Years

- Yard Waste Contract and Phased-in City Cost: The County awarded a ten-year contract to Purple Cow Organics, LLC on May 6, 2013. The County is phasing in the municipal cost over the next 10 years. For 2017 the split per ton will be $6.36 County share and $6.00 City share.
- Smart Recycling: "Recycle Right" has become an important topic with comingled recycling. Websites and handouts are reminding residents to only recycle acceptable products. Our goal is to reduce the contaminants in recycling. The percentage of contaminants in 2015 was 7.52%. With increased education we hope to lower that amount significantly.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
# of Households	5,579	5,634	5,617	5,710
Tons Landfilled	4,785	4,317	3,322	4,021
Tons Recycled (includes yard waste)	2,348	2,954	2,527	2,750
Recycling Rate	32.90%	40.20%**	43.20%	40.61%
Cost per Unit Paid to Vendor	$219	$168	$168	$168
Charge to Property Owner per Unit	$210	$150	$150	$150

* With the new contract, many parcels were found that actually had multiple units, when they were only being charged for one unit of garbage. These parcels are now being charged for the correct number of units.
** The increase is due to the expansion of materials that residents are now able to recycle.

CITY OF OCONOMOWOC
2017 BUDGET
GARBAGE REFUSE COLLECTION – REVENUES

REVENUES: Acct # 205

	Intergovernmental Aid	
403-3790	*County Aid - Other*	Return of surplus funds
	Public Charges for Services	
406-6420	*Garbage & Refuse Collection Fee*	Charge to residents for providing this service (5,710 units @ $150 each)
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments
408-8316	*Sale of Recyclable Materials*	Scrap metal and used oil
408-8430	*Purchasing Card Rebate*	Rebate earned on purchasing card payments

CITY OF OCONOMOWOC

2017 BUDGET

GARBAGE & REFUSE COLLECT FUND - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	INTERGOVERNMENTAL AID					
205-403-3790-005	COUNTY AID OTHER	112,766	115,000	134,415	134,415	136,000
	TOTAL INTERGOVERNMENTAL AID	112,766	115,000	134,415	134,415	136,000
	PUBLIC CHARGES FOR SERVICE					
205-406-6420-005	GARBAGE/REFUSE COLL FEES	839,763	842,550	427,225	842,550	856,500
	TOTAL PUBLIC CHARGES FOR SERVICE	839,763	842,550	427,225	842,550	856,500
	MISCELLANEOUS REVENUE					
205-408-8110-005	INTEREST ON INVESTMENTS	1,795	1,800	2,016	3,200	3,000
205-408-8316-005	SALE OF RECYCLABLE MATERIALS	1,213	2,200	77	1,500	1,000
205-408-8430-005	PURCHASING CARD REBATE	43	40	4	10	10
	TOTAL MISCELLANEOUS REVENUE	3,051	4,040	2,097	4,710	4,010
	TOTAL FUND REVENUES	955,580	961,590	563,737	981,675	996,510

CITY OF OCONOMOWOC
2017 BUDGET
GARBAGE AND REFUSE COLLECTION - EXPENDITURES

EXPENDITURES Acct # 205-505-5900

100	***Wages and Benefits***	
121	*Crew Regular Wages*	
122	*Crew Over-Time Wages*	
125	*Part-Time Wages without Benefits*	Seasonal help
133	*Longevity*	Crew employees
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
164	*Compensatory Time Earned*	
200	***Purchased Services***	
297	*Refuse Collection*	Johns Disposal provides pickup service to approximately 5710 units average at $168 each = $959,280; additional charge for City's portion of household hazardous waste disposal approximately 33% of 204 households at $32.44 each = $ 2,184; yard waste 1,000 tons @ $6 = $6,000
300	***Operating Supplies and Expenses***	
311	*Postage*	
313	*Printing*	Portion of tax bills
330	*Training and Travel*	Annual refuse collection user group meeting at County
340	*Operating Supplies and Expenses*	Downtown receptacle replacements
351	*Gas and Diesel*	170 gallons non-lead fuel @ $2.40/gallon
500	***Fixed Charges***	
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance, and depreciation
510	*Risk Management*	Payment to Risk Management Internal Service Fund 720 for insurance premiums, safety committee administration, and risk management activities

CITY OF OCONOMOWOC

2017 BUDGET

GARBAGE & REFUSE COLLECT FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
205-505-5900-121	GARBAGE CREW WAGES	7,764	5,861	3,545	5,529	5,553
205-505-5900-122	GARBAGE O/T WAGES	0	205	635	205	203
205-505-5900-125	GARBAGE P/T WAGES	73	107	0	105	107
205-505-5900-133	GARBAGE LONGEVITY	9	13	8	10	10
205-505-5900-151	GARBAGE FICA	596	473	337	447	449
205-505-5900-152	GARBAGE WRS	528	401	295	379	392
205-505-5900-154	GARBAGE HEALTH INS	2,306	1,792	1,193	1,886	1,861
205-505-5900-155	GARBAGE LIFE INS	19	16	7	16	16
205-505-5900-164	GARBAGE COMP TIME	0	0	276	0	0
	TOTAL WAGES & BENEFITS	11,295	8,868	6,296	8,577	8,591
	PURCHASED SERVICES					
205-505-5900-297	GARBAGE REFUSE COLL	909,585	949,990	454,281	930,000	967,464
	TOTAL PURCHASED SERVICES	909,585	949,990	454,281	930,000	967,464
	OPERATING SUPPLIES & EXPENSES					
205-505-5900-311	GARBAGE POSTAGE	8	10	0	10	10
205-505-5900-313	GARBAGE PRINTING	709	125	0	710	710
205-505-5900-330	GARBAGE TRAIN/TRAVEL	0	25	0	25	25
205-505-5900-340	GARBAGE OPER SUP/EXP	20	250	0	250	250
205-505-5900-351	GARBAGE GAS/DIESEL	390	470	227	382	408
	TOTAL OPERATING SUPPLIES & EXPENSE	1,127	880	227	1,377	1,403
	FIXED CHARGES					
205-505-5900-509	GARBAGE TECHNOLOGY	810	840	420	840	950
205-505-5900-510	GARBAGE RISK MGMT	265	340	170	340	295
	TOTAL FIXED CHARGES	1,075	1,180	590	1,180	1,245
	TOTAL FUND EXPENDITURES	923,082	960,918	461,394	941,134	978,703
	NET SURPLUS (FUND BALANCE APPLIED)	32,498	672	102,343	40,541	17,807

SPECIAL REVENUE FUND

PARK LAND ACQUISITION

FUND 206

City of Oconomowoc
Park Land Acquisition Fund 206
2017 Budget

Department Objective

According to the City's Municipal Code, a developer or subdivider shall dedicate sufficient land area to provide adequate park, playground, recreation, and open space to meet the needs created by and provided for the land development, land division, or subdivision. This fund is used to account for fees received in lieu of dedication and for the expenditures incurred for land acquisition and development. This fee in lieu of dedication was terminated on June 13, 2006 due to change in State law.

Department Goals and Initiatives for 2017

- None

Major Changes From Prior Years

- None

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fees collected	None	None	None	None
Fund balance remaining at end of year	$29,577	$29,577	$0	$0
Year expected to be depleted	2016	2016	2016	2016

CITY OF OCONOMOWOC
2017 BUDGET
PARK LAND IMPROVEMENT FUND

REVENUES: Acct # 206

	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments
408-8430	*Purchasing Card Rebate*	Rebate earned on purchasing card payments
408-8501	*Donations - Individuals/Orgs*	

EXPENDITURES Acct # 206-507-7410

800	***Capital Outlay***
820	*Capital Improvements*

CITY OF OCONOMOWOC
2017 BUDGET
PARK LAND ACQUISITION FUND

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	MISCELLANEOUS REVENUE					
206-408-8110-007	INTEREST ON INVESTMENTS	62	50	40	40	0
206-408-8430-007	PURCHASING CARD REBATE	82	50	0	0	0
206-408-8501-007	DONATIONS - INDIVIDUALS/ORGS	0	0	3,500	3,500	0
	TOTAL MISCELLANEOUS REVENUE	144	100	3,540	3,540	0
	TOTAL FUND REVENUES	144	100	3,540	3,540	0
	CAPITAL OUTLAY					
206-507-7410-820	PARK LAND ACQ CAPITAL IMPRV	15,709	14,224	0	17,552	0
	TOTAL CAPITAL OUTLAY	15,709	14,224	0	17,552	0
	TOTAL FUND EXPENDITURES	15,709	14,224	0	17,552	0
	NET SURPLUS (FUND BALANCE APPLIED)	(15,565)	(14,124)	3,540	(14,012)	0

SPECIAL REVENUE FUND

PARK LAND IMPROVEMENT

FUND 207

City of Oconomowoc
Park Land Improvement Fund 207
2017 Budget

Department Objective

According to the City's Municipal Code, a developer or subdivider shall pay a per lot parkland improvement fee which shall be utilized to construct park facilities. This Special Revenue Fund is used to account for the revenue proceeds that are legally restricted for expenditure for this specific purpose. The Council replaced this fee with a Parks, Playgrounds, and Other Recreational Facilities Impact Fee effective April 29, 2005 (Fund 223).

Department Goals and Initiatives for 2017

- Champion Fields Redevelopment: The Champion Fields project has tentatively been pushed back to 2017 but is dependent on the availability of funds through the Oconomowoc Softball Association. Ongoing discussion occurs with OSA with the goal of completing the project when they are prepared to move forward.

Major Changes From Prior Years

- None

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fees collected	None	None	None	None
Fund balance remaining at end of year	$71,384	$66,595	$51,659	$46,995
Year expected to be depleted	2015	2015	2017	unknown

CITY OF OCONOMOWOC
2017 BUDGET
PARK LAND IMPROVEMENT FUND

REVENUES: Acct # 207

	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments
408-8430	*Purchasing Card Rebate*	Rebate earned on purchasing card payments

EXPENDITURES Acct # 207-507-7410

200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Engineering for Champion Fields redevelopment
800	***Capital Outlay***	
820	*Capital Improvements*	

CITY OF OCONOMOWOC
2017 BUDGET
PARK LAND IMPROVEMENT FUND

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	MISCELLANEOUS REVENUE					
207-408-8110-007	INTEREST ON INVESTMENTS	201	75	169	225	175
207-408-8430-007	PURCHASING CARD REBATE	10	10	0	0	0
	TOTAL MISCELLANEOUS REVENUE	211	85	169	225	175
	TOTAL FUND REVENUES	211	85	169	225	175
	PURCHASED SERVICES					
207-507-7410-210	PRK LND IMPRV OUTSD SVC NON-IT	0	20,000	0	0	20,000
	TOTAL PURCHASED SERVICES	0	20,000	0	0	20,000
	CAPITAL OUTLAY					
207-507-7410-820	PRK LND IMPRV CAPITAL IMPRV	5,000	0	0	0	0
	TOTAL CAPITAL OUTLAY	5,000	0	0	0	0
	TOTAL FUND EXPENDITURES	5,000	20,000	0	0	20,000
	NET SURPLUS (FUND BALANCE APPLIED)	(4,789)	(19,915)	169	225	(19,825)

SPECIAL REVENUE FUND

WOODCREEK STORMWATER

FUND 210

City of Oconomowoc
Wood Creek Stormwater Fund 210
2017 Budget

Department Objective

The Public Works Department is responsible for all stormwater runoff, which can have significant adverse impacts upon local water resources and the health, safety, and general welfare of the community. Stormwater runoff can also diminish the public enjoyment and use of our natural resources. This separate fund includes costs specific to the Wood Creek stormwater management. The City is mandated by the DNR to be responsible in perpetuity for coordinating and conducting all inspections and maintenance requirements in strict compliance with the Wood Creek II, III, and IV Stormwater Management Basin Maintenance Plan. The costs are funded by a special charge to the property owners in these areas.

Department Goals and Initiatives for 2017

- Complete the required inspections and maintain the ponds so they function as designed.

Major Changes From Prior Years

- Scarifying Every Three Years: Scarifying of the pond was changed from an annual maintenance item to a project that will be done every three years, unless needed earlier. Scarifying was last completed in 2015 and will be completed again in 2018.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Number of Inspections	9	10	10	12
Inspection Cost	$2,520	$3,286	$2,600	$3,300
Maintenance Cost	$400	$101	$1,200	$1,200

CITY OF OCONOMOWOC
2017 BUDGET
WOOD CREEK STORMWATER FUND

REVENUES: Acct # 210

	Special Assessments	
402-4222	*Special Assessments-Stormwater*	$50 per lot
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments

EXPENDITURES Acct # 210-505-5350

100	***Wages and Benefits***						
121	*Crew Regular Wages*						
133	*Longevity*	Crew employees					
151	*FICA*	Employer share of Social Security and Medicare					
152	*Wisconsin Retirement System*	Employer share of required contribution					
154	*Health Insurance*	Employer share of premiums					
155	*Life Insurance*	Employer share of premiums					
200	***Purchased Services***						
210	*Outside/Prof Services (Non-IT)*	Required annual and rainfall inspections to include 12 inspections @ $275 = $3,300					
400	***Building Materials***						
410	*Repair & Maint of Grounds*						
	Mowing and maintenance of pond	$	600	Erosion/sedimentation maintenance			
	Herbicide spray	$	430	and vegetation management	$	170	

CITY OF OCONOMOWOC
2017 BUDGET
WOOD CREEK STORMWATER FUND

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	SPECIAL ASSESSMENTS					
210-402-4222-005	SPEC ASSMNT - STORMWATER	7,000	7,000	3,725	7,450	7,450
	TOTAL SPECIAL ASSESSMENTS	7,000	7,000	3,725	7,450	7,450
	MISCELLANEOUS REVENUE					
210-408-8110-005	INTEREST ON INVESTMENTS	248	200	231	300	300
	TOTAL MISCELLANEOUS REVENUE	248	200	231	300	300
	TOTAL FUND REVENUES	7,248	7,200	3,956	7,750	7,750
	WAGES & BENEFITS					
210-505-5350-121	WOODCRK CREW WAGES	976	633	138	494	514
210-505-5350-133	WOODCRK LONGEVITY	2	1	0	0	0
210-505-5350-151	WOODCRK FICA	74	49	11	38	39
210-505-5350-152	WOODCRK WRS	66	42	9	33	35
210-505-5350-154	WOODCRK HEALTH INS	300	235	50	223	221
210-505-5350-155	WOODCRK LIFE INS	2	1	1	0	0
	TOTAL WAGES & BENEFITS	1,420	961	209	788	809
	PURCHASED SERVICES					
210-505-5350-210	WOODCRK MAINT OUTSD SVC NON-IT	3,286	2,600	0	3,000	3,300
	TOTAL PURCHASED SERVICES	3,286	2,600	0	3,000	3,300
	MAINTENANCE OF CITY PROPERTY					
210-505-5350-410	WOODCRK MAINT RPR/MAINT GRNDS	101	1,200	0	1,200	1,200
	TOTAL MAINTENANCE OF CITY PROPERT	101	1,200	0	1,200	1,200
	TOTAL FUND EXPENDITURES	4,807	4,761	209	4,988	5,309
	NET SURPLUS (FUND BALANCE APPLIED)	2,441	2,439	3,747	2,762	2,441

SPECIAL REVENUE FUND

RIVER WATERSHED

FUND 213

City of Oconomowoc
River Watershed Fund 213
2017 Budget

Department Objective

The Wastewater Department has implemented a phosphorus and sediment reduction program using the DNR Adaptive Management Plan approach for the benefit of the City and the watershed as a whole. Utilizing this program will also address the City's DPW Department needs relating to its MS4 Storm Water permit. The program will span at least 15 years. The program was approved in September of 2015 and in 2016 many pollution control projects were begun. The program is proceeding favorably and the WW WPDES and DPW MS4 permits are being re-issued by the DNR to reflect the Adaptive Management Program timeline and criteria. The new permits are expected in spring of 2017.

Department Goals and Initiatives for 2017

- Continue to secure Critical Source Area projects within the watershed equaling or surpassing 2016 activity.
- Engage our current Program Partners in a new "Mud Chaser" program to help identify specific areas of concern in the watershed.
- Confirm the functionality and fine tune our In-Stream Flow Monitoring System (ISFMS) installed at five locations in the watershed in 2016.
- Obtain through program efforts, a reduction in sediment and nutrient erosion and runoff, thus causing a decrease in in-stream phosphorus concentration at key points in the watershed.

Major Changes From Prior Years

- With the ISFMS installed we will begin to track mass total phosphorus movement in the watershed at key points. This data should give us significant insight into where the loading is originating in the watershed and enable us to target pollution reduction efforts more effectively.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time/POC Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Phosphorus concentration at Rock River confluence	.090	.090	.080	.080
Critical Source Area projects – acres covered	n/a	n/a	500	500
Partner participation	n/a	n/a	35	35

CITY OF OCONOMOWOC
2017 BUDGET
RIVER WATERSHED FUND REVENUES

REVENUES

	Miscellaneous Revenues	
408-3712-000	*River Publicity Revenue*	
408-3714-000	*Equipment Revenue*	
408-8430-000	*Purchasing Card Rebate*	
	Other Financing Sources	
409-9243-005	*Transfer from General Fund*	Transfer from general fund for expenditures relating to program
409-9243-601	*Transfer from Wastewater*	Transfer from wastewater for expenditures relating to program

CITY OF OCONOMOWOC

2017 BUDGET

OCON WATERSHED FUND - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET	PERCENT CHANGE
	MISCELLANEOUS REVENUES						
213-408-3712-000	RIVER PUBLICITY REVENUE	250	0	0	0	0	.00%
213-408-3714-000	RIVER EQUIP REVENUE	3,467	0	0	0	0	.00%
213-408-8430-000	RIVER PCARD REBATE	0	0	2	2	0	.00%
	TOTAL MISCELLANEOUS REVEN	3,717	0	2	2	0	.00%
	OTHER FINANCING SOURCES						
213-409-9243-005	TRANSFER FROM GENERAL FUN	20,840	0	19,325	54,110	75,000	.00%
213-409-9243-601	TRANSFER FROM WASTEWATE	59,416	280,250	75,950	145,476	216,900	-22.60%
	TOTAL OTHER FINANCING SOUR	80,256	280,250	95,275	199,586	291,900	4.16%
	TOTAL FUND REVENUES	83,973	280,250	95,277	199,588	291,900	4.16%

CITY OF OCONOMOWOC
2017 BUDGET
RIVER WATERSHED FUND - ADMINISTRATION

EXPENDITURES Acct # 213-576-3711

100	***Wages and Benefits***	
111	*Salaries*	Wastewater Operations Manager (14%); The balances of salaries and benefits are charged to other departments and the enterprise funds
121	*Crew Wages*	
133	*Longevity*	Wastewater Operations Manager
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
200	***Purchased Services***	
210	*Professional Services (Non-IT)*	Contract with Ruekert Mielke for assistance developing and running program
300	***Operating Supplies and Expense***	
310	*Office Supplies*	
311	*Postage*	
313	*Printing*	
330	*Training and Travel*	
332	*Car Allowance*	
340	*Operating Supplies and Expenses*	

CITY OF OCONOMOWOC

2017 BUDGET

OCON RIVER WATERSHED FUND - ADMINISTRATION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
213-576-3711-111	RIVER ADMIN SALARIES	7,090	3,085	7,434	3,086	11,257
213-576-3711-121	RIVER ADMIN CREW WAGES	196	0	0	0	0
213-576-3711-133	RIVER ADMIN LONGEVITY	0	10	1	10	34
213-576-3711-151	RIVER ADMIN FICA	541	305	552	305	1,111
213-576-3711-152	RIVER ADMIN WRS	495	256	491	256	963
213-576-3711-153	RIVER ADMIN SICK	0	267	0	267	974
213-576-3711-154	RIVER ADMIN HEALTH INS	1,788	860	1,783	858	2,940
213-576-3711-155	RIVER ADMIN LIFE INS	36	23	46	23	83
213-576-3711-156	RIVER ADMIN VACATION	0	371	0	371	1,353
213-576-3711-157	RIVER ADMIN HOLIDAY	0	148	0	148	541
	TOTAL WAGES & BENEFITS	10,146	5,325	10,307	5,324	19,256
	PURCHASED SERVICES					
213-576-3711-210	RIVER ADMIN OUTSD SVCS NON IT	54,820	75,000	53,363	100,000	100,000
	TOTAL PURCHASED SERVICES	54,820	75,000	53,363	100,000	100,000
	OPERATING SUPPLIES & EXPENSES					
213-576-3711-310	RIVER ADMIN OFFICE SUPPLIES	0	100	0	100	100
213-576-3711-311	RIVER ADMIN POSTAGE	0	100	0	100	100
213-576-3711-313	RIVER ADMIN PRINTING	0	100	0	100	200
213-576-3711-330	RIVER ADMIN TRAIN TRAVEL	0	0	120	300	300
213-576-3711-332	RIVER ADMIN CAR ALLOWANCE	0	0	10	0	0
213-576-3711-340	RIVER ADMIN OPER SUP/EXP	33	500	101	500	500
	TOTAL OPERATING SUPPLIES & EXP	33	800	231	1,100	1,200
	TOTAL ADMINISTRATION	64,999	81,125	63,901	106,424	120,456

CITY OF OCONOMOWOC
2017 BUDGET
RIVER WATERSHED FUND - PUBLICITY AND ADVERTISING

EXPENDITURES Acct # 213-576-3712

100	***Wages and Benefits***	
111	*Salaries*	Wastewater Operations Manager (1.6%); The balances of salaries and benefits are charged to other departments and the enterprise funds
133	*Longevity*	Wastewater Operations Manager
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
300	***Operating Supplies and Expense***	
311	*Postage*	
340	*Operating Supplies and Expenses*	

CITY OF OCONOMOWOC

2017 BUDGET

OCON RIVER WATERSHED FUND - PUBLICITY

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
213-576-3712-111	RIVER PUB SALARIES	1,037	3,085	872	3,086	1,286
213-576-3712-133	RIVER PUB LONGEVITY	0	10	0	10	4
213-576-3712-151	RIVER PUB FICA	77	305	64	305	127
213-576-3712-152	RIVER PUB WRS	70	256	58	256	110
213-576-3712-153	RIVER PUB SICK	0	267	0	267	111
213-576-3712-154	RIVER PUB HEALTH INS	159	860	228	858	336
213-576-3712-155	RIVER PUB LIFE INS	3	23	3	23	10
213-576-3712-156	RIVER PUB VACATION	0	371	0	371	155
213-576-3712-157	RIVER PUB HOLIDAY	0	148	0	148	62
	TOTAL WAGES & BENEFITS	1,346	5,325	1,225	5,324	2,201
	OPERATING SUPPLIES & EXPENSES					
213-576-3712-311	RIVER PUB POSTAGE	0	100	0	100	100
213-576-3712-340	RIVER PUB OPER SUP/EXP	0	100	0	400	5,400
	TOTAL OPERATING SUPPLIES & EXP	0	200	0	500	5,500
	TOTAL PUBLICITY	1,346	5,525	1,225	5,824	7,701

CITY OF OCONOMOWOC
2017 BUDGET
RIVER WATERSHED FUND - LABWORK AND MONITORING

EXPENDITURES Acct # 213-576-3713

100	***Wages and Benefits***		
111	*Salaries*	Wastewater Operations Manager (1.6%), Wastewater Lab Manager (4.1%); The balances of salaries and benefits are charged to other departments and the enterprise funds	
121	*Crew Wages*		
133	*Longevity*	Wastewater Operations Manager	
151	*FICA*	Employer share of Social Security and Medicare	
152	*Wisconsin Retirement System*	Employer share of required contribution	
153	*Sick Leave*		
154	*Health Insurance*	Employer share of premiums	
155	*Life Insurance*	Employer share of premiums	
156	*Vacation Leave*		
157	*Holiday Leave*		
200	***Purchased Services***		
210	*Professional Services (Non-IT)*	For In-Stream Flow Monitoring System	
300	***Operating Supplies and Expense***		
340	*Operating Supplies and Expenses*	OWPP sinage at treatment facility	$5,000
		Miscellaneous supplies	$400

CITY OF OCONOMOWOC

2017 BUDGET

OCON RIVER WATERSHED FUND - LABWORK & MONITORING

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
213-576-3713-111	RIVER MONITR SALARIES	2,160	3,085	367	3,086	1,286
213-576-3713-121	RIVER MONITR CREW WAGES	1,540	0	1,304	0	2,673
213-576-3713-133	RIVER MONITR LONGEVITY	0	10	0	10	9
213-576-3713-151	RIVER MONITR FICA	276	305	126	305	332
213-576-3713-152	RIVER MONITR WRS	252	256	110	256	292
213-576-3713-153	RIVER MONITR SICK	0	267	0	267	111
213-576-3713-154	RIVER MONITR HEALTH INS	952	860	439	858	1,197
213-576-3713-155	RIVER MONITR LIFE INS	22	23	13	23	25
213-576-3713-156	RIVER MONITR VACATION	0	371	0	371	155
213-576-3713-157	RIVER MONITR HOLIDAY	0	148	0	148	62
	TOTAL WAGES & BENEFITS	5,202	5,325	2,359	5,324	6,142
	PURCHASED SERVICES					
213-576-3713-210	RIVER MONITR OUTSD SVCS NON IT	0	0	0	33,000	11,000
	TOTAL PURCHASED SERVICES	0	0	0	33,000	11,000
	OPERATING SUPPLIES & EXPENSES					
213-576-3713-340	RIVER MONITR OPER SUP/EXP	41	500	0	100	200
	TOTAL OPERATING SUPPLIES & EXP	41	500	0	100	200
	TOTAL LABWORK & MONITORING	5,243	5,825	2,359	38,424	17,342

CITY OF OCONOMOWOC
2017 BUDGET
RIVER WATERSHED FUND - QUALITY INCENTIVE PROGRAM

EXPENDITURES Acct # 213-576-3714

100	***Wages and Benefits***	
111	*Salaries*	Wastewater Operations Manager (7%); The balances of salaries and benefits are charged to other departments and the enterprise funds
133	*Longevity*	Wastewater Operations Manager
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
200	***Purchased Services***	
210	*Professional Services (Non-IT)*	
300	***Operating Supplies and Expense***	
311	*Postage*	
313	*Printing*	
340	*Operating Supplies and Expenses*	
700	***Donations, Grants, & Others***	
730	*Grants*	Payments made to farmers to recoup their costs of not planting within a certain distance from river

CITY OF OCONOMOWOC

2017 BUDGET

OCON RIVER WATERSHED FUND - QUALITY INCENTIVE PROGRAM

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
213-576-3714-111	RIVER EQUIP SALARIES	632	3,085	2,708	3,086	5,628
213-576-3714-133	RIVER EQUIP LONGEVITY	0	10	0	10	17
213-576-3714-151	RIVER EQUIP FICA	47	305	202	305	555
213-576-3714-152	RIVER EQUIP WRS	43	256	179	256	481
213-576-3714-153	RIVER EQUIP SICK	0	267	0	267	487
213-576-3714-154	RIVER EQUIP HEALTH INS	129	860	662	858	1,470
213-576-3714-155	RIVER EQUIP LIFE INS	4	23	23	23	42
213-576-3714-156	RIVER EQUIP VACATION	0	371	0	371	676
213-576-3714-157	RIVER EQUIP HOLIDAY	0	148	0	148	271
	TOTAL WAGES & BENEFITS	855	5,325	3,774	5,324	9,627
	PURCHASED SERVICES					
213-576-3714-210	RIVER EQUIP OUTSD SVCS NON IT	7,569	0	4,438	4,500	0
	TOTAL PURCHASED SERVICES	7,569	0	4,438	4,500	0
	OPERATING SUPPLIES & EXPENSES					
213-576-3714-311	RIVER EQUIP POSTAGE	0	50	46	50	50
213-576-3714-313	RIVER EQUIP PRINTING	56	0	0	0	0
213-576-3714-340	RIVER EQUIP OPER SUP/EXP	0	1,000	28	30	0
	TOTAL OPERATING SUPPLIES & EXP	56	1,050	74	80	50
	CONTRIBUTIONS, GRANTS & OTHER					
213-576-3714-730	RIVER EQUIP GRANTS	0	100,000	0	20,000	100,000
	TOTAL CONTRIBUTIONS, GRANTS &	0	100,000	0	20,000	100,000
	TOTAL QUALITY INCENTIVE PROGRA	8,480	106,375	8,286	29,904	109,677

CITY OF OCONOMOWOC
2017 BUDGET
RIVER WATERSHED FUND - Conservation Stewardship Program (CSP)
EXPENDITURES Acct # 213-576-3715

100	***Wages and Benefits***	
111	*Salaries*	Wastewater Operations Manager (1.1%); The balances of salaries and benefits are charged to other departments and the enterprise funds
133	*Longevity*	Wastewater Operations Manager
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
300	***Operating Supplies and Expense***	
311	*Postage*	
326	*Publicity*	
340	*Operating Supplies and Expenses*	
700	***Donations, Grants, & Others***	
730	*Grants*	Payments made to farmers to recoup their costs of not planting within a certain distance from river

CITY OF OCONOMOWOC

2017 BUDGET

OCON RIVER WATERSHED FUND - CSP

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
213-576-3715-111	RIVER CSP SALARIES	0	3,085	92	3,086	884
213-576-3715-133	RIVER CSP LONGEVITY	0	10	0	10	3
213-576-3715-151	RIVER CSP FICA	0	305	7	305	87
213-576-3715-152	RIVER CSP WRS	0	256	6	256	76
213-576-3715-153	RIVER CSP SICK	0	267	0	267	77
213-576-3715-154	RIVER CSP HEALTH INS	0	860	22	858	231
213-576-3715-155	RIVER CSP LIFE INS	0	23	1	23	7
213-576-3715-156	RIVER CSP VACATION	0	371	0	371	106
213-576-3715-157	RIVER CSP HOLIDAY	0	148	0	148	43
	TOTAL WAGES & BENEFITS	0	5,325	128	5,324	1,514
	OPERATING SUPPLIES & EXPENSES					
213-576-3715-311	RIVER CSP POSTAGE	0	50	0	50	50
213-576-3715-326	RIVER CSP PUBLICITY	0	500	0	50	200
213-576-3715-340	RIVER CSP OPER SUP/EXP	0	500	0	50	200
	TOTAL OPERATING SUPPLIES & EXP	0	1,050	0	150	450
	CONTRIBUTIONS, GRANTS & OTHER					
213-576-3715-730	RIVER CSP GRANTS	0	33,230	0	2,000	15,000
	TOTAL CONTRIBUTIONS, GRANTS &	0	33,230	0	2,000	15,000
	TOTAL CSP	0	39,605	128	7,474	16,964

CITY OF OCONOMOWOC
2017 BUDGET
RIVER WATERSHED FUND - Agricultural Conservation Easement Program (ACEP)
EXPENDITURES Acct # 213-576-3716

100	***Wages and Benefits***	
111	*Salaries*	Wastewater Operations Manager (1.1%); The balances of salaries and benefits are charged to other departments and the enterprise funds
133	*Longevity*	Wastewater Operations Manager
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
300	***Operating Supplies and Expense***	
311	*Postage*	
326	*Publicity*	
340	*Operating Supplies and Expenses*	
700	***Donations, Grants, & Others***	
730	*Grants*	Payments made to farmers to recoup their costs of not planting within a certain distance from river

CITY OF OCONOMOWOC

2017 BUDGET

OCON RIVER WATERSHED FUND - ACEP

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
213-576-3716-111	RIVER ACEP SALARIES	90	3,085	46	3,086	884
213-576-3716-133	RIVER ACEP LONGEVITY	0	10	0	10	3
213-576-3716-151	RIVER ACEP FICA	7	305	4	305	87
213-576-3716-152	RIVER ACEP WRS	6	256	3	256	76
213-576-3716-153	RIVER ACEP SICK	0	267	0	267	77
213-576-3716-154	RIVER ACEP HEALTH INS	21	860	0	858	231
213-576-3716-155	RIVER ACEP LIFE INS	1	23	0	23	7
213-576-3716-156	RIVER ACEP VACATION	0	371	0	371	106
213-576-3716-157	RIVER ACEP HOLIDAY	0	148	0	148	43
	TOTAL WAGES & BENEFITS	125	5,325	53	5,324	1,514
	OPERATING SUPPLIES & EXPENSES					
213-576-3716-311	RIVER ACEP POSTAGE	0	50	0	50	50
213-576-3716-326	RIVER ACEP PUBLICITY	0	200	0	50	50
213-576-3716-340	RIVER ACEP OPER SUP/EXP	0	500	0	50	200
	TOTAL OPERATING SUPPLIES & EXP	0	750	0	150	300
	CONTRIBUTIONS, GRANTS & OTHER					
213-576-3716-730	RIVER ACEP GRANTS	0	30,000	0	200	15,000
	TOTAL CONTRIBUTIONS, GRANTS &	0	30,000	0	200	15,000
	TOTAL ACEP	125	36,075	53	5,674	16,814

CITY OF OCONOMOWOC
2017 BUDGET
RIVER WATERSHED FUND - FIELD EXPENSE

EXPENDITURES Acct # 213-576-3717

100	***Wages and Benefits***	
111	*Salaries*	Wastewater Operations Manager (1.6%); The balances of salaries and benefits are charged to other departments and the enterprise funds
125	*P/T Wages*	
133	*Longevity*	Wastewater Operations Manager
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
300	***Operating Supplies and Expense***	
326	*Publicity*	
340	*Operating Supplies and Expenses*	

CITY OF OCONOMOWOC

2017 BUDGET

OCON RIVER WATERSHED FUND - FIELD EXPENSE

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
213-576-3717-111	RIVER FIELD SALARIES	0	3,085	0	3,086	1,286
213-576-3717-125	RIVER FIELD P/T WAGES	59	0	0	0	0
213-576-3717-133	RIVER FIELD LONGEVITY	0	10	0	10	4
213-576-3717-151	RIVER FIELD FICA	4	305	0	305	127
213-576-3717-152	RIVER FIELD WRS	0	256	0	256	110
213-576-3717-153	RIVER FIELD SICK	0	267	0	267	111
213-576-3717-154	RIVER FIELD HEALTH INS	0	860	0	858	336
213-576-3717-155	RIVER FIELD LIFE INS	0	23	0	23	10
213-576-3717-156	RIVER FIELD VACATION	0	371	0	371	155
213-576-3717-157	RIVER FIELD HOLIDAY	0	148	0	148	62
	TOTAL WAGES & BENEFITS	63	5,325	0	5,324	2,201
	OPERATING SUPPLIES & EXPENSES					
213-576-3717-326	RIVER FIELD PUBLICITY	0	200	0	350	200
213-576-3717-340	RIVER FIELD OPER SUP/EXP	0	200	0	200	200
	TOTAL OPERATING SUPPLIES & EXP	0	400	0	550	400
	TOTAL FIELD EXPENSE	63	5,725	0	5,874	2,601

SPECIAL REVENUE FUND

COMMUNITY DEVELOPMENT AUTHORITY

FUND 250

City of Oconomowoc
Community Development Authority Fund 250
2017 Budget

Department Objective

The Community Development Authority (CDA) was created by the Oconomowoc Common Council on June 25, 2002, and is deemed a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs/projects, and housing projects. The resolution creating the CDA authorizes the Authority to act as the agent of the City in planning and carrying out community development programs and activities approved by the Mayor and City Council under the Federal Housing and Community Development Act of 1974 and as agent to perform all acts except the development of the general plan of the City, which is performed by the Plan Commission. The CDA consists of seven resident members of the City appointed by the Mayor.

Department Goals and Initiatives for 2017

- Downtown Revitalization: Implement Downtown Revitalization Plan and Waterfront Master Plan to re-establish Downtown Oconomowoc as the "Heart of Lake Country". Critical implementation components will be the reconstruction of the Fowler Lake waterfront improvements, and concentrate on the remaining redevelopment areas identified in downtown Oconomowoc.
- Downtown Loan Program: The Downtown Loan Program created in Oconomowoc has been successful locally, as well as used by First Bank as a model in at least 10 other communities. The Department will work with First Bank to expand this concept eastward along Wisconsin Avenue to encourage investment in targeted properties that are in need of reinvestment and revitalization. In addition, discussion will take place to determine if there are others areas within the City to benefit from this creative business attraction program
- Development Promotion: The City has positioned itself to be ready for development opportunities by improving approval efficiency, providing site and building information on the website, and investing in public infrastructure. These elements are critical to promote our community for commercial and residential attraction, employment expansion, and redevelopment.

Major Changes From Prior Years

- Redevelopment: The Parc On Lac La Belle project was approved and could begin construction in 2017. The City Council will need to establish priorities and direct the CDA related to which continuing Downtown Revitalization activities should be undertaken. With increased residential density and activity, Downtown Oconomowoc is regaining its vitality. With the completed a four story office complex in downtown Oconomowoc, there are added employees to the area and daytime population to patronize downtown businesses. It is anticipated that continued redevelopment activity will bring renewed interest from new businesses and developers for additional projects downtown. We will continue to work with a local bank to establish a major façade improvement grant & loan public/private partnership program to facilitate reinvestment into the cornerstone buildings at Downtowns four corners.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
New Downtown Loans Issued *	2	4	2	2
Total Outstanding Down Loans *	15	17	22	21
Redevelopment Projects	1	1	0	1
* Through a partnership with the First Bank Financial Centre.				

CITY OF OCONOMOWOC
2017 BUDGET
COMMUNITY DEVELOPMENT AUTHORITY

REVENUES: Acct # 250

	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments

EXPENDITURES Acct # 509-9200

200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Legal services related to CDA activities, property appraisals, consultant to develop area redevelopment plans, grant application assistance, and outside stenographic services to take and produce minutes for CDA meetings

CITY OF OCONOMOWOC
2017 BUDGET
COMMUNITY DEV AUTHORITY

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	MISCELLANEOUS REVENUE					
250-408-8110-009	CDA INTEREST	155	135	139	175	175
	TOTAL MISCELLANEOUS REVENUE	155	135	139	175	175
	TOTAL FUND REVENUES	155	135	139	175	175
	PURCHASED SERVICES					
250-509-9200-210	CDA PROF OUTSD NON-IT	113	10,000	0	0	10,000
	TOTAL PURCHASED SERVICES	113	10,000	0	0	10,000
	TOTAL FUND EXPENDITURES	113	10,000	0	0	10,000
	NET SURPLUS (FUND BALANCE APPLIED)	42	(9,865)	139	175	(9,825)

SPECIAL REVENUE FUND

TOURISM

FUND 255

City of Oconomowoc
Tourism Fund 255
2017 Budget

Department Objective

During the 2015-2017 Wisconsin biennial budget process legislation was passed limiting the amount of room tax revenues that the City may retain for general purposes to an ultimate rate of 30% of total revenues over the next several years. The legislation also requires the creation of a Tourism Commission which will direct the remaining revenues to be spent for the purpose of promoting and expanding tourism within the area. The Tourism Fund will capture all such activity beginning with 2017.

Department Goals and Initiatives for 2017

- Tourism Promotion: The addition of the Community Outreach position has assisted with greater exposure on travel websites, and the ability to produce articles to showcase our community and events. This is anticipated to continue, and there will be a coordinated effort with the hospitality establishments to look at other markets to promote our community.
- Wayfinding Signage: Downtown wayfinding signs are fading and need to be replaced. Additionally with recent community changes and updates this will be an opportunity to review the plan and make modifications.

Major Changes From Prior Years

- Tourism: Visitors to Oconomowoc have increased due to local and regional events, as well as increased conference activity. This has resulted in additional room tax dollars being available for City promotional efforts. As the Downtown atmosphere and environments are enhanced more people are learning about our community. Outreach efforts to the Chicagoland market for tourism will continue to attract visitors to experience what Oconomowoc has to offer for a leisure travel opportunity. Develop strategies for Oconomowoc to welcome those participating in the 2017 U.S. Open at Erin Hills. Coordinate ordinance amendment and Tourism Commission creation to be in compliance with Act 55 related to room tax expenditures

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Conferences Assisting Olympia	5	6	4	4
Total Room Tax Revenue	$389,856	$420,653	$395,000	$420,000
City Facebook Page Likes	1,809	2,218	2,608	3,200
City Website Visits	169,252	208,000	189,900	208,500
City Website Page Views	458,020	472,000	476,478	500,000

CITY OF OCONOMOWOC
2017 BUDGET
TOURISM FUND - REVENUES

REVENUES

	Taxes	
	Public Accom Tax	Room tax at 6% ($400,000 less 2014 cap on general purpose of $180,000 per state budget requirements)
	Miscellaneous Revenues	
	Purch Card Rebate	Rebate earned on purchasing card payments

CITY OF OCONOMOWOC
2017 BUDGET
TOURISM FUND - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	TAXES					
255-401-1210-009	PUBLIC ACCOMMODATION TAX	0	0	0	0	220,000
	TOTAL TAXES	0	0	0	0	220,000
	MISCELLANEOUS REVENUES					
255-408-8430-009	PURCHASING CARD REBATE	0	0	0	0	160
	TOTAL MISCELLANEOUS REVENUES	0	0	0	0	160
	TOTAL FUND REVENUES	0	0	0	0	220,160

CITY OF OCONOMOWOC
2017 BUDGET
TOURISM FUND - EXPENDITURES

Category: Conservation and Development

EXPENDITURES: Account # 509-9100

100	***Wages and Benefits***	
111	*Salaries*	Economic Development Director - 25% Community Outreach and Services Assistant - 25% Planner/Community Development Specialist - 25% Deputy Clerk 5% Administrative Assistant 5%
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Festival Week fireworks, Grant writing consultation, creative services for community promotion/tourism advertising, appraisal services for property acquisition, and implementation for transient boat pier on Lac La Belle
211	*Outside/Prof Services (IT)*	Continue interactive site location, commercial property availability and demographics information for business attraction. Arc GIS story map for business & retail attraction. (split with Economic Development)
225	*Telephone*	Monthly line charges and toll charges and Bureau “800" number expenses
300	***Operating Supplies and Expense***	
310	*Office Supplies*	
311	*Postage*	Mailings of promotional materials including brochures and solicitation pieces, for both tourism and economic development inquiries
313	*Printing*	Letterhead and envelopes; Tourism Brochures
320	*Membership Dues*	Wisconsin Association of Convention & Visitors Bureaus, International Council of Shopping Centers, Oconomowoc Rotary Club, Wisconsin Downtown Action Council, and other associations
322	*Periodicals*	Business Journal & Biz Times subscription (split with Economic Development)
326	*Publicity*	Promotional materials $10,000 Historic Walking Tour brochure, event bookmarks, bike map; Community Center Marketing - The Knot, Banners, Print Advertising, and General Promo Items $8,500; Advertising $5,000; annual ‘Community Shopping, Dining & Entertainment Guide’ and map ad for tourism promotion, $5,000; City marketing for conference and group attraction $5,000
330	*Training and Travel*	Trainings for Professional Development; ICSC Convention; meetings/conferences
332	*Car Allowance*	$265 per month for Director (split based on salary allocation)
340	*Operating Supplies and Expense*	Supplies to fulfill inquiries, joint promotional items with Olympia Resort to capture new convention business and bring convention attendees downtown, and miscellaneous $310, Wayfinding signs $40,000
500	***Fixed Charges***	
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance, and depreciation (split with economic development)
700	***Contributions, Grants, and Others***	
720	*Donations*	

Downtown plantings	$ 1,500	Moonlit movies	$ 1,000
Oconomowoc concerts at beach	$ 1,500	German Christmas market	$ 4,000
State conferences held at Olympia	$ 3,500	Chamber	$ 3,000
Downtown Oconomowoc Bus Assoc	$ 3,500	Festival Week	$ 2,000

CITY OF OCONOMOWOC

2017 BUDGET

TOURISM FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
255-509-9100-111	TOURISM SALARIES	0	0	0	0	48,516
255-509-9100-151	TOURISM FICA	0	0	0	0	4,507
255-509-9100-152	TOURISM WRS	0	0	0	0	3,952
255-509-9100-153	TOURISM SICK LEAVE	0	0	0	0	4,008
255-509-9100-154	TOURISM HEALTH INS	0	0	0	0	17,397
255-509-9100-155	TOURISM LIFE INS	0	0	0	0	73
255-509-9100-156	TOURISM VACATION	0	0	0	0	3,369
255-509-9100-157	TOURISM HOLIDAY	0	0	0	0	2,227
	TOTAL WAGES & BENEFITS	0	0	0	0	84,049
	PURCHASED SERVICES					
255-509-9100-210	TOURISM OUTSD SVS NON-IT	0	0	0	0	5,000
255-509-9100-211	TOURISM PROF SVCS IT	0	0	0	0	2,750
255-509-9100-225	TOURISM TELEPHONE	0	0	0	0	500
	TOTAL PURCHASED SERVICES	0	0	0	0	8,250
	OPERATING SUPPLIES & EXPENSES					
255-509-9100-310	TOURISM OFFICE SUPPLIES	0	0	0	0	80
255-509-9100-311	TOURISM POSTAGE	0	0	0	0	700
255-509-9100-313	TOURISM PRINTING	0	0	0	0	1,000
255-509-9100-320	TOURISM MEMBERSHIPS	0	0	0	0	1,050
255-509-9100-322	TOURISM PERIODICALS	0	0	0	0	60
255-509-9100-326	TOURISM PUBLICITY	0	0	0	0	33,500
255-509-9100-330	TOURISM TRAIN/TRAVEL	0	0	0	0	1,200
255-509-9100-332	TOURISM CAR ALLOWANCE	0	0	0	0	795
255-509-9100-340	TOURISM OPER SUP/EXP	0	0	0	0	42,000
	TOTAL OPERATING SUPPLIES & EXPENSE	0	0	0	0	80,385
	FIXED CHARGES					
255-509-9100-509	TOURISM TECHNOLOGY	0	0	0	0	3,382
	TOTAL FIXED CHARGES	0	0	0	0	3,382
	CONTRIBUTIONS, GRANTS & OTHERS					
255-509-9100-720	TOURISM DONATIONS	0	0	0	0	20,000
	TOTAL CONTRIBUTIONS, GRANTS & OTHE	0	0	0	0	20,000
	TOTAL FUND EXPENDITURES	0	0	0	0	196,066
	NET SURPLUS (FUND BALANCE APPLIED)	0	0	0	0	24,094

IMPACT FEE
SPECIAL REVENUE FUNDS

Fund 220 – Highways & Other Transportation
Fund 221 – Law Enforcement
Fund 222 – Fire Protection & Emergency
Fund 223 – Parks, Playgrounds & Other Rec

City of Oconomowoc
Impact Fee Special Revenue Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 220 - Highways & Other Transportation				
Beginning Fund Balance	478,267	491,267	437,106	(413,094)
Revenues (excluding fund balance applied)	26,106	20,000	462,600	15,600
Expenditures	67,267	400,000	885,000	15,000
Revenue/(Net Cost)	(41,161)	(380,000)	(422,400)	600
Increase in/(Reduction of) Interfund Payable	-	-	427,800	(13,300)
Net Adjustment to Fund Balance	(41,161)	(380,000)	(850,200)	13,900
Ending Fund Balance	437,106	111,267	(413,094)	(399,194)
Fund 221 - Law Enforcement				
Beginning Fund Balance	176,879	6,214	57,294	90,544
Revenues (excluding fund balance applied)	23,109	31,300	33,250	21,900
Expenditures	142,694	-	-	10,000
Revenue/(Net Cost)	(119,585)	31,300	33,250	11,900
Ending Fund Balance	57,294	37,514	90,544	102,444
Fund 222 - Fire Protection & Emergency				
Beginning Fund Balance	(125,312)	(107,907)	(100,178)	(65,553)
Revenues (excluding fund balance applied)	25,222	31,020	35,060	25,550
Expenditures	88	30,300	34,435	23,300
Revenue/(Net Cost)	25,134	720	625	2,250
Increase in/(Reduction of) Interfund Payable	-	(30,200)	(34,000)	(23,000)
Net Adjustment to Fund Balance	25,134	30,920	34,625	25,250
Ending Fund Balance	(100,178)	(76,987)	(65,553)	(40,303)
Fund 223 - Parks, Playgrounds & Other				
Beginning Fund Balance	547,125	606,215	616,140	459,340
Revenues (excluding fund balance applied)	69,522	1,072,350	143,200	2,671,000
Expenditures	507	1,750,000	300,000	3,125,000
Revenue/(Net Cost)	69,015	(677,650)	(156,800)	(454,000)
Increase in/(Reduction of) Interfund Payable	-	790,000	-	2,142,600
Net Adjustment to Fund Balance	69,015	(1,467,650)	(156,800)	(2,596,600)
Ending Fund Balance	616,140	(861,435)	459,340	(2,137,260)

IMPACT FEE
SPECIAL REVENUE FUND

HIGHWAYS & OTHER
TRANSPORTATION FACILITIES

FUND 220

City of Oconomowoc
Highways and Other Transportation Facilities
Impact Fee Fund 220
2017 Budget

Department Objective

The Highways and Other Transportation Facilities impact fee was adopted by the Common Council to mitigate the financial impacts on current residents and taxpayers of these type of public facilities needed to support future development. Fees are charged to all new residential developments on a per dwelling unit basis as well as all new commercial and industrial development on a square foot basis. This Special Revenue Fund is used to account for the revenue proceeds that are legally restricted for expenditure for this specific purpose.

Department Goals and Initiatives for 2017

- None

Major Changes From Prior Years

- None

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Impact Fee Charge:				
Per Residential Dwelling Unit	$103	$103	$105	$107
Per Commercial or Institutional Square Foot	$.36	$.36	$.365	$.372
Per Industrial Square Foot	$.18	$.18	$.18	$.18
Fund Balance Remaining at End of Year	$478,267	$437,108	$111,267	($399,194)
Advance Outstanding at End of Year	-	-	-	$413,800

CITY OF OCONOMOWOC
2017 BUDGET
HIGHWAYS AND OTHER TRANSPORTATION FACILITIES IMPACT FEE

REVENUES: Acct # 220

	Impact Fee Revenue	
405-5136	*Impact Fee Revenue*	Impact fees charged to new residential, commercial, and industrial developments
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments
	Other Financing Sources	
409-9120	*Internal Advance Issuance*	Internal advance from the General Fund; this account is used solely for budgeting purposes as the funds are an increase to an interfund payable

EXPENDITURES Acct # 220

200	***Capital Outlay***	
210	*Outside/Prof Services (Non-IT)*	
600	***Debt Services***	
610	*Principal on Advances*	Principal due General Fund on advance; this account is used solely for budgeting purposes as the funds are used to reduce an interfund payable
620	*Interest Due Other Funds*	Interest payment on advance from General Fund
800	***Capital Outlay***	
820	*Capital Improvements*	Transportation improvements – Concord Road/Allen Road

CITY OF OCONOMOWOC

2017 BUDGET

HIGHWAY & OTHER TRANSPORTATION

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	IMPACT FEES					
220-405-5136-005	IMPACT FEES	24,719	19,000	15,018	33,000	15,600
	TOTAL IMPACT FEES	24,719	19,000	15,018	33,000	15,600
	MISCELLANEOUS REVENUE					
220-408-8110-005	INTEREST ON INVESTMENT	1,387	1,000	1,132	1,800	0
	TOTAL MISCELLANEOUS REVENUE	1,387	1,000	1,132	1,800	0
	OTHER FINANCING SOURCES					
220-409-9120-000	INTERNAL ADVANCE ISSUANCE*	0	0	0	427,800	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	427,800	0
	TOTAL FUND REVENUES	26,106	20,000	16,150	462,600	15,600
	PURCHASED SERVICES					
220-505-5300-210	STREET PROF SERVICES	67,267	0	7,182	40,000	0
	TOTAL PURCHASED SERVICES	67,267	0	7,182	40,000	0
	CAPITAL OUTLAY					
220-505-5300-820	STREET CONST CAPITAL IMPRV	0	400,000	0	845,000	0
	TOTAL CAPITAL OUTLAY	0	400,000	0	845,000	0
	DEBT EXPENSES					
220-580-8100-610	PRINCIPAL ON ADVANCES*	0	0	0	0	13,300
	TOTAL DEBT EXPENSES	0	0	0	0	13,300
	DEBT EXPENSES					
220-580-9210-620	INTEREST DUE OTHER FUNDS	0	0	0	0	1,700
	TOTAL DEBT EXPENSES	0	0	0	0	1,700
	TOTAL FUND EXPENDITURES	67,267	400,000	7,182	885,000	15,000
	NET SURPLUS (FUND BALANCE APPLIED)	(41,161)	(380,000)	8,968	(422,400)	600

IMPACT FEE
SPECIAL REVENUE FUND

LAW ENFORCEMENT FACILITIES

FUND 221

City of Oconomowoc
Law Enforcement Facilities
Impact Fee Fund 221
2017 Budget

Department Objective

The Law Enforcement Facilities impact fee was adopted by the Common Council to mitigate the financial impacts on current residents and taxpayers of these type of public facilities needed to support future development. Fees are charged to all new residential developments on a per dwelling unit basis as well as all new commercial and industrial development on a square foot basis. This Special Revenue Fund is used to account for the revenue proceeds that are legally restricted for expenditure for this specific purpose.

Department Goals and Initiatives for 2017

- None

Major Changes From Prior Years

- None

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Impact Fee Charge:				
Per Single/Double Residential Dwelling Unit	$183	$183	$183	$191
Per Multi-Family Residential Dwelling Unit	$115	$115	$115	$119
Per Commercial or Institutional Square Foot	$.23	$.23	$.23	$.234
Per Industrial Square Foot	$.10	$.10	$.10	$.104
Fund Balance Remaining at End of Year	$176,879	$57,294	$37,514	$102,444
Year Expected to be Spent	2016	unknown	unknown	unknown

CITY OF OCONOMOWOC
2017 BUDGET
LAW ENFORCEMENT FACILITIES IMPACT FEE

REVENUES: Acct # 221

	Impact Fee Revenue	
405-5136	*Impact Fee Revenue*	Impact fees charged to new residential, commercial, and industrial developments
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments
408-8430	*Purchasing Card Rebate*	Rebate earned on purchasing card payments

EXPENDITURES Acct # 221

200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Impact Fee Study Update
800	***Capital Outlay***	
820	*Capital Improvements*	

CITY OF OCONOMOWOC
2017 BUDGET
LAW ENFORCEMENT FACILITIES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	IMPACT FEES					
221-405-5136-003	IMPACT FEES	22,868	31,000	17,467	33,000	21,600
	TOTAL IMPACT FEES	22,868	31,000	17,467	33,000	21,600
	MISCELLANEOUS REVENUE					
221-408-8110-003	INTEREST ON INVESTMENT	241	300	164	250	300
221-408-8430-003	PCARD REBATE	0	0	16	0	0
	TOTAL MISCELLANEOUS REVENUE	241	300	180	250	300
	TOTAL FUND REVENUES	23,109	31,300	17,647	33,250	21,900
	PURCHASED SERVICES					
221-503-3300-210	POLICE IMPACT OUTSIDE/PROF SVS	0	0	0	0	10,000
	TOTAL PURCHASED SERVICES	0	0	0	0	10,000
	CAPITAL OUTLAY					
221-503-3300-820	POLICE IMPACT CAPITAL IMPRVMTS	142,694	0	0	0	0
	TOTAL CAPITAL OUTLAY	142,694	0	0	0	0
	TOTAL FUND EXPENDITURES	142,694	0	0	0	10,000
	NET SURPLUS (FUND BALANCE APPLIED)	(119,585)	31,300	17,647	33,250	11,900

IMPACT FEE
SPECIAL REVENUE FUND

FIRE PROTECTION &
EMERGENCY MEDICAL FACILITIES

FUND 222

City of Oconomowoc
Fire Protection and Emergency Medical Facilities
Impact Fee Fund 222
2017 Budget

Department Objective

The Fire Protection and Emergency Medical Facilities impact fee was adopted by the Common Council to mitigate the financial impacts on current residents and taxpayers of these type of public facilities needed to support future development. Fees are charged to all new residential developments on a per dwelling unit basis as well as all new commercial and industrial development on a square foot basis. This Special Revenue Fund is used to account for the revenue proceeds that are legally restricted for expenditure for this specific purpose.

Department Goals and Initiatives for 2017

- Continue to Pay Back Advance: In 2011, funds from this impact fee were used towards the construction of the new Pabst Farms Fire Station #2. The City's total contribution to the project was $1.6 million; however, less than $1.4 million in impact fees had been collected. The remaining funds were advanced from the General Fund. Payments will continue to be made each year when funds are available.

Major Changes From Prior Years

- None

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Impact Fee Charge:				
Per Single/Double Residential Dwelling Unit	$218	$218	$218	$226
Per Multi-Family Residential Dwelling Unit	$133	$133	$133	$139
Per Commercial or Institutional Square Foot	$.23	$.23	$.23	$.23
Per Industrial Square Foot	$.10	$.10	$.10	$.11
Fund Balance Remaining at End of Year	($125,312)	($100,178)	($78,800)	($41,803)
Advance Outstanding at End of Year	$129,000	$109,000	$78,800	$52,000

CITY OF OCONOMOWOC
2017 BUDGET
FIRE PROTECTION EMERGENCY MEDICAL FACILITIES IMPACT FEE

REVENUES: Acct # 222

	Impact Fee Revenue	
405-5136	*Impact Fee Revenue*	Impact fees charged to new residential, commercial, and industrial developments
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments

EXPENDITURES Acct # 222

600	***Debt Services***	
612	*Principal on Advances*	Principal due General Fund on advance for construction of Station #2; this account is used solely for budgeting purposes as the funds are used to reduce an interfund payable
622	*Interest Due to Other Funds*	Interest payment on advance from General Fund

CITY OF OCONOMOWOC
2017 BUDGET
FIRE & EMERG MEDIC FACILITIES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	IMPACT FEES					
222-405-5136-004	IMPACT FEES	25,177	31,000	19,982	35,000	25,500
	TOTAL IMPACT FEES	25,177	31,000	19,982	35,000	25,500
	MISCELLANEOUS REVENUE					
222-408-8110-004	INTEREST ON INVESTMENTS	45	20	44	60	50
	TOTAL MISCELLANEOUS REVENUE	45	20	44	60	50
	TOTAL FUND REVENUES	25,222	31,020	20,026	35,060	25,550
	DEBT SERVICES					
222-580-8100-612	PRINCIPAL ON ADVANCES*	0	30,200	0	34,000	23,000
	TOTAL DEBT SERVICES	0	30,200	0	34,000	23,000
	DEBT SERVICES					
222-580-9210-622	INTEREST DUE OTHER FUNDS	88	100	227	435	300
	TOTAL DEBT SERVICES	88	100	227	435	300
	TOTAL FUND EXPENDITURES	88	30,300	227	34,435	23,300
	NET SURPLUS (FUND BALANCE APPLIED)	25,134	720	19,799	625	2,250

IMPACT FEE
SPECIAL REVENUE FUND

PARKS, PLAYGROUNDS & OTHER RECREATIONAL FACILITIES

FUND 223

City of Oconomowoc
Parks, Playgrounds, and Other Recreational Facilities
Impact Fee Fund 223
2017 Budget

Department Objective

The Parks, Playgrounds, and Other Recreational Facilities impact fee was adopted by the Common Council to mitigate the financial impacts on current residents and taxpayers of these type of public facilities needed to support future development. Fees are charged to all new residential developments on a per dwelling unit basis. New commercial and industrial developments are not charged for this impact fee. This Special Revenue Fund is used to account for the revenue proceeds that are legally restricted for expenditure for this specific purpose.

Department Goals and Initiatives for 2017

- Fowler Lake Waterfront Phase 1: To continue developing the Village Green as a community gathering place and public park for special events and daily use in the downtown area. A year round public restroom and pavilion will be constructed and green space added.
- Fowler Lake Waterfront Phase 2: The boardwalk area from the Village Green to the boat launch will be improved to include shoreline work, pedestrian path, gazebo style feature, as well as storm water management. Design and scope will occur in 2015-2016 with construction/implementation to occur in 2017.
- NE Regional Park Acquisition: Purchase 40 acres of land as identified in the Parks & Open Space Plan.

Major Changes From Prior Years

- Internal Advance to Fund Projects: The money currently available in the Fund is expected to be depleted in 2017 with payment for the Fowler Lake Waterfront Phase 1 project. After all the fund balance is used, the rest of the project will be financed using an internal advance from the General Fund, which will be repaid as impact fee revenue is received.
- Impact Fee Study: During 2015 the City completed the impact fee study and adopted new rates. New rates will be phased in over 3 years, with the first increase in 2016.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Impact Fee Charge:				
Per Residential Dwelling Unit*	$1,310	$1,310	$1,957	$2,604
Per Resident at Max Occupancy for Institutional*	$437	$437	$653	$868
Fund Balance Remaining at End of Year	$547,125	$616,140	($561,435)	($2,269,660)
Year Expected to be Spent	2014-2017	2014-2017	2016-2019	2016-2019
* A different fee structure is in place if park land is dedicated as a condition of land subdivision.				

CITY OF OCONOMOWOC
2017 BUDGET
PARKS, PLAYGROUNDS OTHER RECREATIONAL FACILITIES IMPACT FEE

REVENUES: Acct # 223

	Impact Fees	
405-5136	*Impact Fee Revenue*	Impact fees charged to new residential developments
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments
408-8501	*Donation*	Boardwalk – Greater Milwaukee Area Foundation $200,000; Oconomowoc Area Foundation $75,000
	Other Financing Sources	
409-9120	*Internal Advance Issuance*	Internal advance from the General Fund to finance the Fowler Lake Waterfront Phase 1; this account is used solely for budgeting purposes as the funds are an increase to an interfund payable

EXPENDITURES Acct # 223-507-7410

200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	
800	***Capital Outlay***	
820	*Capital Improvements*	NE Regional Park Acquisition $1,600,000; Fowler Lake Waterfront Phase 1 (Village Green) $1,000,000; Fowler Lake Waterfront Phase 2 (Boardwalk to Boat Launch) $525,000

CITY OF OCONOMOWOC
2017 BUDGET
PARKS, PLAYGRNDS AND OTHER FAC

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	IMPACT FEES					
223-405-5136-007	IMPACT FEES	67,872	82,000	90,733	140,000	252,400
	TOTAL IMPACT FEES	67,872	82,000	90,733	140,000	252,400
	MISCELLANEOUS REVENUE					
223-408-8110-007	INTEREST ON INVESTMENTS	1,650	350	1,635	3,200	1,000
223-408-8501-007	DONATIONS - INDIVIDUALS/ORGS	0	200,000	0	0	275,000
	TOTAL MISCELLANEOUS REVENUE	1,650	200,350	1,635	3,200	276,000
	OTHER FINANCING SOURCES					
223-409-9120-000	INTERNAL ADVANCE ISSUANCE*	0	790,000	0	0	2,142,600
	TOTAL OTHER FINANCING SOURCES	0	790,000	0	0	2,142,600
	TOTAL FUND REVENUES	69,522	1,072,350	92,368	143,200	2,671,000
	PURCHASED SERVICES					
223-507-7410-210	PARK FAC OUTSD SVCS NON-IT	507	0	0	0	0
	TOTAL PURCHASED SERVICES	507	0	0	0	0
	CAPITAL OUTLAY					
223-507-7410-820	PARK FAC CAPITAL IMPRV	0	1,750,000	30,290	300,000	3,125,000
	TOTAL CAPITAL OUTLAY	0	1,750,000	30,290	300,000	3,125,000
	TOTAL FUND EXPENDITURES	507	1,750,000	30,290	300,000	3,125,000
	NET SURPLUS (FUND BALANCE APPLIED)	69,015	(677,650)	62,078	(156,800)	(454,000)

DEBT SERVICE FUNDS

Fund 300 – Debt Service

City of Oconomowoc
Debt Service Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 300 - Debt Service				
Beginning Fund Balance	33,690	35,832	45,477	47,228
Revenues (excluding fund balance applied)	57,026	47,764	49,514	697,985
Property Tax	1,279,035	1,271,767	1,271,767	1,264,829
Expenditures	1,324,274	1,319,531	1,319,530	1,962,814
Revenue/(Net Cost)	11,787	-	1,751	-
Reduction of Interfund Payable	-	-	-	-
Net Adjustment to Fund Balance	11,787	-	1,751	-
Ending Fund Balance	45,477	35,832	47,228	47,228

DEBT SERVICE

FUND 300

City of Oconomowoc
Debt Service Fund 300
2017 Budget

Department Objective

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest of all City operations, except for the Enterprise and Internal Service Funds. Debt service for those fund types are accounted for within the applicable funds.

Department Goals and Initiatives for 2017

- None

Major Changes From Prior Years

- None

Budgeted Positions

Description	2013	2014	2015	2016
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
External Debt Issued (include refinance)				
Number of Issuances	2	1	-0-	-0-
Amount of Issuances	$1.2 million	$3.1 million	$ -0-	$ -0-
General Obligation Outstanding Debt as of End of Year	$13.1 million	$15.2 million	$11.1 million	$12.3 million
Percent of Legal Debt Limit Used	14%	16%	12%	14%
*2015 issuance relates to refinancing of Electric Revenue Bonds with General Obligation Bonds				

CITY OF OCONOMOWOC
2017 BUDGET
DEBT SERVICE FUND - REVENUES

REVENUES: Acct # 300

	Taxes		
401-1110	*General Property Tax*	General property tax levy necessary for general City debt principal and interest payments. An irrevocable tax levy for annual debt service was pledged in the resolutions authorizing each debt issue	
	Miscellaneous Revenue		
408-8110	*Interest on Investments*	Interest earned on temporary investments	
408-8900	*Miscellaneous Revenue*	Transfer from City Utilities for Wisconsin Retirement prior service liability	
	Other Financing Sources		
409-9110	*Long Term Debt Issuance*	Fire engine	$650,000
409-9243	*Transfer from General Fund*		

CITY OF OCONOMOWOC
2017 BUDGET
DEBT SERVICE FUND - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	TAXES					
300-401-1110-000	GENERAL PROPERTY TAXES	1,279,035	1,271,767	635,883	1,271,767	1,264,829
	TOTAL TAXES	1,279,035	1,271,767	635,883	1,271,767	1,264,829
	MISCELLANEOUS REVENUE					
300-408-8110-000	INTEREST ON INVESTMENTS	821	750	1,371	2,500	2,000
300-408-8900-000	MISCELLANEOUS REVENUE	46,385	47,014	40,932	47,014	45,985
	TOTAL MISCELLANEOUS REVENUE	47,206	47,764	42,303	49,514	47,985
	OTHER FINANCING SOURCES					
300-409-9110-000	LONG TERM DEBT ISSUANCE	0	0	0	0	650,000
300-409-9243-000	TRANSFER FROM GENERAL FUND	9,820	0	0	0	0
	TOTAL OTHER FINANCING SOURCES	9,820	0	0	0	650,000
	TOTAL FUND REVENUES	1,336,061	1,319,531	678,186	1,321,281	1,962,814

CITY OF OCONOMOWOC
2017 BUDGET
DEBT SERVICE FUND - EXPENDITURES

EXPENDITURES Acct # 300

600	***Debt Services***		
611	*Principal on Long Term Debt*	General City debt principal paid by tax levy, utility charges, and TID revenue	
621	*Interest on Long Term Debt*	General City debt interest paid by tax levy	
914	*Oper Transfer to Cap Impr Fund*	Fire engine	$650,000

CITY OF OCONOMOWOC
2017 BUDGET
DEBT SERVICE FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	DEBT EXPENSES					
300-580-8100-611	PRINCIPAL LT DEBT	994,816	1,004,816	1,004,816	1,004,816	1,019,816
300-580-8200-621	INTEREST ON LONG TERM DEBT	329,458	314,715	162,651	314,714	292,998
300-590-9232-914	OPER TRANSFER TO CAP IMPR FUND	0	0	0	0	650,000
	TOTAL FUND EXPENDITURES	1,324,274	1,319,531	1,167,467	1,319,530	1,962,814
	NET SURPLUS (FUND BALANCE APPLIED)	11,787	0	(489,281)	1,751	0

CAPITAL PROJECTS FUNDS

Fund 404 – Tax Incremental District #4
Fund 408 – Capital Improvements

City of Oconomowoc
Capital Projects Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 404 - Tax Incremental District #4				
Beginning Fund Balance	(147,290)	(405,960)	(200,385)	(648,456)
Revenues (excluding fund balance applied)	108,691	269,700	643,988	1,629,377
Expenditures	161,786	306,890	827,059	1,629,025
Increase/(Decrease) in Fund Balance	(53,095)	(37,190)	(183,071)	352
Ending Fund Balance	(200,385)	(443,150)	(648,456)	(1,919,104)
Fund 408 - Capital Improvements				
Beginning Fund Balance	2,242,879	815,101	2,496,180	1,325,002
Revenues (excluding property tax, fund balance applied)	350,188	645,000	750,059	2,967,477
Fund Balance Applied	-	-	-	-
Property Tax	2,048,675	2,061,500	2,061,500	1,897,700
Expenditures	2,145,562	2,706,500	3,982,737	4,865,177
Increase/(Decrease) in Fund Balance	253,301	-	(1,171,178)	-
Ending Fund Balance	2,496,180	815,101	1,325,002	1,325,002

CAPITAL PROJECTS FUND

TAX INCREMENTAL DISTRICT #4

FUND 404

City of Oconomowoc
Tax Incremental District #4 Fund 404
2017 Budget

Department Objective

This budget incorporates the expenditures and revenues generated by the Tax Incremental District (TID) No. 4, which was created in 2003 by action of the City Plan Commission and affirmed by the Common Council and Joint Review Board. The City has established the revitalization of the downtown and adjoining neighborhoods as a top priority and as a result of this effort the TID was created. The District was created under the authority of Wisconsin Statutes 66.1105 to finance public works improvements, provide incentives to the private sector to assist in the elimination of blighted conditions, and lastly to stimulate planned commercial, housing, and mixed-use development within the District. This new development will increase the tax base and provide additional employment opportunities.

Department Goals and Initiatives for 2017

- Collins Street Parking Lot Retaining Wall – repair or reconstruction of existing retaining wall and replacement of steps and railings in the parking lot area.

Major Changes From Prior Years

- Shared Parking Campus – The work on the shared parking campus with First Bank Financial Centre is expected to be completed in 2016.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Year Required to Close	2030	2030	2030	2030
Year Expected to Close	2029	2029	2029	2029
Project Plan Costs Remaining	$3.5 million	$3.3 million	$2.7 million	$2.0 million
Incremental Value	$5.3 million	$14.3 million	$14.3 million	$19.5 million

CITY OF OCONOMOWOC
2017 BUDGET
TAX INCREMENTAL DISTRICT #4 - REVENUES

REVENUES: Acct # 404

	Taxes	
401-1110	*Property Tax Increment*	TID #4 Property Tax Increment
	Intergovenrmental Aid	
403-3443	*State Aid - Computer Exemption*	State Payment to offset the property tax loss due to the exmemption of business computers
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments
408-8430	*Purchasing Card Rebate*	
	Other Financing Sources	
409-9120	*Internal Advance Issuance*	Internal advance from the General Fund to finance TID projects; this account is used solely for budgeting purposes as the funds are an increase to an interfund payable

CITY OF OCONOMOWOC

2017 BUDGET

TID #4 CAPITAL PROJECTS FUND - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 PROPOSED
	TAXES					
404-401-1110-000	PROPERTY TAX INCREMENT	96,034	255,000	129,911	259,822	340,877
	TOTAL TAXES	96,034	255,000	129,911	259,822	340,877
	INTERGOVERNMENTAL AID					
404-403-3443-000	STATE AID - COMPUTER EXEMPTION	11,849	14,000	3,479	17,866	17,000
	TOTAL INTERGOVERNMENTAL AID	11,849	14,000	3,479	17,866	17,000
	MISCELLANEOUS REVENUE					
404-408-8110-000	INTEREST ON INVESTMENTS	806	700	718	1,300	500
404-408-8430-000	PURCHASING CARD REBATE	2	0	0	0	0
	TOTAL MISCELLANEOUS REVENUE	808	700	718	1,300	500
	OTHER FINANCING SOURCES					
404-409-9120-000	INTERNAL ADVANCE ISSUANCE*	0	0	0	365,000	1,271,000
	TOTAL OTHER FINANCING SOURCES	0	0	0	365,000	1,271,000
	TOTAL FUND REVENUES	108,691	269,700	134,108	643,988	1,629,377

CITY OF OCONOMOWOC
2017 BUDGET
TAX INCREMENTAL DISTRICT #4 - EXPENDITURES

EXPENDITURES Acct # 207-507-7410

	City Administrator	
	Legal	
	General Accounting	Annual TID fee to the Department of Revenue
	Parking Lot Reconstruction	Reconstruction/repair of Collins Street parking lot retaining wall, steps and railings.
	Park/Playgrounds	Village Green property acquisition
	Tourism & Economic Development	
	Tourism/Econ Dev Capital	
	Principal on Advances	
	Interest on Advances	Interest on funds borrowed internally

CITY OF OCONOMOWOC

2017 BUDGET

TID #4 CAPITAL PROJECTS FUND - EXPENDITURES

ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 PROPOSED
CITY ADMINISTRATOR	7,972	0	4,028	8,743	0
LEGAL	5,558	0	2,556	3,076	0
GENERAL ACCOUNTING	13,568	150	6,586	14,226	150
PARKING LOT RECONSTRUCTION	0	300,000	78,922	471,060	600,000
PARKS/PLAYGROUNDS	0	0	0	0	1,000,000
TOURISM & ECONOMIC DEVELOPMENT	16,556	0	6,111	13,304	0
TOURISM/ECON DEV CAPITAL	111,395	0	7,214	209,910	0
PRINCIPAL ON ADVANCES*	0	0	0	100,000	0
INTEREST ON ADVANCES	6,738	6,740	2,931	6,740	28,875
TOTAL FUND EXPENDITURES	161,787	306,890	108,348	827,059	1,629,025
NET SURPLUS (FUND BALANCE APPLIED)	(53,096)	(37,190)	25,760	(183,071)	352

CAPITAL PROJECTS FUND

CAPITAL IMPROVEMENTS

FUND 408

City of Oconomowoc
Capital Improvements Fund 408
2017 Budget

Department Objective

This fund is used to account for the accumulation of resources for the acquisition of capital improvements and equipment included in the City's Five-Year Long Term Financial Plan (LTFP). This includes the accumulation of funds in order to reduce the amount of future debt issuance. Revenues typically include proceeds of long-term debt, property tax levy, transfers from other governmental funds, and interest on temporary investments.

Department Goals and Initiatives for 2017

- New Fire Engine: Purchase of new fire engine to be funded through internal debt issuance.
- Street Projects: In order to keep pace with the deterioration rate, the City tries to invest at least $1,000,000 for street reconstruction and resurfacing projects. Determination of the streets to be worked on is based on a 1 to 10 point rating system. The rated value of the streets is reviewed every two years. Also during 2017, the Pedestrian Parkway on Highway 67 will be completed in conjunction with the highway 67 DOT project.
- Parking Lot: Reconstruction of the north parking lot will occur in 2017.
- Library Remodeling: The library will begin remodeling and reworking the ground in 2017. Replacing the boiler, updating the landscaping and grounds, installing an irrigation system, and sidewalk replacements are the initial updates scheduled.
- Park Improvements: Blain Street park equipment is being replaced in 2017.
- Fowler Park and Lake: Improvements will begin in Fowler Park with reconstruction of the tennis courts and the shoreline of Fowler Lake is being rebuilt.

Major Changes From Prior Years

- none

Budgeted Positions

Description	2013	2014	2015	2016
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
# of Projects Supported by Debt	1 Street Projects Phase 4 (final)	-0-	-0-	1 New Fire Engine

CITY OF OCONOMOWOC
2017 BUDGET
CAPITAL IMPROVEMENTS - REVENUES

REVENUES: Acct # 408

	Taxes	
401-1110-000	*General Property Taxes*	2016 tax levy collected in 2017
	Intergovernmental Revenues	
403-3622-005	*State Aid - DPW*	Grant for Pedestrian Parkway
	Miscellaneous Revenue	
408-8110-001	*Interest on Investments*	Interest earned on temporary investments
408-8110-003	*Sale of City Property*	Sale of 3 squad vehicles (one Tahoe transferred to other dept)
408-8430-000	*Purchasing Card Rebate*	Rebate earned on purchasing card payments
408-8900-007	*Miscellaneous Revenue*	
	Other Financing Sources	
409-9243-003	*Transfer from General Fund*	
409-9243-005	*Transfer from General Fund*	General Fund fund balance reserves used for the Pedestrian Parkway $150,000 and Reconstruction of the North Parking Lot $813,477
409-9243-007	*Transfer from General Fund*	General Fund fund balance reserves used for section 3 of the Fowler Lake Shoreline $250,000
409-9300-000	*Operating Transfer in - Dbt Svc*	Fire engine $650,000

CITY OF OCONOMOWOC

2017 BUDGET

CAPITAL IMPROVEMENTS FUND - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	TAXES					
408-401-1110-000	GENERAL PROPERTY TAXES	2,048,675	2,061,500	1,030,750	2,061,500	1,897,700
	TOTAL TAXES	2,048,675	2,061,500	1,030,750	2,061,500	1,897,700
	INTERGOVERNMENTAL AID					
408-403-3622-005	STATE AID - DPW	0	0	99,356	99,356	1,070,000
	TOTAL INTERGOVERNMENTAL AID	0	0	99,356	99,356	1,070,000
	MISCELLANEOUS REVENUE					
408-408-8110-001	INTEREST ON INVESTMENTS	10,557	5,000	10,703	10,703	15,000
408-408-8310-003	SALE OF CITY PROPERTY	0	0	0	0	19,000
408-408-8430-000	PURCHASING CARD REBATE	6,770	5,000	1,878	5,000	0
408-408-8900-007	MISC REVENUE	0	150,000	0	150,000	0
	TOTAL MISCELLANEOUS REVENUE	17,327	160,000	12,581	165,703	34,000
	OTHER FINANCING SOURCES					
408-409-9243-003	TRANSFER FROM GENERAL FUND	7,861	0	0	0	0
408-409-9243-005	TRANSFER FROM GENERAL FUND	325,000	130,000	0	130,000	963,477
408-409-9243-007	TRANSFER FROM GENERAL FUND	0	355,000	0	355,000	250,000
408-409-9300-000	OPERATING TRANSFER IN- DBT SVC	0	0	0	0	650,000
	TOTAL OTHER FINANCING SOURCES	332,861	485,000	0	485,000	1,863,477
	TOTAL FUND REVENUES	2,398,863	2,706,500	1,142,687	2,811,559	4,865,177

CITY OF OCONOMOWOC
2017 BUDGET
CAPITAL IMPROVEMENTS - EXPENDITURES

EXPENDITURES Acct # 408

800	*Capital Outlay*		
Police Department			
503-3100-822	*Police Admin Capital Buildings*		
503-3200-810	*Dispatch Capital Equipment*		
503-3300-810	*Police Operations Capital Equipment*	Court interface system	
503-3300-811	*Police Operations Capital Vehicles*	Replacement of squad cars	
Fire Department			
504-4200-811	*Suppress and Hydrant Capital Vehicles*	Fire engine	
504-4600-822	*Station #1 Capital Buildings*		
504-4700-822	*Station #2 Capital Buildings*		
Public Works			
505-5210-810	*Municipal Garage Capital Equipment*	Air compressor	$11,500
505-5210-811	*Municipal Garage Capital Vehicles*		
505-5210-820	*Municipal Garage Capital Improv*		
505-5210-822	*Municipal Garage Capital Buildings*		
505-5230-810	*Gasoline Purchases Capital Equip*		
505-5300-210	*Street Constuction Prof SVCS (Non-IT)*		
505-5300-311	*Street Construction Postage*		
505-5300-324	*Street Con Licenses and Permits*		
505-5300-820	*Street Construction Capital Improv*	Street Maintenance program	$1,050,000
		Pedestrian Parkway	$1,220,000
505-5320-811	*Street Cleaning Capital Vehicles*		
505-5325-811	*Snow and Ice Removal Cap. Vehicles*	Dump truck with plow and wing, sander	
505-5330-820	*Street Signs Capital Improv*		
505-5350-210	*Storm Sewer Prof Services (Non-IT)*		
505-5350-820	*Storm Sewer Capital Improv*		
505-5355-820	*Parking Lots Capital Improv*	Reconstruction of north parking lot	
505-5410-820	*Dam Maintenance Capital Improv*		
505-5420-720	*Lakes Donations*		
505-5510-820	*City Buildings Capital Improv*	Carpet/tile	$40,000
		HVAC improvement	$45,000
		Remodel/furniture	$70,000
505-5700-810	*Cemetery Capital Equipment*		
Library			
506-6100-820	*Library Capital Improvements*	Grounds update & irrigation	$17,000
		Sidewalk	$50,000
506-6100-822	*Library Capital Buildings*	Boiler	

CITY OF OCONOMOWOC

2017 BUDGET

CAPITAL IMPROVEMENTS FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	POLICE DEPARTMENT					
408-503-3100-822	POLICE ADMIN CAPITAL BLDGS	0	32,000	0	32,000	0
408-503-3200-810	DISPATCH CAPITAL EQUIP	525	0	11,516	23,517	0
408-503-3300-810	POLICE OPS CAPITAL EQUIP	81,446	0	0	2,216	4,800
408-503-3300-811	POLICE OPS CAPITAL VEH	91,927	98,000	75,234	98,000	113,400
	TOTAL POLICE DEPARTMENT	173,898	130,000	86,750	155,733	118,200
	FIRE DEPARTMENT					
408-504-4200-811	SUPP/HYDRNT CAPITAL VEH	0	50,000	224,617	274,617	650,000
408-504-4600-822	FIRE STATION #1 CAPITAL BLDGS	16,174	0	25,540	25,540	0
408-504-4700-822	FIRE STATION #2 CAPITAL BLDGS	0	20,000	18,780	20,000	0
	TOTAL FIRE DEPARTMENT	16,174	70,000	268,937	320,157	650,000
	PUBLIC WORKS					
408-505-5210-810	MUNI GARAGE CAPITAL EQUIP	0	0	0	0	11,500
408-505-5210-811	MUNI GARAGE CAPITAL VEH	33,533	10,000	0	10,000	0
408-505-5210-820	MUNI GARAGE CAPITAL IMPRV	0	0	0	60,000	0
408-505-5210-822	MUNI GARAGE CAPITAL BLDGS	0	130,000	0	130,000	0
408-505-5230-810	GAS PURCHASES CAPITAL EQUIP	0	25,000	22,630	25,000	0
408-505-5300-210	STREET CONST OUTSD SVCS NON-IT	96,165	0	2,482	2,482	0
408-505-5300-311	STREET CONST POSTAGE	20	0	16	16	0
408-505-5300-324	STREET CONST LIC/PERMIT	0	0	287	0	0
408-505-5300-820	STREET CONST CAPITAL IMPRV	1,070,515	1,055,000	169	1,121,437	2,270,000
408-505-5320-811	STREET CLEANING CAPITAL VEH	0	290,000	0	290,000	0
408-505-5325-811	SNOW&ICE REMVL CAPITAL VEH	0	151,000	181,977	310,877	200,000
408-505-5330-820	STREET SIGNS CAPITAL IMPRV	19,410	20,000	0	20,000	0
408-505-5350-210	STORM SEWER OUTSD SVCS NON-IT	146,240	0	3,314	3,314	0
408-505-5350-820	STORM SEWER CAPITAL IMPRV	146,855	75,000	0	0	0
408-505-5355-820	PARKING LOTS CAPITAL IMPRV	0	0	0	0	813,477
408-505-5410-820	DAM MAINT CAPITAL IMPRV	12,326	0	251,402	525,000	0
408-505-5420-720	LAKES DONATIONS	5,608	0	0	0	0
408-505-5510-820	CITY BLDGS CAPITAL IMPRV	97,510	0	32,028	131,761	155,000
408-505-5700-810	CEMETERY CAPITAL EQUIP	13,725	0	0	0	0
	TOTAL PUBLIC WORKS	1,641,907	1,756,000	494,305	2,629,887	3,449,977
	LIBRARY					
408-506-6100-820	LIBRARY CAPITAL IMPRV	0	26,000	0	26,000	67,000
408-506-6100-822	LIBRARY CAPITAL BLDGS	0	12,000	6,250	12,000	70,000
	TOTAL LIBRARY	0	38,000	6,250	38,000	137,000

CITY OF OCONOMOWOC
2017 BUDGET
CAPITAL IMPROVEMENTS - EXPENDITURES

EXPENDITURES Acct # 408

Parks, Recreation, & Forestry			
507-7100-810	*Recreation Admin Capital Equipment*		
507-7100-820	*Recreation Admin Capital Improv*		
507-7210-810	*Community Center Capital Equip*		
507-7210-820	*Community Center Capital Improv*		
507-7210-822	*Community Center Capital Buildings*		
507-7340-820	*Waterfront Capital Improvements*		
507-7410-210	*Parks & Playgrounds Prof SVCS (Non-I*		
507-7410-810	*Parks & Playgrounds Capital Equip*	Blain street park equipment	$35,000
		Polar Trac	$50,000
507-7410-811	*Parks & Playgrounds Capital Vehicles*		
507-7410-820	*Parks & Playgrounds Capital Improv*	Tennis Courts Fowler	$100,000
		Fowler Shoreline	$250,000
507-7410-822	*Parks & Playgrounds Capital Buildings*		
507-7610-820	*Tree & Brush Capital Improv*	Tree replacement	
900	***Other Financing Uses***		
590-9235-913	*Transfer to General Fund*	Adaptive management system	

CITY OF OCONOMOWOC

2017 BUDGET

CAPITAL IMPROVEMENTS FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	PARKS, RECREATION & FORESTRY					
408-507-7100-810	REC ADMIN CAPITAL EQUIP	0	45,000	0	45,000	0
408-507-7100-820	REC ADMIN CAPITAL IMPRV	0	25,000	0	25,000	0
408-507-7210-810	COMM CENTER CAPITAL EQUIP	0	20,000	15,363	20,000	0
408-507-7210-820	COMM CENTER CAPITAL IMPRV	92,141	0	11,737	13,850	0
408-507-7210-822	COMM CENTER CAPITAL BLDGS	12,485	0	43,900	48,500	0
408-507-7340-820	WATERFRONT CAPITAL IMPRV	0	305,000	0	305,000	0
408-507-7410-210	PARKS/PLAYGR OUTSD SVCS NON-IT	0	0	0	10,000	0
408-507-7410-810	PARKS/PLAYGR CAPITAL EQUIP	201,660	30,000	27,099	30,000	85,000
408-507-7410-811	PARKS/PLAYGR CAPITAL VEH	0	37,500	0	37,500	0
408-507-7410-820	PARKS/PLAYGR CAPITAL IMPRV	7,297	30,000	30,000	30,000	350,000
408-507-7410-822	PARKS/PLAYGR CAPITAL BLDGS	0	200,000	0	200,000	0
408-507-7610-820	TREE&BRUSH CAPITAL IMPRV	0	20,000	0	20,000	0
	TOTAL PARKS, RECREATION & FORE	313,583	712,500	128,099	784,850	435,000
	OTHER FINANCING USES					
408-590-9235-913	TRANSFER TO WATERSHED FUND	0	0	19,325	54,110	75,000
	TOTAL OTHER FINANCING USES	0	0	19,325	54,110	75,000
	TOTAL FUND EXPENDITURES	2,145,562	2,706,500	1,003,666	3,982,737	4,865,177
	NET SURPLUS (FUND BALANCE APPL	253,301	0	139,021	(1,171,178)	0

INTERNAL SERVICE FUNDS

Fund 700 – Technology
Fund 720 – Risk Management/Insurance
Fund 730 – Fleet Maintenance

City of Oconomowoc
Internal Service Funds
2017 Budget

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 700 - Technology				
Beginning Fund Balance	379,574	360,221	452,156	495,363
Revenues (excluding fund balance applied)	508,892	626,530	627,397	689,330
Expenditures	436,310	626,437	584,190	693,205
Revenue/(Net Cost)	72,582	93	43,207	(3,875)
Ending Fund Balance	452,156	360,314	495,363	491,488
Fund 720 - Risk Management/Insurance				
Beginning Fund Balance	213,137	216,253	213,764	244,973
Revenues (excluding fund balance applied)	569,985	569,815	598,254	533,790
Expenditures	569,358	594,899	567,046	533,095
Revenue/(Net Cost)	627	(25,084)	31,209	695
Ending Fund Balance	213,764	191,169	244,973	245,667
Fund 730 - Fleet Maintenance				
Beginning Fund Balance	123,809	224,456	344,612	343,777
Revenues (excluding fund balance applied)	599,650	521,860	522,960	471,480
Expenditures	378,847	521,481	523,795	470,705
Revenue/(Net Cost)	220,803	379	(835)	775
Ending Fund Balance	344,612	224,835	343,777	344,552

City of Oconomowoc
2017 Budget
Internal Service Funds - Cash Flow Summary

	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
Fund 700 - Technology				
Beginning Cash Balance	330,732	341,889	384,935	306,848
Revenue/(Net Cost)	72,582	93	43,207	(3,875)
Less: Capital Purchases	(38,048)	(180,000)	(180,000)	(135,000)
Addback: Depreciation	29,551	85,506	62,106	104,453
Change in accounts receivable	1,240	-	-	-
Change in inventories and prepaid items	(5,986)	-	-	-
Change in accounts payable	(1,993)	-	-	-
Change in accrued payroll	258	-	-	-
Debt payment	(3,399)	(3,400)	(3,400)	(3,400)
Net Change in Cash	54,203	(97,800)	(78,087)	(37,822)
Ending Cash Balance	384,935	244,089	306,848	269,026
Fund 720 - Risk Management/Insurance				
Beginning Cash Balance	204,501	241,171	205,950	237,158
Revenue/(Net Cost)	627	(25,084)	31,209	695
Change in accounts receivable	-	-	-	-
Change in inventories and prepaid items	-	-	-	-
Change in accounts payable	773	-	-	-
Change in accrued payroll	49	-	-	-
Net Change in Cash	1,449	(25,084)	31,209	695
Ending Cash Balance	205,950	216,088	237,158	237,853
Fund 730 - Fleet Maintenance				
Beginning Cash Balance	128,367	121,364	355,922	355,087
Revenue/(Net Cost)	220,803	379	(835)	775
Change in accounts receivable	128	-	-	-
Change in accounts payable	5,048	-	-	-
Change in accrued payroll	1,576	-	-	-
Net Change in Cash	227,555	379	(835)	775
Ending Cash Balance	355,922	121,743	355,087	355,862

INTERNAL SERVICE FUND

TECHNOLOGY

FUND 700

City of Oconomowoc
Technology Fund 700
2017 Budget

Department Objective

The Technology Internal Service Fund (previously known as Data Processing Fund) is used to account for the financing of the costs of providing technology services to other City funds and departments. The main purpose of an internal service fund is cost-reimbursement. The concept of "cost" includes the exhaustion of fixed assets, or depreciation expense. The revenue of this fund represents the recovery of all of its costs through user charges to the departments that use the technology system. The revenues of the Technology Fund are shown as technology expenditures in the budgets of the operating departments.

Purchases of computer hardware and software, costing $5,000 or more, are recorded as fixed assets rather than capital outlay expenditures at the time of acquisition. The costs of the fixed assets are recovered through depreciation expense charges over the estimated useful life of the assets.

Department Goals and Initiatives for 2017

- Equipment Replacements**:** Included in the 2017 budget are the lifecycle replacement of various critical equipment pieces including the accounting system server, SAN & NAS replacements and purchase of backup SAN for redundancy.
- GIS System Upgrade – The City's Geographical Information System (GIS) will be upgraded. This project will be led by DPW, but is budgeted for within the technology department.

Major Changes From Prior Years

- Document/Workflow Management – The City acquired a new document and workflow management system in 2016. This project is a major undertaking and includes the evaluation of current city processes. We are evaluating how best to enable department collaboration, sharing of information and retrieval of information using this system as a tool. This project began in 2016 but is expected to have continual implementation through time.
- Phone System: During 2015 and 2016 worked to implement a city wide phone system replacement, including rewiring of all city buildings to create a more reliable system. The phone system is expected to be selected and in process of installation by the end of 2016 with cutover in the first part of 2017.
- Fiber Internet: In 2016 the City will transition from copper based internet service to fiber internet. This will provide greater reliability of services at faster speeds.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	1.00 / 0.50	1.00 / 1.00
Part-Time Employees/FTE	1.00 / 0.29	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	1.00 / 0.29	0.00 / 0.00	1.00 / 0.50	1.00 / 1.00

Changes from 2014 to 2015:

- Part-time technology internship position has not been filled since 2011 and was removed from the budget.

Changes from 2015 to 2016:

- Addition of one full time technology position beginning July 2016.

Changes from 2016 to 2017:

- Change in FTE due to full time technology position budgeted for the full year.

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Number of computers supported	96	103	101	103
Number of computers deployed	33	32	18	21
Number of toughbooks supported	16	18	17	19
Number of toughbooks deployed	3	4	4	2
Number of toughpads supported	3	3	3	3
Number of toughpads deployed	0	0	0	0
Number of laptops supported	15	18	16	19
Number of laptops deployed	9	9	2	3
Number of iPads supported	14	16	24	25
Number of iPads deployed	5	3	16*	4
Number of projectors supported	8	8	8	8
Number of projectors deployed	1	1	1	1
Number of servers supported	6	6	6	6
Smart phones supported	4	9	6	9
Number of email accountholders	118	129	130	130
* 2016 budget included deployment of ipads for aldermen.				

CITY OF OCONOMOWOC
2017 BUDGET
TECHNOLOGY - CAPITAL PROJECTIONS

AMOUNT	TITLE & DESCRIPTION
$15,000	**Replace Clarity Server** Replacement of the server that houses the City's accounting, payroll and utility billing software, Clarity. In addition the server hosts the online web access to the finacial software data for departments.
$85,000	**City SAN and NAS Replacement** Replacement of the City's SAN (Storage Area Network) which is used to host the City's server images (virtual servers) and provides City the ability to move a server from one host to another. This provides performance scalability. The NAS (Network Attached Storage) is a backup repository for archived virtual images housed on the City's SANs.
$35,000	**Redundant SAN** The City's SAN (Storage Area Network) is used to host the City's server images (virtual servers) and provides the City the ability to move a server from one host to another. This backup SAN provides the City redundancy to protect against data loss.
$135,000	

CITY OF OCONOMOWOC INTERNAL SERVICE FUND 700
2017 BUDGET
TECHNOLOGY FUND - REVENUES

REVENUES: Acct # 700

	Interfund Charges for Service	
407-7400	*Local Department Service Fees*	Fees charged to departments for providing technology services. These fees recover all annual costs of the Technology Fund
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	Interest earned on temporary investments
408-8430	*Puchasing Card Rebate*	Rebate earned on purchasing card payments

CITY OF OCONOMOWOC
2017 BUDGET
TECHNOLOGY FUND - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	INTERFUND CHARGES FOR SERVICE					
700-407-7400-000	LOCAL DEPT SERVICE FEES	506,020	624,530	312,265	624,530	686,330
	TOTAL INTERFUND CHARGES FOR SERVI	506,020	624,530	312,265	624,530	686,330
	MISCELLANEOUS REVENUE					
700-408-8110-000	INTEREST ON INVESTMENTS	957	500	970	1,400	1,500
700-408-8430-000	PURCHASING CARD REBATE	1,915	1,500	1,467	1,467	1,500
	TOTAL MISCELLANEOUS REVENUE	2,872	2,000	2,437	2,867	3,000
	TOTAL FUND REVENUES	508,892	626,530	314,702	627,397	689,330

CITY OF OCONOMOWOC
2017 BUDGET
TECHNOLOGY FUND - EXPENDITURES

EXPENDITURES Acct # 700-579-1450

100	***Wages and Benefits***	
111	*Salaries*	
	One full time Technology position, Director of Finance and Administrative Services (20%) and Community Outreach and Services Assistant (15%)	
151	*FICA*	Employer share of Social Security and Medicare
152	*Wisconsin Retirement System*	Employer share of required contribution
153	*Sick Leave*	
154	*Health Insurance*	Employer share of premiums
155	*Life Insurance*	Employer share of premiums
156	*Vacation Leave*	
157	*Holiday Leave*	
164	*Compensatory Time Earned*	
200	***Purchased Services***	
210	*Outside/Prof Services (Non-IT)*	Provision for unexpected electrical needs
211	*Outside/Prof Services (IT)*	Outsourced technology consultants
225	*Telephone*	Voicemail circuit
226	*Internet and Cable*	
	Smart phones $1,850; internet access $24,000; wireless aircards and iPad service $25,960	
241	*Repair & Maint Contracts (IT)*	Maintenance contracts for software, security, e-mail, website, servers, and equipment
300	***Operating Supplies and Expenses***	
310	*Office Supplies*	
311	*Postage*	
320	*Membership Dues*	GIPAW membership
324	*Licenses and Permits*	Microsoft Office $13,600; Microsoft Data Center $2,500; Document Management System $25,000
330	*Training and Travel*	
	Accounting software symposium and miscellaneous technology conferences	
340	*Operating Supplies and Expenses*	Computer upgrades and replacements $19,200; laptop additions and replacements $2,000; toughbook upgrades and replacements $10,000; iPad additions and replacements $6,000; projector replacement $6,000; large printers upgrades and replacements $3,500; GIS Upgrade $4,000; miscellaneous replacements such as printers, monitors, etc. $20,750

CITY OF OCONOMOWOC

2017 BUDGET

TECHNOLOGY FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
700-579-1450-111	TECHNOLOGY SALARIES	20,008	49,918	10,264	49,930	83,503
700-579-1450-125	TECHNOLOGY P/T WAGES	0	0	0	0	25
700-579-1450-151	TECHNOLOGY FICA	1,880	4,436	919	4,437	7,029
700-579-1450-152	TECHNOLOGY WRS	1,761	3,827	812	3,828	6,246
700-579-1450-153	TECHNOLOGY SICK LEAVE	1,062	3,999	454	4,000	4,142
700-579-1450-154	TECHNOLOGY HEALTH INS	7,284	16,085	3,664	15,943	15,718
700-579-1450-155	TECHNOLOGY LIFE INS	26	25	14	25	26
700-579-1450-156	TECHNOLOGY VACATION	2,154	1,844	635	1,844	1,910
700-579-1450-157	TECHNOLOGY HOLIDAY	1,084	2,222	205	2,222	2,301
700-579-1450-164	TECHNOLOGY COMP TIME EARNED	1,620	0	736	0	0
	TOTAL WAGES & BENEFITS	36,879	82,356	17,703	82,229	120,900
	PURCHASED SERVICES					
700-579-1450-210	TECHNOLOGY OUTSD SVCS NON-IT	0	2,000	0	2,000	2,000
700-579-1450-211	TECHNOLOGY PROF SVCS IT	151,152	150,000	82,871	150,000	150,000
700-579-1450-225	TECHNOLOGY TELEPHONE	1,972	1,975	986	1,975	1,975
700-579-1450-226	TECHNOLOGY INTERNET/CABLE	31,929	42,000	15,985	43,850	51,810
700-579-1450-241	TECHNOLOGY MAINT CONT IT	103,995	136,035	81,187	123,477	122,842
	TOTAL PURCHASED SERVICES	289,048	332,010	181,029	321,302	328,627
	OPERATING SUPPLIES & EXPENSES					
700-579-1450-310	TECHNOLOGY OFFICE SUPPLIES	0	100	0	0	0
700-579-1450-320	TECHNOLOGY MEMBERSHIPS	50	50	50	50	50
700-579-1450-324	TECHNOLOGY LIC/PERMIT	5,825	23,340	29,374	38,107	41,100
700-579-1450-330	TECHNOLOGY TRAIN/TRAVEL	1,411	1,750	2,726	3,750	3,000
700-579-1450-340	TECHNOLOGY OPER SUP/EXP	65,979	79,500	19,350	56,500	71,450
	TOTAL OPERATING SUPPLIES & EXPENSE	73,265	104,740	51,500	98,407	115,600

CITY OF OCONOMOWOC
2017 BUDGET
TECHNOLOGY FUND - EXPENDITURES

EXPENDITURES Acct # 700-579-1450

400	***Building Materials***	
435	*Repair & Maint of Equip (Non-Fleet)*	Miscellaneous maintenance parts and upgrades
500	***Fixed Charges***	
530	*Rent*	Copier lease
541	*Provision for Depreciation*	Annual depreciation on technology equipment and software
600	***Debt Services***	
611	*Principal on Long-Term Debt*	WPPI loan repayment

CITY OF OCONOMOWOC
2017 BUDGET
TECHNOLOGY FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	MAINTENANCE OF CITY PROPERTY					
700-579-1450-435	TECHNOLOGY RPR/MNT EQUIP NF	1,063	5,000	1,573	5,000	5,000
	TOTAL MAINTENANCE OF CITY PROPERT	1,063	5,000	1,573	5,000	5,000
	FIXED CHARGES					
700-579-1450-530	TECHNOLOGY RENT	6,504	13,425	6,318	11,745	15,225
700-579-1450-541	TECHNOLOGY DEPRECIATION	29,551	85,506	13,053	62,106	104,453
	TOTAL FIXED CHARGES	36,055	98,931	19,371	73,851	119,678
	DEBT SERVICES					
700-579-1450-611	TECHNOLOGY PRINCIPAL LT DEBT	0	3,400	0	3,400	3,400
	TOTAL DEBT SERVICES	0	3,400	0	3,400	3,400
	TOTAL FUND EXPENDITURES	436,310	626,437	271,176	584,189	693,205
	NET SURPLUS (FUND BALANCE APPLIED)	72,582	93	43,526	43,208	(3,875)

INTERNAL SERVICE FUND

RISK MANAGEMENT/INSURANCE

FUND 720

City of Oconomowoc
Risk Management/Insurance Fund 720
2017 Budget

Department Objective

The Risk Management/Insurance Internal Service Fund is used to account for the insurance premiums and other risk management costs to other City funds and departments. The main purpose of an internal service fund is cost-reimbursement. The revenue of this fund represents the recovery of all of its costs through user charges to all departments that require insurance. The revenues of the Risk Management/Insurance Fund are shown as risk management expenditures in the budgets of the operating departments.

The Director of Finance and Administrative Services acts as a liaison between the City and insurance carriers, as well as department heads; keeps a current Statement of Values for insurance purposes; obtains renewal information and meets with insurance agent; maintains current listing of City vehicles; and retains all original insurance policies. All insurance claims receive prompt attention and processing by both City staff and the insurance provider to resolve in a timely manner.

The City's property insurance is written though the Municipal Property Insurance Company. Liability insurance is written through the League of Wisconsin Municipalities program, underwritten by League of Wisconsin Municipalities Mutual Insurance Company.

The City places priority on maintaining a safe working environment. Through the implementation of the Municipal Electric Utilities of Wisconsin risk management program, the City educates and provides training for all employees on various safety topics. Proper training can reduce work safety issues and insurance claims and contribute to the overall health and well-being of employees.

Department Goals and Initiatives for 2017

- Reduction of Mod Factor: Through promotion of a safe working environment the City continually strives to reduce its mod factor. An increased mod factor leads to increased premiums. The City should maintain focus on reducing the number of workers compensation incidents and reducing the current mod.

Major Changes From Prior Years

- Property Insurance: The 2015-2016 state budget proposed elimination of the LGPIF effective 2017, and an increase in premiums effectively immediately. Due to the known increase in the premiums and the uncertainty of the future of the LGPIF the City began to explore other options. Three existing municipal insurance companies (Wisconsin Municipal Mutual Insurance Company, Cities and Villages Mutual Insurance Company, and the League of Wisconsin Municipal Mutual Insurance) created the Municipal Property Insurance Company during 2015 to provide an alternative for municipalities. The City began using MPIC for the 2016 policy year.
- Workers Compensation: With an excellent year in 2015 the city is expecting to see a significant decrease in the workers compensation mod and related premiums.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Workers Compensation Mod Factor	0.99	1.16	1.11	0.89
Number of Workers Compensation Incident Reports Filed	32	29	40	30
Restricted Duty Days	69	8	n/a	n/a
Away from Work Days	6	0	n/a	n/a
Property Value Insured (including Equipment, Building, and Property in the Open)	$97.2 million	$113.7* million	$113.6 million	$115.6 million
Number of Vehicles Insured (includes trailers)	111	113	113	111
Unemployment Claims Paid	2	8	3	3
Number of Liability Claims and Incident Reports Filed	4	10	8	8
Amount of Liability Claims Payments	$454	$3,691	n/a	n/a
Number of City Vehicle/Property Insurance Claims Filed	3	1	3	3
Amount of City Vehicle/Property Insurance Claim Payments	$4,725	$6,782	n/a	n/a
* Value of Wastewater Treatment Facility increased $4.5 million due to plant upgrade. Also, the value of Summit and Cooney substations increased due to transformer upgrades.				

CITY OF OCONOMOWOC INTERNAL SERVICE FUND 720
2017 BUDGET
RISK MANAGEMENT/INSURANCE - REVENUES

REVENUES: Acct # 720

	Interfund Charges for Service	
407-7400	*Local Department Service Fees*	Fees charged to departments for providing risk management services
	Miscellaneous Revenue	
408-8110	*Interest on Investments*	
408-8430	*Puchasing Card Rebate*	Rebate earned on purchasing card payments
408-8440	*Insurance Recovery*	Non PD/Hwy
408-8900	*Miscellaneous Revenue*	Dividend from League of Wisconsin Municipalities

CITY OF OCONOMOWOC

2017 BUDGET

RISK MANAGEMENT/INSURANCE - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	INTERFUND CHARGES FOR SERVICE					
720-407-7400-000	LOCAL DEPT SERVICE FEES	538,490	569,815	284,908	569,815	533,140
	TOTAL INTERFUND CHARGES FOR SERVI	538,490	569,815	284,908	569,815	533,140
	MISCELLANEOUS REVENUE					
720-408-8110-000	INTEREST ON INVESTMENTS	497	0	289	550	550
720-408-8430-000	PURCHASING CARD REBATE	139	0	137	137	100
720-408-8440-000	INSURANCE RECOVERY-NON PD/HWY	0	0	2,453	2,453	0
720-408-8900-000	MISC REVENUE	30,859	0	25,300	25,300	0
	TOTAL MISCELLANEOUS REVENUE	31,495	0	28,179	28,440	650
	TOTAL FUND REVENUES	569,985	569,815	313,087	598,255	533,790

CITY OF OCONOMOWOC
2017 BUDGET
RISK MANAGEMENT/INSURANCE - EXPENDITURES

EXPENDITURES Acct # 720-500-0500

100	***Wages and Benefits***				
111	*Salaries*	Director of Finance and Administrative Services - 2.5% Accountant - 5.0%			
151	*FICA*	Employer share of Social Security and Medicare			
152	*Wisconsin Retirement System*	Employer share of required contribution			
153	*Sick Leave*				
154	*Health Insurance*	Employer share of premiums			
155	*Life Insurance*	Employer share of premiums			
156	*Vacation Leave*				
157	*Holiday Leave*				
164	*Compensatory Time Earned*				
200	***Purchased Services***				
210	*Outside/Prof Services (Non-IT)*	MEUW risk management program			$34,650
		Employee assistance program			$2,500
		Employee flu shots and audiograms			$2,400
300	***Operating Supplies and Expenses***				
322	*Periodicals*	Family Safety and Health magazine and Progressive Business publications			
330	*Training and Travel*	Training materials for classes and conferences			
340	*Operating Supplies and Expenses*	Employee wellness program awards			$1,500
		Miscellaneous supplies and expenses			$550
400	***Building Materials***				
425	*Repair & Maint of Vehicles (Non-Fleet)*				
500	***Fixed Charges***				
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance, and depreciation			
510	*Insurance Premiums*				
	Workers Compensation Insurance		$182,000	Property Insurance	$91,300
	Liability Insurance & Auto Comprehensive		$203,900	Unemployement Claims	$5,000

CITY OF OCONOMOWOC

2017 BUDGET

RISK MANAGEMENT/INSURANCE - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
720-500-0500-111	RISK MGMT SALARIES	4,001	4,177	1,690	4,178	4,346
720-500-0500-151	RISK MGMT FICA	348	387	164	387	403
720-500-0500-152	RISK MGMT WRS	329	334	151	334	358
720-500-0500-153	RISK MGMT SICK LEAVE	124	349	309	349	363
720-500-0500-154	RISK MGMT HEALTH INS	1,560	1,603	805	1,608	1,575
720-500-0500-155	RISK MGMT LIFE INS	4	4	2	4	4
720-500-0500-156	RISK MGMT VACATION	300	341	136	341	354
720-500-0500-157	RISK MGMT HOLIDAY	206	194	38	194	202
720-500-0500-164	RISK MGMT COMP TIME EARNED	213	0	112	0	0
	TOTAL WAGES & BENEFITS	7,085	7,389	3,407	7,395	7,605
	PURCHASED SERVICES					
720-500-0500-210	RISK MGMT OUTSD SVCS NON-IT	38,002	39,550	9,913	39,550	39,550
	TOTAL PURCHASED SERVICES	38,002	39,550	9,913	39,550	39,550
	OPERATING SUPPLIES & EXPENSES					
720-500-0500-322	RISK MGMT PERIODICALS	81	250	0	250	250
720-500-0500-330	RISK MGMT TRAIN/TRAVEL	73	500	9	500	1,000
720-500-0500-340	RISK MGMT OPER SUP/EXP	1,947	2,050	2,208	3,650	2,050
	TOTAL OPERATING SUPPLIES & EXPENSE	2,101	2,800	2,217	4,400	3,300
	MAINTENANCE OF CITY PROPERTY					
720-500-0500-425	RISK MGMT RPR/MAINT VEH NF	0	0	2,789	2,789	0
	TOTAL MAINTENANCE OF CITY PROPERT	0	0	2,789	2,789	0
	FIXED CHARGES					
720-500-0500-509	RISK MGMT TECHNOLOGY	350	360	180	360	440
720-500-0500-510	RISK MGMT INS PREMIUMS	521,820	544,800	265,536	512,551	482,200
	TOTAL FIXED CHARGES	522,170	545,160	265,716	512,911	482,640
	TOTAL FUND EXPENDITURES	569,358	594,899	284,042	567,045	533,095
	NET SURPLUS (FUND BALANCE APPLIED)	627	(25,084)	29,045	31,210	695

INTERNAL SERVICE FUND

FLEET MAINTENANCE

FUND 730

City of Oconomowoc
Fleet Maintenance Fund 730
2017 Budget

Department Objective

The Fleet Maintenance Internal Service Fund is used to account for the costs of providing repair and maintenance of vehicles and equipment to other City funds and departments. The main purpose of an internal service fund is cost-reimbursement. The revenue of this fund represents the recovery of all of its costs through user charges to the departments that utilize the Fleet Maintenance Fund. The revenues of the Fleet Maintenance Fund are shown as fleet maintenance expenditures in the budgets of the operating departments.

The City's consolidated Fleet Maintenance Department is responsible for fleet maintenance for all City departments, including Utilities. This includes all scheduled maintenance and unanticipated repairs. When necessary, certain pieces of machinery and certain types of repairs are outsourced; however, most fleet maintenance tasks are performed in-house. This includes all vehicles, equipment and power operated equipment purchases and repairs.

Department Goals and Initiatives for 2017

- Training programs for the mechanics. Technology and EPA requirements that are continually updating require continuing education for the city mechanics in order to stay compliant.

Major Changes From Prior Years

- Consistent management of retired assets. With the consolidation of the fleet department and implementation of the online fleet maintenance program, a more comprehensive database of City equipment and vehicles is available. This has allowed for identification of old unused equipment to be auctioned as well as planning for future equipment/vehicle retirement and capital needs.

Budgeted Positions

Description	2014	2015	2016	2017
Full-Time Employees/FTE	2.00 / 2.07	2.00 / 2.07	2.00 / 2.07	2.00 / 2.07
Part-Time Employees/FTE	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00	0.00 / 0.00
Total Employees/FTE	2.00 / 2.07	2.00 / 2.07	2.00 / 2.07	2.00 / 2.07

Department Outputs/Outcomes/Performance Measurements

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Number of Vehicles	78	88	82	87
Number of Equipment Pieces (including trailers)	62	67	72	66
Number of Power Operated Equipment Pieces	171	181	166	171
Number of Tickets Addressed	761	795	890	890

CITY OF OCONOMOWOC INTERNAL SERVICE FUND 730
2017 BUDGET
FLEET MAINTENANCE FUND - REVENUES

REVENUES: Account # 730

407	***Interfund Charges for Service***	
7400	*Local Department Service Fees*	Fees charged to departments for providing fleet maintenance services. These fees recover all annual costs of the Fleet Maintenance Fund.
408	***Miscellaneous Revenue***	
8110	*Interest on Investments*	Interest earned on temporary investments
8430	*Purchasing Card Rebate*	Rebate earned on purchasing card payment
8900	*Miscellaneous Revenue*	

CITY OF OCONOMOWOC

2017 BUDGET

FLEET MAINTENANCE FUND - REVENUES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	INTERFUND CHARGES FOR SERVICE					
730-407-7400-000	LOCAL DEPT SERVICE FEES	594,860	517,160	258,580	517,160	465,680
	TOTAL INTERFUND CHARGES FOR SERVI	594,860	517,160	258,580	517,160	465,680
	MISCELLANEOUS REVENUE					
730-408-8110-000	INTEREST ON INVESTMENTS	1,609	1,500	1,574	2,700	2,700
730-408-8430-000	PURCHASING CARD REBATE	3,171	3,200	3,120	3,100	3,100
730-408-8900-000	MISCELLANEOUS REVENUE	10	0	0	0	0
	TOTAL MISCELLANEOUS REVENUE	4,790	4,700	4,694	5,800	5,800
	TOTAL FUND REVENUES	599,650	521,860	263,274	522,960	471,480

CITY OF OCONOMOWOC INTERNAL SERVICE FUND 730
2017 BUDGET
FLEET MAINTENANCE FUND - EXPENDITURES

EXPENDITURES: Account # 730-579-9933

100	***Wages & Benefits***				
121	*Crew Regular Wages*	Two full-time mechanics			
122	*Crew Over-time Wages*				
133	*Longevity*	Two full-time mechanics			
151	*FICA*	Employer share of Social Security and Medicare			
152	*Wisconsin Retirement System*	Employer share of required contribution			
153	*Sick Leave*				
154	*Health Insurance*	Employer share of premiums			
155	*Life Insurance*	Employer share of premiums			
156	*Vacation Leave*				
157	*Holiday Leave*				
164	*Compensatory Time Earned*				
170	*Full-time Training Wages*				
200	***Purchased Services***				
210	*Professional Services (Non-IT)*				
	Annual aerial truck inspection	$	3,200	Crane truck inspection	$560
	Annual pump testing	$	2,240	Digger derrick inspection	$400
224	*Gas and Heat*				
225	*Telephone*				
240	*Maintenance Contracts (Non-IT)*				
297	*Refuse Collection*				
300	***Operating Supplies and Expenses***				
310	*Office Supplies*				
311	*Postage*				
320	*Membership Dues- Northern Tools*				
321	*Books and References*				
326	*Publicity*				
330	*Training and Travel*				
	Management training	$	1,000	NAPA mechanical training courses	$1,000
340	*Operating Supplies and Expenses*			WW- Push Mower	$500
	PARKS Trimmers	$	700	WATER Push Mower	$500
	PARKS Push mowers	$	850	WATER Weed Trimmer	$300
	PARKS Walk behind Leaf Blower	$	1,600	ELECTRIC Snowblower	$800
	DPW Zero turn lawnmower	$	7,500	Specialty Tools	$1,000
	DPW Walk behind compactor	$	3,500	Welding Supplies	$1,600
	WW - Weed Wacker	$	300	Fleet operating suppies & exp	$500
341	*Safety Supplies*	Gloves, safety glasses, large first aid kit, hearing protection, hard hats, safety PPE, lockout/tagout, face shields, welding helmet, apron, kneeling pads, skin barrier cream			
343	*Janitorial Supplies*	Shop towels, rags, cleaning supplies, and restroom supplies			
346	*Clothing and Tool Allowance*	Tools ($250 per employee)			$500
		Safety boots ($150 per employee)			$300
351	*Gas and Diesel, Kerosene*	363 gallons non-lead fuel @ $2.75			$1,000
352	*Tires*			Parks & Recreation	$3,680
	Police squad cars	$	2,688	Wastewater Utility	$480
	Fire command vehicle	$	560	Electric Utility	$2,480
	DPW trucks	$	3,120	DPW equipment	$1,360

CITY OF OCONOMOWOC

2017 BUDGET

FLEET MAINTENANCE FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	WAGES & BENEFITS					
730-579-9933-121	FLEET CREW WAGES	97,891	92,268	47,244	92,295	100,905
730-579-9933-122	FLEET O/T WAGES	8,882	6,216	3,731	6,218	6,465
730-579-9933-125	FLEET P/T WAGES	0	0	0	0	58
730-579-9933-133	FLEET LONGEVITY	360	324	150	324	383
730-579-9933-151	FLEET FICA	9,394	9,246	4,396	9,248	10,003
730-579-9933-152	FLEET WRS	8,345	7,977	3,826	7,979	8,887
730-579-9933-153	FLEET SICK LEAVE	172	4,734	0	4,735	4,924
730-579-9933-154	FLEET HEALTH INS	28,712	28,686	14,649	28,783	28,896
730-579-9933-155	FLEET LIFE INS	512	566	257	566	691
730-579-9933-156	FLEET VACATION	8,381	10,207	4,428	10,210	10,626
730-579-9933-157	FLEET HOLIDAY	5,022	4,734	932	4,735	4,924
730-579-9933-164	FLEET COMP TIME	2,173	0	1,486	0	0
730-579-9933-170	FLEET TRAINING	0	2,373	0	2,374	2,468
	TOTAL WAGES & BENEFITS	169,844	167,331	81,099	167,467	179,230
	PURCHASED SERVICES					
730-579-9933-210	FLEET OUTSD SVCS NON-IT	2,928	8,000	3,093	8,000	6,400
730-579-9933-224	FLEET GAS/HEAT	577	0	2,607	3,500	3,700
730-579-9933-225	FLEET TELEPHONE	330	0	143	300	325
730-579-9933-240	FLEET - MAINT CONT NON IT	36	0	0	0	0
730-579-9933-297	FLEET REFUSE COLLECTION	35	0	0	500	500
	TOTAL PURCHASED SERVICES	3,906	8,000	5,843	12,300	10,925
	OPERATING SUPPLIES & EXPENSES					
730-579-9933-310	FLEET OFFICE SUPPLIES	0	200	426	200	200
730-579-9933-311	FLEET POSTAGE	0	50	0	50	50
730-579-9933-320	FLEET MEMBERSHIPS	40	40	40	40	40
730-579-9933-321	FLEET BOOKS/REFERENCES	99	0	0	0	0
730-579-9933-326	FLEET PUBLICITY	0	100	27	30	0
730-579-9933-330	FLEET TRAIN/TRAVEL	668	2,000	584	2,000	4,600
730-579-9933-340	FLEET OPER SUP/EXP	26,992	22,200	15,965	23,048	17,050
730-579-9933-341	FLEET SAFETY SUP	525	1,500	432	1,500	1,500
730-579-9933-343	FLEET JANITOR SUPPLIES	544	1,050	447	1,050	1,050
730-579-9933-346	FLEET CLOTHING ALLOW	508	800	146	800	800
730-579-9933-351	FLEET GAS/DIESEL	977	1,000	551	1,000	1,000
730-579-9933-352	FLEET TIRES	17,414	17,450	13,013	27,500	14,368
	TOTAL OPERATING SUPPLIES & EXPENSE	47,767	46,390	31,631	57,218	40,658

CITY OF OCONOMOWOC INTERNAL SERVICE FUND 730
2017 BUDGET
FLEET MAINTENANCE FUND - EXPENDITURES

EXPENDITURES: Account # 730-579-9933

400	***Maintenance of City Property***						
400	*Repair & Maintenance Buildings*						
410	*Grounds*	Ice Melt					
420	*Vehicles*	Preventative Maintenance		Emergency Repairs		Other	
	Ambulance	$	2,400	$	6,400		
	DPW	$	10,220	$	12,000		
	Electric Utility	$	11,404	$	6,400		
	Fire	$	8,848	$	2,400		
	Parks & Recreation	$	3,644	$	1,600		
	Police	$	4,280	$	1,440		
	Wastewater Utility	$	792	$	1,200		
	Water Utility	$	1,120	$	1,200		
	Other			$	16,000		
	General Shop supplies					$	20,000
	Oil for vehicles					$	8,000
430	*Equipment*	Preventative Maintenance		Emergency Repairs		Other	
	Ambulance			$	264		
	DPW	$	33,352	$	4,000	$	22,000 *
	Electric Utility	$	12,668	$	880	$	2,000 **
	Fire	$	2,716	$	880		
	Parks & Recreation	$	16,660	$	440	$	3,200 **
	Police	$	44	$	352		
	Wastewater Utility	$	968	$	800		
	Water Utility	$	3,840	$	560		
	Oil for equipment					$	4,000
	* Cemetery equipment & plows & parts; new sweeper parts						
	** Power operated equipment						
435	*Equipment (Non-Fleet)*	Nexiq Prolink (diagnostic tester for large trucks)					$2,200
		Scanner and modus update (for different vehicle models)					$3,010
500	***Fixed Charges***						
509	*Technology*	Payment to Technology Internal Service Fund 700 for system support, repairs, maintenance, and depreciation					

CITY OF OCONOMOWOC

2017 BUDGET

FLEET MAINTENANCE FUND - EXPENDITURES

ACCT NO	ACCOUNT DESCRIPTION	2015 ACTUAL	2016 ADOPTED	06/2016 ACTUAL	2016 ESTIMATED	2017 BUDGET
	MAINTENANCE OF CITY PROPERTY					
730-579-9933-400	FLEET RPR/MAINT BLDGS	0	0	1,332	1,500	1,500
730-579-9933-410	FLEET RPR/MAINT GRNDS	816	500	206	500	500
730-579-9933-420	FLEET RPR/MAINT VEH	117,971	176,960	38,906	162,960	119,348
730-579-9933-430	FLEET RPR/MAINT EQUIP	29,703	114,080	52,039	113,630	109,624
730-579-9933-435	FLEET RPR/MAINT EQUIP NF	6,320	5,210	1,936	5,210	5,210
	TOTAL MAINTENANCE OF CITY PROPERT	154,810	296,750	94,419	283,800	236,182
	FIXED CHARGES					
730-579-9933-509	FLEET TECHNOLOGY	2,520	3,010	1,505	3,010	3,710
	TOTAL FIXED CHARGES	2,520	3,010	1,505	3,010	3,710
	TOTAL FUND EXPENDITURES	378,847	521,481	214,497	523,795	470,705
	NET SURPLUS (FUND BALANCE APPLIED)	220,803	379	48,777	(835)	775

LONG TERM FINANCIAL PLAN (LTFP)
2017-2021

City of Oconomowoc
Long Term Financial Plan 2017-2021

Overview

The purpose of the City's Long Term Financial Plan (LTFP) is to set forth a funding roadmap for the City's vision and operations over a five year period. This document assists City leaders in prioritizing initiatives, services provided and capital spending.

The LTFP includes high level operating projections to identify trends and focuses more on the detail of the capital spending over the next five years. It enables the City to identify challenges and opportunities and assists in understanding the long-term impacts of current decisions. The LTFP is a high level plan and is implemented through the City's annual budget process.

Background

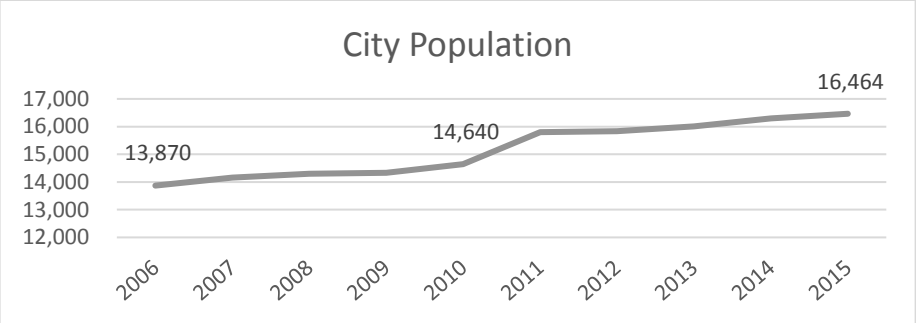
Who We Are - City Services Provided

The City of Oconomowoc is a full service city providing police/fire protection, thoughtful development and economic growth, maintenance of the City's transportation network/infrastructure, utility services, and quality of life services such as park/recreation and the library. The city also has support functions including elected offices, administration, city clerk, planning and economic development.

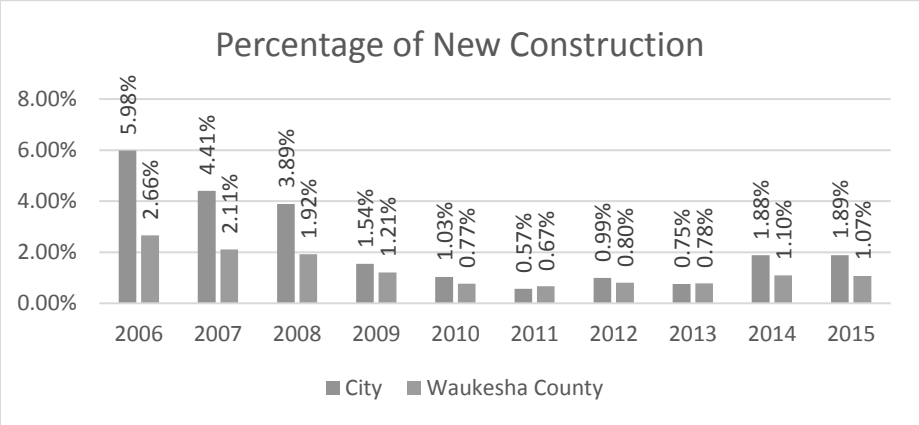
The City's general operations are primarily funded through the property tax levy. The utility services are primarily supported by user fees. These funds are used to carry on the daily operations of the City as well as the continuous investment in the City's capital assets.

Factors Driving City Services Provided

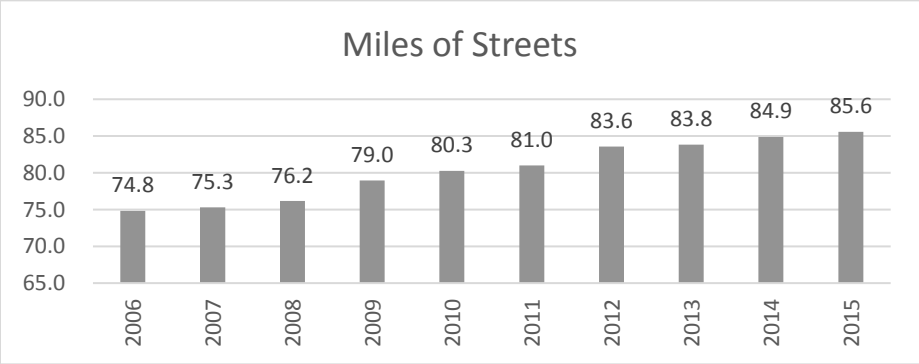
The City is fortunate to be a growing community. Our community also prides itself on the unique quality of life opportunities available. The demand for services from our citizens in conjunction with the growth of our community drives the service levels provided. The City is poised well for continued residential and commercial growth in the future. Following are a few charts that show the growth trends in the City over the last 10 years.



THE CITY'S POPULATION HAS GROWN 19% OVER THE LAST 10 YEARS. ASSUMING THIS SAME RATE OF GROWTH THE CITY'S POPULATION IN 2025 COULD BE 19,600. – AN INCREASE OF 3,100 PEOPLE.



THE CITY'S NEW CONSTRUCTION GROWTH HAS EXCEEDED WAUKESHA COUNTY'S IN 8 OUT OF THE LAST 10 YEARS.



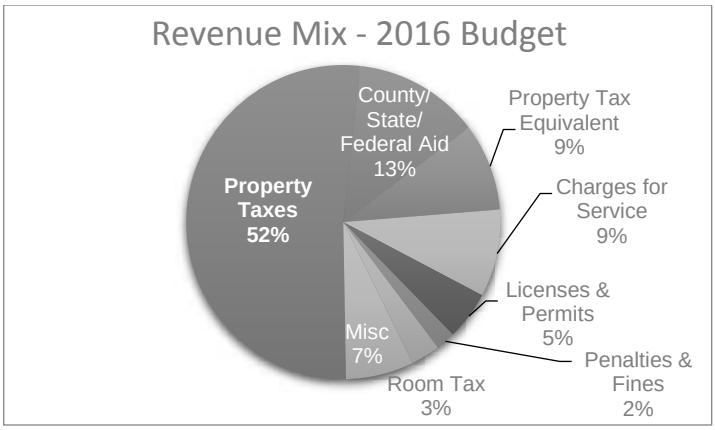
MILES OF STREETS HAS GROWN 14% OVER THE LAST 10 YEARS.

Challenges

There are challenges to providing services to our citizens at a level that is desirable and affordable. Communities face challenges with rising costs of expenses as well as limited funding growth.

Funding Sources

The City has a variety of revenue sources used to fund services shown in the following chart. Property taxes are the City's largest funding source. Many of the other revenue sources are based on factors outside of the City's direct control. For example state aid is controlled by the state budget and funding formulas, property tax equivalent is based on a PSC formula and permits and room tax are influenced by the economy. Other funding is affected by people's behaviors such as penalties and fines through the police department or recreation program fees.



52% - PROPERTY TAX IS THE CITY'S MAJOR FUNDING SOURCE

41% - OTHER FUNDING SOURCES ARE LARGELY CONTROLLED BY OUTSIDE FACTORS SUCH AS THE ECONOMY, USERS OF THE SERVICE OR OTHER ENTITIES

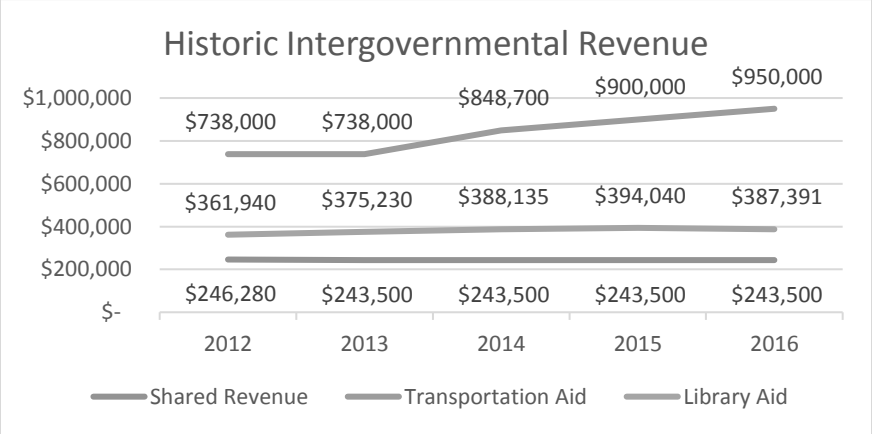
Property Tax Levy & Levy Limits

The City's property tax levy is restricted by the State of Wisconsin through the enforcement of levy limits on local governments. This restriction on the City's largest funding source is challenging. The current law restricts levy increases to 0% or the percentage of growth (net new construction) in the community, whichever is greater. An adjustment can be added to a community's limit for debt issuances and the closure of TIF districts. The law also allows the carry forward of unused levy capacity with certain restrictions and limitations.

Oconomowoc is fortunate to have had growth in the past and is positioned for growth in the future. This growth will help pay for existing service cost increases, but we will be challenged to also fund the increased service demands caused by that same growth.

Intergovernmental Funding

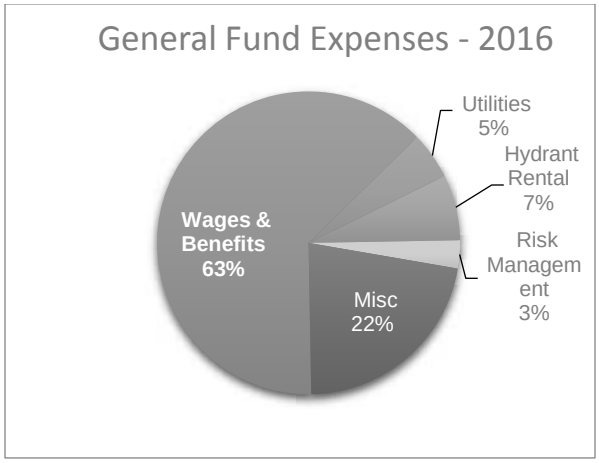
The City receives about 13% of funding from other governments including the State of Wisconsin, Waukesha County and the federal government. The three primary sources being shared revenue and transportation aid from the State of Wisconsin as well as county/intersystem library aids. Shared revenue is determined by the State of Wisconsin and has been frozen for a number of years. Transportation aid is determined by the State using a formula based on average spending over a period of time. And finally library aid is determined by Waukesha County and the Library System.

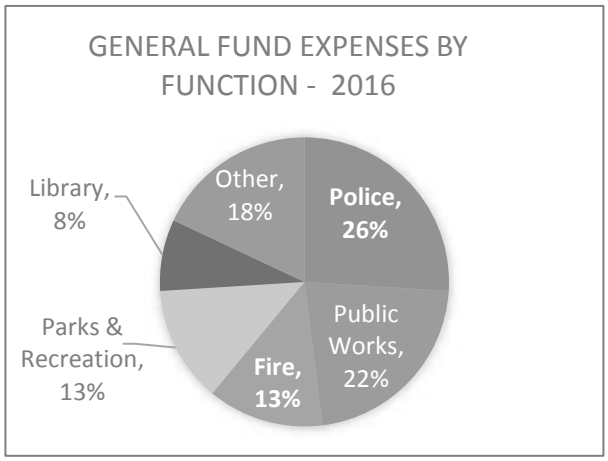


THE CITY'S SECOND LARGEST REVENUE SOURCE IS AID PROVIDED BY OTHER GOVERNMENT ENTITIES.

Expenses of the City

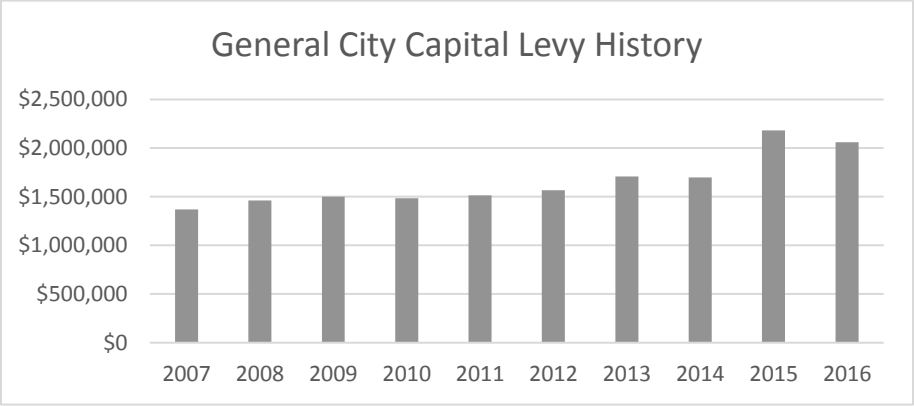
The City is in the business of providing services to our citizens. It is not a surprise that the majority of the City's expense is for staffing to provide those services. About 39% of the City's general fund expenses are related to police & fire public safety services.





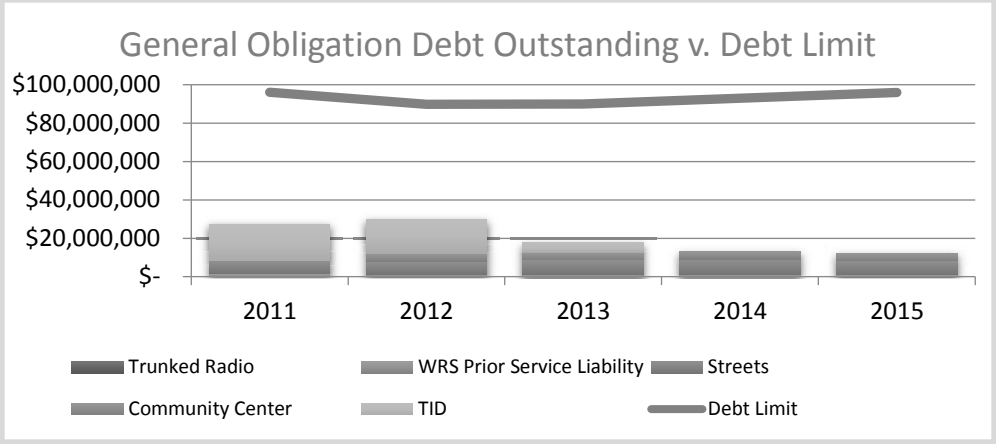
Capital Investment

The City has levied a fairly stable amount for capital over the past ten years. For the 2015 budget, the City was able to levy a higher amount due to the closure of a TIF district.



Debt

The City uses debt conservatively as a funding source for capital projects. The City currently has debt outstanding for the multi-year street projects initiative, the community center construction, WRS prior service liability and trunked radio note. The total amount of outstanding debt funded by the tax levy is $12.1 million. The State of Wisconsin limits a municipality's debt to 5% of the equalized value of the community. The City is well under the $96 million in allowed debt capacity.

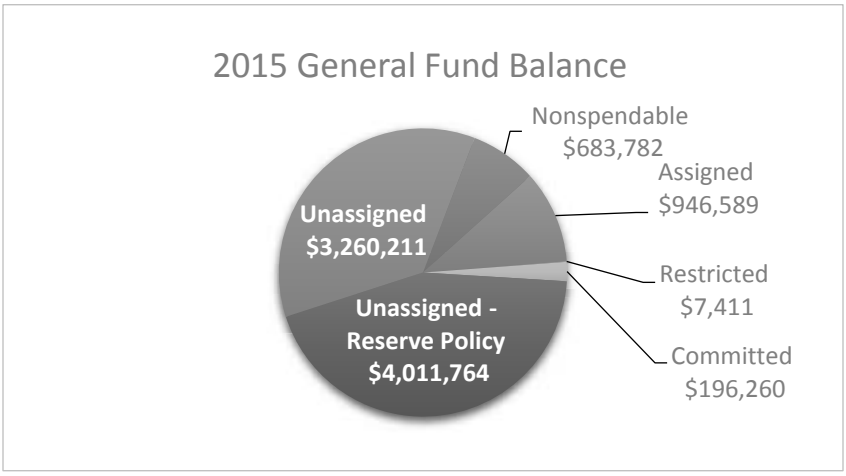


THE CITY'S DEBT LIMIT IN 2015 WAS $96 MILLION.

THE CITY HAS $12 MILLION IN OUTSTANDING DEBT – USING 13% OF ITS' LIMIT.

General Fund Reserves

The City's general fund reserves totaled about $9.1 million at the end of 2015. The majority of these reserves are not available to spend. The City has about $3.3 million in reserves that the City has flexibility in determining their purpose. The LTFP provides the City with a mechanism to plan for any potential spend down in a thoughtful and deliberate manner.



Five Year Projection

As we plan for the future to ensure financial sustainability, a forecast was developed of operational and capital investments. This projection will assist the City in identifying potential challenges and opportunities ahead.

What does this plan achieve?

This projection highlights the areas of the City's focus over the next five years.

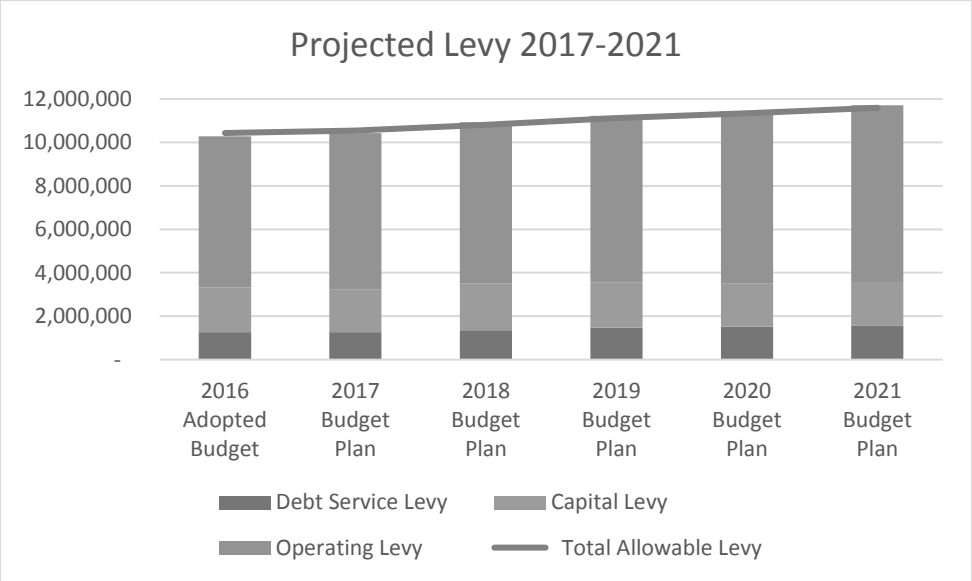
- Enhanced lake experience through the development of the boat launch, park space and playground on Fowler Lake behind City Hall.
- Redesign and reconstruction to improve the function and safety of the City Beach boat launch, parking lot and entrance/exit.
- Reconstruction/redesign of the three major public parking areas in the City's downtown.
- Increase access to recreation opportunities through the acquisition and development of a regional park in the northeast region of the City as well as development of the Wood Creek Park.
- Pedestrian safety and trail development through the completion of the underpass at Highway 67 on Oconomowoc Parkway.
- Construction of a new Justice Facility to expand facilities for the police department.
- Maintenance of transportation network by continuing funding for annual street maintenance with an effort to increase funding gradually to keep pace with cost increases.
- Increased water supply by the addition of new Well #8.

What are some of the future challenges & opportunities?

- Levy limits restrict the City's flexibility in raising additional revenue. However, the City is fortunate to be poised for continued growth which will assist in funding existing services. However, with continued growth the demand for the city services also increases. To meet these service demands, the City will likely need to increase staffing and other operational costs in the future.
- Other major revenue sources such as state aid are not expected to grow at the same pace as expense increases.
- The City has about $3.3 million in available general fund reserves, with this plan using about $1.8 million of those reserves for one-time capital expenses.
- The City has been conservative in using debt financing in the past. Debt capacity is available for funding future capital items if necessary.

General City Projection

Below is a chart showing the projected operating and capital spending over the next 5 years. The City will meet the levy limit constraints in 2017. Considering that projections are based on conservative assumptions, the future years (2018-2021) of the projection are within a comfortable range of levy limit constraints.



AS PROJECTED THE CITY WILL MEET THE MAXIMUM LEVY LIMIT IN 2017. FUTURE YEARS ARE WITHIN A COMFORTABLE RANGE OF LEVY LIMIT CONSTRAINTS..

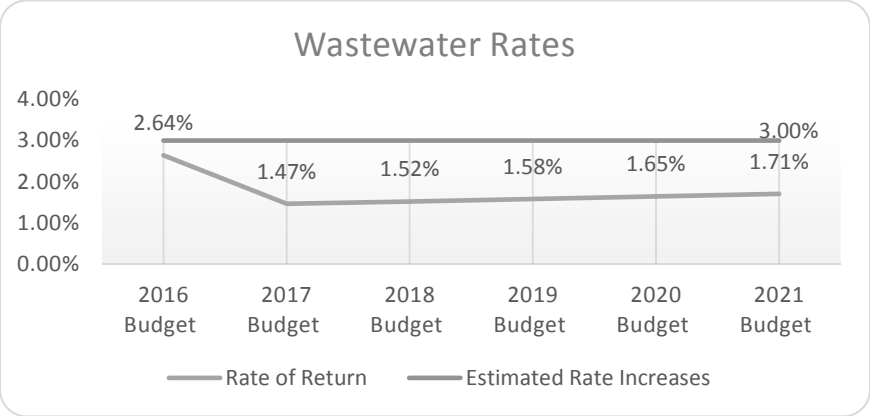
Levy Projection 2017 - 2021

	2016 Adopted Budget	2017 Budget Plan	2018 Budget Plan	2019 Budget Plan	2020 Budget Plan	2021 Budget Plan
Operating Levy	6,946,068	7,181,338	7,417,100	7,661,900	7,915,500	8,181,100
Capital Levy	2,061,500	1,976,300	2,161,100	2,078,400	2,003,000	1,966,800
Debt Service Levy	1,271,767	1,266,080	1,357,100	1,479,527	1,512,923	1,569,949
Total Levy	10,279,335	10,423,718	10,935,300	11,219,827	11,431,423	11,717,849
Percent Increase/(Decrease)		1.4%	4.9%	2.6%	1.9%	2.5%
Levy Limit Analysis						
Total Allowable Levy	10,434,334	10,543,553	10,816,650	11,124,286	11,345,691	11,596,011
Under/(Over) Allowable Levy	***154,999***	***119,835***	***(118,650)***	***(95,541)***	***(85,732)***	***(121,838)***

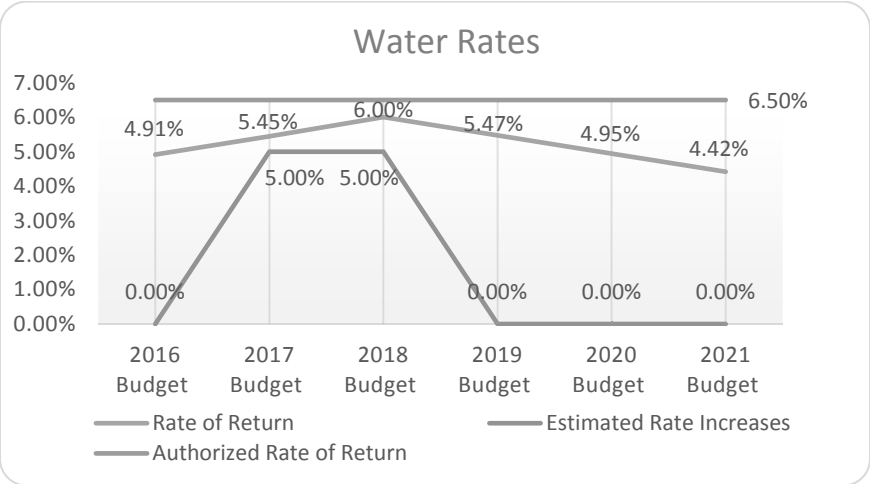
It's important to understand that these projections are high level conservative assumptions. Each year the City updates assumptions based on current information. What we can learn from this projection is that the City will not have significant new funding available for capital needs. It's likely that any new available levy capacity will be needed for operations. Therefore we should continue to look at our capital needs, prioritize our capital investments and determine alternative funding sources for capital projects that we decide to invest in.

Utility Projections

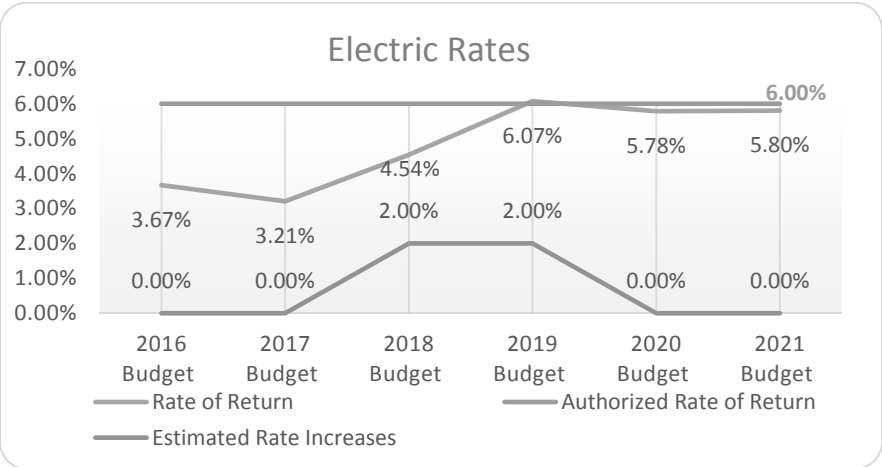
The City owns and operates three utilities – Wastewater, Water and Electric. Each utility is funded by user charges and undergoes a periodic rate review to ensure usage rates keep pace with changes in operational costs. The following charts illustrate the expected increases in user charges as well as the expected rate of return for each utility over the next five years.



A 3% ANNUAL RATE INCREASE IS PROJECTED OVER THE NEXT FIVE YEARS TO FUND THE WASTEWATER UTILITY OPERATIONS & CAPITAL INVESTMENTS.



WE ANTICIPATE A FULL RATE APPLICATION IN 2017 WITH ABOUT A 10% OVERALL INCREASE EFFECTIVE MIDYEAR.



WE ANTICIPATE A FULL RATE APPLICATION IN 2018 WITH ABOUT A 4% OVERALL INCREASE EFFECTIVE MIDYEAR.

Assumptions Used in the Five Year Projection

Following are the major assumptions used in the 2017-2021 operating forecast.

Operating Expenses

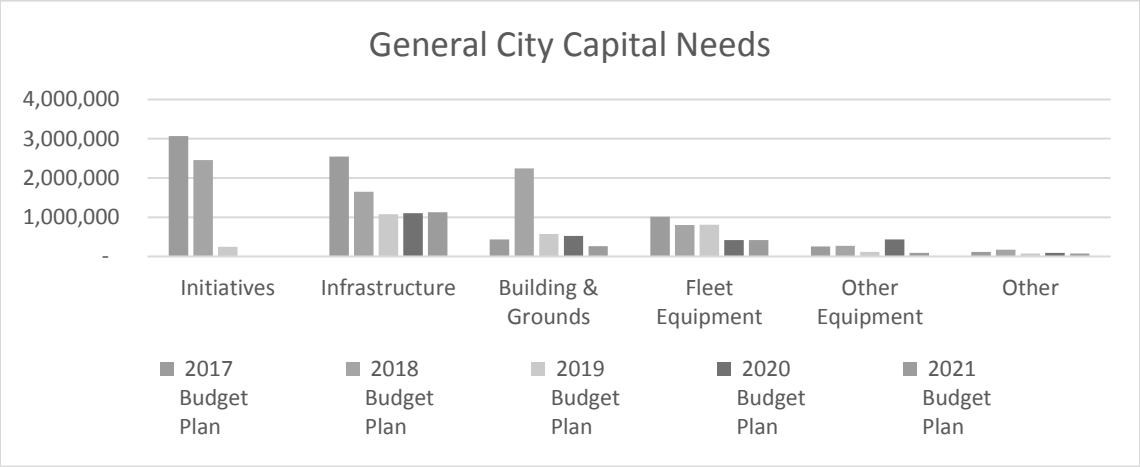
- Current service levels are maintained
- No changes in staffing levels
- Cost of living wage adjustments of 2%
- Health insurance increases of 3%
- Utility cost increases of 3%
- Risk management increases of 2.5%
- All other operating costs increases 1%

Operating Revenue

- No increase in state aid
- Library aid increase of 2.5% per year
- Property tax equivalent payments from utilities would increase 1%
- Net new construction of 1.3% for 2017 & 2% thereafter

General City Capital

The City has a variety of capital projects, but they can be summarized into the following categories: city initiatives, infrastructure, building & grounds, fleet equipment, other equipment, and other. Following is a chart summarizing the projected capital needs over the next 5 years.



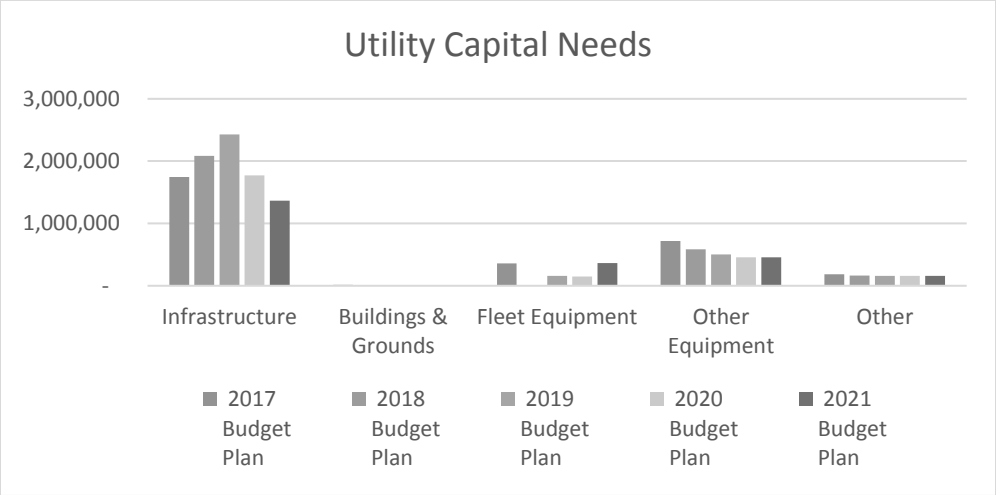
The City has identified alternative funding sources for some of the capital needs identified. Funding sources mainly include grant funds and impact fees.

General City Capital Summary

	2017 Budget Plan	2018 Budget Plan	2019 Budget Plan	2020 Budget Plan	2021 Budget Plan
Initiatives	3,070,000	2,460,000	250,000	-	-
Infrastructure	2,550,000	1,650,000	1,075,000	1,100,000	1,125,000
Building & Grounds	433,600	2,245,000	570,000	521,000	260,800
Fleet Equipment	1,013,400	798,400	810,400	415,000	416,000
Other Equipment	254,000	268,600	117,000	432,000	90,000
Other	114,800	175,000	75,000	95,000	75,000
Total Capital	7,435,800	7,597,000	2,897,400	2,563,000	1,966,800
Other Funding Sources	(5,459,500)	(5,435,900)	(819,000)	(560,000)	-
Levy Funding Needed	1,976,300	2,161,100	2,078,400	2,003,000	1,966,800

Utility Capital

The City Utilities have a variety of capital needs, but they can be summarized into the same major categories. The largest capital investment for the utility is maintenance and expansion of our infrastructure. Following is a chart summarizing the projected capital needs over the next 5 years.



The Utilities mainly fund capital out of reserves and recover the costs through depreciation expense in the rate structure. Some capital items are funded through impact fees or special assessments. As shown in earlier charts, the level of capital spending identified can be supported in the utility's rate structure with modest increases. The chart below shows the amount of capital spending for the utilities by the funding source identified.

Utility Capital Summary

	2017 Budget Plan	2018 Budget Plan	2019 Budget Plan	2020 Budget Plan	2021 Budget Plan
Wastewater Reserves	320,000	300,000	450,000	440,000	435,000
Water Reserves	630,000	303,000	430,000	813,000	388,000
Electric Reserves	1,771,600	1,230,000	1,370,000	1,280,000	1,520,000
Sewer Availability Charge	-	-	-	-	-
Impact Fees	300,000	1,000,000	1,000,000	-	-
Total	3,021,600	2,833,000	3,250,000	2,533,000	2,343,000

Summary

The City will continue to face challenges in funding operations and capital considering the levy limit restrictions. The information presented in this document provides background for the City to continue discussions regarding the City's direction and priorities. Circumstances are ever changing. Factors such as the economy, state legislation and unforeseen opportunities can impact our planning efforts. The City will continue to monitor and adjust as we receive new information, rebalancing priorities to meet the City's goals of making Oconomowoc a community where "Life Comes Naturally Here".

Appendix

Schedule of Capital

A schedule of capital has been included for general city operations as well as utility operations.

- Schedule of Capital – Levy Funds
- Schedule of Capital – Utility Funds

CITY OF OCONOMOWOC
LONG TERM FINANCIAL PLAN 2017 - 2021
SCHEDULE OF CAPITAL - LEVY FUNDS

									Funding Source				
Project #	Dept	Type	Description	2017	2018	2019	2020	2021	Levy	Debt	GF Reserves	Other	Other Type
1	DPW	Initiative	Pedestrian Parkway - STH 67/Ocon Pkwy	$ 1,220,000					$ -	$ -	$ 150,000	$ 1,070,000	Grant
2	Parks	Initiative	NE Regional Park Acquisition	$ 1,600,000					$ -	$ -	$ -	$ 1,600,000	Impact - Park
3	Parks	Initiative	Fowler Lake Shoreline - Section 3	$ 250,000					$ -	$ -	$ 250,000	$ -	
4	Parks	Initiative	Boat Launch Parking - City Beach		$ 750,000				$ -	$ -	$ 187,500	$ 562,500	Grant & Other
5	Parks	Initiative	Boat Launch Development - City Beach		$ 1,250,000				$ -	$ -	$ 156,250	$ 1,093,750	Grant & Other
6	Parks	Initiative	Master Park Plan - Pabst Farms		$ 20,000				$ -	$ -	$ -	$ 20,000	Impact - Park
7	Parks	Initiative	Wood Creek Park Development		$ 440,000				$ -	$ -	$ -	$ 440,000	Impact - Park
8	Parks	Initiative	NE Regional Park Development			$ 250,000			$ -	$ -	$ -	$ 250,000	Impact - Park
9	DPW	Infra	Street Maintenance Program	$ 1,050,000	$ 1,050,000	$ 1,075,000	$ 1,100,000	$ 1,125,000	$ 5,400,000	$ -	$ -	$ -	
10	DPW	Infra	Collins Parking Lot - Retaining Wall	$ 600,000					$ -	$ -	$ -	$ 600,000	TIF
11	DPW	Infra	Reconstruct North Parking Lot	$ 900,000					$ -	$ -	$ 900,000	$ -	
12	DPW	Infra	Reconstruct South Parking Lot		$ 600,000				$ -	$ -	$ -	$ 600,000	TIF
103	Police	B&G	Justice Facility		$ 2,000,000				$ -	$ 2,000,000	$ -	$ -	
13	City Hall	B&G	HVAC Improvements	$ 45,000					$ 45,000	$ -	$ -	$ -	
14	City Hall	B&G	Carpet/Tile Replacement	$ 40,000					$ 40,000	$ -	$ -	$ -	
16	City Hall	B&G	Window Replacement			$ 110,000	$ 60,000		$ 170,000	$ -	$ -	$ -	
17	City Hall	B&G	City Hall Security			$ 70,000			$ 70,000	$ -	$ -	$ -	
18	City Hall	B&G	City Hall Door Replacement			$ 25,000			$ 25,000	$ -	$ -	$ -	
19	City Hall	B&G	Air Conditioning Units				$ 15,000		$ 15,000	$ -	$ -	$ -	
20	City Hall	B&G	Office Remodel - Planning				$ 10,000		$ 10,000	$ -	$ -	$ -	
21	City Hall	B&G	City Hall Exterior Cleaning & Tuckpointing					$ 55,000	$ 55,000	$ -	$ -	$ -	
22	DPW	B&G	Storage Yard Development - Phase 2			$ 175,000			$ -	$ -	$ 175,000	$ -	
23	Finance	B&G	Remodel/Furniture -Clerk/Finance Area	$ 70,000					$ 70,000	$ -	$ -	$ -	
24	Fire	B&G	Driveway & Parking Are Repaving - FD1	$ 20,000					$ 20,000	$ -	$ -	$ -	
25	Fire	B&G	Furnace - FD1	$ 6,600					$ 6,600	$ -	$ -	$ -	
26	Library	B&G	Sidewalk Replacement - Library	$ 50,000					$ 50,000	$ -	$ -	$ -	
27	Library	B&G	Grounds Update & Irrigation System	$ 17,000					$ 17,000	$ -	$ -	$ -	
28	Library	B&G	Boiler Replacement	$ 70,000					$ 70,000	$ -	$ -	$ -	
29	Library	B&G	Pneumatic Control System		$ 75,000				$ 75,000	$ -	$ -	$ -	
30	Library	B&G	Bay Window Replacement				$ 75,000		$ 75,000	$ -	$ -	$ -	
31	Library	B&G	Sliding Door Replacement				$ 36,000		$ 36,000	$ -	$ -	$ -	
32	Library	B&G	Book Shelving - Children's					$ 40,000	$ 40,000	$ -	$ -	$ -	
33	Library	B&G	Skylight Ceiling Tile Repair					$ 10,800	$ 10,800	$ -	$ -	$ -	
34	Parks	B&G	Tree Replacement - EAB	$ 15,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 95,000	$ -	$ -	$ -	
35	Parks	B&G	Tennis Courts - Lily Road Park	$ -	$ 100,000				$ 100,000	$ -	$ -	$ -	
37	Parks	B&G	Outfield Renovation - Roosevelt Field		$ 50,000				$ 50,000	$ -	$ -	$ -	
38	Parks	B&G	Tennis Courts - Fowler Park	$ 100,000					$ 100,000	$ -	$ -	$ -	

Project #	Dept	Type	Description	2017	2018	2019	2020	2021	Levy	Debt	GF Reserves	Other	Other Type
39	Parks	B&G	Backstop - Chaffee Road Park			$ 10,000			$ 10,000	$ -	$ -	$ -	
40	Parks	B&G	Community Center Improvmts/Replcmnts				$ 100,000		$ -	$ -	$ -	$ 100,000	Other
41	Parks	B&G	Tennis Courts - Westover Park				$ 100,000		$ 100,000	$ -	$ -	$ -	
42	Parks	B&G	Canoe Launch - Blain Street				$ 25,000		$ -	$ -	$ -	$ 25,000	Impact - Park
43	Parks	B&G	Canoe Launch - River Knoll Park				$ 20,000		$ -	$ -	$ -	$ 20,000	Impact - Park
44	Parks	B&G	Shoreline Stabilization - Greenland Ave					$ 15,000	$ 15,000	$ -	$ -	$ -	
45	Parks	B&G	Lighting - Riverside Park				$ 15,000		$ 15,000	$ -	$ -	$ -	
46	Parks	B&G	Playground Equipment - St. Pauls Park					$ 40,000	$ 40,000	$ -	$ -	$ -	
47	Parks	B&G	Shoreline Stabilization - Chestnut Street				$ -	$ 15,000	$ 15,000	$ -	$ -	$ -	
48	Parks	B&G	Shoreline Stabilization - Grove Street				$ -	$ 15,000	$ 15,000	$ -	$ -	$ -	
49	Parks	B&G	Parkview Place Master Plan				$ 20,000		$ 20,000	$ -	$ -	$ -	
50	Parks	B&G	Internal Trail - Roosevelt Park					$ 25,000	$ 25,000	$ -	$ -	$ -	
51	Parks	B&G	City Beach Water Feature - Slide					$ 25,000	$ 25,000	$ -	$ -	$ -	
52	Parks	B&G	Fencing - Champion Fields #1			$ 60,000			$ 60,000	$ -	$ -	$ -	
53	Parks	B&G	Tennis Courts - Blain Street Park			$ 100,000			$ 100,000	$ -	$ -	$ -	
54	Parks	B&G	Improvements - Hickory Creek North Park				$ 25,000		$ -	$ -	$ -	$ 25,000	Impact - Park
55	Ambo	Fleet	Ambulance			$ 327,000			$ -	$ -	$ -	$ 327,000	Ambo Fund
56	DPW	Fleet	Dump Truck w/ Plow, Wing, Sander	$ 200,000					$ 200,000	$ -	$ -	$ -	
57	DPW	Fleet	Truck w/ Plow, Wing, Sander		$ 210,000				$ 210,000	$ -	$ -	$ -	
58	DPW	Fleet	Vacuum Sweeper		$ 310,000				$ -	$ 310,000	$ -	$ -	
59	DPW	Fleet	Maintenance Van			$ 45,000			$ 45,000	$ -	$ -	$ -	
60	DPW	Fleet	Front End Loader			$ 180,000			$ 180,000	$ -	$ -	$ -	
61	DPW	Fleet	Pickup Truck - 3/4 Ton			$ 45,000			$ 45,000	$ -	$ -	$ -	
62	DPW	Fleet	Truck w/ Plow, Wing, Sander				$ 205,000		$ 205,000	$ -	$ -	$ -	
63	DPW	Fleet	Flail Mower					$ 93,000	$ 93,000	$ -	$ -	$ -	
64	DPW	Fleet	Pickup Truck 3/4 Ton with Liftgate					$ 48,000	$ 48,000	$ -	$ -	$ -	
65	DPW	Fleet	Skidsteer					$ 60,000	$ 60,000	$ -	$ -	$ -	
66	Fire	Fleet	Fire Engine	$ 650,000					$ -	$ 650,000	$ -	$ -	
67	Fire	Fleet	Utility Vehicle		$ 100,000	$ 100,000			$ 200,000	$ -	$ -	$ -	
68	Fire	Fleet	Utility/Command Vehicle					$ 70,000	$ 70,000	$ -	$ -	$ -	
70	Parks	Fleet	Polar Trac	$ 50,000					$ 50,000	$ -	$ -	$ -	
71	Parks	Fleet	Utility Vehicle		$ 20,000				$ 20,000	$ -	$ -	$ -	
72	Parks	Fleet	Truck w/ Plow		$ 45,000				$ 45,000	$ -	$ -	$ -	
73	Parks	Fleet	Truck				$ 40,000		$ 40,000	$ -	$ -	$ -	
74	Parks	Fleet	Polar Trac				$ 55,000		$ 55,000	$ -	$ -	$ -	
75	Parks	Fleet	Turf Sweeper					$ 30,000	$ 30,000	$ -	$ -	$ -	
76	Police	Fleet	Squad Car Replacement	$ 113,400	$ 113,400	$ 113,400	$ 115,000	$ 115,000	$ 570,200	$ -	$ -	$ -	
77	Ambo	Equip	Software & Mobile Computers	$ 29,500	$ 15,900							$ 45,400	Ambo Fund
78	Ambo	Equip	Power Lift Cot			$ 22,000			$ -	$ -	$ -	$ 22,000	Ambo Fund
79	Ambo	Equip	Power Lift Cot				$ 23,000		$ -	$ -	$ -	$ 23,000	Ambo Fund

Project #	Dept	Type	Description	2017	2018	2019	2020	2021	Levy	Debt	GF Reserves	Other	Other Type
80	DPW	Equip	Asphalt Hot Box				$ 17,000		$ 17,000	$ -	$ -	$ -	
81	DPW	Equip	Large Format Copier				$ 25,000		$ 25,000	$ -	$ -	$ -	
82	DPW	Equip	Salt Brine Machine					$ 40,000	$ 40,000	$ -	$ -	$ -	
83	Econ Dev	Equip	Wayfinding Signage Replacement	$ 40,000								$ 40,000	Room Tax
84	Fire	Equip	Software & Mobile Computers	$ 14,500	$ 47,700				$ 62,200	$ -	$ -	$ -	
85	Fire	Equip	Protective Clothing		$ 84,000				$ 84,000	$ -	$ -	$ -	
86	Fire	Equip	Self Contained Breathing Apparatus (SCBA)				$ 332,000		$ -	$ 332,000	$ -	$ -	
87	Library	Equip	Furniture Replacement			$ 50,000			$ 50,000	$ -	$ -	$ -	
88	Parks	Equip	Playground Equipment - Bub Heritage Park		$ 35,000				$ 35,000	$ -	$ -	$ -	
89	Parks	Equip	Playground Equipment - Blain Street Park	$ 35,000					$ 35,000	$ -	$ -	$ -	
90	Parks	Equip	Playground Equipment - Champion Fields					$ 50,000	$ 50,000	$ -	$ -	$ -	
91	Police	Equip	Radar Replacements - Squads		$ 36,000				$ 36,000	$ -	$ -	$ -	
92	Tech	Equip	Clarity Server Replacement	$ 15,000					$ -	$ -	$ -	$ 15,000	Tech Fund
93	Tech	Equip	SAN #1 & NAS Replacement	$ 85,000					$ -	$ -	$ -	$ 85,000	Tech Fund
94	Tech	Equip	Redundant SAN	$ 35,000					$ -	$ -	$ -	$ 35,000	Tech Fund
95	Tech	Equip	Server Replacements		$ 50,000				$ -	$ -	$ -	$ 50,000	Tech Fund
96	Tech	Equip	SAN #2 Replacement			$ 45,000			$ -	$ -	$ -	$ 45,000	Tech Fund
97	Tech	Equip	SAN Expansion				$ 35,000		$ -	$ -	$ -	$ 35,000	Tech Fund
98	DPW	Other	Adaptive Management Program	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 375,000	$ -	$ -	$ -	
99	DPW	Other	GIS Website Software & Upgrades	$ 35,000					$ -	$ -	$ -	$ 35,000	Tech Fund
100	Finance	Other	Assessment Revaluation		$ 100,000				$ 100,000	$ -	$ -	$ -	
101	Parks	Other	Park & Open Space Plan Update				$ 20,000		$ 20,000	$ -	$ -	$ -	
102	Police	Other	Court Interface Software	$ 4,800					$ 4,800	$ -	$ -	$ -	
									$ -	$ -	$ -	$ -	
									$ -	$ -	$ -	$ -	
Totals				**$ 7,435,800**	**$ 7,597,000**	**$ 2,897,400**	**$ 2,563,000**	**$ 1,966,800**	**$ 10,185,600**	**$ 3,292,000**	**$ 1,818,750**	**$ 7,163,650**	

CITY OF OCONOMOWOC
LONG TERM FINANCIAL PLAN 2017 - 2021
SCHEDULE OF CAPITAL - UTILITY FUNDS

									Funding Source				
Project #	Dept	Type	Description	2017	2018	2019	2020	2021	Wastewater	Water	Electric	Other	Other Type
101	WTTP	Equip	Treatment Plant Upgrades/Replacements	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000	$ -	$ -	$ -	
102	WTTP	Infr	Sewer Main (In Conjunction w/ Streets)	$ 50,000	$ 100,000	$ 200,000	$ 200,000	$ 200,000	$ 750,000	$ -	$ -	$ -	
103	WTTP	Infr	Orchards Pump Station Upgrade	$ 40,000					$ 40,000	$ -	$ -	$ -	
104	WTTP	Infr	Metering Station Upgrades	$ 30,000			$ 40,000		$ 70,000	$ -	$ -	$ -	
105	WTTP	Equip	Air Flotation Thickening Equipment Repairs			$ 50,000			$ 50,000	$ -	$ -	$ -	
106	WTTP	Fleet	Truck - 1/2 ton					$ 35,000	$ 35,000	$ -	$ -	$ -	
107	Water	Infr	Water Main (In Conjunction w/ Streets)	$ 292,000	$ 180,000	$ 342,000	$ 300,000	$ 300,000	$ -	$ 1,414,000	$ -	$ -	
108	Water	Infr	Distribution Water Mains & Valves	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ -	$ 100,000	$ -	$ -	
109	Water	Infr	Obsolete Water Service Lateral Replacements	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ -	$ 100,000	$ -	$ -	
110	Water	Infr	Well #3 maintenance	$ 25,000					$ -	$ 25,000	$ -	$ -	
111	Water	Infr	New Well #8	$ 300,000					$ -	$ -	$ -	$ 300,000	Impact Fees
112	Water	Infr	Well #8 Pumping Station		$ 1,000,000	$ 1,000,000			$ -	$ -	$ -	$ 2,000,000	Impact Fees
113	Water	Infr	Watermain Extension - Lapham Road				$ 425,000		$ -	$ 425,000	$ -	$ -	
114	Water	B&G	Well #4 Roof & Door Replacement	$ 15,000					$ -	$ 15,000	$ -	$ -	
115	Water	Fleet	Truck - Water Foreman	$ 60,000					$ -	$ 60,000	$ -	$ -	
116	Water	Equip	Backup Generators - Wells 4 & 6	$ 95,000					$ -	$ 95,000	$ -	$ -	
117	Water	Equip	Water Meters	$ 70,000	$ 70,000	$ 40,000	$ 40,000	$ 40,000	$ -	$ 260,000	$ -	$ -	
118	Water	Other	Meter Database Conversion	$ 25,000	$ 5,000				$ -	$ 30,000	$ -	$ -	
119	Water	Other	Capital Contingency	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ -	$ 40,000	$ -	$ -	
120	Electric	Infr	New Services	$ 45,000	$ 45,000	$ 45,000	$ 45,000	$ 45,000	$ -	$ -	$ 225,000	$ -	
121	Electric	Infr	Primary Extensions	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ -	$ 500,000	$ -	
122	Electric	Infr	Injected Cable Replacement	$ 100,000	$ 200,000	$ 200,000			$ -	$ -	$ 500,000	$ -	
123	Electric	Infr	Cable Replacement - Blain/Worthington	$ 250,000					$ -	$ -	$ 250,000	$ -	
124	Electric	Infr	75 Stepdown/203-204 Conversion	$ 250,000					$ -	$ -	$ 250,000	$ -	
125	Electric	Infr	Rehab Electric Service for Schools	$ 100,000					$ -	$ -	$ 100,000	$ -	
126	Electric	Infr	Decommission Armour Substation	$ 25,000					$ -	$ -	$ 25,000	$ -	
127	Electric	Infr	Transformer 7 Circuit Switcher at Cooney Substation	$ 100,000					$ -	$ -	$ 100,000	$ -	
128	Electric	Infr	Decommission Wisconsin Substation		$ 50,000				$ -	$ -	$ 50,000	$ -	
129	Electric	Infr	Cable Replacement - West Industrial Park		$ 250,000				$ -	$ -	$ 250,000	$ -	
130	Electric	Infr	Second St. Industrial Service Rehab		$ 120,000				$ -	$ -	$ 120,000	$ -	
131	Electric	Infr	CB83/CB74 Rebuild Silver Lake Street			$ 200,000			$ -	$ -	$ 200,000	$ -	
132	Electric	Infr	System Automation			$ 300,000	$ 305,000	$ 305,000	$ -	$ -	$ 910,000	$ -	
133	Electric	Infr	Extension of Pabst Farms Feeder #66				$ 150,000		$ -	$ -	$ 150,000	$ -	
134	Electric	Infr	Decommission Jefferson Substation				$ 25,000		$ -	$ -	$ 25,000	$ -	
135	Electric	Infr	CB86 Feeder Replacement-N Lapham St				$ 140,000		$ -	$ -	$ 140,000	$ -	
136	Electric	Infr	Cable Replacement - Lisbon Rd					$ 200,000	$ -	$ -	$ 200,000	$ -	
137	Electric	Infr	Cable Replacement - North Lake Rd					$ 175,000	$ -	$ -	$ 175,000	$ -	

Project #	Dept	Type	Description	2017	2018	2019	2020	2021	Wastewater	Water	Electric	Other	Other Type
138	Electric	Fleet	Truck	$ 65,000					$ -	$ -	$ 65,000	$ -	
139	Electric	Fleet	Shop Lift Truck	$ 96,600					$ -	$ -	$ 96,600	$ -	
140	Electric	Fleet	Small Aerial Lift Truck	$ 135,000					$ -	$ -	$ 135,000	$ -	
142	Electric	Fleet	Truck - Utility Body			$ 67,000			$ -	$ -	$ 67,000	$ -	
143	Electric	Fleet	Air Compressor			$ 23,000			$ -	$ -	$ 23,000	$ -	
144	Electric	Fleet	Small Dump Truck			$ 70,000			$ -	$ -	$ 70,000	$ -	
145	Electric	Fleet	Tandem Dump Truck				$ 150,000		$ -	$ -	$ 150,000	$ -	
146	Electric	Fleet	Digger Derrick Truck					$ 250,000	$ -	$ -	$ 250,000	$ -	
147	Electric	Fleet	Excavator Backhoe					$ 80,000	$ -	$ -	$ 80,000	$ -	
148	Electric	Equip	UPS Backup - Utility Building	$ 40,000					$ -	$ -	$ 40,000	$ -	
149	Electric	Equip	Electric Meters - New & Replacement	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ -	$ -	$ 200,000	$ -	
150	Electric	Equip	Transformers - New & Replacement	$ 275,000	$ 275,000	$ 175,000	$ 175,000	$ 175,000	$ -	$ -	$ 1,075,000	$ -	
151	Electric	Other	Capital Contingency	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ -	$ -	$ 750,000	$ -	
									$ -	$ -	$ -	$ -	
Totals				**$ 3,021,600**	**$ 2,833,000**	**$ 3,250,000**	**$ 2,533,000**	**$ 2,343,000**	**$ 1,945,000**	**$ 2,564,000**	**$ 7,171,600**	**$ 2,300,000**	

CITY OF OCONOMOWOC
BUDGET PROCESS AND CALENDAR

The following calendar describes the process of developing the City of Oconomowoc's 2017 Budget:

May 23	Budget forms and budget guidelines are distributed to Department Heads – Group 1
June 3	Department budget requests due to City Administrator – Round 1
June 17	Budget forms and budget guidelines are distributed to Department Heads – Group 2
July 1	Department budget requests due to City Administrator – Round 2
June 3 – July 27	Finance Department compiles budget requests
July 28 – September 9	Finance Director, City Administrator, and Mayor review of budget requests
September 12 – September 16	Finance Department prints and assembles proposed budget
September 16	Budget distributed to Council
September 20	Committee of Whole overview
September 27	Finance Committee and Committee of the Whole recommend proposed budget to Council
October 10	Required public notice published in the Oconomowoc Focus (Must be published 15 days prior to public hearing)
November 1	Official public hearing on budget
November 1	Council adoption of budget

Following budget adoption, the budget may be amended only by a 2/3-majority vote of the Common Council.

CITY OF OCONOMOWOC
FINANCIAL POLICIES

The City of Oconomowoc's financial policies provide the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices that have guided the City in the past and have helped maintain financial stability over the years.

Accounting, Auditing, and Financial Reporting Policy

- The City will establish and maintain a high standard of accounting practices.
- The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.
- Regular monthly and annual financial reports will present a summary of financial activity by major types of funds.
- Where possible, the reporting system will also provide monthly information on the total cost of specific services by type of expenditure and, if necessary, by fund.
- An independent public accounting firm will perform an annual audit and will publicly issue a financial projection.

Capital Improvement Policy

- The City will make all capital improvements in accordance with an adopted capital improvement program.
- The City will develop a five (5) year plan for capital improvements and update it annually.
- The City will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projections.
- The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.
- The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and City priorities, and whose operating and maintenance costs have been included in operating budget forecasts.

- The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- The City will project its equipment replacement and maintenance needs for the next five (5) years and will update this projection each year. From this projection a maintenance and replacement schedule will be developed and followed.
- The City will identify the estimated costs of potential funding sources for each capital project proposal before it is submitted to Council for approval.
- The City will utilize the least costly financing method for all new projects.

Chargeback Fees Policy

- The City of Oconomowoc is attentive to financial costs and their resultant impact on the tax levy and taxpayers. In this era of development growth the City incurs employment costs for the staff to review development proposals. As a result, the City has implemented chargeback fees so the costs to review development proposals are paid for by the developer responsible for the creation of those costs.
- No chargeback fee will be assessed for general questions or inquires by local residents or businesses. There will be no chargeback fee for activities associated with building or improving a resident's primary residence. Finally, chargeback fees for city employees' time will not be applicable to Tax Incremental Financing Districts as staff time is allocated to the districts through the payroll process. However, chargeback fees will be assessed for outside consultants' time in the TIF districts.
- Regarding all other development activities, there will be no chargeback fee for the initial inquiry and the initial staff review meeting involving all City department heads and the associated time for preparing for that meeting. However, to the extent that a developer request or inquiry involves substantial time, a chargeback may be assigned.
- Time that the staff incurs beyond the initial inquiry and after the initial staff review meeting will be charged back at the rates established by the City. A chargeback will be made for any staff time directly or indirectly connected to activities performed by staff.
- The chargeback fees shall be based on the Finance Director's determination of the costs associated with providing the service. The fees may be adjusted on an annual basis and are available on the City's website or from staff.
- The Planner and Zoning Administrator, Planner / Community Development Specialist, and Attorney are employees of the City. The Planner and Zoning Administrator, Planner / Community Development Specialist, and Attorney will record the billable time spent, in fifteen minute increments, and submit it monthly to the Finance Department. The Finance Department will bill and collect the applicable fee.

Chargeback Fees Policy (continued)

- The City Engineer is a contracted consulting service. Outside legal counsel is occasionally secured by the City. The City is billed by the consultants for the time incurred in servicing a development proposal. The billing from the consultants will be charged back to the developer. Department Heads will determine and submit appropriate chargebacks to the Finance Department. The Finance Department will bill and collect the applicable fee.

Debt Policy

- The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- When the City finances capital projects by issuing bonds or notes, it will pay back the bonds and notes within a period not to exceed the expected useful life of the project.
- The City will try to keep the average maturity of general obligation bonds at or below 20 years.
- Total debt service for general obligation debt will not exceed 50% of total annual generated operating revenue.
- Total general obligation debt will not exceed five percent (5%) of the assessed valuation of taxable property.
- Where possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
- The City will not use long-term debt for current operations.
- The City will retire tax-anticipation debt annually and will retire bond anticipation debt within six (6) months after completion of the project.
- The City will maintain good communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.

Operating Budget Policy

- The City will pay for all current expenditures with current revenues. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues or rolling over short-term debt.
- The budget will provide for adequate maintenance of capital plant and equipment and for their orderly replacement.

Operating Budget Policy (continued)

- The budget will provide for adequate funding of all retirement systems.
- The City will maintain a budgetary control system to help it adhere to the budget.
- The City administration will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
- Each year, the City will update expenditure projections for the next five years. Projections will include estimated operating costs, people served, safety, and impact on the levy of future capital improvements that are included in the capital budget.
- Where possible, the City will integrate performance measurement and productivity indicators with the annual budget.

Procurement Policy

- The purpose of this policy is to provide guidance and procedures to be followed for procurement of goods and services for all City departments. The controls and procedures set forth are intended to provide reasonable assurance that the lowest cost, highest quality good or service is obtained, while balancing the need for flexibility in department operations.
- Department heads have the responsibility for procurement in their individual departments.
- The City Administrator is responsible for supervising the procurement process.
- The Finance Department is responsible for monitoring compliance with City procurement policies and procedures.

Public Depository Policy

- The City requires that the Common Council designate one or more public depositories organized and doing business under the laws of this state or federal law and located in Wisconsin unless a specific business purpose requires otherwise, in which the City Treasurer shall deposit all public monies received by them.
- The City requires that the Common Council designate and approve financial institutions for the investment of public monies.

Reserve Policy

- The City will establish an emergency reserve to pay for needs caused by unforeseen emergencies. This reserve will be maintained at a minimum of twenty five percent (25%) of the general operating fund and capital projects fund expenditures.
- The City will establish a contingency reserve to provide for unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs. This reserve will be maintained at .5% of the general operating fund.
- The City will establish a capital reserve fund in the capital projects fund and will appropriate funds to it annually to provide for timely replacement of equipment and other capital projects. The amount in the reserve will be maintained at $500,000.

Revenue Policy

- The City will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one-revenue source.
- The City will estimate its annual revenues using an objective, analytical process.
- The City will project revenues for the next five years and will update this projection annually. Each existing and potential revenue source will be re-examined annually.
- The City will maintain sound appraisal procedures to keep property values current. Property will be assessed at one hundred percent (100%) of full market value.
- The year-to-year increase of actual revenue from the property tax will generally not exceed the inflation factor percent. Reassessments will be made of all property at least every four (4) years.
- The City will establish all user charges and fees for enterprise fund accounts at a level related to the cost of providing the services.
- Each year, the City will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.
- The City will annually revise user fees with review of the Council to adjust for the effects of inflation and other costs.
- The City will set fees and user charges for each enterprise fund such as the sewer at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets.
- Intergovernmental grants will generally not exceed fifteen (15%) of the current operating budget.
- The amount of funds necessary to match intergovernmental grants will generally not exceed seven and one-half (7.5%) of current operating budget.

GLOSSARY OF BUDGET-RELATED TERMS

ADOPTED BUDGET: Refers to the budget amounts as originally approved by the Common Council at the beginning of the year.

APPROPRIATION: A legal authorization granted by the governing body which permits public officials to incur obligations and make expenditures up to the amount of money and within time limits set by the governing body.

ASSESSED VALUE TAX RATE: The rate at which city taxes are charged based on the assessed value. The total city property tax levy with TID divided by the total assessed property value and multiplied by $1,000.

ASSESSED VALUATION: A valuation set upon real estate and certain personal property by the City Assessor as a basis for levying property taxes.

ASSETS: Property or resources owned or held that have monetary value.

BOND: A written promise to pay a specified sum of money at a specified future due date along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

BUDGET: (1) The managerial and political process, in which costs associated with various activities are estimated, anticipated revenues projected, and decisions made which result in appropriations, tax levies and borrowing authority. (2) A plan forecasting the amounts of money to be expended, revenues and their sources.

BUDGET CALENDAR: Schedule of key dates which the City follows in the preparation of the budget.

CAPITAL: Expenditures made to acquire, reconstruct, or construct major fixed or capital assets. A fixed asset is a tangible object of a long-term character that will continue to be held or used, such as land, buildings, machinery, furniture and other equipment. City policy is that such items included in the capital improvement program should have a cost of $10,000 or greater and/or a useful life of 5 or more years. For purposes of the City budget, capital assets included in capital outlay accounts within operating budgets usually exceed $5,000 in cost.

CAPITAL IMPROVEMENT PLAN: A plan listing capital improvement projects, machinery and equipment acquisitions anticipated over a 5 year period, their costs, and methods of financing the expenditures.

CAPITAL OUTLAY: Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT: The largely one-time cost for construction, improvement, replacement or renovation of land, structures and equipment.

CDA: Community Development Authority

CDBG: Community Development Block Grant

CONTINGENCY: A budgetary account (appropriation) set aside for emergencies or unforeseen expenditures for which no other budget exists. City budgetary policy is to maintain contingency funds in a separate appropriation from which only the Common Council can authorize the use of such monies. Departments do not carry their own contingency accounts and are to request transfers from the contingency account for unanticipated expenditures.

DEPARTMENT: A major administrative organizational unit of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEBT SERVICE: Expenditures for the retirement of debt as well as the interest payment on that debt.

DPW: Department of Public Works

EQUALIZED VALUE: The estimate of the State of Wisconsin Department of Revenue of the full value of property; used to apportion property tax levies of counties, school districts and municipalities among tax districts.

EQUALIZED VALUE TAX RATE (Per $1,000): The rate at which taxes are charged based on equalized value. The total city property tax levy divided by the equalized value (fair market property value) and multiplied by $1,000.

EXPENDITURE: Use of financial resources for current operating expenses, debt service, capital outlay and intergovernmental transfers.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording cash and for other financial resources, together with all related liabilities and residual equities or balances, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE: The excess of fund assets and resources over fund liabilities. A portion of the equity may be reserved or designated.

FUND BALANCE APPLIED: The use of excess fund balance resources to offset a portion of expenditures.

FUND BALANCE – UNRESERVED: Available funds from prior year budgets that the local government's auditors have determined are not pledged for any purpose that may be used as a guarantee for the credit of the government's long term bonds, or for any legal general purpose.

GENERAL FUND: A fund used to account for all transactions of the city that are not accounted for in another fund.

GENERAL OBLIGATION NOTES OR BONDS: City debt instruments that finance a variety of public projects, such as streets, sewers, buildings and improvements, the repayment of which is supported by the full faith and credit of the City.

GRANT: A contribution by a government or other organization to support a particular function.

INTERGOVERNMENTAL REVENUE: Revenue received from another government in the form of grants and shared revenues. Typically, these contributions are made to local governments from the State and Federal governments and are made for specified purposes.

LIABILITIES: Existing debts or obligations.

OPERATING EXPENDITURES: The expenditures that provide a financial plan for the operation of government and the provision of services for the year.

OTHER FINANCING SOURCES: Funds received from general long-term debt proceeds, transfers in and reserves reappropriated from the fund balance. Such amounts are classified separately from revenues.

OTHER FINANCING USES: Funds used for operating transfers out. Such amounts are classified separately from expenditures.

PROPERTY TAXES: Property taxes are levies on both real and personal property according to the property's assessed valuation and tax rate.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from a revenue source (such as utility revenues). Such a pledge is made before issuance.

RISK MANAGEMENT: An organized attempt to protect a government's assets against accidental loss in the most economic method.

SHARED REVENUE: Revenue that is levied by one governmental unit but shared usually on a predetermined basis, with another unit of government or class of governments.

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service which is presumed to be of general benefit to the public and of special benefit to such properties.

SPECIAL REVENUE FUND: A fund used to account for revenues from specific taxes or other earmarked revenue sources that by law are designated to finance particular functions or activities of the city.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

TAX LEVY: The total amount of taxes, special assessments, or service charges imposed by a governmental unit.

TAX RATE: The rate, usually expressed in terms of dollars per one thousand dollars of assessed valuation, at which taxes are levied against the total assessed valuation of the City. Due to changes in the total assessed valuation of the City from year to year, the tax levy change and the tax rate change will not be the same. The tax rate change reflects what impact the property owner will see in their total taxes.

T.I.D.: Tax Incremental District: a district created to assist expansion of the tax base by providing public improvements necessary to promote industrial development.